

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY JULY 23, 2018
CITY HALL**

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Blocker

Those in attendance were Mayor Charles Lake, Vice Mayor Jack Dearmin, Commissioner Nancy Daley, Commissioner John Duncan, and Commissioner Albertus Maulsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Community Development Director Ameer Bailey, Fire Chief Chris Costine, Public Works Director John Deaton, Financial Director Amber Deaton, Parks and Recreation Director Richard Weed, Police Chief Art Bodenheimer, Deputy City Clerk Mamie Drane, and other staff.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood announced the Lake Alfred Library will host the end of summer talent show at Lake Alfred Elementary School. It will be held on Thursday at 2:00 pm, please contact the Library for more details.

Mackay Gardens and Lakeside Preserve will be hosting astronomy night August 4, from 7:00 to 10:00 pm. rain or shine and the event is free. Contact the Parks and Recreation Department for more information.

Police Chief Art Bodenheimer will be presenting at the next Chamber of Commerce Lunch and Learn on Friday August 10th at 11:30 am at The Back Porch. Contact the Chamber for more details.

City Manager Leavengood gave an update on the Police Department renovation as well as the on-going transformation of the Administrative Department.

CITY ATTORNEY ANNOUNCEMENTS

No comment.

RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT PUBLIC HEARINGS

Margret Wheaton 330 Carolina Ave. South stated September is Ovarian Cancer month. It is important to raise awareness of the symptoms. Teal is the color the society has chosen to represent ovarian cancer awareness. During the month of September cities will show their support by lighting their building with teal lights, also, fountains will run teal water as well. She asked if the City would be able to run the fountain in the retention pond with teal water for the month of September.

Commissioner Daley asked if we could also put a notice in support of Ovarian Cancer month awareness on the marquee as well.

Brenda Arnold 435 W Pierce St. stated she has received a letter from a law firm regarding the Duke Energy transmission lines. The letter states that her property, as well as her neighbors, may be seized in the construction of the proposed installation of transmission lines. The letter from the attorney is soliciting legal counsel to the residents on Pierce Street to avoid eminent domain. She furnished the City with a copy of the letter.

City Manager Leavengood stated he has not received official correspondence from Duke Energy stating they have determined their preferred route. He said he will reach out to his contact at Duke Energy for additional information regarding the progress of the project

Assistant Attorney Claytor stated the City is not able to provide residents with legal guidance in relation to the letter from the soliciting attorney.

Public Works Director Deaton stated he received a call from Duke Energy asking for information regarding the transmission lines that are already running through Lake Alfred. At the time of the call they were still in the preliminary phase of the project.

Loretta Vittorio 260 Oak Lane stated she would like to thank everyone that participated in the Christmas in July event. It was attended by about 200 people and the feedback has been great. If anyone would like to offer their feedback they can do so at the Chamber. The Chamber will begin planning next year's event in late August.

DISTINGUISHED BUDGET AWARD PRESENTATION

City Manager Leavengood stated he City of Lake Alfred has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association. This award is the highest form of recognition in government budgeting and represents a significant achievement by the City. It reflects the commitment of the City and staff to meeting the highest principles of government budgeting. In order to receive the award, the City had to satisfy nationally recognized guidelines for effective budget presentation including a policy document, financial plan, operations guide, and a communications device. This is the eleventh consecutive year of achievement for the City. Congratulations to Finance Director Amber Deaton and City staff.

Finance Director Amber Deaton stated this is a group effort, the Finance Department could not achieve the award without the support of the Commission. The Finance Department appreciates the opportunity to represent the City in a positive light. It's a wonderful achievement to celebrate, as a point of interest the award is reviewed by someone outside of Florida. It's another opportunity to showcase Lake Alfred to someone that doesn't know anything about us.

City Manager Leavengood stated the award comes from a great team effort and he appreciates that she takes the extra time, every year, after budget, to work towards the award.

PROCLAMATION: LAKES APPRECIATION MONTH

Mayor Lake read the proclamation recognizing July as Lakes Appreciation month in the City of Lake Alfred. He encourages all citizens to enjoy the beauty, recreational opportunities, and public services provided by the lakes in our City.

Tabitha Biehl Lake Education Action Drive thanked the Mayor and Commissioners for the proclamation. Stating the City's dedication to protecting the water resources and stepping up as leaders in water management is appreciated in Polk County.

CONSENT AGENDA

Commissioner Maultsby moved to approve the Consent Agenda; seconded by **Vice Mayor Dearmin**. The motion was approved by unanimous voice call vote.

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| MAYOR LAKE | AYE |
| VICE MAYOR DEARMIN | AYE |
| COMMISSIONER DALEY | AYE |
| COMMISSIONER DUNCAN | AYE |
| COMMISSIONER MAULTSBY | AYE |

AGENDA

1.) RATE PUBLIC HEARING: RESOLUTION 11-18: PROPOSED TENTATIVE MILLAGE

Assistant City Attorney Claytor read the entire resolution.

