

**MINUTES  
CITY OF LAKE ALFRED  
CITY COMMISSION MEETING  
MONDAY APRIL 17, 2017  
7:30 P.M.  
CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Pastor Mike Jones

**Roll Call:** Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant Attorney Seth Claytor, City Clerk Ameé Bailey-Speck, Police Chief Art Bodenheimer, Fire Chief Chris Costine, Public Works Director John Deaton, Finance Director Amber Deaton, and Parks and Recreation Director Richard Weed.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated the U.S. Title Series Professional Hydroplane boat racing will be held this Friday, Saturday and Sunday. Proceeds will benefit Lake Alfred Little League Baseball.

Mackay Gardens & Lakeside Preserve will be hosting 1st graders from Lake Alfred Elementary on Friday, April 21st for an Earth Day educational field trip!

The City is currently accepting applications for summer camp which will run June 12 – July 28th. Check the website for the list of fieldtrips, application, and the Jr. Counselor Handbook.

**City Manager Leavengood** thanked Parks and Recreation Director Richard Weed and Judy Schelfo for their work at the bridge ribbon cutting. It was a successful event. He has received questions about signs and lighting from both commissioners and residents. The City will use a similar process that was used on the Way Finding signs. Staff is working with sign companies to generate proofs and concepts that he will bring to a commission meeting in the near future.

He also thanked the Lions Club and First Baptist Church Lake Alfred for the Easter egg hunt at Lion's Park.

**CITY ATTORNEY ANNOUNCEMENTS**

No announcements.

## RECOGNITION OF CITIZENS

**Dorothy Selheim**, 345 N Echo Dr. thanked the city and then asked for assistance with disposal of records. She offered a donation of \$100 Fire Department to burn the documents.

**Barbara Barzak**, 1907 Wynelle Ct Marianna Acres asked about the decision regarding the water rate study changes for seasonal residents.

**City Manager Leavengood** stated the consultant that did the rate survey replied favorably for a vacation rate or percentage discount rate. An ordinance will be brought to the City Commission for first reading May 15th. If the City Commission approves the proposal from staff, when the part time residences come back to Lake Alfred they will receive a credit on their bill based on the approved percentage.

## CONSENT AGENDA

**Commissioner Dearmin** moved to approve the Consent Agenda, seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## AGENDA

### 1.) CAPITAL BUDGET PRESENTATION

**City Manager Leavengood** stated City's annual budget process includes the preparation and adoption of a five-year Capital Improvements Program (CIP). The CIP allows us to prepare for long-term and high expenditure projects and purchases. Inclusion of the CIP in the budget process allows for a better planning and forecasting tool. These are the projects that ultimately make their way into the balanced second year budget, and then into the operating current year budget where the project is funded and completed.

The proposed CIP is consistent current adopted annual budget and CIP. Proposed additions to the currently adopted CIP are highlighted in yellow and projects that did not have a dedicated funding source or are proposed to be grant funded were pushed back but remain in the CIP (and can effectively be advanced at any time once funding is available).

The proposed CIP is being presented to the City Commission for consideration and approval as submitted or with any amendments that the Commission may desire. The proposed CIP is conceptual in nature and will be included in the final budget for consideration with any changes that the Commission may determine or that may be necessary due to changes in budgeted revenues or expenditures.

**City Manager Leavengood** reviewed the CIP. There was an overall increase to vehicle and equipment cost due to inflations. Police vehicles are replaced at either 10 years old or over 100,000 miles. There is one vehicle replaced each year with two proposed in 2019/20. Each year \$50,000 is set aside for the future replacement of a fire engine. There is currently \$250,000 towards the cost of \$450,000 fire engine. The Community Development budget included \$15,000 for a legal description. The CRA budget will be considered separately however \$40,000 has been established as the project amount. Options include streetscaping, projects from the Parks and Recreation Master Plan, etc. Several parks are located within the CRA. The Parks and Recreation budget matches last year with any extra revenue will be added to the Master Plan projects or Mackay. The City continues to exceed the revenue expectations from Mackay from the rentals. The baseball scoreboard will be evaluated based on the Master Plan and the need of little league. The City may advance funding to expedite dock replacement based on need. For Public Works, a replacement of a garbage truck was added to the CIP from restricted funds. The percentage saved for restricted funds may need to be updated to facilitate more equipment replacement. The street resurfacing line item was increased. The bucket truck and storage building funding is split across two years. Repairs in Utilities include the line repairs in Mariana and the Echo Terrace lift station.

