

City of Lake Alfred  
City Hall  
120 E. Pomelo Street  
Lake Alfred, FL 33850



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**AGENDA  
CITY COMMISSION MEETING  
MONDAY JANUARY 8, 2018  
7:30 P.M.  
CITY HALL**

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**CALL TO ORDER: MAYOR CHARLES LAKE**

**INVOCATION AND PLEDGE OF ALLEGIANCE: PASTOR MIKE JONES**

**ROLL CALL: CITY CLERK AMEÉ BAILEY**

**CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT PUBLIC HEARINGS**

**PROCLAMATION: AGRICULTURAL AND LABOR PROGRAM, INC. DAY**

**CONSENT AGENDA**

- 1.) CITY COMMISSION MEETING MINUTES FOR DECEMBER 4, 2017
- 2.) CITY COMMISSION ANNOUNCEMENTS

**AGENDA**

- 1.) BOARD APPOINTMENTS
- 2.) RESOLUTION 01-18: WAIVER EXTENSION OF PERMIT FEES FOR REPAIR OF STRUCTURES DAMAGED BY HURRICANE IRMA

**RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**COMMISSIONER QUESTIONS AND COMMENTS:**

**COMMISSIONER DUNCAN  
COMMISSIONER DEARMIN  
COMMISSIONER MAULTSBY**

**MAYOR LAKE  
VICE MAYOR DALEY  
ADJOURN**

*Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made. In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.*



# Proclamation

**Whereas**, the Agricultural and Labor Program, Inc. (ALPI) is a private non-profit community based organization that has been helping people and changing lives since 1968 and is celebrating 50 Years of Community Service providing a constant flow of community support services to help socially and economically disadvantaged children and families; and

**Whereas**, ALPI's purpose is to help people maintain family strength, provide avenues for financial assistance, and create economic stability; and

**Whereas**, during the in the 2016-2017 fiscal year, ALPI provided in partnership with twelve (12) non-profits organizations in enrolling 155 families into the family self-sufficiency program with 23 clients obtaining jobs; 10 receiving an increase in income and/or benefits; 8 completing post-secondary education; and 46 receiving skills/competencies and/or higher education or training; 10 individuals received work experience; 252 families received emergency assistance; and

**Whereas**, Head Start / Early Head Start services were provided to 1,012 and Voluntary Pre-Kindergarten services were provided to 433 children and their families Polk and St. Lucie Counties through the ALPI; and

**Whereas**, ALPI provided a total of 360,180 meals to pre-school and school age children via the Child Care Food and Nutrition Program and 2,475 meals were provided to children aged 1-18 years via the Summer Feeding Program in Polk County; and

**Whereas**, the Low Income Home Energy Assistance Program (LIHEAP) services were expanded in partnership with non-profit organizations to provide assistance to a total of 7,618 clients and Elderly Home Energy Assistance Program (EHEAP) services were provided to 247 seniors.

**Whereas**,

**Therefore**, BE IT RESOLVED that the City of Lake Alfred formally recognize January 27, 2018 as

## "Agricultural and Labor Program, Inc. Day"

in the City of Lake Alfred, Florida and urge all citizens to recognize services needed by those less fortunate in our community, encourage everyone to support the Agricultural and Labor Program, and congratulate them in providing 50 years of service to the our community.

**IN WITNESS WHEREOF**, I have hereunder set my hand this 8<sup>th</sup> day of January 2018.

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Charles Lake, Mayor  
City of Lake Alfred, Florida

**LAKE ALFRED CITY COMMISSION MEETING  
JANUARY 8, 2018**

**CONSENT AGENDA**

*All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.*

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**1.) DECEMBER 4, 2017 CITY COMMISSION MEETING MINUTES**

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**ATTACHMENTS:**

- Draft Minutes

**ANALYSIS:** Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey at (863) 291-5748.

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**2.) CITY COMMISSION ANNOUNCEMENTS**

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**ANALYSIS:** Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

