

City of Lake Alfred
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**CITY OF LAKE ALFRED
CITY COMMISSION MEETING
TUESDAY JANUARY 21, 2020
7:30 PM
CITY HALL**

Call To Order: Mayor Nancy Daley

Invocation and Pledge Of Allegiance: TBD

Roll Call: Deputy City Clerk Mamie Drane

Announcements: City Manager & City Attorney

Recognition of Citizens: Items That Are Not On the Agenda

- 1.) Proclamation - APLI

Consent Agenda

- 1.) City Commission Meeting Minutes
- 2.) City Commission Announcements
- 3.) Board Appointments

Agenda

- 1.) Ordinance 1431-20: Police and Fire Retirement Update – Cancer Presumption
- 2.) Resolution 02-20: US Highway 17/92 Project Support
- 3.) Bids: US 92 Water & Sewer Main Extension
- 4.) Bids: Repaving Approaches to Railroad Crossings

Recognition Of Citizens: (Please Limit Your Comments To 5 Minutes.)

Commissioner Questions and Comments:

Commissioner Lake
Vice Mayor Dearmin
Mayor Daley
Commissioner Eden
Commissioner Maultsby
Adjourn

**CITY OF LAKE ALFRED
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JANUARY 21, 2020**

CONSENT AGENDA

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If a discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) City Commission Meeting Minutes

Attachments:

- Draft Minutes for the City Commission Meeting on January 6, 2019

Analysis: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the Clerk's Office at (863) 291-5748.

2.) City Commission Announcements

Analysis: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

| Date | Meeting / Event | Location | Time |
|-------------|--------------------------------|-----------------|-------------|
| January 28 | Polk County Day | Tallahassee | All Day |
| January 28 | Board of Adjustment - canceled | City Hall | 5:00 pm |
| February 3 | City Commission | City Hall | 7:30 pm |
| February 11 | Planning Board | City Hall | 6:00 pm |

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3.) BOARD APPOINTMENTS

Issue: The City Commission will consider approval of various City board appointments.

Attachments:

- none

Analysis: The City maintains various boards that are both essential to and benefit the City including Planning, Adjustments, and Parks & Recreation. The members are appointed by the City Commission. All Board members serve for three (3) year terms and the following boards have an opening or members up for renewal:

General Employee's Retirement Board:

The Lake Alfred General Employee's Retirement Board is a 7-member group, with three employee-elected positions, three City Commission-appointed residents, and one at-large member that could be either resident or employee appointed by the Board. All Board members serve for three (3) year terms.

- John Deaton – elected employee, renewal to expire December 31, 2022

Police and Fire Retirement Board:

The City of Lake Alfred Police and Fire Retirement Board is a five-member board. The City Commission appoints two board members who are legal residents of the City, two are nominated and shall be full-time police officers/ firefighters, and the fifth at-large member shall be chosen by the majority of the previous four. All Board members serve for four (4) year terms that expire on December 31. The Board rotation was disrupted by previous changes. This update is to readjust the rotation.

- Art Bodenheimer, elected by Police Department, expires at end of 2023
- Wallace Nix, elected by Fire Department, expires at end of 2023
- Ed Arbuthnot, appointed member, expires at end of 2022
- Timothy O'Rourke, appointed member, expires at end of 2022
- Miguel Lopez, At Large member, expires at end of 2023.

STAFF RECOMMENDATION: Approval of consent agenda.

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AGENDA

1.) ORDINANCE 1431-20: POLICE AND FIRE RETIREMENT UPDATE – CANCER PRESUMPTION

ISSUE: The City Commission will consider an ordinance amending the public safety pension plan to be in compliance with a change in state law regarding cancer presumptions for firefighters.

ATTACHMENTS:

- Ordinance
- Letter from Pension Attorney
- Actuarial Impact Statement

ANALYSIS: The proposed ordinance amends the City of Lake Alfred Police Officers' and Firefighters' Retirement System to be in compliance with the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. 112.1816(1)(a). The change in state law presumes that a firefighter that is disabled as a result of cancer identified within the law is presumed to be disabled in the line of duty.

The financial impact to the plan (and the City) is minimal according to the Actuarial Impact Statement prepared by the plan actuary. The present value of disability benefits increased by \$1,659 (to \$37,138) and the City's annual required contribution increased by \$344 (to \$88,774).

STAFF RECOMMENDATIONS: Approval of Ordinance 1431-20 on the first reading.

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2.) RESOLUTION 02-20: SUPPORT FOR DOWNTOWN LANE REPURPOSING

ISSUE: The City Commission will consider Resolution 02-20 that supports a Polk TPO for a Priority Transportation Project to be included in FDOT's Five-Year Work Program.