City Manager Leavengood stated the City is required to advise the Property Appraiser's office of its tentative millage rate, roll-back rate, as well as the date, time and place of the proposed budget hearing. The proposed millage for FY 18/19 is 7.2390 mills which is equal to the current millage rate and is 5.73% above the FY 18/19 rolled-back rate of 6.8469. The date, time and place of the first public hearing on the fiscal year 2018/2019 budget is set for Thursday, September 6, 2018 at 7:30 p.m. at City Hall located; 120 East Pomelo Street, Lake Alfred, Florida. Changing date to the first and third meeting dates.

The proposed resolution sets the millage rate ceiling for the next fiscal year. The millage rate can be lowered when considered for adoption in September but it cannot be increased beyond the initial limit set within this resolution.

With the proposed increase to the homestead exemption on the ballot this upcoming November staff is not recommending any changes to the millage rate (higher or lower) for the upcoming fiscal year. Because of growth throughout the City, being disciplined through the budget process, the City is in a position that doesn't require raising the millage rate. Polk County is expecting to raise their millage rate in anticipation of what they feel will happen in November. It looks like the City will be impacted by about \$80,000 in revenue.

Staff recommended approval of Resolution 11-18.

Mayor Lake opened public hearing, with no public comment, he closed public hearing

Commissioner Maultsby moved to approve the Resolution 11-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

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| MAYOR LAKE | AYE |
| VICE MAYOR DEARMIN | AYE |
| COMMISSIONER DALEY | AYE |

COMMISSIONER DUNCAN
COMMISSIONER MAULTSBY

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2.) RESOLUTION 12-18: HAZARD MITIGATION GRANT PROGRAM

Assistant City Attorney Claytor read the resolution title.

City Manager Leavengood stated after Hurricane Irma, which began on September 4, 2017 a Major Disaster Declaration was issued for the State of Florida and included Polk County. On February 5, 2018 the Florida Division of Emergency Management announced the availability of Hazard Mitigation Grant Program (HMGP) funds. This funding helps communities implement measures to reduce or eliminate long-term risk to people and property from natural hazards and their effects.

The City of Lake Alfred is eligible to receive funding because of our participation in the Polk County Local Mitigation Strategy Working Group (LMSWG). The City has submitted a new project worksheet to the Polk County LMSWG. The worksheets identify the projects proposed by the City, which include:

- Approximately \$60,000 for lift station generators to support the sanitary sewer system
- Approximately \$160,000 to replace and upgrade the public safety back-up generator

The projects require a match and the LMSWG recommended 25%. The approximate cost to the City would be \$55,000, which would be funded by reserves. The projects will also be added to the CIP.

The grant applications are due August 6, 2018 and require a resolution of support from the City.

Commissioner Duncan asked if the project is for this budget year.

City Manager Leavengood thanked Community Development Director Bailey and Public Works Director Deaton for pulling the information together. After the hurricane the City identified which areas could use improvements. Public Works had already recognized lift station upgrades as the next opportunity project. During the storm Public Works managed to keep 16 lift stations functioning with only 3 backup generators. Throughout the storm the generators were cycled around the lift stations to keep the lift stations functioning. This project will be included with CIP the next budget year.

Staff recommended approval of Resolution 12-18.

Mayor Lake opened public hearing, with no public comment, he closed public hearing

Vice Mayor Dearmin moved to approve Resolution 12-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE
VICE MAYOR DEARMIN
COMMISSIONER DALEY
COMMISSIONER DUNCAN
COMMISSIONER MAULTSBY

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3.) ORDINANCE 1398-18: MARIANA SHORES PARCEL CONVEYANCE

Assistant City Attorney Claytor read the resolution title.

City Manager Leavengood stated City staff was contacted by a law firm representing a party that was attempting to purchase Lot 27 in Lake Mariana Shores. Polk County had previously owned the lot and conveyed ownership to the Lake Mariana Shores Corporation. When the City made purchase of the utility from the County in the same area they mistakenly included the property's description in the parcels that were conveyed to the City as a part of that purchase.

Since the title was transferred to the Lake Mariana Shores Association previously the City has no ownership interest in this property. However, since the property was conveyed a second time it is creating a cloud on the title that was discovered in the title search as a part of the purchase. The proposed ordinance approves a quitclaim deed on Lot 27, releasing the City's interest in the property (which is nothing) and removes the cloud on the title from the County's double conveyance.

The proposed ordinance is ministerial and cleanup in nature. However, the charter requires the sale or release of interest in any City owned property by ordinance.

Staff recommended approval of Ordinance 1398-18

Commissioner Duncan asked if there were utilities on the property.