<b>Date</b>	<b>Meeting/ event</b>	<b>Location</b>	<b>Time</b>
Jan. 11	Ridge League of Cities Board Meeting	Bartow City Hall	6:00 pm
Jan. 25	Friends of the Library Annual Meeting	Library	6:00 pm

**DRAFT MINUTES**  
**CITY OF LAKE ALFRED**  
**CITY COMMISSION MEETING**  
**MONDAY DECEMBER 04, 2017**  
**CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Joyce Schmidt

Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, City Attorney John Murphy, City Clerk Ameé Bailey-Speck, Fire Chief Chris Costine, Parks and Recreation Richard Weed, Police Chief Art Bodenheimer, and Public Works Director John Deaton.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated the Florida Department of Transportation (FDOT) is hosting a public meeting tomorrow, December 5<sup>th</sup> from 5-7 pm to discuss the Old Dixie Trail (ODT). The meeting will be held at the Lion's Club in an open house format with no formal presentation. The Old Dixie Trail PD&E Study is intended to provide regional connectivity that will offer recreational and economic development benefits. The study will determine the location and conceptual design of the Old Dixie Trail (approximately 12 miles) connecting the trail heads of the Auburndale-TECO Trail, Lake Alfred Trail, Chain of Lakes Trail and the Haines City Trail, as well as other planned future trails.

CSX will be performing repairs to the railroad tracks at CR 557 next week. Detours will direct traffic to Experiment Station Road and Evenhouse Road. The City will work with the County and CSX to notify local residences and communities of the detour.

The Lake Alfred Christmas Parade will be held on December 9<sup>th</sup> beginning at 6:30 pm. The Parade route will start at Central Park and it will head west on Cummings to 17/92 and end at Gardner Park.

Mackay Gardens and Lakeside Preserve will present Celebrating Preservation Sunday, December 10<sup>th</sup> at 2:00 pm and a Landscaping Workshop on Thursday December 14<sup>th</sup> at 10 am Contact the Parks and Recreation Department for more details or to sign-up.

The Bluegrass and BBQ Bash-will be held on January 13<sup>th</sup>, 2018 at Lions Park, from 11:00 am till 9:00 pm.

City Hall renovations will continue during the break with the windows and staff offices.

The bid packages are out for the Police Department Renovations. The bid opening will be held on December 20<sup>th</sup> at 2:00 pm.

The Ridge Art League reception and awards for the new art in the chambers was held and the new art is now displayed on the chamber walls.

### **CITY ATTORNEY ANNOUNCEMENTS**

No Comments.

### **RECOGNITION OF CITIZENS:**

**Mayor Lake** recognized Tracy Mercer.

### **CONSENT AGENDA**

**Commissioner Dearmin** moved to approve the Consent Agenda, seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### **1. RESOLUTION 17-17: COMMUNITY RATING SYSTEM PERFORMANCE MEASURES**

**Assistant City Attorney Cantor** read the Resolution title.

**City Manager Leavengood** stated the Community Rating System (CRS) is a voluntary program that recognizes and encourages community floodplain management activities that exceed the minimum National Flood Insurance Program (NFIP) standards. These activities fall into four categories: Public Information, Mapping & Regulations, Flood Damage Reduction, and Warning & Response. The CRS is a point based system, with each 500 points earned resulting in a 5% reduction in annual flood insurance premiums for the community's residents and property owners. The goals of the CRS program are to (1) reduce flood damage to insurable property, (2) strengthen and support the insurance aspects of the NFIP, and (3) encourage a comprehensive approach to floodplain management.

In order to join the CRS program a community must first adopt the seven performance measures which helps ensure that key regulatory standards of the National Flood Insurance Program (NFIP) are implemented as a condition for joining CRS. Secondly, the community must submit a letter of interest to join the program. The community will then be evaluated to determine eligibility. If the community is deemed eligible then they have 6-months to prepare the official application (with assistance from the Florida Division of Emergency Management). The goal is to be approved in the October 2018 cycle. He asked Community Development Director Bailey for more information.

