

City of Lake Alfred
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**AGENDA
CITY COMMISSION MEETING
MONDAY MAY 6, 2019
7:30 PM
CITY HALL**

CALL TO ORDER: MAYOR CHARLES LAKE

INVOCATION AND PLEDGE OF ALLEGIANCE: XXXXXXXXXXXXX

ROLL CALL: DEPUTY CITY CLERK MAMIE DRANE

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT ON THE AGENDA

**SERVICE AWARD – JOHN DUNCAN
OATH OF OFFICE – BRENT EDEN
OATH OF OFFICE – ALBERTUS MAULTSBY**

ADJOURN THE 2018-2019 CITY COMMISSION SINE DIE

CALL TO ORDER: CITY ATTORNEY

NOMINATIONS & APPOINTMENT OF MAYOR AND VICE MAYOR FOR 2019-2020

CONSENT AGENDA

- 1.) CITY COMMISSION MEETING MINUTES FOR APRIL 15, 2019
- 2.) CITY COMMISSION ANNOUNCEMENTS
- 3.) JOINT AIRPORT ZONING BOARD APPOINTMENT

AGENDA

- 1.) LEGISLATIVE POLICY COMMITTEE
- 2.) BYRNE GRANT
- 3.) TWIN LAKE AND LAKE SWOOPE DOCK BIDS

RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

**VICE MAYOR DEARMIN
COMMISSIONER DALEY
COMMISSIONER EDEN**

**COMMISSIONER MAULTSBY
MAYOR LAKE
ADJOURN**

**LAKE ALFRED CITY COMMISSION MEETING
MAY 6, 2019**

CONSENT AGENDA

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) APRIL 15, 2019 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the Deputy City Clerk Mamie Drane at (863) 291-5748.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

Date	Meeting/ event	Location	Time
May 14	Planning Board	City Hall	6:00 pm
May 16	Parks and Recreation Board	City Hall	6:00 pm
May 28	Board of Adjustment	City Hall	5:00 pm

**LAKE ALFRED CITY COMMISSION MEETING
MAY 6, 2019**

3.) BOARD APPOINTMENTS

ISSUE: The City Commission will consider approval of a City board appointments.

ATTACHMENTS:

- JAZB Membership List

ANALYSIS: The Polk County Transportation Planning Organization (TPO) has requested the City reappoint two voting members to the Polk County Joint Airport Zoning Board (JAZB). The City may also appoint one non-voting member. The Committee consist of representatives from the County and the local jurisdictions affected by Airport Regulations. The members are appointed by the City Commission and the last person to represent Lake Alfred was John Dame.

Joint Airport Zoning Board

The Joint Airport Zoning Board (JAZB) a technical advisory committee which regulates the land around eight local airports: Bartow Municipal, Lakeland Linder Regional, Lake Wales Municipal, Winter Haven Municipal, Brown Seaplane Base, Chalet Suzanne, River Ranch and Lakeland Airpark. This committee meets infrequently, with the last meeting held in June of 2017. A meeting is planned for the end of the year to update the Airport Zoning Reference Guide and to recognize modified regulating zones. For example, the Winter Have Airport has been upgraded to a Regional Airport with additional runways.

- Ryan Leavengood – Voting Member
- Ameen Bailey – Voting Member

STAFF RECOMMENDATION: Approval of the Consent Agenda.

**LAKE ALFRED CITY COMMISSION MEETING
MAY 6, 2019**

1.) DISCUSSION: LEGISLATIVE POLICY COMMITTEE

ISSUE: The City Commission will have a discussion regarding their participation and membership in the 2019/2020 Legislative Policy Committees for the Florida League of Cities.

ATTACHMENTS:

- None

ANALYSIS: The City of Lake Alfred has always been active in participating on the Legislative Policy Committees. The policy committees develop the Florida League of Cities legislative priorities and help their staff understand the real world implications of proposed legislation. In an effort to get more cities involved, the Florida League of Cities is requesting that each city be represented on one or more of the League's Legislative policy committees.

In the past, the City Commission has requested this item as an opportunity to discuss the topic in advance of submittals to the League of Cities. If a Commissioner so desires they may request to change the Committee they serve on and this request can be forwarded to the Florida League of Cities for consideration.

The current City of Lake Alfred participants are:

- Mayor Lake – Urban Administration Committee
- Vice Mayor Daley - Transportation & Intergovernmental Relations Committee
- Commissioner Maultsby – Finance, Taxation & Personnel Committee
- Commissioner Dearmin - Growth Management & Economic Affairs Committee
- Commissioner Duncan - Energy, Environment & Natural Resources Committee

2019-2020 Legislative Policy Committee Meeting Dates

Policy committee meetings will be held in the summer due to the 2020 legislative session convening on January 14, 2020.

- Friday, June 14, 2019 from 10:00 am to 3:00 p.m. at the Hyatt Regency Orlando Airport.
- Friday, July 19, 2019 from 10:00 a.m. to 3:00 p.m. at the Embassy Suites, Lake Buena Vista South.
- Thursday, August 15, 2019 (time to be announced) during FLC Annual Conference at the Orlando World Center Marriott located at 8701 World Center Drive,

STAFF RECOMMENDATION: Pleasure of the City Commission.

**LAKE ALFRED CITY COMMISSION MEETING
MAY 6, 2019**

2.) EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2018/2019

ISSUE: The City Commission will consider accepting the 2018/2019 Federal Funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for all of Polk County Agencies.

ATTACHMENTS:

- Project List

ANALYSIS: Florida Administrative Code requires that the units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented. To verify this consensus, the Florida Department of Law Enforcement requires each applicant to obtain a letter of support from at least 51% of the local units of government, representing at least 51% of the county population.

The following amount have been allocated to fund projects in Lake Alfred.

- 2013/2014 Allocation \$ 8,407
- 2014/2015 Allocation \$10,193
- 2015/2016 Allocation \$ 9,152
- 2016/2017 Allocation \$11,410
- 2017/2018 Allocation \$14,953
- 2018/2019 Allocation \$ 17,400

STAFF RECOMMENDATION: Approve the Mayor to sign the fund distribution for Polk County and a letter of acceptance to the Florida Department of Law Enforcement.

**LAKE ALFRED CITY COMMISSION MEETING
MAY 6, 2019**

3.) DOCK REPLACEMENT BIDS

ISSUE: The City Commission will consider bids for the replacement of Twin Lake and Lake Swoope Docks

ATTACHMENTS:

- Bids

ANALYSIS: As a part of the Capital Improvements Program (CIP) the city has budgeted funding each year for dock replacement throughout the City. The existing docks are at the end of their service life and are being replaced with aluminum frame and pilings with composite planks that will resist wear and have much longer life spans than traditional wooden docks. The Lions Park Boat Ramp and Lake Echo docks have already been replaced in this manner.

The current budget includes \$80,000 for dock replacement with the planned replacements being for Twin Lakes and Lake Swoope docks. The City received the following bids for the project:

➤ John Carver:	Twin Lakes	\$42,500
	Lake Swoope	\$36,500
➤ Marine Contracting Group (combined)		\$157,615.84

John Carver received the bid for the Lake Echo docks and the City was more than satisfied with the work that was performed.

STAFF RECOMMENDATION: Approve Twin Lakes and Lake Swoope Dock replacement bid from John Carver for \$79,000