City of Lake Alfred City Hall 120 E. Pomelo Street Lake Alfred, FL 33850



Phone: (863) 291-5747 Fax: (863) 298-5403 www.mylakealfred.com

AGENDA CITY COMMISSION MEETING MONDAY MARCH 19, 2018 7:30 PM CITY HALL

CALL TO ORDER: MAYOR CHARLES LAKE

INVOCATION AND PLEDGE OF ALLEGIANCE: PASTOR TBD

ROLL CALL: CITY CLERK AMEÉ BAILEY

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT PUBLIC HEARINGS

EMPLOYEE RECOGNITION: LUIS HUBER – 5 YEARS EMPLOYEE RECOGNITION: LT. GERALD DEMPSEY – 30 YEARS WATER COOPERATIVE UPDATE: RYAN TAYLOR

CONSENT AGENDA

- 1.) CITY COMMISSION MEETING MINUTES FOR MARCH 5, 2018
- 2.) CITY COMMISSION ANNOUNCEMENTS
- 3.) APPROVAL OF POLL WORKERS

AGENDA

- 1.) STREET RESURFACING PRIORITY LIST
- 2.) RETIREMENT BOARD APPOINTMENTS

RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

COMMISSIONER DUNCAN COMMISSIONER DEARMIN COMMISSIONER MAULTSBY MAYOR LAKE VICE MAYOR DALEY ADJOURN

CONSENT AGENDA

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) MARCH 5, 2018 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameé Bailey at (863) 291-5748.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

Date	Meeting/ event	Location	Time
April 12	Ridge League of Cities	Lake Alfred	6:00 pm

DRAFT MINUTES CITY OF LAKE ALFRED CITY COMMISSION MEETING MONDAY MARCH 5, 2018 CITY HALL

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameé Bailey-Speck, Police Chief Art Bodenheimer, and Public Works Director John Deaton.

CITY MANAGER ANNOUNCEMENTS

City Manager Ryan Leavengood stated the City will conduct its Municipal Election on April 3rd for the purpose of electing one commissioner. Two candidates qualified including incumbent Jack C. Dearmin and Brent C. Eden.

The City will be conducting its annual Spring Clean-Up Week during the week of March 12th thru March 16th. The City is offering pick-up of furniture, construction debris, yard trash, and tires free of charge to residential customers. In addition, household hazardous waste can be delivered to the Public Works facility on Haines Blvd. The week will conclude with the Lovin La Community Clean-up on Saturday March 17th. Please contact Public Works or Parks and Recreation for more details.

The Ridge Art Association will be presenting an exhibit entitled *100 Years of Mackay* in the historic Mackay house. Original drawings, oils, watercolors, acrylics, graphics, photography, mixed media, fiber, and sculpture chosen in this juried competition will be on display from March 15, 2018 - February 25, 2019. The display will be similar to the exhibit at City Hall.

The Lake Alfred Public Library will host two Easter Egg Hunts in the Secret Garden behind the Library. The first will be held on March 26th at 4 pm for children ages 5-10. The second one will be held on Mach 28th at 10 am for children under 4. Contact the Library staff for more details on these free events.

Public Works Director Deaton provided an update on the storm water project stating that the pipe is installed; the reconstruction of the trail and repairing the roads will be upcoming, as a result Thelma and Cummings will be closed for four days due to resurfacing.

CITY ATTORNEY ANNOUNCEMENTS

No Comments.

RECOGNITION OF CITIZENS:

Mayor Lake recognized Tracy Mercer from the Lakes Commission.

Annie Mae Lewis 946 Everett St. thanked the City Manager, the Commission and staff for their assistance in obtaining items for the Highland Center. She thanked Director Bailey for setting up a meeting about the annexation of the area off Experiment Station Road.

Vice Mayor Daley thanked Mrs. Lewis for bringing the issues to the Commissions attention.