**Community Development Director Bailey** stated based on the City's existing policies and zoning with the vast majority of the City's floodplain located in conservation areas the City is prepared to join the Community Rating System (CRS). The state auditors commented that it's not common to have so much of the floodplain in a conservation districts. CRS communities are rated on a scale of 1-10 and upon the initial state review they think the City will receive a significant reduction in cost of insurance policies. There are approximately seventy five flood

insurance policies in the City with citizens paying an average of \$500 per year. The City will need to add a page on the web site but very few changes will be needed in the Land Development Code. The state has a grant program to assisting smaller communities with their initial CRS applications. The process takes approximately 6 months.

Staff recommended approval of Resolution 17-17 and for the Mayor to sign the Letter of Interest.

**Mayor Lake** opened the public hearing. There were no comments.

**Mayor Lake** closed the public hearing

**Commissioner Dearmin** thanked **Community Development Director Bailey** for keeping an eye out and taking care of the citizens.

**Mayor Lake** asked about the areas in the City that are flood prone.

**Community Development Director Bailey** responded that approximately thirty five to forty percent of the City is located in a high risk flood zone. If you look at the land use and zoning map a lot of that is in the conservation. There are a few older communities that are in the flood plain. We also have policies in areas that are considered low risk zone.

**Commissioner Dearmin** moved to approve Resolution 17-17 and for the Mayor to sign the Letter of Interest. **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **2. DOCK REPLACEMENT BIDS**

**City Manager Leavengood** stated as a part of the Capital Improvements Program (CIP) the city has budgeted funding each year for dock replacement throughout the City. The existing docks are at the end of their service life and are being replaced with aluminum frame and pilings with composite planks that will resist wear and have much longer life spans than traditional wooden docks. The Lions Park Boat Ramp and Lake Echo docks have already been replaced in this manner.

The current budget includes \$70,000 for dock replacement with the planned replacements being for Lake Haines and Lake Rochelle boat ramp docks. The proposed replacement bid is for the Lake Haines dock which experienced some damage following the hurricane it was closed for use but the Canal Commission came in and did a minor repair so the dock is now in operation, but it still needs to be replaced. The City received the following bids for the project situation

- John Carver: \$29,500
- Watts Construction: No bid

- Golden Manufacturing: No bid
- EMC Docks: No bid
- Curtis T. Campbell Marine Construction: No response

John Carver received the bid for the Lake Echo docks and the City was more than satisfied with the work that was performed.

The Lake Rochelle Dock that was budgeted will be completed later in the year. Staff is attempting to work out a labor/materials split with the Canal Commission to see if there is an opportunity for cost savings (similar to the Lions Dock project). Alternatively, we may piggyback off of this bid if the price is honored for John Carver to perform the work.

Staff recommended approval of Lake Haines Dock replacement bid from John Carver for \$29,500

**Mayor Lake** opened the public hearing. There were no comments.

**Mayor Lake** closed the public hearing

**Vice Mayor Daley** stated that the Lakes Region Lakes Management collects money for the maintenance of the docks and should be paying half of the cost for the repairs. She stated the longer life of the dock could be impacted by future changes in the water height.

**Commissioner Duncan** stated he was glad the City has the money for the docks.

**City Manager Leavengood** stated the Lakes Management works with the City. Even in this case they included funding for demolition and removal they are receptive to pulling the dock out. The City will most likely get a deducted change order and for a savings of \$500 to \$1,000 based on the cost of the work. The City will always look for partnership opportunities. In addition, the City is installing higher quality docks which the Lakes Management District is evaluating. The Lions Park ramp is adjustable but not all the docks will have the same functionality.

**Parks and Recreation Director Weed** stated this dock will not be adjustable. Public Works Director John Deaton researched the 100 year high water level for Lake Echo and Lake Haines and the dock height was based on his research. Lake Alfred experiences more fluctuation than other lakes.

**Commissioner Dearmin** moved to approve Lake Haines Dock replacement bid from John Carver for \$29,500 **Commissioner Duncan**. The motion was approved by unanimous voice call vote

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**City Manager Leavengood** stated the Parks and Recreation Master Plan Focus Group meetings will start on December 12, 2017 with the focus groups in December and the public

meetings will be held in January. Then the Commissioners will be presented with the outcome in February for budget preparations in March.

