



120 E. Pomelo Street
Lake Alfred, FL 33850-2135

CITY OF LAKE ALFRED

Ph.: (863) 291-5270
Fax: (863) 291-5317

AGENDA

**PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL**

JULY 20, 2017

6:00 P.M.

CALL TO ORDER: CHAIRPERSON GARY JOHNSON

INVOCATION: BOARD MEMBER MIKE JONES

PLEDGE OF ALLEGIANCE: CHAIRPERSON GARY JOHNSON

ROLL CALL: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT ANAELI QUINONES

APPROVAL OF THE MINUTES: MAY 18, 2017

NEW BUSINESS

- 1) DISCUSSION AND VOTE ON SECURITY DEPOSIT FOR YOUTH SPORT LEAGUES.**
- 2) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.**

ADJOURN

AGENDA
LAKE ALFRED PARKS & RECREATION BOARD
JULY 20, 2017

MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
THURSDAY, MAY 18, 2017
6:00 P.M.

Call to Order: Chairperson Gary Johnson

Invocation: Board Member Mike Jones

Pledge of Allegiance: Chairperson Gary Johnson

Roll Call: Those in attendance were, Chairperson Gary Johnson, Vice Chairperson David Fawcett, Board Member Michael Jones, and Board Member Becky Roach.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaeli Quinones.

APPROVAL OF THE MINUTES: MARCH 16, 2017

Chairperson Johnson asked to make a motion to approve the minutes for March 16, 2017; **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

NEW BUSINESS

1) UPDATE ON THE PARKS AND RECREATION MASTER PLAN.

Parks and Recreation Director Weed said that the Master Plan, which will guide special projects and planned implementation for future park locations and facilities, was voted on its second reading at the last Commission Meeting. He explained that the firm that the City went with was GAI Consultants, a company that understands small city needs. He discussed the scope of what the Plan entails regarding the parks and existing facilities. He stated that the City Clerk, Ameer Bailey and himself did an inventory of all the parks, so that GAI can continue working off the list the City has. The funding included in the fiscal year was for \$30,000 for the current Parks and Recreation Master Plan. They will look into different analysis and public input will be from special focus groups, special Parks and Recreation board meetings, and from City Commission as well. They will also look at level of services, develop different scenarios such as parking improvements, grant funding strategies, etc. Project completion is anticipated to be April 30, 2018. He stated that the focus groups will probably begin after school starts, when the snowbirds come back because even though they are not permanent residents, they are park users. He asked if there were any questions.

AGENDA
LAKE ALFRED PARKS & RECREATION BOARD
JULY 20, 2017

There were none.

He invited Ameer Bailey, Community Development Director for the City to the stand as she has been the one working closely with GAI on this Master Plan. She stated that the Master Plan is very broad so it is a long term consulting agreement. She then explained how the process for it will work with their engineers, planners, and how they can do everything from the beginning. She stated that the park planning is a little bit different than the downtown planning. That is where the feedback from the different focus groups comes in because of the different needs and how we can meet those needs.

Chairperson Johnson asked what it is that they do exactly. Do they make the parks and facilities look like the City wants them to look?

Ameer Bailey, Community Development Director answered that it is not just on how they look but also how they function. Then she gave a few examples to explain.

Parks and Recreation Director Weed took the floor again with other examples of how they would provide alternatives or ideas to the current facilities that the City has locally or adjacent.

Chairperson Johnson asked if the consultants would be present at the meetings. **Parks and Recreation Director Weed** said they will be as well as staff, committee leaders, etc.

Chairperson Johnson moved on to the next business item.

2) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.

Parks and Recreation Director Weed talked about the boat races that took place, the egg hunt at Lions Park, and the flag and wreath that will be out for the upcoming Memorial Day holiday. He also spoke about the Master Gardener Workshop that takes place at Mackay every first Thursday of each month, and Summer Camp that will be at the elementary school with tutoring available for the children. He thanked the Lions Club for allowing the City to hold the Summer Camp at their facility. He also mentioned Astronomy Night happening in June at the Mackay House. He asked if there were any questions or announcements.

There were none.

Chairperson Johnson asked for a motion to adjourn. **Board Member Jones** made the motion, seconded by **Board Member Roach**.

The meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Anaeli Quinones
Parks and Recreation Administrative Assistant

AGENDA
LAKE ALFRED PARKS & RECREATION BOARD
JULY 20, 2017

New Business No. 1 DISCUSSION AND VOTE ON SECURITY DEPOSIT FOR YOUTH SPORT LEAGUES.

ISSUE: The Board will discuss and vote on the security deposit for use of the City fields and facilities by the Youth Sports Leagues.

ATTACHMENT(S): None

ANALYSIS: City Staff is proposing to implement a \$500.00 security deposit for any local youth league or recreational league that enters into a usage agreement with the City for use of the fields and facilities. This will be consistent with our special user agreement for special events, such as the hydroplane races. Most youth leagues pay a \$4-\$10 fee per player to their host city, which pays for upkeep and staff for these facilities. We are proposing a refundable \$500.00 deposit if all obligations in the yearly youth league agreements are met; with the emphasis on making sure facilities are kept cleaned after practices and games.

STAFF RECOMMENDATION: Discussion and vote.

AGENDA
LAKE ALFRED PARKS & RECREATION BOARD
JULY 20, 2017

New Business No. 2 UPDATES ON UPCOMING EVENTS AND PROGRAMS.

ISSUE: The Board will get an update from the Parks and Recreation Director Richard Weed on the current and upcoming events and programs.

ATTACHMENT(S): None.

ANALYSIS: Parks and Recreation Director Richard Weed will give an update on the City's upcoming events and programs such as, current events, Summer Recreation, July 4th, etc. as well as any new plans for the Mackay Gardens and Lakeside Preserve.

STAFF RECOMMENDATION: There's no action that needs to be taken with this item.