

City of Lake Alfred  
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Lake Alfred, FL 33850



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**AGENDA**  
**CITY COMMISSION MEETING**  
**MONDAY MAY 16, 2016**  
**7:30 P.M.**  
**CITY HALL**

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**CALL TO ORDER: MAYOR CHARLES LAKE**

**INVOCATION AND PLEDGE OF ALLEGIANCE: REVEREND THACKER**

**ROLL CALL: CITY CLERK AMEÉ BAILEY**

**CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS NOT ON AGENDA**

**PROCLAMATION: TEACHER APPRECIATION**  
**EMPLOYEE RECOGNITION: JOHN DEATON – 15 YEARS**  
**ICMA RECOGNITION**

**CONSENT AGENDA:**

- 1.) CITY COMMISSION MEETING MINUTES FOR MAY 2, 2016.
- 2.) CITY COMMISSION ANNOUNCEMENTS

**AGENDA**

- 1.) DISCUSSION: CITY COMMISSION MEETING TIME

**RECOGNITION OF CITIZENS (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**COMMISSIONER QUESTIONS AND COMMENTS:**

**COMMISSIONER DUNCAN**  
**COMMISSIONER DEARMIN**  
**COMMISSIONER MAULTSBY**  
**MAYOR LAKE**  
**VICE MAYOR DALEY**

**ADJOURN**



# *Proclamation*

To celebrate Teachers in May.

**WHEREAS**, teachers have shown a deep commitment to offering a high quality education to all students, providing our children with a quality education to prepare them for college, a career, and life; and

**WHEREAS**, teachers are the backbone of our school system and work daily to open students' minds to ideas, knowledge and dreams while challenging them to think critically, pushing them to excel in the face of any obstacle, and guiding their development into contributing citizens; and

**WHEREAS**, parents entrust teachers to educate and mold their students to become productive citizens and successful contributors to our economy. Teachers keep American democracy alive by laying the foundation for good citizenship and shaping the future of our community and nation as they work each day to prepare our students to compete globally; and

**WHEREAS**, excellent teaching is a labor of love, and our dedicated professionals often make many sacrifices as they fulfill their responsibilities both in and out of the classroom. They use their own resources and work evenings and weekends to enhance and enrich the daily learning experiences of their students with innovative and individualize lessons; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators and mentors. They are the single most influential factor in a child's educational experience and continue to influence us long after our school days are complete; and

**WHEREAS**, teachers deserve the gratitude and esteem of students, parents, and all citizens.

THEREFORE, BE IT RESOLVED that the City of Lake Alfred formally recognize May 3<sup>rd</sup> as National Teacher's Day, May 2-6<sup>th</sup> as Teacher Appreciation Week, and May as,

## **"TEACHER APPRECIATION MONTH"**

in the City of Lake Alfred, expressing our gratitude and deep appreciation for all that teachers contribute daily to their students, the school system and our community, and I urge citizens to recognize and acknowledge the impact of teachers on their lives.

**IN WITNESS WHEREOF**, I have hereunder set my hand this 16<sup>th</sup> day of May, 2016.

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Charles Lake, Mayor  
City of Lake Alfred, Florida

**LAKE ALFRED CITY COMMISSION MEETING  
MAY 16, 2016**

**CONSENT AGENDA**

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**1.) May 2, 2016 CITY COMMISSION MEETING MINUTES**

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**ATTACHMENTS:**

- Draft Minutes

**ANALYSIS:** Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey at (863) 291-5747.

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**2.) CITY COMMISSION ANNOUNCEMENTS**

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**ANALYSIS:** Each of the meetings/ events scheduled below may be constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

- Lake Alfred Chamber Meeting: Thursday May 19<sup>th</sup> at 8:00 am at the Lake Alfred Dinner
- Gardner House Walk Through: Monday, May 23<sup>rd</sup> at 9:00am (275 N Rochelle Avenue)
- Historic Building Dedication: Thursday June 2<sup>nd</sup> at 9:00 am at the Citrus Growers Association Building (W.E. Jones)
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**DRAFT MINUTES**  
**CITY OF LAKE ALFRED**  
**CITY COMMISSION MEETING**  
**MONDAY MAY 2, 2016**  
**7:30 P.M.**  
**CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Pastor Jones

**Roll Call:** Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin, and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameé Bailey-Speck, Police Chief Art Bodenheimer, and Public Works Director John Deaton.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated the upcoming Lake Alfred Public Library events include computer classes, story time, teen advisory board, Coffee Club, adult coloring and Muffins with Mom on May 7th. The following week the Library will be also hosting the Mobile Career Source, SPCA Wellness Wagon, and Friends of the Library Book sale. Contact the Library for more information.