**Vice Mayor Daley** asked if the commissioners will be involved in a focus group or public meeting in February. She stated she would like to meet with the consultants together or individually. She also asked how many focus groups will there be and who will make up the groups.

**Parks and Recreation Director Weed** stated the consultants wanted to wait on meeting with Commissioners and Board Members until they had compiled the information from the public meetings. They will present first to the Parks and Rec board then bring it to the Commission. He went on to say the consultants wanted to break the development into focus groups and let everyone interested have a chance to input their ideas in smaller setting. There will be three different groups, staff, and two for outside stake holders. The consultants will then present the ideas to the Commission. Groups included homeowner associations, the sports community and anyone with an interest in the parks. There will be a few participants from outside the City like the Winter Haven Bike Club because they ride the trails though out Lake Alfred.

**Community Development Director Bailey** stated that the focus groups would need to be advertised public meetings if attended by the City Commission or Board members. The consultants wanted to meet with the different types of park users first, the meeting with the Commissioners would be held as a public meeting. There will still be a public work shop in January. The consultants will have some basic ideas based on the earlier meetings.

**Mayor Lake** stated he was going to be in a focus group representing a Homeowners Association.

**Commissioner Duncan** asked about noticing the meetings. He also asked if the City will be holding workshops and what two group make up the focus groups. He went on to ask if interested residents could contact the Parks and Rec department about attending the meetings.

**City Manager Leavengood** stated the Commissioner could have a standalone meeting or a workshop at a Commission meeting. The benefit of splitting into focus groups over several months, the City will have the initial feedback from the focus groups; staff will then have a better idea of the existing gaps and if a workshop is needed. If staff identifies an opportunity or a need to improve the process we can always add more workshops or more interaction with the Commissioners. We can evaluate as we go. The goal is to have as much feedback as possible. The City Manager stated he has received information from the consultants, they are trying to be economical and efficient as possible, but he is more concerned about the quality of the end product. If additional focus groups are called the City will make sure that happens.

### **RECOGNITION OF CITIZENS**

**Police Chief Bodenheimer** stated FDOT has changed their process for road closures. He described the proposed parade and traffic routes. The route starts at Central Park, comes down Cummings St to State Road 600 continue on to turn on N. Rochelle. The traffic pattern on 17/92 will continue as usual in the west bound direction, however east bound will be rerouted from Hoffman St to Glencruiten St. then back out to SR 600, traffic off of CR 557 will turn left and come back to CR 557 then anyone coming onto CR 557 toward Haines City will make a loop to Thelma St to Glencruiten St. and back out to SR 600.



**Vice Mayor Daley** asked if the CSX closure would impact the parade.

**Police Chief Bodenheimer** stated the parade would occur prior to the CSX railroad closure. He asked for a motion for the parade and traffic route.

**Commissioner Duncan** moved to approve the parade and traffic route as described; seconded by **Vice Mayor Daley**. The motion was approved by unanimous voice call vote

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**Mayor Lake** opened the public hearing

**Mayor Lake** closed the public hearing

**Loretta Vittorio** 260 Oak Ln. stated she was excited about the CRS program. Homeowners on floodplains try to decide if they can afford flood insurance. She also discussed the Christmas for Kids program which is in its 17<sup>th</sup> year. They are supporting 100 kids in 35 families from several Lake Alfred schools. This year they also added a readers and writes program. The party is Dec. 16 at the Highland Center.

**Margaret Wheaton**, 330 Carolina Ave. South asked if there would be only one represented per interest group.

**Parks and Recreation Director Weed** responded by saying in an effort to keep the groups to ten people, there would be only one per interest group.

**City Manager Leavengood** stated he would work with the department head on focus group representation this week. It will probably evolve into multiple focus groups over different dates.

### **COMMISSIONER QUESTIONS AND COMMENTS**

**Vice Mayor Daley** stated she enjoyed the Ridge Art reception. Mackay held the first Forest Magic session which went well. There will be a second one in about a month. She wished everyone a Merry Christmas.

