

City of Lake Alfred
City Hall
120 E. Pomelo Street
Lake Alfred, FL 33850



Phone: (863) 291-5747
Fax: (863) 298-5403
www.mylakealfred.com

**AGENDA
CITY COMMISSION MEETING
MONDAY JANUARY 22, 2018
7:30 P.M.
CITY HALL**

CALL TO ORDER: MAYOR CHARLES LAKE

INVOCATION AND PLEDGE OF ALLEGIANCE: PASTOR BLOCKER

ROLL CALL: CITY CLERK AMEÉ BAILEY

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT PUBLIC HEARINGS

CONSENT AGENDA

- 1.) CITY COMMISSION MEETING MINUTES FOR JANUARY 8, 2018
- 2.) CITY COMMISSION ANNOUNCEMENTS

AGENDA

- 1.) PRESENTATION: DEPARTMENT UPDATES

RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

**COMMISSIONER DEARMIN
COMMISSIONER MAULTSBY
MAYOR LAKE**

**VICE MAYOR DALEY
COMMISSIONER DUNCAN
ADJOURN**

Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made. In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.

**LAKE ALFRED CITY COMMISSION MEETING
JANUARY 22, 2018**

CONSENT AGENDA

All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) JANUARY 8, 2018 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey at (863) 291-5748.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

Date	Meeting/ event	Location	Time
FEB 8	Ridge League of Cities	Lake Wales	6:00 pm

DRAFT MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY JANUARY 8, 2018
CITY HALL

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameen Bailey-Speck, Fire Chief Chris Costine, Parks and Recreation Richard Weed, and Lieutenant Dempsey.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated the Bluegrass and BBQ Bash will be held on this Saturday January 13th, 2018 at Lions Park, from 11:00 am till 9:00 pm. Join us for a great day of music, clogging and food from BBQ vendors.

The Mackay Gardens and Lakeside Preserve will host a free Forest Magic Tour on Sunday January 28th at 2 pm and a workshop on Thursday January 11th hosted by Rob Stevens discussing the work of B.F. Whitner during the Second Seminole War and how Central Florida was surveyed and subdivided.

City offices and the Lake Alfred Public Library will be closed on Monday January 15 in observance of Martin Luther King, Jr. Day.

The City will conduct its Municipal Election on Tuesday, April 3rd for the purpose of electing one commissioner. Qualifying for candidates will begin Monday, February 12th at 8:30 am and close on Friday, February 16th at 12:00 noon.

City Manager Leavengood provided an update on the City Hall renovations. The staff offices have been refreshed with new paint, flooring, doors, and windows. The next phase will include the blinds, seating, and sound system.

CITY ATTORNEY ANNOUNCEMENTS

No Comments.

RECOGNITION OF CITIZENS:

Jean Brittan, 370 South Echo Dr. asked about the work on Buena Vista and W. Thelma and when it will be complete. She stated the route is the safest way to leave their neighborhood, and with the construction work going on the residents have to use an alternative route that she doesn't feel is as safe.

City Manager Leavengood responded to her question stating that the work being done at that intersection is the FDOT storm water project to address the flooding on Haines street. It was necessary for them to cut the road to run the pipe. They are in their final process and should be finished soon. He went on to say he would find out the exact date and call Ms. Brittan.

Mayor Lake read the proclamation recognizing the Agricultural and Labor Program, Inc. Day and urged all citizens to recognize services needed by those less fortunate in our community, encourage everyone to support the Agricultural and Labor Program, and congratulate them in providing 50 years of service to the our community.

CONSENT AGENDA

Commissioner Dearmin moved to approve the Consent Agenda; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

1. BOARD APPOINTMENTS

City Manager Leavengood stated The City maintains various boards that are both essential and beneficial to the City including: Planning Board, Board of Adjustments, and the Parks & Recreation Board. The members are appointed by the City Commission. All Board members serve for three (3) year terms and the following boards have opening or members up for renewal:

Planning Board

The Board oversees development compliance with the City's Comprehensive Plan and the Unified Land Development Code. The Board consists of seven (7) regular board members and up to two (2) alternate board members.

- Bette Biggar, renewal as a regular member term to expire 2019
- Wanda Daley, new, regular member term to expire 2020
- Deborah Byrne, renewal regular member term to expire 2020

Board of Adjustments

This Board was established to authorize specific variances from certain provisions of the Code in cases where enforcement of the Code will result in unnecessary hardship for the applicant and to hear and decide upon administrative Code appeals. This Board consists of five (5) regular members and up to two (2) alternate board members.

- Joyce Schmidt – renewal, regular member, term to expire 2020
- Luis Alexis – new, regular member, term to expire 2020

Staff recommended approval of the Board Appointments.

Mayor Lake opened the public hearing.