Mackay Gardens and Lakeside Preserve will host a free gardening workshop on Thursday May 5th at 10 am. Contact the Parks and Recreation Department for more details.

The next Historical Building plaque dedication is scheduled for June 2nd. The dedication ceremony will be held at the Citrus Growers Association Building (W.E. Jones), 160 Haines Blvd at 9 am. The program would include light refreshments, dignitary comments, unveiling the plaque and photos.

The City is currently accepting applications for summer camp which will run from June 20 through August 5 at the Lake Alfred Lions Club. The schedule has been cut one week to better align with the School Board schedule. Check the website to see the list of fieldtrips and the application.

**City Manager Leavengood** provided an update on the remodeling project at the Mackay House. They are considering a modified handrail and if it reaches the budgeting threshold it may come back before the City Commission for approval. The project is approximately 50% complete with the project. The City received a 50% matching grant for this project from the state. The City budgeted \$30,000. The contractor is doing a good job.

**CITY ATTORNEY ANNOUNCEMENTS**

No Announcements.

## RECOGNITION OF CITIZENS

No Citizen Comments.

### **Proclamation: WATER SAFETY MONTH**

Mayor Lake read the entire proclamation to recognize May as National Water Safety Month and urged citizens to become fully knowledgeable of all water safety precautions and to follow them. We have a responsibility to ensure not only our own safety, but also the safety of others around us.

### **Proclamation: NATIONAL POLICE WEEK**

Mayor Lake read another proclamation to recognize National Police Week 2016 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy. He urged all citizens to publicly salute the service of law enforcement officers in our community and in communities across the nation. The proclamation was accepted by **Police Chief Art Bodenheimer**.

### **OATHS AND BADGE CEREMONY FOR THE POLICE DEPARTMENT**

**Police Chief Art Bodenheimer** presented each of the officers. They were welcomed by the City Commission. **City Clerk Bailey** administered the oath of office. Officer Carlos Diaz and Officer Adam Leatherberry gave their oath and received their badges. The officers were pinned by family or friend. Police Chaplain Pastor Mike Jones presented the officers with a survival packet and prayed for their protection. The City Manager thanked the officers and Pastor Jones for their service.

## CONSENT AGENDA:

**Commissioner Dearmin** moved to approve the consent agenda; seconded by **Commissioner Duncan** and the motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**Mayor Lake** adjourned the 2015-2016 City Commission sine die at 7:59 pm.

**Assistant City Attorney Seth Claytor** assumed the Mayor's chair and called the meeting to order at 8:00 p.m.

**Roll Call:** Those in attendance were Commissioner Nancy Daley, Commissioner Charles Lake, Commissioner Jack Dearmin, Commissioner John Duncan, and Commissioner Albertus Maultsby.

**Assistant City Attorney Seth Claytor** said the first item of business for the City Commission to consider is the nomination and appointment of the Mayor for the 2016-2017 year.

**DRAFT**

**Commissioner Maultsby** nominated Commissioner Charles Lake as Mayor for 2016-2017, seconded by **Commissioner Dearmin**.

**Assistant City Attorney Seth Claytor** restated the motion and asked if there were any further nominations to come before the floor. There were none.

**Commissioner Maultsby** made a motion that the nominations be closed and it was seconded by **Commissioner Dearmin**.

**Assistant City Attorney Seth Claytor** said there was a motion on the floor to close nominations. He asked for discussion. **Commissioner Maultsby** stated that Commissioner Lake really enjoyed being Mayor and was very active.

**Assistant City Attorney Seth Claytor** called for the vote to close the nominations. The motion was approved by unanimous voice call vote.

<b>COMMISSIONER DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER LAKE</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**Assistant City Attorney Seth Claytor** then addressed the nomination of Commissioner Lake as Mayor for the City of Lake Alfred for the 2016-2017 year. He asked for any comments by the audience. There was none.

**Assistant City Attorney Seth Claytor** asked for a motion to appoint Charles Lake as the Mayor of the City of Lake Alfred for the 2016-17 year. The motion was made by **Commissioner Dearmin** and seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>COMMISSIONER DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER LAKE</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**Mayor Lake** assumed the Chair and thanked everyone. He went on to open nominations for the Vice Mayor for the 2016-2017 year.

