

**MINUTES  
CITY OF LAKE ALFRED  
CITY COMMISSION MEETING  
MONDAY JUNE 5, 2017  
7:30 P.M.  
CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Pastor Strawn

**Roll Call:** Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameé Bailey-Speck, Police Chief Art Bodenheimer, Fire Chief Chris Costine, Public Works Director John Deaton, and Finance Director Amber Deaton.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated new water restrictions have been issued by the SWFWMD effective today thru August 1. Restrictions included limiting lawn watering to one day a week based on the address, car washing to once a week, and other items. HOAs must suspend any activity to replace lawns, pressure wash, or engage in any other activity which increases water use. Polk County is also still under a burn ban.

The next Legislative Policy Committee Meeting is scheduled for Thursday, June 15 and Friday, June 16 in Orlando.

The Mackay Gardens and Lakeside Preserve will host a free Astronomy Night event on Saturday June 24<sup>th</sup> from 7-11 pm. Contact the Parks and Recreation Department for more details.

**City Manager Leavengood** stated there's a new rack card for Mackay that includes all the amenities that are offered at the park.

Staff held a preconstruction meeting for the street resurfacing project on Ramona Ave. The scheduled start date is June 19<sup>th</sup> and the project is anticipated to take 4 months to complete. The project will shutdown July 1<sup>st</sup> – 9<sup>th</sup>. The complete closure of the road will not occur until after July 9<sup>th</sup>. The local residents will have access to the driveways on Ramona, but the road will not be opened to thru traffic.

Tallassee released the budget information on Saturday; the City did well in the rankings scoring 28<sup>th</sup> state wide. Historic preservation was not a topic of concern; the tentative total was 25 million for grant funding. The City needed the historic preservation budget to be at least 9 million

for the Gardner House to be funded. The purchase price of the Gardner house is \$225,000 and the City paid a \$15,000 non-refundable deposit. The grant and match amount is \$105,000.

Lake Alfred Historic Society will host a presentation by Dean McCracken at the Highlands Community Center on Thursday, June 29<sup>th</sup>, at 7:00 pm. He will share his knowledge of Rosenwald Schools, which includes the school in Fruitland Park.

### **CITY ATTORNEY ANNOUNCEMENTS**

No announcements

### **RECOGNITION OF CITIZENS**

#### **Proclamation: SLOW DOWN PLEDGE**

**Mayor Lake** read a proclamation to recognize June 2017 as Pledge to Slow Down. He urged all drivers to slow down within the City of Lake Alfred to protect our citizens and to consider their speed whenever they are behind the wheel of a vehicle. The proclamation was accepted by **Curtis Knowles** from TPO. He stated that the campaign goals were to have drivers slow down and look for pedestrians and bikers. Later in the week the TPO will launch the campaign website and showcase pictures and videos of people who have made the pledge. The video of Mayor Lake making his pledge was shown.

#### **Presentation: CRIME STOPPER**

**Police Chief Bodenheimer** made the presentation to Heartland Crime Stoppers. The City Commission approved the disbursement of the forfeiture funds in October 2016. **Executive Director Chip Brown** accepted the check for \$3,000 from the City. He stated that Crime Stoppers is a 501c3 organization and the purpose is for people to feel comfortable reporting crimes. They allow people to remain anonymous and if the tip results in an arrest, recovery of stolen property, or the recovery of illegal drugs/narcotics they may receive up to \$3,000. In 2016, they received over 2,600 tips that resulted in over 200 arrests and \$87,000 given out in rewards. They have been active in Polk County since 1994.

### **CONSENT AGENDA**

**Commissioner Dearmin** moved to approve the Consent Agenda, seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

- 1.) ORDINANCE 1380-17: DRAWING OF LOTS**
- 2.) ORDINANCE 1383-17: UTILITY VACATION POLICY**

**City Manager Leavengood** stated that due to notice requirements these items will be presented at the next meeting.

### 3.) **ORDINANCE 1385-17: SANITATION RESTRICTED RESERVES**

**Assistant City Attorney Claytor** read the ordinance title.

**City Manager Leavengood** stated In October of 2015 the City elected to provide for recycling services in-house rather than renew with Republic or select another vendor to provide the service. As a part of this process the City added a used sanitation vehicle (2007) to the fleet in order to cover the additional recycling routes and to act as a backup to our primary sanitation vehicle. The used vehicle was a short term solution until the capital replacement schedule in sanitation could be rebalanced to accommodate the larger fleet.