Luis Alexis 275 W. Harbord St. Co-Owner of Porta Rican Nail Salon and Barber Shop, thanked the Commission for the opportunity and he is looking forward to working with the Commissioners to ensure proper development of our community and keep Lake Alfred great.

Vice Mayor Daley asked the City Attorney if the Commissioners should vote on each Board Member individually or as a slate. She also wanted to know if there were still openings on any of the boards.

City Attorney Claytor replied that it would be acceptable to vote as one

Commissioner Maultsby asked if Staff had been in contact with the Board Members up for renewal and the new applicants and will they accept their appointment.

Community Development Director Bailey stated she had spoken with all the renewing board members and the new board members. Ms. Daley is moving from the Board of Adjustments to the Planning Board to be more involved. Everyone has agreed with their renewals and she invited Mr. Alexis here to introduce himself since he has never served on one of the City's boards. This will complete the boards as far as regular members; we still have the alternate seats open.

Mayor Lake closed the public hearing.

Commissioner Dearmin moved to approve all of the Board Appointments as presented; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

2. RESOLUTION 01-18: WAIVER OF PERMIT FEES FOR REPAIR OF STRUCTURES DAMAGED BY HURRICANE IRMA

Assistant City Attorney Claytor read the resolution title.

City Manager Leavengood stated On September 21st, 2017 the City Commission approved a resolution waiving permit fees for damage caused by Hurricane Irma. The original waiver was in effect for 120 days. Due to the vast amount of damage county wide many property owners are experiencing delays in securing repairs and settling claims with their insurance companies. In order to meet the intent of the original resolution staff is recommending extending the waiver for hurricane related damage to June 30, 2018.

Staff recommended approval of Resolution 01-18.

Mayor Lake opened the public hearing. There were no comments.

Mayor Lake closed the public hearing.

Commissioner Dearmin moved to approve Resolution 01-18; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

RECOGNITION OF CITIZENS

Margaret Wheaton, 330 Carolina Ave. South stated the Ovarian Cancer Support Group is sponsoring a benefit luncheon on Saturday, February 3rd at the Imperial Swan Hotel in Lakeland. The theme is the Mad Hatter, the support is a 501c organization the funds raised will be used towards awareness and assisting women going through ovarian cancer treatment. The cost is \$32.00 which includes a luncheon buffet, fashion show, dance show, silent auction and a contest for the best hat

Assistant City Attorney Claytor stated the law firm of Boswell & Dunlap will donate \$100.

City Manager Leavengood stated the Library has secured a \$3,000 grant for additional children resources for the library. He went on to thank City Librarian Hitchcock for the effort and for looking for the opportunities to further our resources.

COMMISSIONER QUESTIONS AND COMMENTS

Commissioner Duncan asked if the grant secured by the Library was a county grant.

City Librarian Hitchcock stated the grant was from the Louise Baylor foundation to help smaller library's build the children's collections.

City Manager Leavengood stated the City, through the General Fund, allocates \$15,000 every year for new material. Anything secured by grants adds to their yearly budget. The Friends of the Library also donates funds in support of the Library.

Commissioner Dearmin thanked the City for the flowers sent for the funeral of Barbara Smith, she was a great lady that worked in our City. He also gave condolences to her husband, Ed Smith, a former Commissioner. He stated that he is excited about the economic growth the year. Also he is looking forward to attending the Bluegrass Bash coming up this weekend.

Commissioner Maultsby asked the City Manager if the City has any upcoming projects, including the solar farm. He also wished everyone a prosperous New Year.

City Manager Leavengood stated there is a process on the way, but the update will be at a later date. The City projects are slow around the Holiday Season, but there is activity. The next biggest thing will be additional movement on the Gray property. Tracts in The Lakes is being considered for acquisition by the same builder that is working on Tract 4. It's probably going to be an active year for the City as well as Polk County. For the upcoming year the City will have

the Parks and Recreation Master Plan, economic development on the residential side, there is activity in the downtown core, and the City has been putting funds aside to use on capital projects; it's going to be an exciting time for the City.

Mayor Lake expressed his condolences to Mr. Ed Smith. As part of his HOA architectural review board, he had received a request from a homeowner for solar panels. He stated that solar panels for a residence is expensive.

Vice Mayor Daley stated she wanted to thank everyone involved with planning the Christmas festivities. She stated that the Mackay Fact-finding committee for is interested in relocating the gopher tortoises from Tract 8 to the preserve. She about the City joining the Campaign led by The Trust for Public Land, in partnership with the National Recreation and Park Association and the Urban Land Institute to advance park access and quality. The idea behind the campaign is to have a high quality park or open space within a ten minute walk of every American. She provided their website information 10minutewalk.org.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:06 pm.

Respectfully Submitted,

Ameé Bailey
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING
JANUARY 22, 2018**

AGENDA

1. PRESENTATION: DEPARTMENT UPDATES

ISSUE: The City Commission will receive an update on the City's various departments.