

**MINUTES  
CITY OF LAKE ALFRED  
CITY COMMISSION MEETING  
MONDAY JANUARY 8, 2018  
CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Pastor Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameen Bailey-Speck, Fire Chief Chris Costine, Parks and Recreation Richard Weed, and Lieutenant Dempsey.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated the Bluegrass and BBQ Bash will be held on this Saturday January 13th, 2018 at Lions Park, from 11:00 am till 9:00 pm. Join us for a great day of music, clogging and food from BBQ vendors.

The Mackay Gardens and Lakeside Preserve will host a free Forest Magic Tour on Sunday January 28th at 2 pm and a workshop on Thursday January 11th hosted by Rob Stevens discussing the work of B.F. Whitner during the Second Seminole War and how Central Florida was surveyed and subdivided.

City offices and the Lake Alfred Public Library will be closed on Monday January 15 in observance of Martin Luther King, Jr. Day.

The City will conduct its Municipal Election on Tuesday, April 3rd for the purpose of electing one commissioner. Qualifying for candidates will begin Monday, February 12<sup>th</sup> at 8:30 am and close on Friday, February 16<sup>th</sup> at 12:00 noon.

**City Manager Leavengood** provided an update on the City Hall renovations. The staff offices have been refreshed with new paint, flooring, doors, and windows. The next phase will include the blinds, seating, and sound system.

**CITY ATTORNEY ANNOUNCEMENTS**

No Comments.

**RECOGNITION OF CITIZENS:**

**Jean Brittan**, 370 South Echo Dr. asked about the work on Buena Vista and W. Thelma and when it will be complete. She stated the route is the safest way to leave their neighborhood, and with the construction work going on the residents have to use an alternative route that she doesn't feel is as safe.

**City Manager Leavengood** responded to her question stating that the work being done at that intersection is the FDOT storm water project to address the flooding on Haines street. It was necessary for them to cut the road to run the pipe. They are in their final process and should be finished soon. He went on to say he would find out the exact date and call Ms. Brittan.

**Mayor Lake** read the proclamation recognizing the Agricultural and Labor Program, Inc. Day and urged all citizens to recognize services needed by those less fortunate in our community, encourage everyone to support the Agricultural and Labor Program, and congratulate them in providing 50 years of service to the our community.

## **CONSENT AGENDA**

**Commissioner Dearmin** moved to approve the Consent Agenda; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **AGENDA**

### **1. BOARD APPOINTMENTS**

**City Manager Leavengood** stated The City maintains various boards that are both essential and beneficial to the City including: Planning Board, Board of Adjustments, and the Parks & Recreation Board. The members are appointed by the City Commission. All Board members serve for three (3) year terms and the following boards have opening or members up for renewal:

#### **Planning Board**

The Board oversees development compliance with the City's Comprehensive Plan and the Unified Land Development Code. The Board consists of seven (7) regular board members and up to two (2) alternate board members.

- Bette Biggar, renewal as a regular member term to expire 2019
- Wanda Daley, new, regular member term to expire 2020
- Deborah Byrne, renewal regular member term to expire 2020

#### **Board of Adjustments**

This Board was established to authorize specific variances from certain provisions of the Code in cases where enforcement of the Code will result in unnecessary hardship for the applicant and to hear and decide upon administrative Code appeals. This Board consists of five (5) regular members and up to two (2) alternate board members.

- Joyce Schmidt – renewal, regular member, term to expire 2020
- Luis Alexis – new, regular member, term to expire 2020

Staff recommended approval of the Board Appointments.

**Mayor Lake** opened the public hearing.

**Luis Alexis** 275 W. Harbord St. Co-Owner of Puerto Rican Nail Salon and Barber Shop thanked the Commission for the opportunity and he is looking forward to working with the Commissioners to ensure proper development of our community and keep Lake Alfred great.

**Vice Mayor Daley** asked the City Attorney if the Commissioners should vote on each Board Member individually or as a slate. She also wanted to know if there were still openings on any of the boards.

**Assistant City Attorney Claytor** replied that it would be acceptable to vote as one

**Commissioner Maultsby** asked if Staff had been in contact with the Board Members up for renewal and the new applicants and will they accept their appointment.

