

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY, JANUARY 21, 2020
CITY HALL**

Call to Order: Mayor Nancy Daley

Invocation and Pledge of Allegiance :Police Chief Art Bodenheimer

Roll Call: Those in attendance were Mayor Nancy Daley, Vice Mayor Jack Dearmin, Commissioner Charles Lake, Commissioner Brent Eden, and Commissioner Albertus Maultsby.

Staff in attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Deputy Fire Chief Wallace Nix, Police Chief Art Bodenheimer, Public Works Director John Deaton, Deputy City Clerk Mamie Drane, and other staff.

City Manager Announcements:

City Manager Leavengood stated the Lake Alfred Chamber of Commerce is holding its 5th Annual Hoedown on Friday, February 7th. There will be a live band and food from the businesses in the Lake Alfred area. For tickets or more information please, contact the Lake Alfred Chamber of Commerce or Center State Bank.

The Friends of the Library Bookstore is open on Wednesday and Saturday from 10:00 am till 2:00 pm and asked everyone to come out and peruse the books they have.

He thanked everyone that came to Lions Park for the Bluegrass and BBQ stating there was great feedback from everyone and it was probably the biggest event the City has had. He complimented Parks and Recreation Director Richard Weed and his staff.

City Attorney Announcements:

No comment.

Recognition of Citizens:

No comments.

Proclamation:

Mayor Daley read the ALPI proclamation urging all citizens to recognize the services needed by those less fortunate in our community and encourage everyone to support the Agricultural and Labor Program.

Mr. Al Miller Deputy Director of the Agricultural and Labor Program (ALPI) received the Proclamation and on behalf of the Board of Directors and the new CEO, Ms. Arlene Dobison he thanked the Commission for the Proclamation.

Consent Agenda:

Commissioner Maulsby moved to approve the Consent Agenda; seconded by **Commissioner Lake**. The motion was approved by a unanimous voice call vote.

Vice Mayor Dearmin thanked the residents that volunteer to serve on the various Boards.

Agenda:

1.) Ordinance 1431-20 Police and Fire Retirement Update – Cancer Presumption

Assistant City Attorney Claytor read the Ordinance title.

City Manager Leavengood stated the proposed ordinance amends the City of Lake Alfred Police Officers' and Firefighters' Retirement System to be in compliance with the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. 112.1816(1)(a). The change in state law presumes that a firefighter that is disabled as a result of cancer identified within the law is presumed to be disabled in the line of duty.

The financial impact to the plan (and the City) is minimal according to the Actuarial Impact Statement prepared by the plan actuary. The present value of disability benefits increased by \$1,659 (to \$37,138) and the City's annual required contribution increased by \$344 (to \$88,774).

In addition, he stated there was another portion of the recently passed law that requires a lump-sum payment to a firefighter should he/she be diagnosed with cancer. The City provides that through the Workers Comp policy. The City has met the requirements of the law with the Workers Comp policy and Ordinance 1431-20.

Staff recommended the approval of Ordinance 1431-20 on the first reading.

Commissioner Eden stated another item the law mentioned was making sure that Firefighters had the most up-to-date equipment. He asked if the Fire Department needed any more equipment updates.

City Manager Leavengood stated the City is going through the appropriations to get additional funding to possibly subsidize the cost of a new fire engine. One of the changes in operating procedures requires the Firefighters to wait until they are at the location of the fire to put their bunker gear on. They will also take off the gear and stow it before they get back in the truck. The new trucks will have the storage space to store their gear.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Commissioner Lake moved to approve Ordinance 1431-20 on the first reading; seconded by **Vice Mayor Dearmin**. The motion was approved by a unanimous voice call vote.

2.) Resolution 02-20 Support for Downtown Lane Repurposing

Assistant City Attorney Claytor read the Resolution title.

City Manager Leavengood stated the Polk Transportation Planning Organization (TPO) is responsible for developing a list of Priority Transportation Projects. The list is submitted to the Florida Department of Transportation (FDOT) for consideration during the development of their Five-Year Work Program for Polk County. The projects are based on the goals and objectives of the TPO's adopted Momentum 2040 plan and are intended to promote safety, enhance mobility and reduce congestion for all users of the transportation system.