The City currently restricts fifteen percent (15%) of revenue between sanitation vehicle reserves (11%) and equipment reserves (4%). The ten year capital replacement cost of the City's sanitation fleet (2 garbage trucks & 2 lightning loaders) is approximately \$880,000. The projected ten-year reserve generated by the fifteen percent (15%) restriction is \$830,000 which will result in a \$50,000 deficit. This projection also excludes waste receptacle replacement and the City's rear-loading truck that we use for dumpster service at City facilities.

The proposed ordinance combines the vehicle and equipment funds and restricts the same fifteen percent (15%) of revenue the previous funds did. Additionally, it allows the Commission to restrict up to an additional five percent (5%) of sanitation revenue in a given year through the budget process. This will give staff and the Commission flexibility within the budget process to adapt to the projected and changing capital expenditures necessary for sanitation services. Within the current budget process staff is proposing to restrict an additional two percent (2%) of sanitation revenue to address the projected deficit. This will restrict an additional \$11,000 per year in additional reserve funding which will result in a \$60,000 surplus with the current 10 year capital replacement schedule.

The proposed ordinance also establishes a "vacation rate" for sanitation customers consistent with what is being proposed for water & sewer customers. It would allow customers that are gone for more than two months to receive up to a 50% credit on their base service charges for the months they are gone (up to a maximum of six months credit). Previously, sanitation customers did not pay any base service charges while on vacation so the proposed policy should result in a small increase in revenue.

**Staff** recommended approval of Ordinance 1385-17 on first reading.

**Commissioner Duncan** asked if the rates would be affected and if they have to report the vacation for the discount.

**Mayor Lake** asked when the rate would be modified from 17%.

**Vice Mayor Daley** asked if the new vacation rate would be an increase for residents, since residents on vacation currently pay nothing. She also asked if staff had received any comments on the proposal.

**City Manager Leavengood** said the rate would not change instead the internal allocation would be changes. The minimum amount for the reserves will be 15% and the current

recommendation is for 17%, but that will allow for flexibility in the budget process. The new vacation rate would be approximately \$10 and replace the fuel adjustment fee. Some customers would see a slight increase. During the water and wastewater rate discussion, Cypress Green customers asked if the sanitation rates would allow for vacation rates. In order to receive the vacation rate, the customer would also need to be a water customer and show no metered usage to receive the credit. The majority of the cost are fixed and the goal is to design the rates for cost recovery.

**Finance Director Deaton** stated that vacation customers previously paid the fuel adjustment charge even while on vacation which was approximately \$5. The residents will have to call and request vacation service.

**Vice Mayor Daley** moved to approve Ordinance 1385-17 on first reading, seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote. There were no citizen comments.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### RECOGNITION OF CITIZENS

#### COMMISSIONER QUESTIONS AND COMMENTS

**Mayor Lake** thanked Public Works Director John Deaton for repairs to the restroom at the tennis court and Parks & Rec Director Richard Weed for moving the display case to the Historic Society. Darren Soto, Congressman, was in Winter Haven Saturday, Mayor Lake asked him to visit Lake Alfred. He also warned residents of recent threats he saw on Facebook, of needles affixed to gas pump handles and there is a scam involving men wanting you to smell perfume. He reminded everyone to prepare for hurricane season. Sam Kilibrew, Representative, visited Lake Alfred and spoke about his lessons learned.

**Vice Mayor Daley** reminded everyone to turn in their Financial Disclosure. She purchased and donated a display case for the Mackay museum. The rack card will be used to promote Mackay and Lake Alfred. They will be at the Outpost and various other places throughout the vicinity. Hal Kirkland recently passed away. He was the creator of the native garden along the Veterans Memorial Trail. There was another request for a tribute to a deceased citizen. She suggested that the City find something other than a tree, because of the possibly of the tree being removed in the future.

**City Manager Leavengood** stated the city will maintain the native garden on the Veterans Memorial Trail. A memorial would be more appropriate along the trail.

**Commissioner Duncan** stated schools out so slow down.

**Commissioner Dearmin** commented that the City should honor the memory of Hal Kirkland.

**Commissioner Maultsby** stated we continue to be the best city around.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:15 pm.

Respectfully Submitted,

  
Ameé Bailey  
City Clerk