**Community Development Director Bailey** stated she had spoken with all the renewing board members and the new board members. Ms. Daley is moving from the Board of Adjustments to the Planning Board to be more involved. Everyone has agreed with their renewals and she invited Mr. Alexis here to introduce himself since he has never served on one of the City's boards. This will complete the boards as far as regular members; we still have the alternate seats open.

**Mayor Lake** closed the public hearing.

**Commissioner Dearmin** moved to approve all of the Board Appointments as presented; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **2. RESOLUTION 01-18: WAIVER OF PERMIT FEES FOR REPAIR OF STRUCTURES DAMAGED BY HURRICANE IRMA**

**Assistant City Attorney Claytor** read the resolution title.

**City Manager Leavengood** stated On September 21st, 2017 the City Commission approved a resolution waiving permit fees for damage caused by Hurricane Irma. The original waiver was in effect for 120 days. Due to the vast amount of damage county wide many property owners are experiencing delays in securing repairs and settling claims with their insurance companies. In order to meet the intent of the original resolution staff is recommending extending the waiver for hurricane related damage to June 30, 2018.

Staff recommended approval of Resolution 01-18.

**Mayor Lake** opened the public hearing. There were no comments.

**Mayor Lake** closed the public hearing.

**Commissioner Dearmin** moved to approve Resolution 01-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### **RECOGNITION OF CITIZENS**

**Margaret Wheaton**, 330 Carolina Ave. South stated the Ovarian Cancer Support Group is sponsoring a benefit luncheon on Saturday, February 3<sup>rd</sup> at the Imperial Swan Hotel in Lakeland. The theme is the Mad Hatter, the support is a 501c organization the funds raised will be used towards awareness and assisting women going through ovarian cancer treatment. The cost is \$32.00 which includes a luncheon buffet, fashion show, dance show, silent auction and a contest for the best hat.

**Assistant City Attorney Claytor** stated the law firm of Boswell & Dunlap will donate \$100.

**City Manager Leavengood** stated the Library has secured a \$3,000 grant for additional children resources for the library. He went on to thank City Librarian Hitchcock for the effort and for looking for the opportunities to further our resources.

### **COMMISSIONER QUESTIONS AND COMMENTS**

**Commissioner Duncan** asked if the grant secured by the Library was a county grant.

**City Librarian Hitchcock** stated the grant was from the Louise Baylor foundation to help smaller library's build the children's collections.

**City Manager Leavengood** stated the City, through the General Fund, allocates \$15,000 every year for new material. Anything secured by grants adds to their yearly budget. The Friends of the Library also donates funds in support of the Library.

**Commissioner Dearmin** thanked the City for the flowers sent for the funeral of Barbara Smith, she was a great lady that worked in our City. He also gave condolences to her husband, Ed Smith, a former Commissioner. He stated that he is excited about the economic growth the year. Also he is looking forward to attending the Bluegrass Bash coming up this weekend.

**Commissioner Maultsby** asked the City Manager if the City has any upcoming projects, including the solar farm. He also wished everyone a prosperous New Year.

**City Manager Leavengood** stated there is a process on the way, but the update will be at a later date. The City projects are slow around the Holiday Season, but there is activity. The next biggest thing will be additional movement on the Gray property. Tracts in The Lakes is being considered for acquisition by the same builder that is working on Tract 4. It's probably going to be an active year for the City as well as Polk County. For the upcoming year the City will have

the Parks and Recreation Master Plan, economic development on the residential side, there is activity in the downtown core, and the City has been putting funds aside to use on capital projects; it's going to be an exciting time for the City.

**Mayor Lake** expressed his condolences to Mr. Ed Smith. As part of his HOA architectural review board, he had received a request from a homeowner for solar panels. He stated that solar panels for a residence is expensive.

**Vice Mayor Daley** stated she wanted to thank everyone involved with planning the Christmas festivities. She stated that the Mackay Fact-finding committee is interested in relocating the gopher tortoises from Tract 8 to the preserve. She asked about the City joining the Campaign led by The Trust for Public Land, in partnership with the National Recreation and Park Association and the Urban Land Institute to advance park access and quality. The idea behind the campaign is to have a high quality park or open space within a ten minute walk of every American. She provided their website information [10minutewalk.org](http://10minutewalk.org).

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:06 pm.

Respectfully Submitted,



Ameer Bailey  
City Clerk