**Commissioner Dearmin** nominated Commissioner Nancy Daley for Vice Mayor for the 2016-2017 year and the motion was seconded by **Commissioner Duncan**.

**Commissioner Duncan** moved that the nominations be closed, seconded by **Commissioner Dearmin**.

**Mayor Lake** called for the vote to close the nominations. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DALEY</b>	<b>AYE</b>

**COMMISSIONER DEARMIN**                    **AYE**  
**COMMISSIONER DUNCAN**                **AYE**  
**COMMISSIONER MAULTSBY**            **AYE**

**Mayor Lake** then asked for a motion to appoint Commissioner Daley as Vice Mayor for the City of Lake Alfred for the 2016-2017 year. The motion was made by **Commissioner Dearmin** and seconded by **Commissioner Duncan**. He asked for any comments by the audience. There was none.

Mayor Lake called for a vote. The motion was approved by unanimous voice call vote.

**MAYOR LAKE**                                **AYE**  
**COMMISSIONER DALEY**                    **AYE**  
**COMMISSIONER DEARMIN**                **AYE**  
**COMMISSIONER DUNCAN**                **AYE**  
**COMMISSIONER MAULTSBY**            **AYE**

**AGENDA**

**1.) RESOLUTION 03-16: FDOT HIGHWAY LIGHTING MAINTENANCE AGREEMENT**

**Assistant City Attorney Seth Claytor** read the Resolution title.

**City Manager Leavengood** stated City has a Highway Lighting, Maintenance, and Compensation Agreement with the Florida Department of Transportation (FDOT) that provides for reimbursement to the City for maintenance of the lighting system within our municipal boundaries. A summary of the funding we have received previously from FDOT has been included below showing inflation, which represents \$657 over the prior year.

2012/2013	94 Lights @ \$201.58	\$17,053.67
2013/2014	94 Lights @ \$244.00	\$20,642.40
2014/2015	94 Lights @ \$251.32	\$21,261.67
2015/2016	94 Lights @ \$258.86	\$21,899.56
2016/2017	94 Lights @ \$266.63	\$22,556.90

The **City Commission** stated the staff does a good job maintaining the street lighting and that they are happy with the increase. They asked if the City Manager thought the amount was adequate and if it would support the change to LED lights.

**Staff** responded that the money is for maintenances or damage and is usually sufficient. The money would not fund a change to LED lights.

**Commissioner Dearmin** moved to approve Resolution 03-16, seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote. There was no citizen comments.

**MAYOR LAKE**                                **AYE**  
**VICE MAYOR DALEY**                        **AYE**  
**COMMISSIONER DUNCAN**                **AYE**  
**COMMISSIONER DEARMIN**                **AYE**  
**COMMISSIONER MAULTSBY**            **AYE**

**DRAFT**

## RECOGNITION OF CITIZENS

**Chief Art Bodenheimer** provided an update on the pill drive.

## COMMISSIONER QUESTIONS AND COMMENTS

**Commissioner Dearmin** stated his appreciation for the Mayor and Vice Mayor and their work. He also recognized the new police officers and the fact that Lake Alfred is a full service city. He also received a positive citizen comment on summer program.

**Commissioner Maultsby** stated the City does a good job and he looks forward to an even better year.

**Mayor Lake** thanked the Commission for their support. He stated he likes to act as an ambassador promoting the City. He stated that he has received spectacular comments on the new signs. He asked Denise Johnson to speak about the passing of Sally Mueller.

**Denise Johnson** spoke about Sally Mueller who recently passed away. She was the City Librarian from 1992 to 2009. Sally was a very special person and was part of our library team along with Bumpy Hoofnagle, the children's librarian. The Friends of the Library was named by the family in lieu of flowers. Donors have been received from all over the country. A new bench was donated by the family in honor of Sally prior to her passing. Donations will be used to purchase other items for the library.

**Vice Mayor Daley** stated that several events recently occurred at Mackay including a field trip for 75 first graders on Earth Day and Astronomy night which was attended by 30 people. She asked about the alarm at the Ramona Lift station and if anything could be done about the high pitch sound. She stated that she asked the City Manager if the City Commission salary increase could be addressed separate from the budget to allow for more input. She also requested a roll call vote.

**Commissioner Duncan** asked about dropping off sharps for diabetics. He thanked the Mayor and Vice Mayor for their service.

