

AGENDA
LAKE ALFRED PARKS & RECREATION BOARD
NOVEMBER 18, 2014

MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
TUESDAY, MAY 20, 2014
6:00 P.M.

Call to Order: Chairperson Gary Johnson
Invocation: Vice Chairperson Michael Jones
Pledge of Allegiance: Chairperson Gary Johnson

Roll Call: Those in attendance were, Chairperson Gary Johnson, Vice Chairperson Michael Jones, Board Member David Fawcett, Board Member Tom Bryan (6:06pm), and Board Member Becky Roach.

Also in attendance were Parks and Recreation Manager Jeff Tillman and Administrative Assistant Anaeli Quinones.

Members not in attendance were William Stroupe, and Yvonne Thornton.

APPROVAL OF THE MINUTES: MARCH 18TH, 2014

Board Member Fawcett made a motion to approve the minutes of March 18, 2014 Parks and Recreation meeting; seconded by **Vice Chairperson Jones** and motion was approved by unanimous voice call vote.

NEW BUSINESS

- 1) **REVIEW AND APPROVE THE DIFFERENT PRICING CATEGORIES AND ENTITIES FOR THE LAKE ALFRED RENTAL FACILITIES.**

Parks and Recreation Manager Tillman explained that the staff decided to look at the current policy for different types of entities and what they would be charged for the rental facilities. The Department has been approached by different individuals at different times asking about getting a discount on the rental fees; and these were mostly non for profit organizations that serve our citizens directly. After discussing it with the City Manager it was thought that maybe it was beneficial to the public to reduce the prices just for the Lake Alfred based organizations. We are not talking about other cities. This would just be for our local churches, friends groups, Lion's Club, different organizations like that. There has never been anything on the books where you see these kinds of rentals, even with the City Employees, where we have always charged them half the price of the rental fee but there is nothing on the books to state this. So instead of taking it case by case, we need a policy on the books approved by the Parks and Recreation Board so if it comes up in the future, we can say these are the fees established by the Parks and Recreation Board and not Jeff Tillman or what he thinks the policy should be set at. We were having issues of what constitutes a reduction in price. The categories listed were designed after

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looking at the Winter Haven Library Policy and thought it could be a good structure that can be used for us to separate those different types of entities. He went on to describe each category listed on the attachment. He broke it down to each individual category to set the policy to have on the books since there was never anything for City Employees or other organizations in place. He asked if anyone had any questions and showed the rate structure on the projector screen. He said that no fees are being increased; only reducing it. As a result of this, we will have to reduce our budget and revenues in our rental line items. But he feels it is more of a benefit to the community that the money that will be taken away from the organizations can actually be put back into the community through that organization. It all depends on how it gets spent on the community.

Vice Chairperson Jones asked if there was a document that tells the time frame of these rentals.

Parks and Recreation Manager Tillman answered by saying yes, that it is pretty standard how we do the rentals of the Mackay House and the Highlands Center from 10:00 am until 11:00 pm, and all the pavilion rentals are from sunup to sundown. He also said that Mackay has other renting options such as rehearsal time, cleanup time, and those types of things.

Chairperson Johnson asked if all the times were on the rental application.

Parks and Recreation Manager Tillman said and explained that if interested in renting any of the facilities you would get that on the rental application. He reiterated that this was just the rate structure to have on the books.

Board Member Roach asked if when the pavilions are being rented out, how does the general public know that they are rented out? She also asked if there is a place for a sign?

Parks and Recreation Manager Tillman went on to say that there are the three (3) pavilions at Lion's Park and they each have a spot for a sign for rentals, at the Twin Lakes Gazebo something usually gets taped up there, at the Mackay Pavilion there is also a place to put a sign up. The only place he has to get something for a sign is at the Lake Swoope Park Pavilion. He also said how the fee for that last park is already established and is listed on the rate structure provided as an attachment.

Chairperson Johnson asked if anyone had any other questions.

There were none.

Chairperson Johnson made a motion to approve this item as presented; seconded by **Board Member Bryan**. Motion was approved unanimously by voice call vote.

Parks and Recreation Manager Jeff Tillman had other items that he wanted to discuss with the Board. He talked about Mr. Stroupe no longer being able to serve on the Parks and Recreation board due to moving outside of the city limits. We are expecting a letter of resignation from him soon. He offered the open position to anyone that would be interested to serve on the Board and that they would turn in an application in. He also commented that there was a resolution that was brought up to the Commission Meeting the night before for a grant to renovate and restore the second story of the Mackay House. This is something that we are

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working on with different individuals to be able to get it for the City, and he explained how it is a 50/50 match grant to where the application is for one hundred grand (\$100,000.00) so we would have to put up the other fifty (\$50,000.00) for the renovations.

He also explained how an application for an invasive plants grant was submitted as well for Mackay since there are so many plant species that are invasive and taking over some areas. That is a fifty thousand dollar (\$50,000.00) no match grant. A presentation for this grant has to be done the following day and he hoped that we rank good for it. He thinks we would have a good chance of getting it since there are not that many other cities that would go after something like that.

He also discussed about working the Fourth of July, Summer Recreation at the Lion's Club and how currently we have twenty eight (28) kids signed up for it, and he is looking forward to another fun year with the kids and new counselors since the old head counselor, Josh Prickett, moved back to Wyoming. We have more field trips lined up this year so we are doing good at improving the program without having to increase any fees for it.

Without any further discussion, **Chairperson Johnson** asked to make a motion to adjourn.

Board Member Bryan made the motion to adjourn the meeting.

The motion was seconded by **Vice Chairperson Jones** and the motion passed unanimously.

The meeting was adjourned at 6:21 p.m.

Respectfully submitted,



Anaeli Quinones
Parks and Recreation Administrative Assistant