

**MINUTES  
CITY OF LAKE ALFRED  
CITY COMMISSION MEETING  
MONDAY MARCH 5, 2018  
CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Pastor Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameé Bailey, Police Chief Art Bodenheimer, and Public Works Director John Deaton.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Ryan Leavengood** stated the City will conduct its Municipal Election on April 3<sup>rd</sup> for the purpose of electing one commissioner. Two candidates qualified including incumbent Jack C. Dearmin and Brent C. Eden.

The City will be conducting its annual Spring Clean-Up Week during the week of March 12<sup>th</sup> thru March 16<sup>th</sup>. The City is offering pick-up of furniture, construction debris, yard trash, and tires free of charge to residential customers. In addition, household hazardous waste can be delivered to the Public Works facility on Haines Blvd. The week will conclude with the Lovin La Community Clean-up on Saturday March 17<sup>th</sup>. Please contact Public Works or Parks and Recreation for more details.

The Ridge Art Association will be presenting an exhibit entitled *100 Years of Mackay* in the historic Mackay house. Original drawings, oils, watercolors, acrylics, graphics, photography, mixed media, fiber, and sculpture chosen in this juried competition will be on display from March 15, 2018 - February 25, 2019. The display will be similar to the exhibit at City Hall.

The Lake Alfred Public Library will host two Easter Egg Hunts in the Secret Garden behind the Library. The first will be held on March 26<sup>th</sup> at 4 pm for children ages 5-10. The second one will be held on March 28<sup>th</sup> at 10 am for children under 4. Contact the Library staff for more details on these free events.

**Public Works Director Deaton** provided an update on the storm water project stating that the pipe is installed; the reconstruction of the trail and repairing the roads will be upcoming, as a result Thelma and Cummings will be closed for four days due to resurfacing.

**CITY ATTORNEY ANNOUNCEMENTS**

No Comments.

**RECOGNITION OF CITIZENS:**

**Mayor Lake** recognized Tracy Mercer from the Lakes Commission.

**Annie Mae Lewis** 946 Everett St. thanked the City Manager, the Commission and staff for their assistance in obtaining items for the Highland Center. She thanked Director Bailey for setting up a meeting about the annexation of the area off Experiment Station Road.

**Vice Mayor Daley** thanked Mrs. Lewis for bringing the issues to the Commissions attention.

**City Manager Leavengood** stated he enjoyed being asked to speak at the Friendly Garden Club meeting held at the Highland Center. Everyone in the community has a better idea of what's going on and what needs attention in their community.

**Brenda Arnold** 435 W Pierce St. thanked Director Deaton for his help and the Police Department for their presence on Pierce St. traffic has been slowing down.

**Wanda Maultsby Daley** 660 E Grapefruit Ave. stated her concerns regarding the upkeep in the Fruitland Community. She would like to see signs and the sidewalks repaired.

**City Manager Leavengood** stated that the side street sign has been ordered for the Fruitland area. As part of the Parks and Recreation, the City held a focus group with the Fruitland Community to see how to best utilize funds in the area.

#### **POLICE OFFICER SWEARING IN CEREMONY**

**Police Chief Art Bodenheimer** stated tonight we will honor Robert Lewis, he has been with the City for almost a year. He has been on his own for eight months working the streets. Before coming to Lake Alfred served his Country for ten years from 2004 to 2014. He also served as a security officer at a bank, then went to the University in Tampa before deciding to come to Lake Alfred. He is a well-rounded officer owing to his experience and education. Chief Bodenheimer called Officer Lewis to the podium who introduced his family.

**City Clerk Bailey** administered the Oath of Office.

**Lake Alfred Police Chaplin Mike Jones** offered a prayer for the newly appointed officer and his family.

**Chief Bodenheimer** thanked everyone who came out to the commission meeting tonight and reiterated; if anyone sees as issue in the community, the Police Department is there to help.

#### **CONSENT AGENDA**

**Commissioner Dearmin** moved to approve the Consent Agenda; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>

COMMISSIONER MAULTSBY

AYE

## AGENDA

### 1.) CANVASSING BOARD APPOINTMENT

**City Manager Leavengood** stated Per the City Charter, the Canvassing Board is comprised of the City Commission, except officials running in the current election, the city clerk (or designee), and the city attorney (or designee).