City Manager Leavengood stated he enjoyed being asked to speak at the Friendly Garden Club meeting held at the Highland Center. Everyone in the community has a better idea of what's going on and what needs attention in their community.

Brenda Arnold 435 W Pierce St. thanked Director Deaton for his help and the Police Department for their presence on Pierce St. traffic has been slowing down.

Wanda Maultsby Daley 660 E Grapefruit Ave. stated her concerns regarding the upkeep in the Fruitland Community. She would like to see signs and the sidewalks repaired.

City Manager Leavengood stated that the side street sign has been ordered for the Fruitland area. As part of the Parks and Recreation, the City held a focus group with the Fruitland Community to see how to best utilize funds in the area.

POLICE OFFICER SWEARING IN CEREMONY

Police Chief Art Bodenheimer stated tonight we will honor Robert Lewis, he has been with the City for almost a year. He has been on his own for eight months working the streets. Before coming to Lake Alfred served his Country for ten years from 2004 to 2014. He also served as a security officer at a bank, then went to the University in Tampa before deciding to come to Lake Alfred. He is a well-rounded officer owing to his experience and education. Chief Bodenheimer called Officer Lewis to the podium who introduced his family.

Director Amee Bailey administered the Oath of Office.

Lake Alfred Police Chaplin Mike Jones offered a prayer for the newly appointed officer and his family.

Chief Bodenheimer thanked everyone who came out to the commission meeting tonight and reiterated; if anyone sees as issue in the community, the Police Department is there to help.

CONSENT AGENDA

Commissioner Dearmin moved to approve the Consent Agenda; seconded by **Commissioner Duncan.** The motion was approved by unanimous voice call vote.

MAYOR LAKE AYE VICE MAYOR DALEY AYE COMMISSIONER DEARMIN AYE

AGENDA

1.) CANVASSING BOARD APPOINTMENT

City Manager Leavengood stated Per the City Charter, the Canvassing Board is comprised of the City Commission, except officials running in the current election, the city clerk (or designee), and the city attorney (or designee).

The 2018 Canvassing Board includes the following members:

Mayor Charles Lake
Vice Mayor Nancy Daley
Commissioner John Duncan
Commissioner Albertus Maultsby
City Clerk Ameé Bailey
City Attorney John Murphy

Per Florida Statute, canvass board members are required to attend the following meetings: Please note a quorum must be present at each of the meetings (except pre-election logic and accuracy testing).

1) Pre-election logic and accuracy testing of tabulating equipment March 27, 2018 at 2:30 pm

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven (The Board may designate one member to represent them at this meeting)

2) Election night canvassing of ballots

April 3, 2018 at 6:00 pm

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven

3) Certification of election results

April 5, 2018 at 5:00 pm

Location: City Hall, 120 E Pomelo Street, Lake Alfred

4) Post-election manual audit

April 10, 2018 at 4:30 pm

Location: Supervisor of Election Operations Center, 70 Florida Citrus Blvd. Winter Haven

The Logic and Accuracy (L&A) test is open for the qualifying candidates to view. The purpose of the test is to run sample ballots through the voting machine that will be located on our polling site during the election and test it for accuracy. After the test is performed the machine is sealed by the Supervisor or Elections staff and delivered to the City election site with the seal intact. The appointed representative conducts the procedure, confirms the results, and then signs the verification forms for the accuracy of the machine tested. In previous elections, the canvassing board has appointed the City Clerk to attend the testing on their behalf.

Staff recommended appointing Mamie Drane, Deputy City Clerk to attend the 2018 City Election Logic and Accuracy Equipment Test on Tuesday, March 27, 2018 at 2:30 pm.

Commissioner Duncan asked if the voting machine was a new one.

Director Bailey responded the machines were new last year and has only been used one or two times.

