

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, Florida 33850



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**AGENDA  
CITY COMMISSION MEETING  
THURSDAY SEPTEMBER 10, 2020  
7:30 PM  
CITY HALL**

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**Call to Order:** Mayor Nancy Z. Daley

**Invocation and Pledge of Allegiance:**

**Roll Call:** City Clerk Ameen Bailey

**City Manager & City Attorney Announcements:**

**Recognition of Citizens:** Items That Are Not On the Agenda

**Consent Agenda:**

- 1.) City Commission Meeting Minutes for August 17, 2020
- 2.) City Commission Announcements

**Agenda:**

- 1.) Public Hearing: Tentative Millage Rate
- 2.) Public Hearing: Ordinance 1437-20: FY 2020/2021 Annual Budget
- 3.) Resolution 09-20: CSX Facility Encroachment Agreement
- 4.) Resolution 10-20: Downtown Parcel Purchase

**Recognition of Citizens:** Please Limit Your Comments to 5 Minutes.

**Commissioner Questions and Comments:**

Mayor Daley  
Commissioner Eden  
Commissioner Lake

Commissioner Maulsby  
Vice Mayor Dearmin

**Adjourn**

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 10, 2020**

**Consent Agenda:**

*All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.*

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**1.) City Commission Meeting Minutes for August 17, 2020**

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Attachments:

- Draft Minutes

**Analysis:** Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact the City Clerk Amée Bailey at (863) 291-5748

The draft minutes for the August 17, 2020 Community Redevelopment Agency (CRA) are also attached for your review. These minutes will be included in the next CRA packet for approval.

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**2.) City Commission Announcements**

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**Analysis:** Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
September 15	General Employees Retirement Board	Public Works Conference Room	3:00 pm
September 15	Police / Fire Retirement Board	Public Works Conference Room	4:30 pm
September 16	Parks and Rec Workshop	City Hall	6:00
September 17	Special Magistrate	City Hall	3:00 pm
September 17	Parks and Rec Board	City Hall	6:00 pm
September 22	Charter Review Committee	City Hall	6:00 pm

*Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made in accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.*

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 10, 2020**

**AGENDA**

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- 1.) PUBLIC HEARING: TENTATIVE MILLAGE RATE**
  - 2.) PUBLIC HEARING: ORDINANCE 1437-20: FY 2020/2021 ANNUAL BUDGET**
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**ISSUE:** The City Commission will consider the tentative millage rate and an ordinance for the adoption of the tentative 2020/2021 Annual Operating Budget on first reading.

**ATTACHMENTS:**

- Ordinance: 1437-20

**ANALYSIS:** Over the past several months the City Commission has been presented with and given approval to the various draft sections of the FY 2020/2021 annual operating budget including: Capital, Expenditures, Revenue, and Payroll.

The proposed FY 2020/2021 budget assembles the previously approved sections into the final budget with updates from July's experience and obtaining final revenue and expenditure projections. The proposed budgets are balanced with the proposed millage rate of 7.239 which is equal to the current year millage rate and a 7.63% increase over the rolled-back rate of 6.7257. Substantive Revenue Changes:

- CRA: +\$50,735
- Half-Cent Sales Tax: -\$72,261
- Gas Tax Revenues (total): -\$8,167
- State Revenue Sharing: -\$26,753
- General Fund Interest Income: \$-30,000 (reduction in interest rates)
- Mackay Rental: \$-20,000 (Covid & more competition with additional venues)
- Pushed water plant a year to FY 22/23 (can advance if needed)

**Capital & Operational Changes:**

- One year reduction of Miscellaneous Facility Maintenance projects (From \$60k to \$20k; save \$40k)
- One year reduction of Sidewalk projects (From \$50k to \$10k; save \$40k)
- Delay Ford Escape Replacement schedule by two years (-\$30k in each year)
- Delay Website Replacement one year (-\$40k)

The final budget with any corrections will be combined with any associated attachments and supplemental information and be presented along with the final millage rate on Thursday, September 24, 2020.

