

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
THURSDAY, SEPTEMBER 6, 2018
CITY HALL**

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Reverend Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Jack Dearmin, Commissioner Nancy Daley, Commissioner John Duncan, and Commissioner Albertus Maultsby.

City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Community Development Director Ameé Bailey, Fire Chief Chris Costine, Financial Director Amber Deaton, Parks and Recreation Director Richard Weed, Police Chief Art Bodenheimer, Public Works Director John Deaton, and Deputy City Clerk Mamie Drane.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood announced Mackay Gardens and Lakeside Preserve will be sponsoring a Master Gardener Workshop hosted by the Polk County Master Gardener's Speaker Bureau. The workshops will be held the first Thursday, October 4th at 10:00 am. Workshops are free.

The City Commission dates in September have been changed, the second meeting date in September will be Thursday the 20th, this is to meet the Florida Statue requirement for the annual budget hearings. The City Commission will approve the final millage rate and 2018/2019 budget at the September 20th meeting.

Tuesday, September 18th at 9:00 am there will be ribbon cutting ceremony for the Gapway Grove site.

The City art concept was addressed by the Commission at the last meeting with the idea of a blended option from two of the presented choices. An example was shown that was more like the City seal.

Commissioner Duncan asked if the statue would have a drainage port for the rain to run water.

Commissioner Daley asked if staff sent the designer a picture of the seal to match the structure.

Mayor Lake commented on the body of the fish not being as rounded as the model on the seal.

Director Weed stated the manufacturer was sent a logo and this is the two dimensional example they sent back. The lead time the City was quoted was ten to fourteen weeks for manufacturing and delivery.

City Manager Leavengood stated the designers can make changes to the mold to insure water does not collect inside the statue, along with incorporating the changes from the Commissioners suggestions.

After a brief discussion regarding the fish structure, a consensus was met by the Commissioners to proceed with the project.

CITY ATTORNEY ANNOUNCEMENTS

No comments.

RECOGNITION OF CITIZENS

Brent Eden 235 Seminole Ave. stated he has a trailer on his property and that Code Enforcement asked him to move his trailer. He has seen other trailers parked in yards around the City and he would like clarification on the ordinance governing trailers in the City.

City Manager Leavengood stated he would follow up with Mr. Eden the next day. The City has a new Code Enforcement officer and violations on property that has been out of compliance is now being addressed and cited in an effort to bring all properties into compliance.

Mayor Lake closed public comment.

PROCLAMATION

Mayor Lake read the proclamation recognizing September as Cancer Awareness Month. He urged all citizens to rededicate themselves to the urgent work of increasing awareness, prevention and care for those with cancer.

Margaret Wheaton, Carol Vonesh, Carla Voorhies and other members from the organization, of the Ovarian Cancer Support Group of Polk County accepted the proclamation.

Margret Wheaton 330 Carolina Ave. South introduced the leaders of the organization, Carol Vonesh and Carla Voorhies.

Carol Vonesh thanked the Mayor and Commissioners for the proclamation. She explained that they are an advocating support group and their main goal is to bring awareness of the disease to the public. The group appreciates the honor of being recognized by the community of Lake Alfred.

Mayor Lake stated the water in the fountain was teal, in honor of Ovarian Cancer Support Month.

CONSENT AGENDA

Commissioner Duncan made a motion to move item number three from the consent agenda, Board Appointments, to the regular meeting agenda. Motion was seconded by **Commissioner Daley** and approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DEARMIN	AYE
COMMISSIONER DALEY	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

Commissioner Duncan moved to approve the Consent Agenda; with changes, seconded by **Commissioner Daley**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
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COMMISSIONER DALEY	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

AGENDA

- 1.) PUBLIC HEARING: TENTATIVE MILLAGE RATE**
- 2.) PUBLIC HEARING: ORDINANCE 1402-18: FY 2018/2019 ANNUAL BUDGET**

Assistant City Attorney Claytor read the ordinance title.

City Manager Leavengood stated beginning in April of this year the City Commission has been presented and has given approval to the various draft sections of the FY 2018/2019 annual operating budget including: Capital, Expenditures, Revenue, and Payroll.

The proposed FY 2018/2019 budget assembles the previously approved sections into the final budget with updates from July's experience and obtaining final revenue and expenditure projections. The proposed budgets are balanced with the proposed millage rate of 7.239 which is equal to the current year millage rate and 5.73% above the rolled-back rate of 6.8469. Referring to the presentation, included in the attachments, he presented a brief history of past millage rates. The high was 7.589, when the Commission began reducing the rate in 2015.

