

City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, Florida 33850



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Visit: mylakealfred.com

**CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY FEBRUARY 3, 2019
7:30 PM
CITY HALL**

Call to Order: Mayor Nancy Z. Daley

Invocation and Pledge of Allegiance: Pastor Blocker

Roll Call: Deputy City Clerk Mamie Drane

City Manager & City Attorney Announcements

Recognition of Citizens: (Items That Are Not On the Agenda)

Employee Recognition – Amber Deaton 15 Years

Consent Agenda

- 1.) City Commission Meeting Minutes for January 21, 2020
- 2.) City Commission Announcements

Agenda

- 1.) Public Hearing: Ordinance 1431-20: Police and Fire Retirement Update
- 2.) Public Hearing: Resolution 03-20 Sanitary Sewer Connection Program

Recognition of Citizens: (Please Limit Your Comments to 5 Minutes.)

Commissioner Questions and Comments:

Vice Mayor Dearmin
Mayor Daley
Commissioner Eden
Commissioner Maultsby
Commissioner Lake

Adjourn

**LAKE ALFRED CITY COMMISSION MEETING
FEBRUARY 3, 2019**

Consent Agenda

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) January 21, 2020 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the Deputy City Clerk Mamie Drane at (863) 291-5748.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
FEBRUARY 7	CHAMBER HOEDOWN	LIONS CLUB	6:30-10:00PM
FEBRUARY 17	CITY COMMISSION	CITY HALL	7:30 PM
FEBRUARY 20	SPECIAL MAGISTRATE HEARING	CITY HALL	3:00 PM
FEBRUARY 22	HERITAGE DAY	STREET SIDE	10:00 – 5:00
FEBRUARY 25	PLANNING BOARD	CITY HALL	6:00 PM
FEBRUARY 29	MULTI-CULTURAL ACHIEVEMENT DAY	LIONS PARK	10:00AM - 3:00PM

Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made in accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.

**DRAFT MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY, JANUARY 21, 2019
CITY HALL**

Call to Order: Mayor Nancy Daley

Invocation and Pledge of Allegiance :Police Chief Art Bodenheimer

Roll Call: Those in attendance were Mayor Nancy Daley, Vice Mayor Jack Dearmin, Commissioner Charles Lake, Commissioner Brent Eden, and Commissioner Albertus Maultsby.

Staff in attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Deputy Fire Chief Wallace Nix, Police Chief Art Bodenheimer, Public Works Director John Deaton, Deputy City Clerk Mamie Drane, and other staff.

City Manager Announcements:

City Manager Leavengood stated the Lake Alfred Chamber of Commerce is holding its 5th Annual Hoedown on Friday, February 7th. There will be a live band and food from the businesses in the Lake Alfred area. For tickets or more information please, contact the Lake Alfred Chamber of Commerce or Center State Bank.

The Friends of the Library Bookstore is open on Wednesday and Saturday from 10:00 am till 2:00 pm and asked everyone to come out and peruse the books they have.

He thanked everyone that came to Lions Park for the Bluegrass and BBQ stating there was great feedback from everyone and it was probably the biggest event the City has had. He complimented Parks and Recreation Director Richard Weed and his staff.

City Attorney Announcements:

No comment.

Recognition of Citizens:

No comments.

Proclamation:

Mayor Daley read the ALPI proclamation urging all citizens to recognize the services needed by those less fortunate in our community and encourage everyone to support the Agricultural and Labor Program.

Mr. Al Miller Deputy Director of the Agricultural and Labor Program (ALPI) received the Proclamation and on behalf of the Board of Directors and the new CEO, Ms. Arlene Dobison he thanked the Commission for the Proclamation.

Consent Agenda:

Commissioner Maultsby moved to approve the Consent Agenda; seconded by **Commissioner Lake**. The motion was approved by a unanimous voice call vote.

Vice Mayor Dearmin thanked the residents that volunteer to serve on the various Boards.

Agenda:

1.) Ordinance 1431-20 Police and Fire Retirement Update – Cancer Presumption

Assistant City Attorney Claytor read the Ordinance title.

City Manager Leavengood stated the proposed ordinance amends the City of Lake Alfred Police Officers' and Firefighters' Retirement System to be in compliance with the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. 112.1816(1)(a). The change in state law presumes that a firefighter that is disabled as a result of cancer identified within the law is presumed to be disabled in the line of duty.

The financial impact to the plan (and the City) is minimal according to the Actuarial Impact Statement prepared by the plan actuary. The present value of disability benefits increased by \$1,659 (to \$37,138) and the City's annual required contribution increased by \$344 (to \$88,774).

In addition, he stated there was another portion of the recently passed law that requires a lump-sum payment to a firefighter should he/she be diagnosed with cancer. The City provides that through the Workers Comp policy. The City has met the requirements of the law with the Workers Comp policy and Ordinance 1431-20.

Staff recommended the approval of Ordinance 1431-20 on the first reading.

Commissioner Eden stated another item the law mentioned was making sure that Firefighters had the most up-to-date equipment. He asked if the Fire Department needed any more equipment updates.

City Manager Leavengood stated the City is going through the appropriations to get additional funding to possibly subsidize the cost of a new fire engine. One of the changes in operating procedures requires the Firefighters to wait until they are at the location of the fire to put their bunker gear on. They will also take off the gear and stow it before they get back in the truck. The new trucks will have the storage space to store their gear.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Commissioner Lake moved to approve Ordinance 1431-20 on the first reading; seconded by **Vice Mayor Dearmin**. The motion was approved by a unanimous voice call vote.

2.) Resolution 02-20 Support for Downtown Lane Repurposing

Assistant City Attorney Claytor read the Resolution title.

City Manager Leavengood stated the Polk Transportation Planning Organization (TPO) is responsible for developing a list of Priority Transportation Projects. The list is submitted to the Florida Department of Transportation (FDOT) for consideration during the development of their Five-Year Work Program for Polk County. The projects are based on the goals and objectives of the TPO's adopted Momentum 2040 plan and are intended to promote safety, enhance mobility and reduce congestion for all users of the transportation system.

