

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, Florida 33850



Phone: (863) 291-5270  
Fax: 863) 298-4440  
Visit: My Lake Alfred.com

**AGENDA  
CITY COMMISSION  
MONDAY, FEBRUARY 07, 2022  
7:30 PM  
CITY HALL**

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**Call to Order:** Mayor Nancy Z. Daley

**Invocation and Pledge of Allegiance**

**Roll Call:** Linda Bourgeois, City Clerk

**City Manager & City Attorney Announcements**

**Recognition of Citizens:** Items that are not on the Agenda.

Black History Month

**Consent Agenda:**

- 1.) City Commission Meeting Minutes for January 24, 2022
- 2.) City Commission Announcements

**Agenda:**

- 1.) Ordinance 1472-22: Adams Estate PUD Modification
- 2.) Ordinance 1473-22: Property Rights Element
- 3.) Ordinance 1474-22: Waylanco Road Future Land Use Assignment
- 4.) Ordinance 1475-22: Waylanco Road Zoning Designation
- 5.) Ordinance 1476-22: Florida Gas Future Land Use Assignment
- 6.) Ordinance 1477-22: Florida Gas Zoning Designation
- 7.) Wright Pierce Task Order No. 2: Street Technical Design Standards

**Recognition of Citizens:** Please Limit Your Comments to 5 Minutes.

**Commissioner Questions and Comments:**

Vice Mayor Dearmin  
Mayor Daley  
Commissioner Fuller  
Commissioner Eden  
Commissioner Maultsby

**Adjourn**

**LAKE ALFRED CITY COMMISSION**  
**FEBRUARY 7, 2022**

*All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.*

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**1.) City Commission Meeting Minutes for January 24, 2022**

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**Attachments:**

- Draft Minutes

**Analysis:** Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact City Clerk Linda Bourgeois at (863) 291-5270.

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**2.) City Commission Announcements**

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**Analysis:** Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
2/7	City Commission Meeting	City Hall	7:30 p.m.
2/10	Planning and Zoning Meeting	City Hall	6:00 p.m.
2/10	Ridge League of Cities Dinner – Lake Wales	Lake Ashton Clubhouse	6:00 p.m.
2/14-2/18	Qualifying Week for 2022 Election	City Administration	8:30 AM (2/14) – 12:00 PM (2/18)
2/17	Code Enforcement Special Magistrate	City Hall	3:00 p.m.
2/21	City Commission Meeting	City Hall	7:30 p.m.
2/26	Lake Alfred Heritage Days	City Tennis Courts	10:00 AM – 5:00 PM

**LAKE ALFRED CITY COMMISSION  
FEBRUARY 7, 2022**

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**1.) Ordinance 1472-22: Adams Estate PUD Modification**

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**Issue:** The City Commission will consider a modification to the Adams Estate PUD.

**Attachment:**

- Ordinance 1472-22 with the exhibit

**Analysis:**

On January 13, 2022, the Planning and Zoning Board provided a favorable recommendation to the City Commission.

**Staff Recommendation:** Approval of Ordinance 1472-22 on the first reading.

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**2.) Ordinance 1473-22: Property Rights Element**

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**Issue:** The City Commission will consider an amendment to the Comprehensive Plan adding a Property Rights Element.

**Attachment:**

- Ordinance 1473-22 with the exhibit

**Analysis:**

On January 13, 2022, the Planning and Zoning Board provided a favorable recommendation to the City Commission.

**Staff Recommendation:** Approval of Ordinance 1473-22 on the first reading.

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**3.) Ordinance 1474-22: Waylanco Road Future Land Use Assignment**

**4.) Ordinance 1475-22: Waylanco Road Zoning Designation**

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**Issue:** The City Commission will consider the Waylanco Road Future Land Use Assignment and Zoning Designation.

**Attachments:**

**LAKE ALFRED CITY COMMISSION**  
**FEBRUARY 7, 2022**

- Ordinance 1474-22 with the exhibit
- Ordinance 1475-22 with the exhibit

**Analysis:**

On January 13, 2022, the Planning and Zoning Board provided a favorable recommendation to the City Commission.

**Staff Recommendation:** Approval of Ordinance 1474-22 on the first reading.

**Staff Recommendation:** Approval of Ordinance 1475-22 on the first reading.

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**5.) Ordinance 1476-22: Florida Gas Future Land Use Assignment**

**6.) Ordinance 1477-22: Florida Gas Zoning Designation**

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**Issue:** The City Commission will consider the Florida Gas Future Land Use Assignment and the Zoning Designation.

**Attachment:**

- Ordinance 1476-22 with the exhibit
- Ordinance 1477-22 with the exhibit

**Analysis:**

On January 13, 2022, the Planning and Zoning Board provided a favorable recommendation to the City Commission.

**Staff Recommendation:** Approval of Ordinance 1476-22 on the first reading.

**Staff Recommendation:** Approval of Ordinance 1477-22 on the first reading.

**LAKE ALFRED CITY COMMISSION**  
**FEBRUARY 7, 2022**

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**7.) Wright Pierce Task Order No. 2: Street Technical Design Standards**

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**Issue:** The City Commission will consider approval of Task Order No. 2 with Wright Pierce for engineering services related to the Traffic Calming Technical Standards and a Street Improvements Master Plan at a cost not to exceed \$60,000.

**Attachment:**

- Task Order No. 2

**Analysis:** On July 18, 2019, the City Commission approved negotiations with Wright-Pierce for a continuing service agreement to deliver engineering and consultant services to the City of Lake Alfred. The city executed the Master Professional Engineering Services Agreement with Wright-Pierce on December 2, 2019.

The City has recently updated portions of the Unified Land Development Code (ULDC), including Article 5 - Public Improvement Standards. Article 5 provides guidance on street design standards for development including landscaping, pedestrian, parking, and design speed considerations. The proposed task order will generate the engineering specifications and technical standards to support the design concepts of the various types of streets identified within the land development code.

The current fiscal year FY 2021/2022 budget set aside \$50,000 to perform this task. The excess expense will come from funding in other engineering line items or fund balance.

**Staff Recommendation:** Approval of Task Order No. 2 with Wright Pierce a cost not to exceed \$60,000.