The 2018 Canvassing Board includes the following members:

**Mayor Charles Lake**

**Vice Mayor Nancy Daley**

**Commissioner John Duncan**

**Commissioner Albertus Maultsby**

**City Clerk Ameé Bailey**

**City Attorney John Murphy**

Per Florida Statute, canvass board members are required to attend the following meetings: Please note a quorum must be present at each of the meetings (except pre-election logic and accuracy testing).

1) **Pre-election logic and accuracy testing of tabulating equipment**

**March 27, 2018 at 2:30 pm**

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven  
*(The Board may designate one member to represent them at this meeting)*

2) **Election night canvassing of ballots**

**April 3, 2018 at 6:00 pm**

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven

3) **Certification of election results**

**April 5, 2018 at 5:00 pm**

Location: City Hall, 120 E Pomelo Street, Lake Alfred

4) **Post-election manual audit**

**April 10, 2018 at 4:30 pm**

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven

The Logic and Accuracy (L&A) test is open for the qualifying candidates to view. The purpose of the test is to run sample ballots through the voting machine that will be located on our polling site during the election and test it for accuracy. After the test is performed the machine is sealed by the Supervisor or Elections staff and delivered to the City election site with the seal intact. The appointed representative conducts the procedure, confirms the results, and then signs the verification forms for the accuracy of the machine tested. In previous elections, the canvassing board has appointed the City Clerk to attend the testing on their behalf.

Staff recommended appointing Mamie Drane, Deputy City Clerk to attend the 2018 City Election Logic and Accuracy Equipment Test on Tuesday, March 27, 2018 at 2:30 pm.

**Commissioner Duncan** asked if the voting machine was a new one.

**Director Bailey** responded the machines were new last year and has only been used one or two times.

**Vice Mayor Daley** moved appointing Mamie Drane, Deputy City Clerk to attend the 2018 City Election Logic and Accuracy Equipment Test; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### **RECOGNITION OF CITIZENS**

**Jean Brittan**, 370 South Echo Dr. thanked the City for the repair of the sidewalk by the drains on Cross St. and also for the yellow striping at the fishing pier. She passed along some comments from the children in the area which included a request for repairs of the monkey bars, the basketball lines repainted, the netting for the soccer frame and the merry-go-round in the Echo Park.

### **COMMISSIONER QUESTIONS AND COMMENTS**

**Vice Mayor Daley** stated the traffic in the morning has improved at the Pomelo intersection. Also she noticed there were Officers directing traffic on 557 at the two schools in the morning, it made a big difference in safety, and it was very helpful.

**City Manager Leavengood** stated the City has been in contact with FDOT in regards to the lights at Shinn and Pomelo. County Road 557 has been under scrutiny from both FDOT and the City and both are working to resolve the present problems.

**Commissioner Duncan** thanked the City Manager for announcing the art show at Mackay. He will let the City know when the reception date has been set. He is working together with the City Manager on the fish icon, where they will be place and how many will be ordered. He also noticed that the outside of the library needs to be pressure washed.

**Commissioner Dearmin** stated he wanted to thank everyone for coming to the Commissioners meeting and he is looking forward to the City Clean-up, the turn-out is always great and working with the First Baptist Church has been great as well. There will be a Meet the Candidates March 14<sup>th</sup> at Lions park and invited everyone to attend.

**Commissioner Maultsby** thanked the citizens for letting him represent them since 1992; he's enjoyed working for the City.

**Mayor Lake** stated Public Works Director Deaton, Officer Adam Leatherberry, Fireman Brian Beasley, and he attended the community school assessment for Lake Alfred Polytechnic, once again the school is in question of being closed. The staff at the school is working to improve the schools grade and hopefully keep the school from being closed. He will be going to water School on March 9<sup>th</sup> he was also invited to read a story to the Lake Alfred Elementary School and to Polytechnic to speak to the Civics Class. There was a good turnout at the Parks and Recreation meeting and he thanked the residents for coming to the meeting.

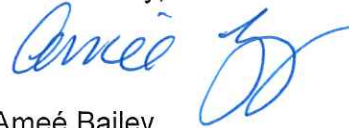
With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:24 pm.

Respectfully Submitted,



Mamie Drane  
Deputy City Clerk

Reviewed by,



Ameé Bailey  
City Clerk