Vice Mayor Daley moved appointing Mamie Drane, Deputy City Clerk to attend the 2018 City Election Logic and Accuracy Equipment Test; seconded by **Commissioner Duncan.** The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

RECOGNITION OF CITIZENS

Jean Brittan, 370 South Echo Dr. thanked the City for the repair of the sidewalk by the drains on Cross St. and also for the yellow striping at the fishing pier. She passed along some comments from the children in the area which included a request for repairs of the monkey bars, the basketball lines repainted, the netting for the soccer frame and the merry-go-round in the Echo Park.

COMMISSIONER QUESTIONS AND COMMENTS

Vice Mayor Daley stated the traffic in the morning has improved at the Pomelo intersection. Also she noticed there were Officers directing traffic on 557 at the two schools in the morning, it made a big difference in safety, and it was very helpful.

City Manager Leavengood stated the City has been in contact with FDOT in regards to the lights at Shinn and Pomelo. County Road 557 has been under scrutiny from both FDOT and the City and both are working to resolve the present problems.

Commissioner Duncan thanked the City Manager for announcing the art show at Mackay. He will let the City know when the reception date has been set. He is working together with the City Manager on the fish icon, where they will be place and how many will be ordered. He also noticed that the outside of the library needs to be pressure washed.

Commissioner Dearmin stated he wanted to thank everyone for coming to the Commissioners meeting and he is looking forward to the City Clean-up, the turn-out is always great and working with the First Baptist Church has been great as well. There will be a Meet the Candidates March 14th at Lions park and invited everyone to attend.

Commissioner Maultsby thanked the citizens for letting him represent them since 1992; he's enjoyed working for the City.

Mayor Lake stated Public Works Director Deaton, Officer Adam Leatherberry, Fireman Brian Beasley, and he attended the community school assessment for Lake Alfred Polytechnic, once again the school is in question of being closed. The staff at the school is working to improve the schools grade and hopefully keep the school from being closed. He will be going to water School on March 9th he was also invited to read a story to the Lake Alfred Elementary School and to Polytechnic to speak to the Civics Class. There was a good turnout at the Parks and Recreation meeting and he thanked the residents for coming to the meeting.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:24 pm.

Respectfully Submitted,

Reviewed by,

Mamie Drane Deputy City Clerk Ameé Bailey City Clerk

3.) **ELECTION POLL WORKER**

ATTACHMENTS:

None

ANALYSIS: Pursuant to the City Charter, the City Commission must review and accept the list of poll workers designated to serve at the City Election each year. Florida Statutes require all poll workers to receive training for each position prior to the election. The following individuals have attended or will be attending the appropriate training held by the Supervisor of Elections Office and are willing and able to work the City Election on April 3, 2018:

Precinct Clerk - Eileen Mincey *

Voter Information Specialist – Cecilia Beamish *
Alternate Voter Information Specialist – Marilyn Anderson

Voting Equipment Operator – Donald Brewer Alternate Voting Equipment Operator – Robert Frankhauser

Deputy – Shahiqa Abdul-Martin Alternate Deputy – Irving Spokony

Book Inspector – Janet De Leon Diaz Book Inspector – Linda Faulkner *

STAFF RECOMMENDATION: Approval of listed poll workers.

^{*} These Election Workers have served in previous elections.

AGENDA

1.) STREET RESURFACING PRIORITY LIST

ISSUE: The City Commission will consider updating the street resurfacing priority list for future resurfacing and road improvement projects.

ATTACHMENTS:

Street Resurfacing Priority List

ANALYSIS: The City's capital improvement program currently schedules a street resurfacing project every two years. The two year cycle allows for a buildup of \$180,000 in restricted gas tax revenues (\$90k each year) to be spent on a single project that is more effective due to incurring a single mobilization fee and greater economies of scale from a single larger project.

The proposed list is reflective of Public Works Staff's assessment of the relative condition of the roads within the City. Each street is ranked between #1 through #5 with the lower rank being of higher priority based upon cracks, potholes, and the thinness of the pavement. This ranking is subject to change over time, as roads receive different amounts of usage and wear that requires the list to be periodically updated. The priority list is used to establish the scope of work and bid proposal for the resurfacing project in the upcoming FY 18/19 budget.

