

City of Lake Alfred
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**AGENDA
CITY COMMISSION MEETING
MONDAY JULY 22, 2019
7:30 PM
CITY HALL**

CALL TO ORDER: MAYOR NANCY DALEY

INVOCATION AND PLEDGE OF ALLEGIANCE: TBD

ROLL CALL: DEPUTY CITY CLERK MAMIE DRANE

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT ON THE AGENDA

**FEMA COMMUNITY RATING SYSTEM (CRS) UPDATE
PROCLAMATION: LAKES APPRECIATION MONTH**

CONSENT AGENDA

- 1.) CITY COMMISSION MEETING MINUTES FOR JULY 8, 2019
- 2.) CITY COMMISSION ANNOUNCEMENTS
- 3.) BOARD APPOINTMENTS

AGENDA

- 1.) PUBLIC HEARING: RESOLUTION 11-19: PROPOSED TENTATIVE MILLAGE RATE
- 2.) PRELIMINARY SUBDIVISION PLAT: TRACT 5 OF THE LAKES

RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

**VICE MAYOR DEARMIN
MAYOR DALEY
COMMISSIONER EDEN**

**COMMISSIONER MAULTSBY
COMMISSIONER LAKE**

ADJOURN

**LAKE ALFRED CITY COMMISSION MEETING
JULY 22, 2019**

CONSENT AGENDA

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) JULY 8, 2019 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the Deputy City Clerk Mamie Drane at (863) 291-5748.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

Date	Meeting/ event	Location	Time
July 23	Planning Board	City Hall	6:00 pm
August 13	Planning Board	City Hall	6:00 pm
August 15-17	FLC 2019 Conference	Orlando	
August 15	Code Enforcement Special Magistrate	City Hall	3:00 pm
August 27	Board of Adjustment	City Hall	5:00 pm

3.) BOARD APPOINTMENTS

ISSUE: The City Commission will consider appointments to the City Retirement Boards.

ATTACHMENTS:

- Application

ANALYSIS: The City maintains two separate pension boards that serve as the board of trustees for the public safety and general employee pension funds. The retirement boards have the following terms up for appointment:

Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made in accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 22, 2019**

General Employee's Retirement Board:

The Lake Alfred General Employee's Retirement Board is a 7-member group, with three employee-elected positions, three City Commission-appointed residents, and one at-large member that could be either resident or employee appointed by the Board. All Board members serve for three (3) year terms. One position is up for appointment and Edwin Standefer has submitted a letter requesting appointment to this Board.

- Edwin Standefer – Appointed Resident position to complete the remainder of the term of the vacant position (June –December 2019) and one full three-year term to expire December 31, 2022

STAFF RECOMMENDATION: Approval of the Consent Agenda.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 22, 2019**

AGENDA

1.) PUBLIC HEARING: RESOLUTION 11-19: PROPOSED TENTATIVE MILLAGE RATE

ISSUE: The City Commission will consider approving the tentative millage rate for the 2019/2020 fiscal year and set the date, time and place of the first public hearing on the Budget.

ATTACHMENTS:

- Resolution 11-19

ANALYSIS: The City is required to advise the Property Appraiser's office of its tentative millage rate, roll-back rate, as well as the date, time and place of the proposed budget hearing.

- The proposed millage for FY 19/20 is 7.2390 mills which is equal to the current millage rate and is 3.37% above the FY 19/20 rolled-back rate of 7.0032.
- The date, time and place of the first public hearing on the fiscal year 2019/2020 budget is set for Thursday, September 12, 2019 at 7:30 p.m. at City Hall located; 120 East Pomelo Street, Lake Alfred, Florida.

The proposed resolution sets the millage rate ceiling for the next fiscal year. The millage rate can be lowered when considered for adoption in September but it cannot be increased beyond the initial limit set within this resolution.

STAFF RECOMMENDATION: Approval of Resolution 11-19.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 22, 2019**

2.) PRELIMINARY SUBDIVISION PLAT: TRACT 5 OF THE LAKES

ISSUE: The City Commission will consider a request by Lake Alfred Land Partners, III, LLC. for preliminary plat approval.

ATTACHMENTS:

- **Preliminary Plat**
- **Staff Report**
- **Planning Board Minutes Excerpt**

ANALYSIS:

The applicant submitted several applications related to the development of The Lakes Tract 5. The applications were presented to the Planning Board and then withdrawn. The remaining item for review is the preliminary plat. The preliminary plat provides the proposed lot layout of Tract 5 with 78 lots in the Single Family Residential Zoning Districts of (R-1A and R-1AA).

On Tuesday, May 28, 2018, the City of Lake Alfred Planning Board held a public hearing on the proposed Preliminary Plat and unanimously voted (6-0) to provide a recommendation of approval to the Lake Alfred City Commission with the change to include an additional access location and requested the requirement for a traffic routing plan for construction of Tract 5.

Staff has coordinated with the applicant during the review of the preliminary plat without an accompanying Planned Unit Development request. The updated preliminary plat as presented will need a variance approval to reduce the right-of-way from 60' to 50'. The request is consistent with the development plans previously approved in Tract 4.

STAFF RECOMMENDATION: Approval of the preliminary plat with the recommendation from the Planning Board and the variance request by the applicant.