The resolution requests prioritization funding from FDOT to conduct short and long term projects within the corridor including a roadway reconfiguration project development and environmental analysis (PD&E) on US Highway 17/92 through Lake Alfred's downtown core. The study would analyze the alternatives associated with reducing the number of travel lanes and enhance pedestrian and bicyclist connectivity as well as transit access in the corridor. The project is requested to be fully funded by the FDOT District One in its upcoming Five-Year Work Program review cycle. The first TPO funding application opportunity is due February 1st. The TPO Board will consider its final list of Priority Projects in June to submit to FDOT.

Staff recommended the approval of Resolution 02-20.

Vice Mayor Dearmin stated the City has been included in the Five-Year Work Program before. Three years into the program an issue came up that resulted in the City to be taken off the list. He urged staff to monitor the program to prevent being dropped from the list again.

City Manager Leavengood stated the encouraging aspect is that the District has invited Lake Alfred's opinion. FDOT has not always been so amicable.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Vice Mayor Dearmin moved to approve Resolution 02-20; seconded by **Commissioner Maultsby**. The motion was approved by a unanimous voice call vote.

3.) US 92 Water and Sewer Main Extension

City Manager Leavengood stated on May 20, 2019, the City Commission awarded a task order to CPH for design and project administration for force main extensions on 17-92 to provide utilities to the Gapway Grove property to service 175 acres of commercial development of which 30 acres are being developed into the new County government center.

On November 3, 2019, the City solicited sealed bids for the water and force main extension project. The project was advertised in the paper and on Demand Star which is an online procurement platform. On December 12, 2019, the sealed bids were opened and the following bids were received:

- Tri-Sure Corporation: \$439,500
- Odom Contracting: \$530,877
- Carr & Collier: \$612,700
- Tucker Paving: \$635,825
- Southern Underground: \$665,242
- McKenzie Contracting: \$720,300
- Killebrew, Inc: \$803,000
- RP Utility & Excavation: \$876,700

The project was bid as a “turn-key” project with an alternate option for labor only wherein the City would purchase the material directly in an attempt to leverage cost savings from the City’s tax-exempt status. The overall low bid for the project was the “turn-key” option with Tri-Sure at \$439,500. The City’s direct purchase option was \$250 more expensive (the contractor’s volume discount was apparently greater than the tax savings).

The City has approximately \$2 million in water and sewer impact fees to accommodate the project. The expense of the force main will be recovered as the Gapway Grove site develops.

Staff recommended awarding the bid to Tri-Sure Corporation for US 17/92 water & sewer main extensions in the amount of \$439,500.

Vice Mayor Dearmin stated the number of bids was encouraging the City does not always receive so many.

Public Utilities Director Deaton stated twenty (20) contractors attended the pre-bid meeting. Tri-Sure Corporation has completed projects for the City in the past. They were awarded the water extension on CR 557, the extension on Adams Barn Road, and the extension through Patrick Groves. The company is from Auburndale and they are expeditious, they have 150 days to complete the project and he expects them to be done ahead of schedule and to do a good job for the City. Their business is geared for larger projects like this extension.

City Manager Leavengood complemented **Finance Director Amber Deaton** for implementing Demand Star. It has helped with the bidding process resulting in more bids. This is the same program neighboring cities use and others are following suit.

Commissioner Eden asked if the accepted bid was close to what the City was expecting.

Public Utilities Director Deaton stated it was close to what he was expecting, maybe even a little lower.

Commissioner Maultsby asked how long will it take for the City to recover the cost of the extension to the Gapway site and does the City have the water and sewer capacity for the development.

City Manager Leavengood stated the Government Center is locked in and the impact fees from that and the other commercial projects will be significant. The rate of recovery will depend on when and what other developments build there. The City is below the permitted amount of water per day. He asked **Director John Deaton** to give an assessment of wastewater.

Public Utilities Director Deaton stated the City wastewater is running anywhere between 450,000 to 500,000 gallons per day and the City is permitted for 900,000 gallons, and the plant was designed for 1,000,000 gallons per day. The utility line that is extending to Gapway Groves will also tie into the City’s future water plant project.

City Manager Leavengood stated the City’s utilities are in a strong position for new development.