The substantive changes following previous presentations are:

- ❖ Additional SRO positions funded by charter school contract (Total of 4 SRO positions). Lake Alfred is receiving a 100% cost recovery from the three charter schools. The City has great relationships with the charter schools and this speaks highly of Police Chief Art Bodenheimer's leadership.
- ❖ \$25,000 for a 50% split of an IT Specialist with City of Auburndale consistent with the position plan. The City uses the Auburndale IT Specialist, but with their loss of the IT position in their Police Department they will be adding an additional IT Specialist. The City will be sharing that cost allowing us to have dedicated office hours of an IT person.
- ❖ \$150,000 from assigned reserves and park impact fees for Mackay trail improvements which includes trail lighting and exercise equipment, this is due to new, rapid development of tracts four and eight, as well as the newly purchased tracts five and six at The Lakes. The funds in part will be for the Garden Room at Mackay, however, those funds have already been set aside.
- ❖ A Park/Land Superintendent has been added to the personnel growth plan in FY 20/21.
- ❖ Lions and Central park site specific planning costs have been moved to the CRA.

Commissioner Duncan asked if this is reserving the funds for the project.

City Manager Leavengood replied that the park improvements are site specific. After October first the City can issue a task order to a planning firm to submit concepts from the Parks and Recreation Master Plan to work through the Parks and Recreation Board.

❖ The original presentation included a 2.5% COLA which was increased to 2.8%.

Commissioner Duncan asked if the cities around Lake Alfred were giving a 3% COLA.

City Manager Leavengood stated the cities around us are varied, the 2.8% is a solid number as we also have a step plan and longevity plan.

Assistant City Attorney Claytor stated at a tentative budget hearing section FL Statutes 200.065 2E1 states that first issue discussed shall be the percentage increase in millage over the roll back rates. That explains why agenda item one was “Public Hearing: Tentative Millage Rate” but official action will not be taken on the tentative millage until the September 20th, 2018.

Staff recommended approval of a tentative millage rate of 7.2390.

Mayor Lake opened public hearing, with no public comment, he closed public hearing

Commissioner Maultsby stated the rate will cause a small increase in taxes, but the budget will be balanced and the City needs this increase to continue progress. Property values in Lake Alfred are going up and he sees this as a very good thing.

City Manager Leavengood stated staff recommends approval of Ordinance 1402-18 on first reading, the final budget with any corrections will be combined with any associated attachments and supplemental information and be presented along with the final millage rate on Thursday September 20, 2018. Referring to the Budget Summary Sheet, the City is balanced in both years at the current millage rate of 7.2390. As we go into next year the city will be affected by the Homestead Exemption. The City is in sound financial shape so the exemption will not be as detrimental to Lake Alfred as it will be to the cities around us.

Vice Mayor Dearmin stated Lake Alfred is in a good position to keep services at the cost that's good for the citizens and the City. The City is moving in the right direction.

Mayor Lake asked if the exemption doesn't go through will the county give back the half percent tax increase.

City Manager Leavengood stated that remains to be determined.

Mayor Lake opened public hearing, with no public comment, he closed public hearing.

Vice Mayor Dearmin moved to approve the Ordinance 1402-18 on first reading; seconded by **Commissioner Maultsby** The motion was approved by unanimous voice call vote.

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3.) PUBLIC HEARING ORDINANCE 1401-18: CAPITAL IMPROVEMENT COMPREHENSIVE PLAN AMENDMENTS

Assistant City Attorney Claytor read the ordinance title.

City Manager Leavengood stated the Florida Statutes requires local governments to update and adopt a 5-Year Schedule Capital of Improvements Plan. This update includes fiscal years 2018/2019 through 2022/2023. The 5-year Schedule of Capital Improvements consists of items identified in the Capital Improvement Program portion of the City's Operating Budget that implement specific objectives and policies contained in the Comprehensive Plan.

On July 10, 2018, the Planning Board gave a unanimous recommendation of approval. The proposed ordinance includes the final CIP that has been updated from the April presentation. If the City Commission approves the ordinance on first reading the proposed text amendment will be submitted to the Florida Department of Economic Opportunity (FDEO) for review prior to a second and final reading.

Staff recommended approval of Ordinance 1401-18 on first reading and to transmit to the Florida Department of Economic Opportunity for review.

Mayor Lake opened public hearing, with no public comment, he closed public hearing.

Vice Mayor Dearmin moved to approve ordinance 1401-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
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4.) BOARD APPOINTMENT

City Manager Leavengood stated The City maintains various boards that are both essential to and benefit the City including the Parks & Recreation Board. All Board members serve for three (3) year terms and the following boards have opening or members up for renewal. All appointments end on October 31st.

This Board was established to advise the City Commission on matters regarding recreational activities and use of lands designated as City parks. The Board consists of five (5) regular members and up to two (2) alternates. There are currently (4) members on the Board. The proposed appointments serve to renew and appoint new members to fill the board and create a membership rotation.

