

**MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
THURSDAY, MAY 18, 2017
6:00 P.M.**

Call to Order: Chairperson Gary Johnson

Invocation: Board Member Mike Jones

Pledge of Allegiance: Chairperson Gary Johnson

Roll Call: Those in attendance were, Chairperson Gary Johnson, Vice Chairperson David Fawcett, Board Member Michael Jones, and Board Member Becky Roach.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaeli Quinones.

APPROVAL OF THE MINUTES: MARCH 16, 2017

Chairperson Johnson asked to make a motion to approve the minutes for March 16, 2017; **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

NEW BUSINESS

1) UPDATE ON THE PARKS AND RECREATION MASTER PLAN.

Parks and Recreation Director Weed said that the Master Plan, which will guide special projects and planned implementation for future park locations and facilities, was voted on its second reading at the last Commission Meeting. He explained that the firm that the City went with was GAI Consultants, a company that understands small city needs. He discussed the scope of what the Plan entails regarding the parks and existing facilities. He stated that the City Clerk, Ameer Bailey and himself did an inventory of all the parks, so that GAI can continue working off the list the City has. The funding included in the fiscal year was for \$30,000 for the current Parks and Recreation Master Plan. They will look into different analysis and public input will be from special focus groups, special Parks and Recreation board meetings, and from City Commission as well. They will also look at level of services, develop different scenarios such as parking improvements, grant funding strategies, etc. Project completion is anticipated to be April 30, 2018. He stated that the focus groups will probably begin after school starts, when the snowbirds come back because even though they are not permanent residents, they are park users. He asked if there were any questions.

There were none.

He invited Ameer Bailey, Community Development Director for the City to the stand as she has been the one working closely with GAI on this Master Plan. She stated that the Master Plan is very broad so it is a long term consulting agreement. She then explained how the process for it will work with their engineers, planners, and how they can do everything from the beginning. She stated that the park planning is a little bit different than the downtown planning. That is where the feedback from the different focus groups comes in because of the different needs and how we can meet those needs.

Chairperson Johnson asked what it is that they do exactly. Do they make the parks and facilities look like the City wants them to look?

Ameer Bailey, Community Development Director answered that it is not just on how they look but also how they function. Then she gave a few examples to explain.

Parks and Recreation Director Weed took the floor again with other examples of how they would provide alternatives or ideas to the current facilities that the City has locally or adjacent.

Chairperson Johnson asked if the consultants would be present at the meetings. **Parks and Recreation Director Weed** said they will be as well as staff, committee leaders, etc.

Chairperson Johnson moved on to the next business item.

2) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.

Parks and Recreation Director Weed talked about the boat races that took place, the egg hunt at Lions Park, and the flag and wreath that will be out for the upcoming Memorial Day holiday. He also spoke about the Master Gardener Workshop that takes place at Mackay every first Thursday of each month, and Summer Camp that will be at the elementary school with tutoring available for the children. He thanked the Lions Club for allowing the City to hold the Summer Camp at their facility. He also mentioned Astronomy Night happening in June at the Mackay House. He asked if there were any questions or announcements.

There were none.

Chairperson Johnson asked for a motion to adjourn. **Board Member Jones** made the motion, seconded by **Board Member Roach**.

The meeting was adjourned at 6:31 p.m.

Respectfully submitted,



Anaeli Quinones
Parks and Recreation Administrative Assistant