**Staff** stated he would need to follow-up on disposal of additional sharps. The Police Department could accept some sharps but not large quantities. The Police Department also has kits for the pill disposal for individuals who could not attend the disposal event.

**Judy Schelfo** from the Chamber of Commerce stated that the Chamber Breakfast on May 19<sup>th</sup> at the Lake Alfred Dinner will be discussing the Wayfinding Sign Program.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:22 pm.

Respectfully Submitted,

Ameé N. Bailey  
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING  
MAY 16, 2016**

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**1.) DISCUSSION: CITY COMMISSION MEETING TIME**

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**ISSUE:** Mayor Lake has requested a discussion item regarding the City Commission meeting time.

**ATTACHMENTS:**

- Resolution 08-10: Rules of Procedure
- List of Commission Meeting times in Polk County

**ANALYSIS:** City staff has been requested to present a discussion item related to the scheduled time of the City Commission meetings.

Section 2.08 of the City Charter requires that, “The commission shall meet regularly at least once in every month, at such times and places as the commission may prescribe by rule ...The commission shall determine its own rules of order and shall adopt said rules by resolution.”

In 2010, the City Commission adopted Resolution 08-10 (attached) which established the rules of procedure for the preparation and conducting of business at Commission meetings. Within the resolution, a “Regular Meeting” is defined as, “a meeting of the City Commission held on the first and third Monday of each month at 7:30pm for the purpose of conducting and transacting the business of the City through voting on motions proposed by any member.”

In a comparison of the other municipalities within Polk County (attached): four cities had a meeting time of 6:00pm; three cities had a meeting time of 6:30pm; and six cities had a meeting time 7:00pm. Lake Alfred had the latest meeting time at 7:30pm. Polk County & Lakeland both had the earliest meeting times at 9:00am, presumably to account for a higher number of action items and longer meetings due to the size of their organizations.

If the City Commission desires to change the meeting time, an amendment to Resolution 08-10 can be presented at a future meeting.

**STAFF RECOMMENDATION:** Pleasure of the City Commission.

## RESOLUTION NO. 08-10

**A RESOLUTION OF THE CITY OF LAKE ALFRED, FLORIDA; ESTABLISHING RULES OF ORDER GOVERNING MEETING AGENDA COMPOSITION AND RELEASE, COMMISSION MEETING PROCEDURES AND CITIZEN INVOLVEMENT AND PARTICIPATION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, according to the City of Lake Alfred's City Charter section 2.08 procedures; (b) rules and journal; The City Commission shall determine its own rules of order and adopt said rules by resolution; and

**WHEREAS**, in an effort to facilitate the preparation and orderly progression of meetings, the City Commission finds it necessary to develop procedural rules of order to facilitate and to ensure the efficient preparation of commission meetings and the orderly flow of business; and

**WHEREAS**, the City Commission deems it appropriate and necessary to create procedural rules governing agenda composition and release as well as commission meeting procedures and citizen involvement; and

**WHEREAS**, it is the intention of the City Commission that by creating said rules, City business will be addressed and conducted in an efficient, uniform and orderly manner; and

**WHEREAS**, the establishment of said rules shall govern and apply to each member of the Commission, all staff members and all other individuals in attendance.

**NOW THEREFORE, BE IT RESOLVED** by the City Commission of the City of Lake Alfred, Florida, as follows:

### **Section 1. Creation and Adoption of Rules of Procedure**

This Resolution shall serve and shall create rules of procedure to provide for the preparation and conducting of business at Commission meetings as specified herein, for the purpose of facilitating and achieving uniformity, efficiency and order.

### **Section 2. Definitions.**

The following words, terms and phrases when used in this Resolution, shall have the meanings described to them in this Section unless the context clearly indicates a different meaning:

- a. Chair - shall mean the Mayor, or in his or her absence, the Vice-Mayor, or in his or her absence the presiding member. The Chair refers to the person in a meeting who is actually presiding at the time, whether that person is the regular presiding chair or not.
- b. Member - means the Mayor and each and every Commissioner.
- c. Regular Meeting - a meeting of the City Commission held on the first and third Monday of each month at 7:30 p.m. for the purpose of conducting and transacting the business of the City through voting on motions proposed by any member.
- d. Special Meeting - a special meeting may be held at the pleasure of the mayor, majority of the City Commissioners, in emergency situations or due to urgent needed

business transactions. The special meetings will be held in accordance with the Sunshine law and motions and voting are permitted. Special meetings may also be held in conjunction with a workshop meeting as long as they are advertised properly.

e. Workshop Meeting - is a meeting of the City Commission for the purpose of the Commission being informed on and discussing matters of special concern that require time in excess of that usually afforded for agenda items scheduled at a regular meeting. No motions or voting are permitted at a workshop meeting except for a motion to adjourn.