The proposed list is being presented to the City Commission for consideration and approval as submitted or with any amendments that the Commission may desire.

LAKE ALFRED STREET RESURFACING PRIORITIZATION

	THIN				
RATING	STREET	CRACKS	POTHOLES	PAVEMENT	NOTE
1	N. RIDGE AVE.	Χ	X	X	
1	E. MIDWAY	Χ	Χ	X	
1	E. LEMON ST.	Χ	X	Х	
2	E. GRAPEFRUIT ST.	Χ	X	Х	
2	E. ORANGE AVE.	Χ	X	Х	
2	N. LAKE SWOOPE ST.	Χ	X	Х	
2	E. HAINESPORT DRIVE	Χ	X	Х	
2	N. GLENCRUITEN	Χ	X	X	
2	E. THELMA AVE.	Χ	X		(GLENCRUITEN-ROCHELLE)
2	N. NEKOMA 100 BLOCK	Χ	X		
2	N. ROCHELLE RD.	Χ	X		
2	E. POMELO	Χ	X		
2	E. SANFORD 300 BLOCK	Χ	X		
2	GLENN AVE.	Χ	X		
2	CHARMIL AVE.	Χ	X		
2	E. COLUMBIA ST. 300 BLOCK	Χ	Χ		
2	S. NEKOMA RD.	Χ		X	
2	W. FISHER LANE	Χ	X		
2	S. ILAKEE AVE. 400 BLOCK	Χ	X		
2	W. SANFORD ST. 200 BLOCK	Χ	X		
3	W. PIERCE ST.	Χ			BORDERLINE #2
3	W. HAINES BLVD	Χ			
3	W. SWOOPE ST.	Χ			
3	W. PARK LANE	Χ			
3	MESSER LANE	Χ			NARROW
3	N. LAKESHORE WAY	Χ			
3	E. SWOOPE ST.	Χ			
3	E. TANGERINE AVE.	Χ			
3	N. RAMONA TO WWTP	Χ			
3	E. SANFORD 600 BLOCK	Χ			
3	E. PIERCE ST. 600 BLOCK	Χ	X		
3	S. TOWNER TO SANFORD	Χ			
3	S. TOWNER TO CUMMINGS	Х	X		
3	S. CAROLINA AVE.	Х			(HAINES TO CUMMINGS)
3	S. CAROLINA AVE.	Χ			(CUMMINGS TO ECHO)
3	E. ECHO	Х			(LAKESHORE TO GLENCRUITEN)
3	S. ROCHELLE AVE	Х			(HAINES TO CUMMINGS)
3	S. SEMINOLE	Χ			(HAINES TO ECHO)
3	S. GLENCRUITEN	Χ			(MACKAY TO CUMMINGS)
3	E. COLUMBIA ST. 100-200 BLOCK	Х			
3	E. HOFFMAN ST. 100-400 BLOCK	Х	Χ		
3	LAKE GEORGE RD.	Х			
3	S. ECHO	Χ			