- Mike Jones - regular member, term to expire 2019
- Gary Johnson – regular member, term to expire 2019

Proposed Appointments

- Becky Roach, renewal as an alternate effective 11/1/18, term to expire 2020
- David Fawcett – renewal, regular member, term to expire 2020

- Ron Schelfo – new appointment to complete term for Yvonne Thornton and then serve a complete term as regular member to expire 2021
- Brent Eden – new appointment starting 11/1/18, regular member, term to expire 2021

Staff recommended approval of the proposed board appointments.

Commissioner Maultsby asked if the new board applicants were in attendance and if they were accepting of their appointments.

Commissioner Duncan stated the reason he asked for the Board Appointment item be made part of the regular agenda was that he wanted to have a discussion about the appointments. He thanked Mrs. Thornton for serving on the board. Mr. Eden is her son-in-law and she was excited about him joining the Parks and Recreation Board. Brent Eden's application was submitted before anyone else's. To honor Mrs. Thornton, he would like Mr. Eden to complete her term. He asked about Mrs. Roach's term and if she is stepping down to an alternate member. He also asked if the City is accepting applications for the alternate position and will all board memberships expire at the end of October.

City Manager Leavengood stated Mr. Eden is present. The new appointment is at the discretion of the Commission. It's often a challenge to fill vacant positions on the boards and he was happy that the City received all the interest in the position. Both will be full members starting October 1st. We are always accepting applications for all the boards.

The appointments can be modified to allow Mr. Eden to complete the term of Yvonne Thornton, then serve a complete term. Mr. Schelfo's appointment will start November 1st as a regular member. Mrs. Roach will be stepping down from a full time member to an alternate member.

Vice Mayor Dearmin stated as of November 1st the board will have all five members with Mr. Roach as alternate.

Commissioner Maultsby moved for Brent Eden to complete the term for Yvonne Thornton, and then serve as a new member for the next full term to expire 2021, Mr. Schelfo to commence his term as a new member beginning November 1st, 2018 for a full year term to expire 2021, Becky Roach's renewal as an alternate effective 11/1/18 term to expire 2020, and David Fawcett renewal, regular member, term to expire 2020; **Vice Mayor Dearmin** seconded the motion.

Brenda Arnold 435 W. Pierce asked where she could find an application for the alternate positions.

Mayor Lake opened public hearing.

Mayor Lake closed public hearing. The motion was approved by unanimous voice call vote.

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COMMISSIONER MAULTSBY	AYE

Commissioner Daley asked if a thank you note be sent to Yvonne Thornton on behalf of the Commission.

Commissioner Daley moved to recess the commission meeting to convene the CRA Board.; seconded by **Vice Mayor Dearmin**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
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The City Commission Meeting was recessed at 8:25 p.m.

The City Commission Meeting was reconvened at 8:34 p.m.

RECOGNITION OF CITIZENS

Margaret Wheaton 330 Carolina Ave. South thanked the City for the support of the Ovarian Cancer Support Group. She asked if the City fish statues would be white and if artist would be commissioned to paint them.

Mayor Lake responded that the City will be allowing others to decorate the statues.

COMMISSION COMMENTS

Vice Mayor Dearmin wished Brenda Arnold happy birthday and announced the Chambers golf tournament, and that it is a pleasure to be with the commission.

Commissioner Daley stated the policy meetings will be in Orlando next Friday. She also announced that Legoland has a promotion for the month of September that all first responders get in for free and families are half off.

Commissioner Duncan thanked the commission for coming out to the school for orientation.

Commissioner Maultsby thanked the Commission and Staff for the promoting the CRA and he is happy for all it will do for the City. He then asked for permission to be absent for the next meeting.

Mayor Lake made a motion to approve **Commissioner Maultsby** absence from the next meeting, **Commissioner Duncan** seconded the motion. The motion was approved by unanimous voice call vote.

MAYOR LAKE
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COMMISSIONER MAULTSBY

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AYE

Mayor Lake stated he will be busy with meetings for the next two weeks. He said he spoke to Mr. Strang about the activity at Gapway Groves and was told they are getting the site ready for future use. He also saw surveying on Evenhouse Rd and found out FDOT is installing a traffic signal for the school. He also read a letter from the Historical Society thanking the City for the repaired Fort Cummings Sign

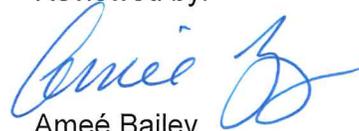
With no further business the meeting was adjourned at 8:43 pm.

Respectfully submitted,



Mamie Drane
Deputy City Clerk

Reviewed by.



Amée Bailey
City Clerk