### **Section 3. Agenda Composition and Public Release.**

A. Agenda Composition - In composing the agenda of a regular meeting, the following order shall be observed: (Employee recognitions, presentations, proclamations and any other business issues not addressed will be placed on the Agenda in the order given from the direction of the City Manager.)

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. City Announcements
6. Attorney Announcements
7. Recognition of Citizens
8. Consent Agenda
9. Public Hearings /Unfinished Business
10. New Business
11. Recognition of Citizens
12. City Commission Questions and Comments
13. Final Adjournment

Employee recognitions, presentations, proclamations and any other business issues not addressed above will be placed on the Agenda in the order given from the direction of the City Manager.

B. As listed above, there shall be a Consent Agenda at each particular regular meeting. Among other items, the Consent Agenda shall contain all prior meeting minutes that have not yet been approved.

C. Any member who desires to add an item to a prospective agenda for a workshop or regular meeting, must request said addition by contacting the City Manager or his or her authorized designee prior to noon on the Wednesday immediately preceding the following Monday's meeting.

### **Section 4. Public Release of Agenda.**

Each workshop and regular meeting agenda shall be finalized and available to the public no later than the close of business five calendar days immediately preceding the regular Commission meeting.

### **Section 5. Commission Meeting Procedures**

The following rules and parliamentary procedures will govern each Commission meeting as specified herein.

#### **A. General rules.**

1. Each member shall comply with the laws of the Nation, State of

Florida, and the City of Lake Alfred in the performance of their public duties. These laws include, but are not limited to: United States and Florida Constitutions; the Florida State Code of Ethics; the Florida State Sunshine Laws; the Florida Public Record Laws; the City of Lake Alfred Charter; the laws pertaining to Conflicts of Interest, Election Campaigns, Financial Disclosures, the Open Processes of Government; and City Ordinances and policies.

**B. Conduct of City Commission Members.**

1. The professional and personal conduct of members must be above reproach and shall avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives upon other members of the Commission, the staff or the public.

2. Members shall perform their duties in accordance with the processes and rules of order established by the City Commission governing the deliberation of public policy issues; the active solicitation of meaningful involvement of the public; and support implementation of policy decisions of the City Commission by the City staff.

3. Members will fully and publicly disclose, business, professional, or financial interests with any individual, group, project or proposal that comes before this City at the outset of public discussion. City Commission members shall abstain from any decision making process in which he or she knows that will inure to his or her special private gain or loss as provided in Chapter 112, Florida Statutes.

**C. Commission Rules Governing Meetings.**

1. Prior to the initiation of business of any meeting, the Chair shall ensure that a roll call has been conducted and shall declare that a quorum has been established. No business shall be conducted by the City Commission without the establishment of a proper quorum.

2. Once the business of the consent agenda has been completed, and all minutes are approved, the minutes shall be signed and maintained by the City Clerk or designee.

3. Each member shall have the same right as any other member to debate on the floor an issue raised and there shall not be any requirement for the Chair to turn over and relinquish his or her position to another member simply because the Chair is making a motion or stating his or her position in a debate.

4. The ayes and nays of each vote shall be recorded and shall become a part of the minutes. A roll call vote or voice call vote shall be conducted by the City Clerk designee.

5. No member or person shall be allowed to speak unless recognized by the Chair, or unless invited by a majority vote of the entire Commission.

6. Following the adjournment of any meeting, no member shall conduct any further conversation with any other member on any matter previously discussed with the Commission or any other matter which could conceivably be made a topic for discussion by the Commission at a future meeting.

D. Parliamentary Meeting Policies.

1. No member shall introduce a motion or speak to a subject under discussion without acknowledgement and / or recognition by the Chair. When more than one (1) member requests recognition at the same time, the order of speakers will be decided as fairly as possible by the Chair.

2. The Commission should avoid any discussion of matters at a public meeting where the City is, or is likely to be, a party in litigation without concurrence by legal counsel.

3. The Chair shall decide all questions of procedure and order, and the decision shall stand unless reversed by a majority vote of the entire Commission.