LAKE ALFRED STREET RESURFACING PRIORITIZATION

THIN **RATING** CRACKS POTHOLES PAVEMENT **NOTE STREET** 3 S. CROSS RD. Χ 3 Χ NECHO AVE. 3 DAVIS AVE. Χ 3 Χ W. TERRACE 3 E. LAKEVIEW Χ 3 Χ W. PERSHING 3 SELLARS DR. Χ 3 Χ HARBORD ST. 3 PINNER CT. Х 3 S. ILAKEE AVE. 700 BLOCK Χ 3 WINONA AVE. 600 BLOCK Χ 3 N. ECHO DR. Χ 3 S. NEKOMA 500 BLOCK Χ 3 Χ ORANGE ST. 3 W. COLUMBIA ST. Χ 3 Χ S. ITASCA AVE. 3 W. HOFFMAN ST. Χ 3 Χ **JAMES CIR** 3 **JAMES WAY** Χ 3 JAMES TRAIL Χ 3 JAMES LANE Χ 4 E. SANFORD 500 BLOCK 4 E. HAINES (LAKESHORE TO RAMONA) E. CUMMINGS 4 (LAKESHORE TO RAMONA) 4 GOODMAN AVE. **GOOD** 4 E. PIERCE ST. 100-200 BLOCK **GOOD** 4 E. ORANGE 100-200-300 BLOCK GOOD 4 MACKAY BLVD **GOOD** 4 **RAINERO GOOD** 4 W. CUMMINGS ST. GOOD 4 N PENNSYLVANIA 100 BLOCK **GOOD** 4 W. INTERLACHEN ST. **GOOD** 4 E. PARK LANE GOOD 4 SIERRA MIKE BLVD GOOD 4 **ELEUTHERA DR** GOOD 4 MAPLEBROOK DR **GOOD** 4 **HAYWOOD LANE** GOOD 4 **OAKHURST WAY GOOD** 4 CEDAR GLEN DR GOOD 4 CYPRESS RIDGE LOOP **GOOD** 4 MAGNOLIA LANE GOOD

LAKE ALFRED STREET RESURFACING PRIORITIZATION

		THIN			
RATING	STREET	CRACKS	POTHOLES	PAVEMENT	NOTE
5	S. GLENCRUITEN TO CUMMINGS				VERY GOOD
5	S. ILAKEE AVE. 200 BLOCK				VERY GOOD
5	S. WINONA AVE.				VERY GOOD
5	S. ITASCA AVE.				VERY GOOD
5	S. NEKOMA AVE.				VERY GOOD
5	S. PENNSYLVANIA AVE.				VERY GOOD
5	N. PENNSYLVANIA AVE.				VERY GOOD
5	W. ALFRED ST.				VERY GOOD
5	LAKE SWOOPE DR.				VERY GOOD
5	MARTIN LUTHER KING				VERY GOOD
5	N. THIRD ST.				VERY GOOD
5	E. HOFFMAN ST. 500 BLOCK				VERY GOOD
5	N. TODHUNTER				VERY GOOD
5	S. TODHUNTER 700 BLOCK				VERY GOOD
5	HILLSIDE				VERY GOOD
5	N. RAMONA				VERY GOOD
	THE LAKES TRACT 4				PAVING NOT COMPLETE
	ALEXANDER WAY				

GALLOWAY ST INTERLOCK ST EDINBURGH WAY

2.) BOARD APPOINTMENTS

ISSUE: The City Commission will consider appointments to the City Retirement Boards.

ATTACHMENTS:

- Letter from Fred Recher
- Resignation letter from Valerie Ferrell

ANALYSIS: The City maintains two separate pension boards that serve as the board of trustees for the public safety and general employee pension funds. The retirement boards have the following terms up for appointment:

General Employee's Retirement Board:

The Lake Alfred General Employee's Retirement Board is a 7-member group, with three employee-elected positions, three City Commission-appointed residents, and one at-large member that could be either resident or employee appointed by the Board. All Board members serve for three (3) year terms. Two positions are up for appointment and the Board received a resignation letter from Valerie Ferrell in anticipation of her move to Lakeland. Kendon Daniels was elected by the City employees and Mr. Schmidt has agreed to continue on the Board. Fred Recher has submitted a letter requesting appointment to this Board.

- Kendon Daniels Employee elected position to expire December 31, 2020
- Lowell Schmidt Appointed Resident, re-appoint to expire December 31, 2020
- Fred Recher Appointed Resident, to complete the vacated position expiring on December 31, 2018

Police and Fire Retirement Board:

The City of Lake Alfred Police and Fire Retirement Board is a five-member board. The City Commission appoints two board members who are legal residents of the City, two are nominated and shall be full-time police officers/ firefighters, and the fifth shall be chosen by the majority of the previous four. All Board members serve for four (4) year terms. Two positions are up for appointment and both board members have agreed to continue on the Board.

