

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY APRIL 16, 2018
CITY HALL**

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Gomzes

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Améé Bailey, Parks and Recreation Director Richard Weed, Police Chief Art Bodenheimer, Public Works Director John Deaton and other staff.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated the Lake Alfred Police Department is working in conjunction with Stand Up Polk and Polk County to collect unwanted or expired medications for humans or pets. The collection day is Saturday, April 28th from 10:00 A.M. till 2:00 P.M. at various locations. For more information, and drop off locations, please call Stand UP Polk at 863 802-0777. The Lake Alfred Police Department is a drop off point.

The City is currently accepting applications for summer camp which will run June 11th - July 27th. Applications and Jr. Counselor Handbook can be found on line. For additional information, please call the Parks and Recreation Department.

Sunday, April 22nd there will be a Forest Magic walk at Mackay Gardens and Lakeside Preserve at 2:00 P.M. The event is free however reservations are required. Please contact the Parks and Recreation office for reservations or for more information.

Monday May 28th City Offices and the Lake Alfred Public Library will be closed in observance of Memorial Day.

City Manager Leavengood also provided an update on the restoration of the Veterans Memorial stating additional fiberglass work will be done to strengthen the Memorial.

Pierce St will be closed between Lake Shore Blvd and Shinn Blvd, access is still available to the Businesses in the area from the Lake Shore side. Water lines are being improved and the road should reopen by Thursday.

Police Department renovation is ongoing and pictures will be forth coming.

The Ridge League Dinner was very successful and Lake Alfred was well represented with the county with over 200 people attending.

The Lake Haines dock preassemble is underway and will be picked up the first week in May and be placed in the lake shortly after.

CITY ATTORNEY ANNOUNCEMENTS

Congratulations to Commissioner Jack Dearmin on the past Election.

RECOGNITION OF CITIZENS:

Jean Brittan 370 S. Echo Dr. thanked the staff for the playground improvements and clean-up effort. She then asked about the painting of the free throw line on the basketball court, and the painting of the monkey bars.

Jesus Canales 820 Lake Shore Way announced an event for Rooted Outreach Ministries that will take place Saturday April 21st at Lions Park from 2:00 pm till 5:00 pm. He also wanted to thank the City for allowing them to use Lions Park.

CONSENT AGENDA

Commissioner Dearmin moved to approve the entire Consent Agenda; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

VICE MAYOR DALEY	AYE
MAYOR LAKE	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

The City Commission meeting was recessed at 7:40 pm.

Chairperson Nancy Daley called the Canvassing Board to order at 7:41 pm

Those in attendance were Chair Nancy Daley, Vice Chair Charles Lake, Member John Duncan, Member Albertus Maulsby, Member Seth Claytor, and Member Ameer Bailey.

CANVASSING BOARD AGENDA

Member Maulsby made a motion to approve the Canvassing Board Agenda; **Member Duncan** seconded motion. The motion was approved by unanimous voice call vote.

CHAIRPERSON DALEY	AYE
VICE CHAIR LAKE	AYE
MEMBER DUNCAN	AYE
MEMBER MAULTSBY	AYE
MEMBER CLAYTOR	AYE
MEMBER BAILEY	AYE

With there being no further items, **Chairperson Daley** adjourned the Canvassing Board meeting at 7:42 pm.

City Commission meeting was reconvened at 7:42 pm.

1.) RESOLUTION 05-18: ACCEPTANCE OF HAINESPORT PLAT DEDICATIONS

Assistant City Attorney Claytor read the Resolution title.

City Manager Leavengood stated the proposed resolution accepts the dedication of right of way and responsibility for roads and utilities within that right of way for Hainesport and Tracts 2 & 3 of The Lakes subdivisions. The proposed acceptances exclude maintenance and responsibility of the stormwater retention areas.

The proposed resolutions are housekeeping in nature and provide consistency with plat dedications in other subdivisions. If a subdivision's roads are public (not a gated community) there is a general expectation that tax revenues paid by the residents are collected for the provision of road resurfacing along with other general services (police, fire, etc.) in the same manner as other residents. Inclusion of the roads now allows for greater collection of gas tax revenue based on road mileage to assist with future repaving. This resolution is the acceptance of the streets that were already dedicated in the original plats.