Mayor Lake opened public hearing, with no public comment, he closed public hearing

Commissioner Duncan moved to approve ordinance 1398-18; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

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| MAYOR LAKE | AYE |
| VICE MAYOR DEARMIN | AYE |
| COMMISSIONER DALEY | AYE |
| COMMISSIONER DUNCAN | AYE |
| COMMISSIONER MAULTSBY | AYE |

4.) PURCHASE: POLICE VEHICLE

City Manager Leavengood stated the City currently provides a School Resource Officer (SRO) for Lake Alfred Elementary and Lake Alfred Polytechnic (formerly Addair). With the changes in state law and the implementation of the Guardian Program the City is preparing for several changes going into next year including the addition of an SRO at Hartridge Academy and Discovery High School. Elementary schools in the county will have a guardian instead of an SRO.

The personnel changes and the additional officer position will be accounted for in the FY 18/19 Budget. As a part of these changes, an additional vehicle will be required for the additional

SRO. As these vehicles can take several months to be purchased and outfitted with equipment City staff felt that it would be prudent to make purchase of the vehicle in the current fiscal year. As this is a vehicle for a new position, funding is available in Public Safety Impact Fees to accommodate the purchase.

Per the City's arrangement with Hartridge Academy and Discovery High School, the City will provide for equipment, vehicles, training, etc. but the schools will provide 100% of the officer's annual salary and benefits instead of a prorated amount for the school year (i.e. 75% for 9 months of school).

City staff has received the following bids for the purchase of the additional vehicle:

- Bartow Ford: \$38,083
- Prestige Ford: \$38,301
- Duval Ford: \$41,269

Staff recommended approval of the purchase of the police vehicle from Bartow Ford in the amount of \$38,083.

Commissioner Daley asked about the type or name of the SUV listed on the bids.

Police Chief Bodenheimer stated it will be a SUV utility vehicle. He had asked for four bids for the vehicle, and the fourth bid was never furnished. Bartow Ford has been the City's supplier for a few years, they include everything in their price, the others do not. The SUV is the same as a Ford Escape the police version is known as an Interceptor. It is equipped with added features like a heavy duty suspension and brakes along with other add-ons.

Vice Mayor Dearmin moved to approve the purchase of the police car for \$38,083; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

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| MAYOR LAKE | AYE |
| VICE MAYOR DEARMIN | AYE |
| COMMISSIONER DALEY | AYE |
| COMMISSIONER DUNCAN | AYE |
| COMMISSIONER MAULTSBY | AYE |

RECOGNITION OF CITIZENS:

There were none.

COMMISSION COMMENTS:

Commissioner Duncan complimented the City Manager for keeping the budget down, and announced that school is starting in three weeks.

City Manager Leavengood stated the rate didn't change, the property value may have increased but the rate stayed the same. The roll-back rate excludes new construction, it's the appreciation of the existing property. Last year the City collected the same amount of revenue as 2008.

Commissioner Maultsby asked about the grant that pays 80% of Sewer line infill. The City needs sewer lines to fill in around the City.

City Manager Leavengood stated the City's engineers are working on the task order but it will take them several months to complete and submit it. There will be more information regarding the grant status sent out in an update. One grant was for the additional water plant and the other was for a sewer infill project. The City has submitted several grants and staff is always aggressively looking for grant opportunities.

Mayor Lake stated he received information regarding a Police Grant that listed Lake Alfred receiving \$1,000. He attended a meeting in Plant City that speakers talked of a hyper-loop with a train that can run at 710 mph. It's still in the tentative stages and it's not been tested on humans yet. He also stated he was in the parade at the Christmas in July event held last weekend. There was a good turnout. He welcomed the City Manager back from vacation.

Police Chief Bodenheimer stated the City just received notification that the Burns grant has been approved. As soon as the website portal is open for submittal they will be ready. Addressing Mayor Lake he said the grant is a UCR grant and it's based on crime statistics. The other was for \$11,000.

Vice Mayor Dearmin thanked everyone for their participation in the Christmas in July event. The City is looking nice and he complemented the owners of the Packing House and all their hard work. He also wished Commissioner Daley's mother Happy Birthday.

Commissioner Daley stated she would like to congratulate Finance Director Deaton and she is so proud that the City achieves the award every year. She said it has a lot to do with the great City staff. She also thanked Community Development Director Bailey and Deputy Clerk Mamie Drane for her new name tag. She then addressed the letter that City resident Selheim passed out before the meeting, asking the City Manager to respond to her request.

City Manager Leavengood stated he will reach out to Mrs. Selheim.

With no further business the meeting was adjourned at 8:24 pm.

Respectfully submitted,

Reviewed by.

Mamie Drane
Deputy City Clerk

Ameé Bailey
City Clerk