The resolution requests prioritization funding from FDOT to conduct short and long term projects within the corridor including a roadway reconfiguration project development and environmental analysis (PD&E) on US Highway 17/92 through Lake Alfred's downtown core. The study would analyze the alternatives associated with reducing the number of travel lanes and enhance pedestrian and bicyclist connectivity as well as transit access in the corridor. The project is requested to be fully funded by the FDOT District One in its upcoming Five-Year Work Program review cycle. The first TPO funding application opportunity is due February 1st. The TPO Board will consider its final list of Priority Projects in June to submit to FDOT.

Staff recommended the approval of Resolution 02-20.

Vice Mayor Dearmin stated the City has been included in the Five-Year Work Program before. Three years into the program an issue came up that resulted in the City to be taken off the list. He urged staff to monitor the program to prevent being dropped from the list again.

City Manager Leavengood stated the encouraging aspect is that the District has invited Lake Alfred's opinion. FDOT has not always been so amicable.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Vice Mayor Dearmin moved to approve Resolution 02-20; seconded by **Commissioner Maultsby**. The motion was approved by a unanimous voice call vote.

3.) US 92 Water and Sewer Main Extension

City Manager Leavengood stated on May 20, 2019, the City Commission awarded a task order to CPH for design and project administration for force main extensions on 17-92 to provide utilities to the Gapway Grove property to service 175 acres of commercial development of which 30 acres are being developed into the new County government center.

On November 3, 2019, the City solicited sealed bids for the water and force main extension project. The project was advertised in the paper and on Demand Star which is an online procurement platform. On December 12, 2019, the sealed bids were opened and the following bids were received:

- Tri-Sure Corporation: \$439,500
- Odom Contracting: \$530,877
- Carr & Collier: \$612,700
- Tucker Paving: \$635,825
- Southern Underground: \$665,242
- McKenzie Contracting: \$720,300
- Killebrew, Inc: \$803,000
- RP Utility & Excavation: \$876,700

The project was bid as a “turn-key” project with an alternate option for labor only wherein the City would purchase the material directly in an attempt to leverage cost savings from the City’s tax-exempt status. The overall low bid for the project was the “turn-key” option with Tri-Sure at \$439,500. The City’s direct purchase option was \$250 more expensive (the contractor’s volume discount was apparently greater than the tax savings).

The City has approximately \$2 million in water and sewer impact fees to accommodate the project. The expense of the force main will be recovered as the Gapway Grove site develops.

Staff recommended awarding the bid to Tri-Sure Corporation for US 17/92 water & sewer main extensions in the amount of \$439,500.

Vice Mayor Dearmin stated the number of bids was encouraging the City does not always receive so many.

Public Utilities Director Deaton stated twenty (20) contractors attended the pre-bid meeting. Tri-Sure Corporation has completed projects for the City in the past. They were awarded the water extension on CR 557, the extension on Adams Barn Road, and the extension through Patrick Groves. The company is from Auburndale and they are expeditious, they have 150 days to complete the project and he expects them to be done ahead of schedule and to do a good job for the City. Their business is geared for larger projects like this extension.

City Manager Leavengood complemented **Finance Director Amber Deaton** for implementing Demand Star. It has helped with the bidding process resulting in more bids. This is the same program neighboring cities use and others are following suit.

Commissioner Eden asked if the accepted bid was close to what the City was expecting.

Public Utilities Director Deaton stated it was close to what he was expecting, maybe even a little lower.

Commissioner Maultsby asked how long will it take for the City to recover the cost of the extension to the Gapway site and does the City have the water and sewer capacity for the development.

City Manager Leavengood stated the Government Center is locked in and the impact fees from that and the other commercial projects will be significant. The rate of recovery will depend on when and what other developments build there. The City is below the permitted amount of water per day. He asked **Director John Deaton** to give an assessment of wastewater.

Public Utilities Director Deaton stated the City wastewater is running anywhere between 450,000 to 500,000 gallons per day and the City is permitted for 900,000 gallons, and the plant was designed for 1,000,000 gallons per day. The utility line that is extending to Gapway Groves will also tie into the City’s future water plant project.

City Manager Leavengood stated the City’s utilities are in a strong position for new development.

Vice Mayor Dearmin stated Gapway Groves has invested significantly in the infrastructure and the roadway and that is a good indication of future development.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Mayor Daley thanked Public Works Director Deaton and recognized Scott Breitenstein of CPH for coming to the meeting.

Commissioner Lake moved to approve awarding the bid to Tri-Sure Corporation for \$439,500; seconded by **Vice Mayor Dearmin**. The motion was approved by a unanimous voice call vote.

4.) Repaving Approaches to Railroad Crossings Bids.

City Manager Leavengood stated the City has received consistent feedback from citizens regarding the difficulty in crossing railroad tracks within the City due to the condition of the tracks as well as the area of the road immediately adjacent to the tracks.

Despite CSX making repairs within the last few years the conditions around these crossings quickly deteriorate due to traffic volume as well as the crossings being sheathed by wood (which isn't durable) and the unevenness of the crossing relative to the road (which causes more wear and tear).

The City has been in contact with CSX about these conditions and CSX is in the process of repairing their crossings in the City scheduled to begin in February of 2020. In anticipation of this, the City solicited bids on November 11, 2019, for the resurfacing of the area of the road that approaches these crossings. The goal will be to improve the grading to make the road more even with the tracks in order to reduce the "speed bump" effect and the wear and tear associated with it. The proposed crossings to improve are South Nekoma (Lions Park), South Lake Shore Way (Animal Hospital), and Dakota Avenue (Distillery). The project was advertised in the paper and on Demand Star which is an online procurement platform. On November 26, 2019, the sealed bids were opened and the following bids were received:

- G&G Site Development Inc: \$44,464.15
- Tucker Paving: \$45,640

The City budgets \$100,000 each year for our biennial resurfacing projects from restricted gas tax revenues. This project would reduce the amount of funding available for the next resurfacing project slated for 2021 to approximately \$155k (instead of \$200k).