**Mayor Lake** asked about which vehicle was being replaced in the Police Department and who was responsible for the recent sidewalk replacement.

**Commissioner Duncan** asked what is currently in the storage building.

**Public Works Director Deaton** stated that the recent sidewalk repair on Hwy 17/92 are by FDOT. The storage building contains pipes, pumps, fittings and other parts. Pipes and pumps are currently stored outside and need to be moved inside on racks. The Echo Terrace lift station does not service just Echo Terrace it includes all of Mariana Acres. The stations usage was increased and it functions but not efficiently, it needs new pumps and panels.

**Staff** recommended approval of the proposed Capital Improvement Program.

**Margaret Wheaton**, 330 Carolina Ave South, stated she was disappointed that the Library expansion was not included in the CIP.

**City Manager Leavengood** stated the Parks and Recreation Master Plan line item is saving money for the Master Plan projects and will be based on the plan priorities. The library will be included in the prioritization process. The plan is to increase this line item and also serve as matching funds for grants. Impact fees can also be used and need to be evaluated during the Master Plan process. Other revenue sources will be evaluated to maximize the impact.

**Vice Mayor Daley** moved to approve the Capital Improvement Program as presented, seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## 2.) PURCHASE: REPLACEMENT EXTRICATION EQUIPMENT

**City Manager Leavengood** stated the City's Fire Department currently has two sets of extrication equipment that are used to gain access to patients in vehicle crashes. The primary set is approximately 15 years old and the backup set is from 1979. Both sets use a separate hydraulic pump and line system to power the units.

The current FY 16/17 Budget includes \$45,000 for the purchase of replacement extrication equipment (the current primary set will become the backup and the current backup set will go to a museum). The Fire Department field tested extrication equipment from Hamatro, Genesis, TNT, and Hurst. Based on the field tests and handling of the equipment the Fire Department has selected Hurst. The new equipment is battery operated and does not require a generator or hose to operate (increasing portability and reliability).

We have received a quote in the amount of \$44,995 for the extrication equipment and associated protective gear from MES-Florida which is the only authorized dealer for Hurst equipment in the State of Florida.

**Staff** recommended purchasing extrication equipment and protective gear from MES-Florida in the amount of \$44,995.

**Mayor Lake** asked about the cost of blade replacement.

**Commissioner Duncan** asked about warranties.

**Commissioner Dearmin** asked how many tools the City would purchase.

**Fire Chief Costine** stated the new safety gear will be lighter and will not include the thicker thermal layer that is need for structural fires, but not other activities. The purchase includes a cutter, spreader, laminated glass cutter, and RAM to expand roofs in collapsed situations. Each blade is several hundred dollars and Hurst would come to the station to replace any blades under warranty within 24 hours. The equipment including batteries is warranted for ten years. Each piece of equipment comes with two batteries and a charger.

**Commissioner Dearmin** moved to Purchase extrication equipment and protective gear from MES-Florida in the amount of \$44,995, seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## 3.) DISCUSSION: LEGISLATIVE POLICY COMMITTEE

The City Commission stated they would stay on the same committees for this year.

## RECOGNITION OF CITIZENS

**Joyce Schmidt**, 365 East Sandford St. stated there was a second ribbon cutting for the new pet groomers, Love N Care at the corner of Haines and Lake Shore.

## COMMISSIONER QUESTIONS AND COMMENTS

**Commissioner Duncan** stated there are a ton of items being considered at the State, he urged everyone to stay updated on what's going on.

**Commissioner Dearmin** thanked the Citizens and Staff for their efforts. The bridge dedication was great and he is looking forward to the boat races.

**Commissioner Maultsby** stated he wants growth, but also wants starter homes in the community. He wants the City workers to be able to purchase homes in Lake Alfred. He also asked about the annexation of enclaves.

**City Manager Leavengood** stated he was aware of programs in the past and staff can research programs and incentives.

**Assistant Attorney Seth Claytor** stated there is a USDA 502 and he can provide information to staff.

**Community Development Director Bailey** stated as new water connection are made the City requires the resident to sign an annexation agreement. There are some areas that the City will be able to annex in the future.

**Mayor Lake** stated last year the Commissioners picture was in *Qualities Cities* for the convention. This year he would like to take a picture near the bridge to promote. At the TPO meeting last week George Lindsey ask the commissioners to write letters regarding the proposed homestead exemption. The Ridge League dinner is in Frostproof and it's on the same night as the Chamber dinner.

**Vice Mayor Daley** was thrilled about the bridge and staff.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:49 pm.

Respectfully Submitted,

  
Ameé Bailey  
City Clerk