4. The Chair shall recognize each member who has the floor and each citizen who is speaking.

5. Any particular item may be added to or taken out of its proper agenda order by a proper motion, seconded and voted on.

6. When a member believes that the rules of the Commission are being violated, he or she may make a "point of order", thereby calling upon the Chair for ruling and enforcement of the regular rules.

7. The Chair shall declare each meeting adjourned for one of the following reasons:

- a. End of scheduled meeting
- b. A set time for adjournment was previously established
- c. In the event of a sudden emergency affecting the safety of those persons present.

8. The above Robert's Rules and other rules pertaining to the Robert's Rules of Order Newly Revised shall govern the proceedings of the City Commission unless stated to the contrary pursuant to the City's Charter, state law, or other administrative rule or procedure. At any time, the Commission is able to supplement the Robert's Rules of Order Newly Revised or to change said rules as they apply to the Commission so long as said change is effected in writing, and if when accepted is incorporated into an amended resolution.

E. Citizen Involvement.

1. Citizen's attending the regular meeting of the Commission may participate at said meeting pursuant to the listing specified in the current agenda. In respect to a workshop meeting, citizens may only participate at the request of the Commission.

2. Members of the public addressing the Commission shall first identify themselves by their full name and address. The Chair shall rule out of order any member of the public who shall speak without being recognized or who shall not address the Commission from the podium or other established speaking area. Citizen comments shall be directed to the Commission as a body and not to individual members.

3. The City Commissions establishes a five (5) minute time limit for members of the public to address the Commission.

4. Signs or graphic displays of any kind shall not be displayed in the Commission chambers except in connection with a presentation made to the Commission by a speaker at the podium.

5. No weapons or objects that may be used as weapons shall be allowed in the Commission chambers. Persons, bags, packages, and parcels entering the Commission chambers are subject to search.

6. All persons shall at all times conduct themselves in accordance with Commission rules, and failing such shall be ruled out of order and may be directed to be removed from the Commission chamber. In the event of such removal, such person shall not thereafter be readmitted to the Commission chamber or City Hall during the same meeting.

**Section 6. Resolutions in Conflict.**

All resolutions or parts of resolutions in conflict herewith are hereby repealed to extent of said conflict.

**Section 7. Severability.**

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining sections of this Resolution, which shall remain in full force and effect.

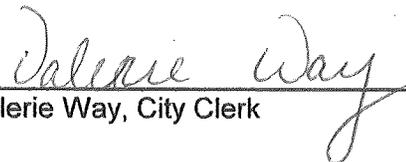
**Section 8. Effective Date.**

This Resolution shall take effect upon adoption.

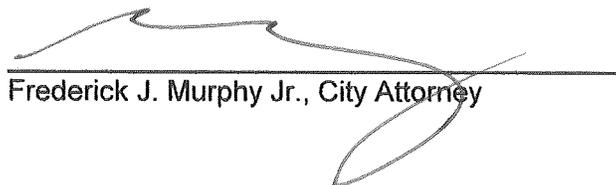
**PASSED AND CERTIFIED AS TO PASSAGE** this 6<sup>th</sup> day of July, 2010.

  
\_\_\_\_\_  
Jack C. Dearmin, Mayor

ATTEST:

  
\_\_\_\_\_  
Valerie Way, City Clerk

APPROVED AS TO FORM AND CONTENT:

  
\_\_\_\_\_  
Frederick J. Murphy Jr., City Attorney

## City Commission Meeting Schedule

Polk County	Tuesday	1st & 3rd	9:00am
Lakeland	Monday	1st & 3rd	9:00am
Mulberry	Tuesday	1st	6:00pm
Lake Wales	Tuesday	1st & 3rd	6:00pm
Lake Hamilton	Tuesday	1st	6:00pm
Frostproof	Monday	1st & 3rd	6:00pm
Winter Haven	Monday	2nd & 4th	6:30pm
Bartow	Monday	1st & 3rd	6:30pm
Dundee	Tuesday	2nd & 4th	6:30pm
Haines City	Thursday	1st & 3rd	7:00pm
Auburndale	Monday	1st & 3rd	7:00pm
Davenport	Monday	2nd & 4th	7:00pm
Polk City	Monday	3rd	7:00pm
Eagle Lake	Monday	1st & 3rd	7:00pm
Lake Alfred	Monday	1st & 3rd	7:30pm