As a part of this project, the City has also approached CSX about upgrading the wood sheathing around the tracks to a concrete table (since they are repairing the crossings anyway this should limit the cost of the upgrade). CSX has stated that they will provide these estimates within the next week or two.

Public Works Director Deaton stated CSX has asked the City to identify the crossings for the installation of the concrete tables and the estimates will be sent within the next two weeks.

City Manager Leavengood asked if the two CSX divisions will be coordinating with each other.

Director Deaton stated the CSX representative he spoke with assured him both the repair crew and the concrete installation crew will be aware of the plans.

Mayor Daley asked about the ownership of the CR 557 and will the County reimburse the City for the upgrade.

Director Deaton stated CR 557 is a County road, however, the County is receptive to the City using concrete at the crossing. They are in agreement that the crossing would benefit from concrete instead of wood and they are willing to reimburse the City for the cost.

Staff recommended awarding the bid to G & G Site Development Inc. for repaving in the amount of \$44,464.15.

Discussion ensued concerning the paving project and working with CSX.

Mayor Daley opened the public hearing. Seeing no one she closed the public hearing.

Vice Mayor Dearmin moved to award the bid to G & G Site Development Inc. in the amount of \$44,464.15; seconded by **Commissioner Lake**. The motion was approved by a unanimous voice call vote.

Recognition of Citizens

No comments.

Commissioner Questions And Comments:

Commissioner Lake stated he was unable to attend the Bluegrass BBQ because of a prior obligation and he was disappointed that no one took pictures. He attended the Water Cooperative meeting it was a successful meeting and City Manager Leavengood is doing a great job within that organization.

Vice Mayor Dearmin stated the BBQ was the largest the City has had to date and the entire staff that worked the event should be commended.

Mayor Daley stated staff did a wonderful job at the Bluegrass and BBQ. The weather was good and the people were complementary and she hopes next year is as well attended.

Commissioner Eden stated this year was his first to attend the Bluegrass and BBQ. He thanked the City Manager for sending out the Commissioner update and the information it contained.

Commissioner Maulsby stated he enjoyed the Bluegrass BBQ it was a great day.

With no other business, the meeting was adjourned at 8:20 pm.

Respectfully submitted,

Reviewed by,

Mamie Drane
Deputy City Clerk

Ameé Bailey
City Clerk

City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, Florida 33850



Phone: (863) 291-5270
Fax: (863) 298-5403
Visit: mylakealfred.com

AGENDA

1.) PUBLIC HEARING: ORDINANCE 1431-20: POLICE AND FIRE RETIREMENT UPDATE – CANCER PRESUMPTION

ISSUE: The City Commission will consider an ordinance amending the public safety pension plan to be in compliance with a change in state law regarding cancer presumptions for firefighters.

ATTACHMENTS:

- Ordinance
- Letter from Pension Attorney
- Actuarial Impact Statement

ANALYSIS: The proposed ordinance amends the City of Lake Alfred Police Officers' and Firefighters' Retirement System to be in compliance with the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. 112.1816(1)(a). The change in state law presumes that a firefighter that is disabled as a result of cancer identified within the law is presumed to be disabled in the line of duty.

The financial impact to the plan (and the City) is minimal according to the Actuarial Impact Statement prepared by the plan actuary. The present value of disability benefits increased by \$1,659 (to \$37,138) and the City's annual required contribution increased by \$344 (to \$88,774).

STAFF RECOMMENDATIONS: Approval of Ordinance 1431-20 on the second and final reading.

ORDINANCE NO. 1431-20

AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA, AMENDING APPENDIX B, POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT SYSTEM, OF THE CODE OF ORDINANCES OF THE CITY OF LAKE ALFRED; AMENDING SECTION 8, DISABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA;

SECTION 1: AMANEDMENT. That Appendix B, Police Officers' and Firefighters' Retirement System, of the Code of Ordinances of the City of Lake Alfred, is hereby amended by amending Section 8, Disability, subsection 2., *Inline of duty presumptions*, by adding subsection 2.C., *Firefighter cancer presumption*, to read as follows: (Note: Deletions from text are indicated by ~~strikeout~~, additions to text are indicated by underline, and omissions in text are indicated by [* * *].)

* * * * *

1. *Firefighter Cancer Presumption.* The presumption provided for in this paragraph C. shall apply only to "cancer", as defined in F.S. § 112.1816(1)(a), as amended from time to time. Any firefighter member who becomes totally and permanently unable to perform useful and efficient service as a firefighter due to a diagnosis of cancer or circumstances that arise out of the treatment of cancer will be conclusively presumed to be disabled in-line of duty.

* * * * *

SECTION 2: CODIFICATION. It is the intention of the City Commission that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lake Alfred; and that sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to, "section", or such other appropriate word or phrase in order to accomplish such intentions; and regardless of whether such inclusion in the Code of Ordinances of the City of Lake Alfred is accomplished, sections of this Ordinance may be renumbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or his or her designee, without need of public hearing, by filing a corrected or recodified copy of same with the City Clerk.

SECTION 3: CONFLICT. All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed to the extent necessary to give this Ordinance full force and effect, provided, however, that nothing herein shall be interpreted so as to repeal any existing ordinance or resolution relating to means of securing compliance with the City's Code of Ordinances unless such repeal is explicitly set forth herein.

SECTION 4: SEVERABILITY. If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other bodies with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby. The City of Lake Alfred, Florida, hereby declares that it would have passed this Ordinance, and each section, subsection,

clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 8: EFFECTIVE DATE. That this Ordinance shall become effective upon adoption.

INTRODUCED AND PASSED on first reading at a regular meeting of the Lake Alfred City Commission held this 21st day of January 2020.

PASSED AND FINALLY ADOPTED on second reading/public hearing at the meeting of the Lake Alfred City Commission duly assembled on the 3rd day of February 2020.