- Ed Arbuthnot, Resident Position, reappoint to expire on December 31, 2021.
- Lee Evett, Resident Position, reappoint to expire on December 31, 2021.

STAFF RECOMMENDATION: Approve the appointments to the retirement boards.



APPLICATION FOR VOLUNTEER POSITIONS

() New Application	() Re-application	on		
() Board of Adjustments () Parks and Recreation Board () Planning Board () Retirement Board	() Day Meeting () Night Meetir			
Name: FREO (First)	V		RECHER	
	V.:	fiddle)	(Last)	ä
Present Address:	ECCARS #, Apt #)	DR.		
(Mailing Address)	CFRED	FL	33850	
(City)		(State)	(ZIP Code)	
Home Phone #: 863 - 258	-9637	Alternate Phone #:	()	
Occupation: REVIUL - RE	BAL ESTIATE	RETIRED	TEACHER MYS	
Business Phone: 863 - 258 -	9637	E-Mail Address:	Nove	
Do you reside within the City Limits?	(Yes () No		2	
Please rank your Board Preferences:		0		
3				
Have you ever served on a volunteer boa				
Security of A Printer In Succession				
() Yes:(Board Name and Dates of Sen	rice)			
(V No				
Why would you like to serve on this boar	T WAS	Asked if	I WOORD BE	
11 11	-10 -	2010 1100	AS IT WOULD	
J LIVE IN.	UNITY TO	SERVE .	THE COMMUNIT	y
I LIVE IN.	0	0-0 -0-10-		ad.
What special skills would you bring to thi	s position?	They said	or order	3.10
CONTRACTING	Buss. Ov	wher , ke	AC ESTATE	70
INVESTOR WIL	H PROPE	roy in L	- AUTICED DINIE	
HAVEN, AUGUI	indace.	V		
List fields of work experience:				
			7.7	
List any licenses and/or degrees (locatio	n and year): NY5	TEACHERS	LISC.; LI, CONTRA	LERY)
LISC.; B.S. + 60	Hrs Spr	inafuelo	COLLEGE, 4 ASS.	i
RENTAL LISC, TO	20 Buss. 7	ST. OFFL, P	OLK CTY, LK-ALFR	ED

Local References: (other than relatives) MR. PON BYLANKY Telephone Number: E-mail Address Alternate Number: Telephone Number: 863 - 297 - 4 4 4 7 E-Mail Address Alternate Number: -Name: 863-956-4039 E-mail Address Address: 1073 Sth. LK-Shore MAN Alternate Number LK- ALFRED 863-991-1966

EDUCATION:						
SCHOOL	NAME/LOCATION OF SCHOOL	DATE ATTENDED	COURSE OF STUDY	YEARS OR CREDITS COMPLETED	DID YOU GRADUATE?	DEGREE / DIPLOMA
COLLEGE	5 PRINCEIDED	53-62	EDUCATA	N 4415 + 60 KNS	YES	B5.
*HIGH	Roscopa H.S.	54-68			YES	REFERM?

I acknowledge that the above information is true, complete and correct to the best of my knowledge and belief.

SIGNATURE OF APPLICANT: _	Trad	Realer	DATE:	22	18	
SIGNATURE OF ALL LIGHTED				-	,	

March 12, 2018

Lake Alfred General Employee's Retirement Board C/O City Clerk's Office 155 E Pomelo St Lake Alfred, FL 33850

To Whom It May Concern:

I hereby submit my resignation from the Lake Alfred General Employee's Retirement Board as the City Commission appointed resident member. I currently have my home listed for sale and anticipate moving to Lakeland by mid-April 2018. Although I will attend the March quarterly meeting, my resignation shall be effective March 31st.

Thank you for the opportunity to serve among colleagues and protect the investment of Lake Alfred's employees.

Sincerely,

Valerie Ferrell

630 E Sanford Street

Lake Alfred, FL 33850

Valui Ferrel