ATTACHMENTS:

- Resolution 02-20

ANALYSIS: The Polk Transportation Planning Organization (TPO) is responsible for developing a list of Priority Transportation Projects. The list is submitted to the Florida Department of Transportation (FDOT) for consideration during the development of their Five-Year Work Program for Polk County. The projects are based on the goals and objectives of the TPO's adopted Momentum 2040 plan and are intended to promote safety, enhance mobility and reduce congestion for all users of the transportation system.

The resolution requests prioritization funding from FDOT to conduct a roadway reconfiguration project development and environmental analysis (PD&E) on US Highway 17/92 through Lake Alfred's downtown core. The study would analyze the alternatives associated with reducing the number of travel lanes and enhance pedestrian and bicyclist connectivity as well as transit access in the corridor. The project is requested to be fully funded by the FDOT District One in its upcoming Five-Year Work Program review cycle. Applications are due February 1st and the TPO Board will consider its final list of Priority Projects in June to submit to FDOT.

STAFF RECOMMENDATION: Approve Resolution 02-20.

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3.) BIDS: US 92 WATER & SEWER MAIN EXTENSION

ISSUE: The City Commission will consider bids for the extension of water and sewer mains along US 17/92 to service the Gapway Grove development site.

ATTACHMENTS:

- Bid Packet, Advertisement, & Bid Summary

ANALYSIS: On May 20, 2019, the City Commission awarded a task order to CPH for design and project administration for force main extensions on 17-92 to provide utilities to the Gapway Grove property to service 175 acres of commercial development of which 30 acres are being developed into the new County government center.

On November 3, 2019, the City solicited sealed bids for the water and force main extension project. The project was advertised in the paper and on Demand Star which is an online procurement platform. On December 12, 2019, the sealed bids were opened and the following bids were received:

- Tri-Sure Corporation: \$439,500
- Odom Contracting: \$530,877
- Carr & Collier: \$612,700
- Tucker Paving: \$635,825
- Southern Underground: \$665,242
- McKenzie Contracting: \$720,300
- Killebrew, Inc: \$803,000
- RP Utility & Excavation: \$876,700

The project was bid as a “turn-key” project with an alternate option for labor only wherein the City would purchase the material directly in an attempt to leverage cost savings from the City’s tax-exempt status. The overall low bid for the project was the “turn-key” option with Tri-Sure at \$439,500. The City’s direct purchase option was \$250 more expensive (the contractor’s volume discount was apparently greater than the tax savings).

The City has approximately \$2 million in water and sewer impact fees to accommodate the project. The expense of the force main will be recovered as the Gapway Grove site develops.

STAFF RECOMMENDATION: Award the bid to Tri-Sure Corporation for US 17/92 water & sewer main extensions in the amount of \$439,500.

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2.) BIDS: REPAVING APPROACHES TO RAILROAD CROSSINGS

ISSUE: The City Commission will consider bids to repave the approaches to various railroad crossings in the City.

ATTACHMENTS:

- Bid Packet, Advertisement, & Bid Summary

ANALYSIS: The City has received consistent feedback from citizens regarding the difficulty in crossing railroad tracks within the City due to the condition of the tracks as well as the area of the road immediately adjacent to the tracks.

Despite CSX making repairs within the last few years the conditions around these crossings quickly deteriorate due to traffic volume as well as the crossings being sheathed by wood (which isn't durable) and the unevenness of the crossing relative to the road (which causes more wear and tear).

The City has been in contact with CSX about these conditions and CSX is in the process of repairing their crossings in the City scheduled to begin in February of 2020. In anticipation of this, the City solicited bids on November 11, 2019, for the resurfacing of the area of the road that approaches these crossings. The goal will be to improve the grading to make the road more even with the tracks in order to reduce the "speed bump" effect and the wear and tear associated with it. The proposed crossings to improve are South Nekoma (Lions Park), South Lake Shore Way (Animal Hospital), and Dakota Avenue (Distillery). The project was advertised in the paper and on Demand Star which is an online procurement platform. On November 26, 2019, the sealed bids were opened and the following bids were received:

- G&G Site Development Inc: \$44,464.15
- Tucker Paving: \$45,640

The City budgets \$100,000 each year for our biennial resurfacing projects from restricted gas tax revenues. This project would reduce the amount of funding available for the next resurfacing project slated for 2021 to approximately \$155k (instead of \$200k).

As a part of this project, the City has also approached CSX about upgrading the wood sheathing around the tracks to a concrete table (since they are repairing the crossings anyway this should limit the cost of the upgrade). The proposed cost to the City to perform this upgrade is XXXXX (Still waiting on CSX, also approached the county about doing it for 557 but need the dollar figure from CSX before they can evaluate it).

STAFF RECOMMENDATION: Award the bid to G&G Site Development Inc. for repaving in the amount of \$44,464.15