**CITY OF LAKE ALFRED
CITY COMMISSION**

ATTEST: By: _____
Nancy Z Daley, Mayor

By: _____
Ameé Bailey-Speck, City Clerk

APPROVED AS TO FORM:

By: _____
Frederick J. Murphy Jr., City Attorney

Law Offices
Christiansen & Dehner, P.A.

Scott R. Christiansen

63 Sarasota Center Blvd. Suite 107
Sarasota, Florida 34240
941-377-2200
Fax 941-377-4848

H. Lee Dehner
(1952-2019)

January 6, 2020

Mr. Ryan Leavengood, City Manager
City of Lake Alfred
120 East Pomelo Street
Lake Alfred, Florida 33850

Re: City of Lake Alfred Police Officers' and Firefighters' Retirement System - Proposed Ordinance

Dear Mr. Leavengood:

As you know, I represent the Board of Trustees of the City of Lake Alfred Police Officers' and Firefighters' Retirement System. Enclosed please find a proposed ordinance amending the City of Lake Alfred Police Officers' and Firefighters' Retirement System which is recommended by the Board for adoption by the City Commission. This ordinance amends Section 8, Disability, to include language regarding the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. §112.1816(1)(a).

I am enclosing a copy of an actuarial impact statement from the Board's actuary, Foster & Foster, Inc., indicating the cost associated with the adoption of this ordinance.

If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the City Commission, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,



Scott R. Christiansen

SRC/dm
enclosure

cc: Patrick Donlan, with enclosure
Art Bodenheimer, with enclosure

CITY OF LAKE ALFRED
POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT SYSTEM

ACTUARIAL IMPACT STATEMENT

December 17, 2019

Attached hereto is a comparison of the impact on the Minimum Required Contribution (per Chapter 112, Florida Statutes) and the Required City Contribution, resulting from the implementation of the following changes:

Chapter 2019-21, Laws of Florida was signed into effect granting certain disability benefits to firefighters participating in an employer-sponsored retirement plan. Effective July 1, 2019, "the retirement plan must consider the firefighter totally and permanently disabled in the line of duty if he or she meets the retirement plan's definition of totally and permanently disabled due to the diagnosis of cancer or circumstances that arise out of the treatment of cancer." For this purpose, "cancer" is as defined in Section 112.1816(1), Florida Statutes.

To value for this change, we are increasing the percentage of disablements assumed to occur in line of duty from 75% to 90% for firefighters.

Please note that the benefit changes provided in this impact statement only relate to the disability benefits for the Pension Fund and do not provide for other additional benefits that are provided for in Florida Statutes Section 112.1816.

The cost impact, determined as of October 1, 2018, applicable to the fiscal year ending September 30, 2020, is as follows:

	<u>New Benefits</u>	<u>Old Benefits</u>
Minimum Required Contribution	\$202,446	\$202,102
Member Contributions (Est.)	42,756	42,756
City And State Required Contribution	159,690	159,346
State Contribution (Est.) ¹	70,916	70,916
City Required Contribution ²	\$88,774	\$88,430

¹ Represents the amount received in calendar 2019. As per a Mutual Consent Agreement between the Membership and the City, all State Monies received each year will be available to offset the City's required contribution.

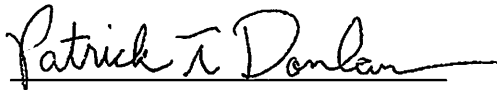
CITY OF LAKE ALFRED
POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT SYSTEM

ACTUARIAL IMPACT STATEMENT

December 17, 2019

The changes presented herein are in compliance with Part VII, Chapter 112, Florida Statutes and Section 14, Article X of the State Constitution. The undersigned is familiar with the immediate and long-term aspects of pension valuations and meets the Qualification Standards of the American Academy of Actuaries necessary to render the opinions contained herein.

All assumptions and methods used are the same as described in the October 1, 2018 actuarial valuation report unless otherwise indicated. All of the sections of this report are considered an integral part of the actuarial opinions.



Patrick T. Donlan, ASA, EA, MAAA
Enrolled Actuary #17-6595

STATEMENT OF PLAN ADMINISTRATOR

The prepared information presented herein reflects the estimated impact of the amendment.

Chairman, Board of Trustees

COMPARATIVE SUMMARY OF PRINCIPAL VALUATION RESULTS

	New Benefits <u>10/1/2018</u>	Old Benefits <u>10/1/2018</u>
A. Participant Data		
Actives	16	16
Service Retirees	2	2
DROP Retirees	1	1
Beneficiaries	1	1
Disability Retirees	0	0
Terminated Vested	<u>10</u>	<u>10</u>
 Total	 30	 30
 Total Annual Payroll	 \$783,517	 \$783,517
Payroll Under Assumed Ret. Age	783,517	783,517
 Annual Rate of Payments to:		
Service Retirees	28,917	28,917
DROP Retirees	41,972	41,972
Beneficiaries	14,183	14,183
Disability Retirees	0	0
Terminated Vested	24,359	24,359
 B. Assets		
Actuarial Value (AVA) ¹	4,205,610	4,205,610
Market Value (MVA) ¹	4,369,476	4,369,476
 C. Liabilities		
Present Value of Benefits		
Actives		
Retirement Benefits	3,583,333	3,583,333
Disability Benefits	37,138	35,479
Death Benefits	26,971	26,971
Vested Benefits	99,006	99,006
Refund of Contributions	19,499	19,499
Service Retirees	351,557	351,557
DROP Retirees ¹	649,264	649,264
Beneficiaries	132,692	132,692
Disability Retirees	0	0
Terminated Vested	242,992	242,992
Share Plan Balances ¹	<u>0</u>	<u>0</u>
 Total	 5,142,452	 5,140,793