Vice Mayor Dearmin stated Gapway Groves has invested significantly in the infrastructure and the roadway and that is a good indication of future development.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Mayor Daley thanked Public Works Director Deaton and recognized Scott Breitenstein of CPH for coming to the meeting.

Commissioner Lake moved to approve awarding the bid to Tri-Sure Corporation for \$439,500; seconded by **Vice Mayor Dearmin**. The motion was approved by a unanimous voice call vote.

4.) Repaving Approaches to Railroad Crossings Bids.

City Manager Leavengood stated the City has received consistent feedback from citizens regarding the difficulty in crossing railroad tracks within the City due to the condition of the tracks as well as the area of the road immediately adjacent to the tracks.

Despite CSX making repairs within the last few years the conditions around these crossings quickly deteriorate due to traffic volume as well as the crossings being sheathed by wood (which isn't durable) and the unevenness of the crossing relative to the road (which causes more wear and tear).

The City has been in contact with CSX about these conditions and CSX is in the process of repairing their crossings in the City scheduled to begin in February of 2020. In anticipation of this, the City solicited bids on November 11, 2019, for the resurfacing of the area of the road that approaches these crossings. The goal will be to improve the grading to make the road more even with the tracks in order to reduce the "speed bump" effect and the wear and tear associated with it. The proposed crossings to improve are South Nekoma (Lions Park), South Lake Shore Way (Animal Hospital), and Dakota Avenue (Distillery). The project was advertised in the paper and on Demand Star which is an online procurement platform. On November 26, 2019, the sealed bids were opened and the following bids were received:

- G&G Site Development Inc: \$44,464.15
- Tucker Paving: \$45,640

The City budgets \$100,000 each year for our biennial resurfacing projects from restricted gas tax revenues. This project would reduce the amount of funding available for the next resurfacing project slated for 2021 to approximately \$155k (instead of \$200k).

As a part of this project, the City has also approached CSX about upgrading the wood sheathing around the tracks to a concrete table (since they are repairing the crossings anyway this should limit the cost of the upgrade). CSX has stated that they will provide these estimates within the next week or two.

Public Works Director Deaton stated CSX has asked the City to identify the crossings for the installation of the concrete tables and the estimates will be sent within the next two weeks.

City Manager Leavengood asked if the two CSX divisions will be coordinating with each other.

Director Deaton stated the CSX representative he spoke with assured him both the repair crew and the concrete installation crew will be aware of the plans.

Mayor Daley asked about the ownership of the CR 557 and will the County reimburse the City for the upgrade.

Director Deaton stated CR 557 is a County road, however, the County is receptive to the City using concrete at the crossing. They are in agreement that the crossing would benefit from concrete instead of wood and they are willing to reimburse the City for the cost.

Staff recommended awarding the bid to G & G Site Development Inc. for repaving in the amount of \$44,464.15.

Discussion ensued concerning the paving project and working with CSX.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Vice Mayor Dearmin moved to award the bid to G & G Site Development Inc. in the amount of \$44,464.15; seconded by **Commissioner Lake**. The motion was approved by a unanimous voice call vote.

Recognition of Citizens

No comments.

Commissioner Questions And Comments:

Commissioner Lake stated he was unable to attend the Bluegrass BBQ because of a prior obligation and he was disappointed that no one took pictures. He attended the Water Cooperative meeting it was a successful meeting and City Manager Leavengood is doing a great job within that organization.

Vice Mayor Dearmin stated the BBQ was the largest the City has had to date and the entire staff that worked the event should be commended.

Mayor Daley stated staff did a wonderful job at the Bluegrass and BBQ. The weather was good and the people were complementary and she hopes next year is as well attended.

Commissioner Eden stated this year was his first to attend the Bluegrass and BBQ. He thanked the City Manager for sending out the Commissioner update and the information it contained.

Commissioner Maultsby stated he enjoyed the Bluegrass BBQ it was a great day.

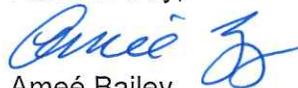
With no other business, the meeting was adjourned at 8:20 pm.

Respectfully submitted,



Mamie Drane
Deputy City Clerk

Reviewed by,



Ameer Bailey
City Clerk