Commissioner Dearmin stated he believes this is a win-win for the City and citizens, this is something that should have been done a long time ago.

Commissioner Duncan asked if the other neighborhoods, such as Magnolia Ridge, would also be accepted into the City's purview. He also asked if storm water was still under the HOA and if some of the potholes on the streets in Hainesport could be repaired as the residents await re-pavement.

Community Director Bailey stated she was asked to review the private streets throughout the City and determine which ones could be taken over by the City. Staff had already been reviewing the streets in the Lakes subdivision and Hainesport had been brought up at an earlier meeting. The two subdivisions had already dedicated the right of ways to the City, the second step had not been completed which is the Resolution of the City's acceptance of the plat. This is formalizing the agreement. The Lakes plat had been accepted but there were conditions. The conditions have been met and the City can accept the roads. Since Hainesport is an older subdivision, it does not have the intricate stormwater system that the newer subdivisions have. They have retention ponds, and the City will not be taking the Conservation area or the retention ponds.

City Manager Leavengood stated that paving of Hainesport Street would be bid out along with the other streets that were approved because of its condition. Previous gas tax for these subdivisions was going to everyone else through the system. The City wants to be consistent across all the subdivisions. In the future, the City will be watching for the interest of future homeowners.

Commissioner Maultsby asked about the twenty years past; where was the gas tax going for these subdivisions since it was not going to the City.

Vice Mayor Daley asked if the homeowners in the private subdivisions are paying dues for their own roads and stormwater and they are paying gas tax, shouldn't the Home Owners Associations give back the road repair portion. Hainesport has been here a while and other subdivisions as well, they are paying the same taxes and everyone else but not getting the benefit of their roads being taken care of by the City.

Mayor Lake opened the public hearing

Joe Hults 824 James Way stated he addressed this issue, for The Lakes, in 2011. He received a letter from, then City Manager Larry Harbuck, stating the plats had been accepted. With all the changes throughout time, the issue was lost. He is happy now the City is taking the final step to finalize the remaining portion of the dedication. He thanked Community Development Bailey and Public Works Director for their help and time.

Staff recommended approval of Resolution 05-18.

Commissioner Dearmin moved to approve the acceptance of Resolution 05-18; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

2.) RESOLUTION 06-18: ACCEPTANCE OF TRACT 2, THE LAKES PLAT DEDICATIONS

Staff recommended approval of Resolution 06-18

Assistant City Attorney Claytor read the Resolution title.

Vice Mayor Daley moved to approve the acceptance of Resolution 06-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

3.) RESOLUTION 07-18: ACCEPTANCE OF TRACT 3, THE LAKES PLAT DEDICATIONS

Staff recommended approval of Resolution 07-18

Assistant City Attorney Claytor read the Resolution title.

Commissioner Maultsby moved to approve the acceptance of Resolution 07-18; seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

Mayor Lake opened the public hearing. Seeing no one the public hearing was closed.

4.) RESOLUTION 08-18: CDBG APPLICATION: ECHO TERRACE PLAYGROUND

City Manager Leavengood stated On April 2, 2018, the City Commission approved the draft Capital Budget (CIP) for the upcoming FY 18/19 Budget. Included in the Capital Budget was \$100,000 for the Echo Terrace Community Park a project consistent with the Parks and Recreation Master Plan. Part of the funding strategy for the project included approximately \$30,000 from Community Development Block Grant funds.

On July 10, 2017 the City Commission approved the agreement with Polk County to become a sub-recipient of Polk County for Community Development Block Grant funding. Our formulated funding allocation for FY 18/19 is approximately \$29,059 based on 17/18 funding levels. The proposed resolution documents the City Commissions support of the grant application and implementation for playground equipment for the Echo Terrace Playground project consistent with the draft CIP and Parks & Recreation Master Plan.

Staff recommended approval of Resolution 08-18

Assistant City Attorney Claytor read the Resolution title.

Mayor Lake opened the public hearing

Brent Eden 235 S. Seminole asked if the renovations for Echo park and the Fruitland park playgrounds had a start date.