C. Liabilities - (Continued)	New Benefits <u>10/1/2018</u>	Old Benefits <u>10/1/2018</u>
Present Value of Future Salaries	4,242,178	4,242,178
Present Value of Future Member Contributions	212,109	212,109
Normal Cost (Retirement)	136,840	136,840
Normal Cost (Disability)	4,104	3,782
Normal Cost (Death)	1,594	1,594
Normal Cost (Vesting)	10,967	10,967
Normal Cost (Refunds)	<u>3,228</u>	<u>3,228</u>
Total Normal Cost	156,733	156,411
Present Value of Future Normal Costs	850,517	848,897
Accrued Liability (Retirement)	2,830,826	2,830,826
Accrued Liability (Disability)	14,364	14,325
Accrued Liability (Death)	18,669	18,669
Accrued Liability (Vesting)	48,969	48,969
Accrued Liability (Refunds)	2,602	2,602
Accrued Liability (Inactives) ¹	1,376,505	1,376,505
Share Plan Balances ¹	<u>0</u>	<u>0</u>
Total Actuarial Accrued Liability (EAN AL)	4,291,935	4,291,896
Unfunded Actuarial Accrued Liability (UAAL)	86,325	86,286
Funded Ratio (AVA / EAN AL)	98.0%	98.0%

D. Actuarial Present Value of Accrued Benefits	New Benefits <u>10/1/2018</u>	Old Benefits <u>10/1/2018</u>
Vested Accrued Benefits		
Inactives + Share Plan Balances ¹	1,376,505	1,376,505
Actives	1,873,259	1,871,786
Member Contributions	<u>297,267</u>	<u>297,267</u>
Total	3,547,031	3,545,558
Non-vested Accrued Benefits	<u>156,956</u>	<u>156,959</u>
Total Present Value		
Accrued Benefits (PVAB)	3,703,987	3,702,517
Funded Ratio (MVA / PVAB)	118.0%	118.0%
Increase (Decrease) in Present Value of Accrued Benefits Attributable to:		
Plan Amendments	1,470	
Assumption Changes	0	
New Accrued Benefits	0	
Benefits Paid	0	
Interest	0	
Other	<u>0</u>	
Total	1,470	

	New Benefits	Old Benefits
Valuation Date	10/1/2018	10/1/2018
Applicable to Fiscal Year Ending	<u>9/30/2020</u>	<u>9/30/2020</u>
E. Pension Cost		
Normal Cost ²	\$165,071	\$164,732
Administrative Expenses ²	27,920	27,920
Payment Required to Amortize Unfunded Actuarial Accrued Liability over 15 years (as of 10/1/2018) ²	9,455	9,450
Minimum Required Contribution	202,446	202,102
Expected Member Contributions ²	42,756	42,756
Expected City and State Contribution	159,690	159,346

¹ The asset values and liabilities include accumulated DROP and Share Plan Balances as of 9/30/2018.

² Contributions developed as of 10/1/2018 displayed above have been adjusted to account for assumed salary increase components.

ACTUARIAL ASSUMPTIONS AND METHODS

Mortality Rate

Healthy Active Lives:

Female: RP2000 Generational, 100% Combined Healthy White Collar, Scale BB

Male: RP2000 Generational, 10% Combined Healthy White Collar / 90% Combined Healthy Blue Collar, Scale BB

Healthy Inactive Lives:

Female: RP2000 Generational, 100% Annuitant White Collar, Scale BB

Male: RP2000 Generational, 10% Annuitant White Collar / 90% Annuitant Blue Collar, Scale BB

Disabled Lives:

Female: 60% RP2000 Disabled Female set forward two years / 40% Annuitant White Collar with no setback, no projection scale

Male: 60% RP2000 Disabled Male setback four years / 40% Annuitant White Collar with no setback, no projection scale

The above assumption rates were mandated by Chapter 2015-157, Laws of Florida. This law mandates the use of the assumptions used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in Milliman's July 1, 2016 FRS valuation report for special risk employees. We feel this assumption sufficiently accommodates future mortality improvements.

Interest Rate

7.25% per year compounded annually, net of investment related expenses. This is supported by the target asset allocation of the trust and the expected long-term return by asset class.

Salary Increases

6.0% per year until Age 30 and 5.25% per year on and after Age 30. Projected salary at retirement is increased individually to account for non-regular compensation. The assumed rates of salary increased were adopted as a result of our September 16, 2013 actuarial experience study.

Payroll Growth

0.00% (previously 3.00%) for purposes of amortizing the Unfunded Actuarial Accrued Liability. This is in compliance with Part VII of Chapter 112, Florida Statutes.

Administrative Expenses

\$26,510 annually, based on actual expenses incurred in the prior fiscal year.

Retirement Age

Earlier of Age 55 and 10 years of service or Age 52 and 25 years of service. Also, any member who has reached Normal Retirement is assumed to continue employment for one additional year. We feel this assumption is appropriate based upon plan provisions.

Early Retirement

Commencing with the earliest Early Age (50), members are assumed to retire with an immediate subsidized benefit at the rate of 5% per year. We feel this assumption is appropriate based upon plan provisions.

Disability Rate

See table below (1201). It is assumed that 75% of disablements and active Member deaths are service related. This assumption was developed from those used by other plans containing Florida municipal safety employees.

Termination Rate

See table below. This assumption was adopted as a result of our September 16, 2013 actuarial experience study.

Funding Method

Entry Age Normal Actuarial Cost Method. The following loads are applied for determination of the Sponsor dollar funding requirement:

Interest – None, assumes October 1 deposit.

Salary – A full year, based on the current assumption (currently 5.32%).

Actuarial Asset Method

Each year, the prior Actuarial Value of Assets is brought forward utilizing the historical geometric 4-year average Market Value returns, net of fees. It is possible that over time this technique will produce an insignificant bias above or below Market Value.