**STAFF RECOMMENDATION:**

1. Approval of a tentative millage rate of 7.2390
2. Approval of Ordinance 1437-20 on first reading.

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 10, 2020**

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**3.) RESOLUTION 09-20: FACILITY ENCROACHMENT AGREEMENT**

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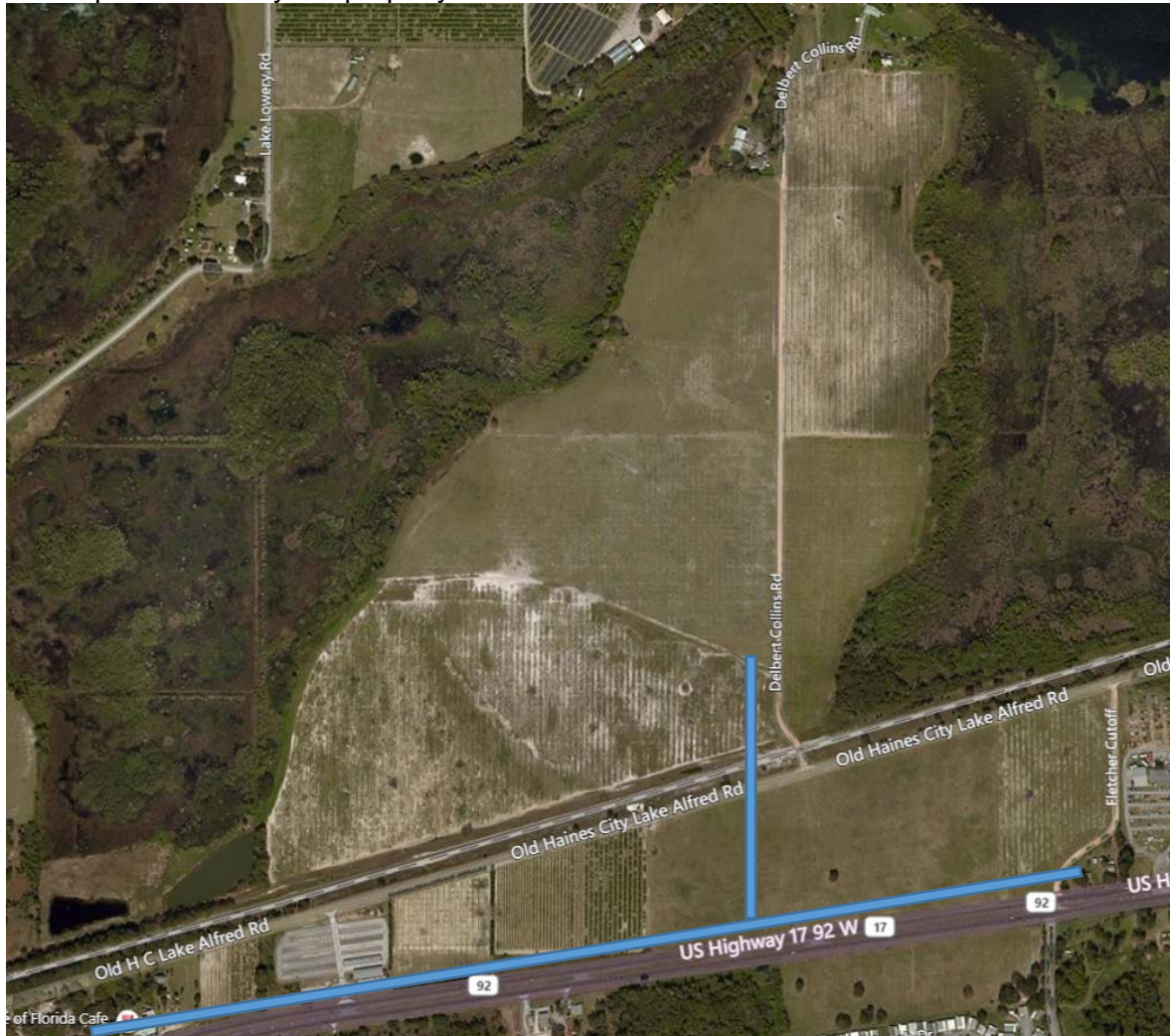
**ISSUE:** The City Commission will consider an agreement with CSX to allow us to run water and sewer lines under the railroad at the Gapway Grove development.

**ATTACHMENTS:**

- Resolution 09-20

**ANALYSIS:** The City previously extended utility lines to the Gapway Grove property where the new Polk County Government Center is being constructed. The overall developable tract extends over the CSX railroad.

The property owner wishes to extend utilities through the site to service the portion of land on the northern side of the tracks. As the utility service provider we are acquiring the permission to extend our lines under CSX's tracks. Any costs associated with the utility extension and this agreement will be provided for by the property owner.



**STAFF RECOMMENDATION:** Approve Resolution 09-20.

**LAKE ALFRED CITY COMMISSION MEETING  
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**4.) RESOLUTION 10-20: DOWNTOWN PARCEL PURCHASE**

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**ISSUE:** The City Commission will consider a resolution authorizing the execution of the purchase agreement for the downtown parcel won at auction adjacent to the Dollar General.

**ATTACHMENTS:**

- Resolution 10-20

**ANALYSIS:** At the August 17<sup>th</sup> Community Redevelopment Agency meeting the board authorized city staff to participate in an auction for a small parcel (0.29 acres) adjacent to the Dollar General in downtown Lake Alfred. The City won the auction with a bid of \$31,001 plus the \$20,000 auction fee for a total acquisition price of \$51,001.

As a part of the closing requirements the seller is requesting a resolution authorizing the transaction. The proposed resolution authorizes the acquisition of the property to satisfy the closing requirement.



**STAFF RECOMMENDATION:** Approve Resolution 10-20