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CITY OF LAKE ALFRED

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AGENDA

PARKS AND RECREATION BOARD CITY COMMISSION CHAMBERS CITY HALL

JULY 19, 2018

6:00 P.M.

CALL TO ORDER: CHAIRPERSON GARY JOHNSON

INVOCATION: BOARD MEMBER MIKE JONES

PLEDGE OF ALLEGIANCE: CHAIRPERSON GARY JOHNSON

ROLL CALL: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT ANAELI QUINONES

APPROVAL OF THE MINUTES: MAY 17, 2018

NEW BUSINESS

- 1) UPDATE ON THE PARKS AND RECREATION MASTER PLAN.
- 2) UPDATES ON APPLICATION AND DEPOSIT FOR YOUTH PROGRAMS.
- 3) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.

ADJOURN

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MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
THURSDAY, MAY 17, 2018
6:00 P.M.

Call to Order: Chairperson Gary Johnson

Invocation: Board Member Mike Jones

Pledge of Allegiance: Chairperson Gary Johnson

Roll Call: Those in attendance were, Chairperson Gary Johnson, Vice Chairperson David Fawcett, Board Member Michael Jones, and Board Member Becky Roach.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaeli Quinones.

APPROVAL OF THE MINUTES: MARCH 29, 2018

Chairperson Johnson asked to make a motion to approve the minutes for March 29, 2018; **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Roach** and motion was approved by unanimous voice call vote.

NEW BUSINESS

1) UPDATE ON CAPITAL FOLLOWING THE PARKS AND RECREATION MASTER PLAN.

Parks and Recreation Director Weed explained the five (5) year Capital Improvements Program (CIP) that was attached to the agenda. He said the first two years are already set, but that the next three years after that is where changes would be seen. A lot of the parks fall under the Community Redevelopment Agency (CRA) so CRA dollars will be used to implement this plan. He stated that as new businesses come into downtown, that will be more money for the CRA, therefore, more money to be able to do all the projects. Same with more houses and impact fees, that will be more money to implement these plans. He went over the different locations on the CIP page stating each amount given for each of those locations. He also said that we are looking into a lot of grants to also help out to implement these projects. He discussed each amount given to each location and the allotment for each and what it would be included. He explained that anything that is less than \$20,000.00 is not going to be listed on the sheet because all that would come out of the General Maintenance Budget. Capital Budget is over \$20,000.00. Anything that is for the Gardner House, is going to be done by grants because that will be a big project. And the money used on it, can be a match for the grants. He wanted

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to bring it up to the Board to show that it is being worked on as quickly as possible and not be put away. **Chairperson Johnson** asked if the columns were the years. **Parks and Recreation Director Weed** answered they were but were not just showing due to copying the document over. He asked if there were any other questions.

There were none.

Chairperson Johnson moved on to the next business item.

2) UPDATES ON THE PARKS AND RECREATION MASTER PLAN.

Parks and Recreation Director Weed talked about the CDBG Grant that we applied for this year that will help with the Echo Terrace playground. He explained the Master Plan being as two ways: The General Provisions, and the Site Specific Recommendations. With the general rules and guidelines, things such as safety, fitness, etc, are what people wanted. And that is what we are providing in this type of playground which was needed. Another grant that we applied for was the DEO Grant, for specific site plan layout for both Lions Park and Central Park. The CDBG Grant money was for the playground equipment for kids and it was for \$50,000.00. The City is asking for them to pay for the biggest structure which would be for the 5-12 year olds, and the City would pay installation, the structure for the 2-5 year olds, and anything else. For any grant, they want to see deadlines and time frames. The DEO Grant was for \$20,000.00 for Lions Park, and \$20,000.00 for Central Park. A site specific plan is needed at these two, to help with parking for example. He went to a class recently on consulting and architecture companies and as he inquired about parking for Central Park, they suggested making the parking be in an angle from the street. These grants would take care of issues like that. We're waiting to find out if we got the grant. **Chairperson Johnson** asked if DEO was with the county. **Parks and Recreation Director Weed** answered that it was with the state. He also stated that there are a few other grants that the City is trying to apply for to be able to implement all these projects as soon as possible. **Chairperson Johnson** inquired if the grants were easier to get because of the study that was done. **Parks and Recreation Director Weed** said that it does help out because of the plan, the public meetings, etc. He asked if there were any questions.

There were none.

Chairperson Johnson moved on to the next business item. **Parks and Recreation Director Weed** forgot to mention the athletic equipment by Movestrong that has been ordered to put on the veterans' trail. He explained each part of the equipment.

3) UPDATES ON UPCOMING EVENTS AND PROGRAMS.

Parks and Recreation Director Weed talked about the Rosenwall School Plaque dedication at the end of June taking place at the school right next to the Highlands Center. He also talked about Summer Recreation starting on June 11th and there are 38 kids currently. Christmas in

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July will take place and being hosted by the Chamber. This upcoming weekend, the Outboard Antique Meet will take place at Lions Park.

Chairperson Johnson made the motion to adjourn.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Anaeli Quinones
Parks and Recreation Administrative Assistant

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New Business No. 1 UPDATE ON THE PARKS AND RECREATION MASTER PLAN.

ISSUE: The Board will get an update from the Parks and Recreation Director Richard Weed on the Master Plan.

ATTACHMENT(S): None.

ANALYSIS: Parks and Recreation Director Richard Weed will give an update on some of the projects from the Parks and Recreation Master Plan. These include the Lake Haines Boat Ramp, the Lake Rochelle Dock, the trail equipment, and other items from the Master Plan to be incorporated into the Comprehensive Plan.

STAFF RECOMMENDATION: There's no action that needs to be taken with this item.

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New Business No. 2 UPDATES ON APPLICATION AND DEPOSIT FOR YOUTH PROGRAMS.

ISSUE: The Board will get an update on the application and deposit process for youth programs rentals.

ATTACHMENT(S): None.

ANALYSIS: Parks and Recreation Director Richard Weed will give an update on the application process and deposit that is required for youth programs rental our facilities. This process requires financial statements, insurance information as well as the City being listed on the insurance, coaches background information, and more.

STAFF RECOMMENDATION: There's no action that needs to be taken with this item.

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New Business No. 3 UPDATES ON UPCOMING EVENTS AND PROGRAMS.

ISSUE: The Board will get an update from the Parks and Recreation Director Richard Weed on the current and upcoming events and programs.

ATTACHMENT(S): None.

ANALYSIS: Parks and Recreation Director Richard Weed will give an update on the City's upcoming events and programs as well as any new plans for the Mackay Gardens and Lakeside Preserve.

STAFF RECOMMENDATION: There's no action that needs to be taken with this item.