<u>Age</u>	<u>% Becoming Disabled During the Year</u>	<u>% Terminating During the Year</u>
20	0.03%	13.8%
30	0.04%	11.5%
40	0.07%	6.0%
50	0.18%	1.8%

SUMMARY OF CURRENT PLAN

<u>Eligibility</u>	Full-time employees who are classified as full-time sworn police officers or firefighters shall participate in the System as a condition of employment.
<u>Credited Service</u>	Total years and fractional parts of years of employment with the City as a Police Officer or Firefighter.
<u>Salary</u>	Total W-2 compensation plus tax exempt, tax sheltered, and tax deferred items of income.
<u>Average Final Compensation</u>	Average Salary for the best 5 years during the 10 years immediately preceding retirement or termination.
<u>Member Contributions</u>	5.0% of Salary.
<u>City and State Contributions</u>	Remaining amount required in order to pay current costs and amortize any unfunded past service cost over 30 years.
<u>Normal Retirement</u>	
Date	Earlier of: 1) age 55 and 10 years of Credited Service, or 2) age 52 and 25 years of Credited Service.
Benefit	3.00% of Average Final Compensation <u>times</u> Credited Service.
Form of Benefit	Ten Year Certain and Life Annuity (options available).
<u>Early Retirement</u>	
Eligibility	Age 50 and 10 Years of Credited Service.
Benefit	Accrued benefit, reduced 3% for each year prior to Normal Retirement.
<u>Vesting</u>	
Schedule	100% after 10 years of Credited Service.
Benefit Amount	Member will receive the vested portion of his (her) accrued benefit payable at the otherwise Normal Retirement Date.

Disability

Eligibility

Service Incurred

Covered from Date of Employment.

Non-Service Incurred

10 years of Credited Service.

Exclusions

Disability resulting from use of drugs, illegal participation in riots, service in military, etc.

Benefit

Benefit accrued to date of disability but not less than 42% of Average Final Compensation (if Service Incurred) or 25% of Average Final Compensation (if not in-line-of-duty).

Duration

Payable for life and ten years certain or until recovery (as determined by the Board). Options available.

Death Benefits

Pre-Retirement

Vested

Monthly accrued benefit payable to designated beneficiary for 10 years.

Non-Vested

Refund of accumulated contributions without interest.

Post-Retirement

Benefits payable to beneficiary in accordance with option selected at retirement.

Deferred Retirement Option Plan

Eligibility

Satisfaction of Normal Retirement requirements (earlier of 1) Age 55 and 10 years of Credited Service, or 2) Age 52 and 25 years of Credited Service.)

Participation

Not to exceed 60 months

Rate of Return

Choice of: 1) 6.5% per year, or 2) actual net rate of investment return (total return net of brokerage commissions, management fees and transaction costs) credited each fiscal quarter. Member may change once during DROP period.

Form of Distribution

Cash lump sum (options available) at termination of employment.

Chapter 175 Share Account

Pursuant to Chapter 2015-39, Laws of Florida, a share plan exists but is currently not funded.

**LAKE ALFRED CITY COMMISSION MEETING
FEBRUARY 3, 2019**

2.) RESOLUTION 03-20 SEPTIC TO SEWER PROGRAM

ISSUE: The City Commission will consider Resolution 03-20 that supports initial funding of the Septic to Sewer Program.

ATTACHMENTS

- Resolution 03-20
- Sewer Infill Project Map & Bond Counsel Email

ANALYSIS: In 2016 the City amended the utility section of the Code to allow for a program to be established to finance and/or subsidize the cost of units connecting to available sewer service. The proposed resolution establishes this program and seeks to connect existing residents or utility customers to connect to the City's sewer system. The program is designed to incur 100% of the initial cost of the homeowner connecting to the system including: impact fees; cost of connecting the home to the mainline; and properly abandoning the old septic system.

The basis for the program is that newer homes and subdivisions are automatically connected to the sewer system when they're originally built; the cost of which is included in the purchase price of the home and amortized within the mortgage on the home. Existing residents on septic systems where sewer is now available do not have this option and can remain on septic indefinitely (decades) or until those septic systems fail. Even when these septic systems fail the homeowner may opt to repair the system versus connecting to the sewer based on the time required if it is an emergency or the high cost of connecting to the City's system (\$3,464.57 impact fee & ~\$5,000 for a plumber to connect the main line/decommission the septic tank).

The City has a financial interest in improving its economies of scale in service delivery by providing sewer service to as many customers as possible where it is available. Additionally, converting septic systems to sanitary sewer has significant environmental benefits including the reduction of nutrients that are entering waterways which contribute to algae blooms that causes damage natural habitats.

The program will provide for the full cost of connecting to the system and decommission their septic system for homeowners that have sewer available (approximately \$8,000, likely less). The proposed resolution initially assigns \$10,000 to the program; additional funding for the program will be provided through future budget cycles.

City staff estimates approximately thirty homes could eventually benefit from this program at the onset. A third of this number will be from a previous sewer infill project (near Rainero Drive) that the City completed the main line extension a decade ago but have yet to connect. This program will also be important in future infill projects (e.g. Experiment Station). We can receive grant funding to offset the main line extension from the state (for infill projects) which could cover our costs of implementing the connection program in these areas.

STAFF RECOMMENDATION: Approve Resolution 03-20

RESOLUTION 03-20

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA, ESTABLISHING A SANITARY SEWER CONNECTION PROGRAM AS AUTHORIZED BY SECTION 58-125(a) OF THE CODE OF ORDINANCES OF THE CITY OF LAKE ALFRED, FLORIDA; PROVIDING FOR SEVERABILITY; REPEAL OF CONFLICTING RESOLUTIONS, ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, converting from septic systems to sanitary sewer reduces contamination of waterways and protects them by reducing nutrient inputs that contribute to algae blooms that damages natural habitats; and

WHEREAS, the City recognizes the financial burden and barriers to entry for homeowners to convert from septic to sanitary sewer which will likely prevent voluntary conversion from septic to sanitary sewer without assistance; and

WHEREAS, the City has a financial interest in improving its economies of scale in service delivery by providing both water and sanitary sewer services to all of its citizens and customers; and

WHEREAS, Section 58-125(a) of the Code of Ordinances of the City of Lake Alfred, Florida, allows the City Commission by resolution to establish a program to finance and/or subsidize the cost of units connecting to available City sanitary sewer service up to the full amount so long as such program is in compliance with applicable law and City bond covenants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA:

SECTION 1. SANITARY SEWER CONNECTION PROGRAM. A Sewer Connection Program in accordance with the provisions set forth in Exhibit "A" entitled "Sewer Connection Program" attached hereto and incorporated herein by reference is hereby established for the City of Lake Alfred, Florida.