City Manager Leavengood stated the budget year starts October 1st, the goal is to have the playground specifications completed so work can begin as soon as the new fiscal year starts. The bids should go to the Commission in October or November and work will start sometime around January 2019.

Community Development Director Bailey explained the CDBG grant is on the same fiscal year as the City. The City can have the bids ready and depending on the playground company, place the order, but not write the checks or make any improvements until after October 1st. The grant requirement is that the money will be spent within a year. The Echo Terrace Park is within

the CRA and as part of the grant application process, one of the questions was about the CRA and if the location of the park was considered a blighted area.

Mayor Lake asked if the City is certain we will receive the grant.

City Manager Leavengood replied that the grant is a sub-recipient agreement based on a formula allocation that takes the uncertainty out of the grant process.

Commissioner Duncan asked about CRA funding for the playground, for possible signage for the park.

Commissioner Maultsby asked if the Echo Terrace Park was the only park in the CRA that CDBG funds can be appropriated.

Community Development Director Bailey stated the park is not being renovated because it's in a low income area, the playground is being funded by the grant process because we are including ADA accessibility.

Commissioner Dearmin moved to approve the echo terrace playground; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

Vice Mayor Daley stated she would like to thank staff for the work they did to submit the grant.

RECOGNITION OF CITIZENS:

Jean Brittan 370 S. Echo Dr. asked about the drainage at Cummings as she has a concern in regards to the south side of Lake Echo and the flood plain located there.

Public Works Director Deaton stated the new drainage pipe will not add additional water to the lake. The water collected will go to two separate areas, the new pipe work will just make it travel faster preventing the water from backing up on the road.

Jane Brumbaugh 655 E. Pierce St. complimented the program held at the Historical Museum on Saturday, organized and hosted by Connie White. Mrs. Brumbaugh covered the program, speakers and highlights. Stating the City is so fortunate to have Ms. White as a volunteer curator.

Tomas Barajas 255 S Seminole Ave asked about a water fountain at the basketball court at Central Park. He also questioned Commissioner Dearmin about an incident that happened on Election Day.

Commissioner Dearmin stated that whatever he had heard it did not come from him.

Brenda Arnold 435 W. Pierce St. asked about the lighting on the City signs near Haines City.

Public Works Director Deaton stated the sign is lit by solar and the City is in the experimenting stage of finding what lights work best.

COMMISSIONER QUESTIONS AND COMMENTS:

Commissioner Maultsby asked about the roll call vote and the order that the Commissioners names are called.

Discussion about roll call vote versus voice call vote continued with the Commissioners deciding to keep the voting as they have been.

Mayor Lake stated he attended the TPO meeting and he asked FDOT about CR 557 and the lights at Lake Shore Way. He plans to keep asking them about the City's' issues until they address them. He wanted to thank Parks and Recreation Director Richard Weed and Human Resource Specialist Margarita Martin for the success of the Ridge League Dinner everyone loved the decorations and they all had a great time. He visited Florida Polytechnic and spoke to the Civics Class; he shared questions asked of him by the students.

Vice Mayor Daley stated she was proud that the City has a clean and respectful election with almost 20% turnout. She also commented that the City raised the bar at the Ridge League Dinner it was a great time and staff did a great job. She also attended the Ridge Art reception and display at the Mackay House, there were amazing art work on display, she urges everyone to visit Mackay and enjoy the art.

Commissioner Duncan stated he is proud that the City is embracing art and culture and Mackay is open and great for displaying the artwork. As a reminder the schools will start their FSA testing next week, parents should prepare the kids for the testing so they can do their best. He also asked about the drains in the Lakes. He knows of volunteers that would be willing to help clean them out if the City would like him to organize the project.

City Manager Leavengood stated he will research the project and get back to Commissioner Duncan.

Commissioner Dearmin thanked the citizens of Lake Alfred for voting and Brent Eden for the campaign.

Mayor Lake stated he is meeting an 863 Magazine reporter regarding library and the City of Lake Alfred, the reporter is looking for hidden gems found in the City, also, Polk Training Center will be in the article as well.

Commissioner Maultsby thanked the Mayor for making the position of Mayor a full time job.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:30 pm.

Respectfully Submitted,



Mamie Drane
Deputy City Clerk

Reviewed by,



Ameé Bailey
City Clerk