SECTION 2. INITIAL FUNDING.

The City Commission hereby assigns a one-time amount of ten thousand (\$10,000) of legally available funds to initially fund the Sewer Connection Program established herein. Subsequent changes to this initial assignment of funds or future assignment of additional funding will be considered and addressed in the annual operating budget for the City.

SECTION 3. CONFLICTS. All Resolutions in conflict with this Resolution are repealed to the extent necessary to give this Resolution full force and effect.

SECTION 4. SEVERABILITY. The provisions of this Resolution are severable. If any word, sentence, clause, phrase or provision of this Resolution for any reason is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this Resolution shall remain in full force and effect.

SECTION 5. SCRIVENER'S ERRORS. Any provision in this Resolution may be renumbered or relettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or his designee, without need of consideration by the City Commission, by filing a corrected or recodified copy of same with the City Clerk.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

INTRODUCED AND PASSED by the City Commission of the City of Lake Alfred, Florida, in a regular session this 3rd day of February 2020.

**CITY OF LAKE ALFRED, FLORIDA
CITY COMMISSION**

Nancy Z. Daley, Mayor

ATTEST:

Ameé Bailey Speck, City Clerk

Approved as to form:

Frederick J. Murphy, Jr., City Attorney

Sewer Connection Program ("Septic to Sewer")

Section 58-125(a) of the Code of Ordinances of the City of Lake Alfred, Florida allows the City Commission to establish by Resolution a program to finance and/or subsidize the cost of units connecting to available sewer service up to the full amount so long as such a program is in compliance with any applicable law and city bond covenants.

The City of Lake Alfred's Sewer Connection Program seeks to connect existing residents and/or existing water customers to the City's sanitary sewer system ("System"). The program is designed to offset the initial cost of a homeowner to connect to the System. Capital recovery charges (Impact fees); the cost to connect the home to the sanitary sewer main line; and properly abandoning the old septic system can represent a significant initial cost that acts as a barrier for existing residents/customers to connect to the System.

Newer homes and subdivisions are automatically connected to the System when the homes are built and that cost is incorporated into the purchase price of the new home that is typically amortized over thirty years within a mortgage. Existing residents/customers on septic systems do not have this option and therefore remain on septic systems for decades until those septic systems fail. Even when these septic systems fail there is no guarantee that a homeowner will connect to the System. They may not be aware that System is present, the cost of repairing the septic system is probably less than connecting to the System, or an emergency situation may require immediate repair of the septic system further delaying connection to the System.

In recognition of these barriers and in consideration of the benefits to the utility from increased efficiency in service delivery as well as the environmental benefits of removing septic systems as determined by the State of Florida the following "Sewer Connection Program" is established for the City of Lake Alfred:

Program Provisions:

- Legally available Funds shall be allocated and "assigned" by the City Commission to this program through the annual budget process.
- The program is subject to the availability of funding.
- The program shall cover the costs of an existing single family home to connect to the City's sanitary sewer system ("System") to include:
 - Capital recover charges (Impact Fees):
 - Payment of sanitary sewer impact fee for a single family residential home.
 - The program funds will pay the impact fee which will transfer the amount into the City's restricted sewer impact fee fund in compliance with bond covenants and applicable laws and regulations.
 - Labor and Materials:
 - The program will pay for the materials for the connection of the single family residential home to the System.
 - Labor may be completed by the City utility staff or contracted out to a licensed and qualified contractor to be paid by the program.
 - Abandonment of the Septic System:

- The program will pay for the fees associated with obtaining an abandonment permit.
- City Staff will coordinate with the homeowner to obtain the permit.
- The program will pay for the cost associated with pumping out the septic tank by a licensed septic hauler.
- The program will pay the cost associated with the abandonment of the septic tank and shall be decommissioned in accordance with applicable regulations and requirements (e.g. punch hole in bottom, fill with dirt, etc.).

Program Eligibility Requirements:

The Public Utilities Department shall generate an application to obtain the necessary information from the homeowner.

- The connection must be for a single family residential home that is at least five years old (dated from the certificate of occupancy or the year built as identified on the Property Appraiser's website).
- The single family residential home must be within the Utility Service Area. If the property is not within the City limits, the property owner must provide a signed a petition to have the property annexed into the City limits.
- The applicant must be the fee simple owner of the property.
- The applicant is required to sign a waiver and indemnify the City (or City's contractor) in a form and manner acceptable to the City against liability for any work performed on their property by the City or City contractor.
- The applicant must agree to have the septic system abandoned by permit and in compliance with any and all health department rules and regulations.
- A sewer main must be available for the connection that is accessible and within a reasonable distance as determined by the City Manager or his designee. The City Manager is authorized to work out a cost share arrangement with the homeowner where sewer is still available but the distance of the connection is greater than one hundred feet (100 ft).



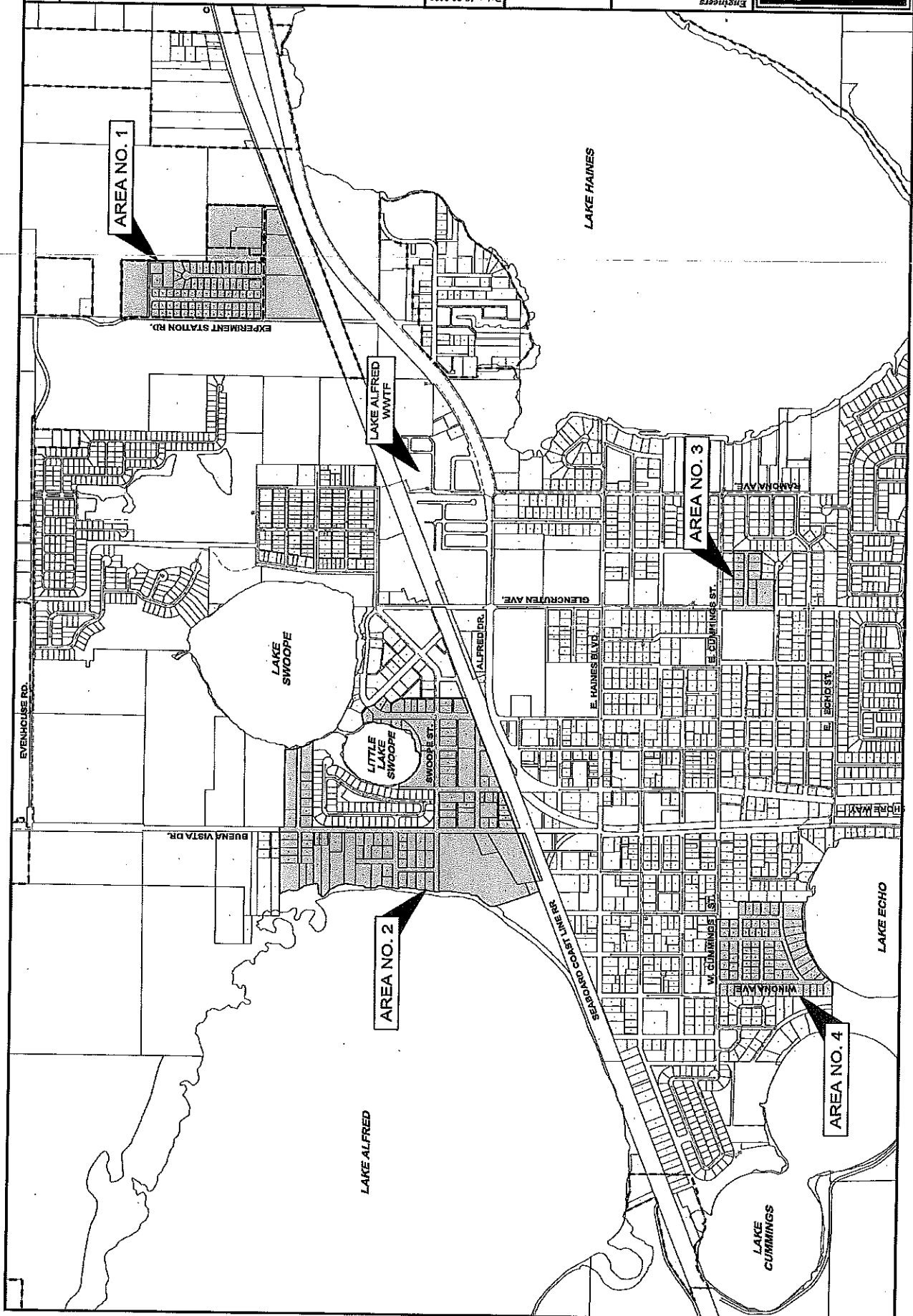
Engineers
Architects
Surveyors
Planners
Landscape Architects
Environmental Scientists
Construction Management
Design/Build

1117 East Robinson
Street
Orlando, FL 32801
Phone: 407.925.0452
Fax: 407.648.1036

Date: 12-20-2008
Job No. 12737
Scale: 1" = 100'
City of Lake Alfred
Amended No. 315
© 2008

PROPOSED INFILL PROJECTS
CITY OF LAKE ALFRED WASTEWATER MASTER PLAN

MAP 2



AREA NO. 1

LAKE ALFRED
WWTF

AREA NO. 3

AREA NO. 2

AREA NO. 4

EXPERIMENT STATION RD.

LAKE SWOOPE

LITTLE
LAKE
SWOOPE

LAKE HAINES

GLENCRUZEN AVE.

RANDOLPH AVE.

EVENHOUSE RD.

BUENA VISTA DR.

LAKE ALFRED

LAKE
CUMMINGS

LAKE ECHO

SEASIDE COLLEGE BLVD.

ALFRED DR.

E. HAINES BLVD.

E. CUMMINGS ST.

E. REED ST.

W. CUMMINGS ST.

W. HAINES AVE.

HOME WAY

From: [Vera A. Gurova](#)
To: [John Murphy](#); [Misty Taylor](#)
Cc: [Ryan Leavengood](#); [Seth Benton Claytor](#); [Monique R. Spotts](#)
Subject: RE: Sewer Connection Program
Date: Wednesday, December 18, 2019 12:29:23 PM

WARNING: This email originated outside of the City of Lake Alfred. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

.....
Good afternoon, John.

Please see below and let us know if you have any questions.

The City of Lake Alfred bond covenants consist of the Note Resolution that secures the 2012 Note and 2008 FDEP Loan Agreement.

Under the City's bond covenants, you have asked whether the City can subsidize the cost of hookups to the City's sewer system for its certain citizens. The answer is yes, but only if its contribution comes from a Fund other than Water and Sewer Fund (e.g., General Fund or another Enterprise Fund) on behalf of the customer of a like amount based on the City's uniform schedule of rates, fees and charges such that that no customer receives "free services" for the connection on the front end. This makes the Noteholder and FDEP whole and allows the customer to not have to pay the connection fee (because some Fund other than the Water and Sewer Fund paid it for the customer). We also call to your attention that excess water and sewer revenues in the Water and Sewer Fund, after making monthly set asides for operating and maintenance expenses, debt service and RR&I replenishments, if any, can be used for any lawful purpose (please note that certain revenues like Impact Fees, for instance, may be subject to further restriction to the extent they are part of water and sewer revenues), which may help you get back into the same place financially in terms of eventually reimbursing such other Fund.

Thank you and Happy Holidays!

Vera A. Gurova | **Bryant Miller Olive P.A.**
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(813) 273-6677 (O) | (843) 304-6222 (M)
vgurova@bmlaw.com | www.bmlaw.com

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