**Commissioner Duncan** stated the City will participate in a drone pilot program on the regulation of where they can travel. The City is one of 250 cities participating in the program. He received quotes for possible downtown art. He wished everyone Merry Christmas and Happy New Year.

**City Manager Leavengood** stated there is an opportunity for a branding effort, utilizing several programs such as the Parks and Recreation Master Plan, CRA, and trails projects. This is also an opportunity to involve local artist.

**Commissioner Dearmin** wished everyone a Merry Christmas and a Happy New Year. He is glad of the accomplishments this year for the City and Staff.

**Commissioner Maultsby** stated he would like to see a historical marker for Fruitland Park and the historic structures built by Gardner.

**Mayor Lake** stated that this would be a project for the Historical Society. They were already compiling information on the area.

**Vice Mayor Daley** stated the City also was interested in a historical tourism program.

**City Manager Leavengood** stated the Historical Society has expressed an interest in a local historic recognition program.

**Mayor Lake** read a letter of Thanks to the citizens, staff, attorney, and City Commission.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:27 pm.

Respectfully Submitted,

Ameé Bailey  
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING  
JANUARY 8, 2018**

**AGENDA**

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**1. BOARD APPOINTMENTS**

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**ISSUE:** The City Commission will consider approval of the annual City board appointments.

**ATTACHMENTS:**

- Luis Alexis Volunteer Application

**ANALYSIS:** The City maintains various boards that are both essential to and benefit of the City including: Planning, Adjustments, and Parks & Recreation. The members are appointed by the City Commission. All Board members serve for three (3) year terms and the following boards have opening or members up for renewal:

**Planning Board**

The Board oversees development compliance with the City's Comprehensive Plan and the Unified Land Development Code. The Board consists of seven (7) regular board members and up to two (2) alternate board members.

- Bette Biggar, renewal as alternate member term to expire 2019
- Wanda Daley, new, renewal, regular member term to expire 2020
- Deborah Byrne, renewal regular member term to expire 2020

**Board of Adjustments**

This Board was established to authorize specific variances from certain provisions of the Code in cases where enforcement of the Code will result in unnecessary hardship for the applicant and to hear and decide upon administrative Code appeals. This Board consists of five (5) regular members and up to two (2) alternate board members.

- Joyce Schmidt – renewal, regular member, term to expire 2020
- Luis Alexis – new, regular member, term to expire 2020

**Parks and Recreation Board**

This Board was established oversee matters regarding recreational activities and use of lands designated as City parks. The Board consists of five (5) regular members and up to two (2) alternate board members.

- No changes

**STAFF RECOMMENDATION:** Approval of the proposed board appointments.



# APPLICATION FOR VOLUNTEER POSITIONS

New Application                      ( ) Re-application                      ( ) Updated Information

- ( ) Board of Adjustments
- ( ) Parks and Recreation Board
- ( ) Planning Board
- ( ) Retirement Board
- Other CRA
- ( ) Day Meetings
- ( ) Night Meetings

Name: Luis Alexis Diaz  
(First) (Middle) (Last)

Present Address: 275 W. Harbord ST  
(Street, P.O. Box #, Apt #)

275 W. Harbord ST  
(Mailing Address)  
Lake Alfred FL 33850  
(City) (State) (ZIP Code)

Home Phone #: 787-595-4828 Alternate Phone #: 787-529-8693

Are you registered to vote? YES Where are you registered to vote? City Hall Precinct no. 312

Occupation: US ARMY Retired & Barber

Business Phone: 787-529-8693 E-Mail Address: diaz.luis46@yahoo.com

Do you reside within the City Limits?  Yes ( ) No How Long?: 1 year 8 months

- Please rank your Board Preferences:
- 1.) \_\_\_\_\_
  - 2.) \_\_\_\_\_
  - 3.) \_\_\_\_\_

Have you ever served on a volunteer board or in a volunteer capacity with the City of Lake Alfred before?  
( ) Yes: \_\_\_\_\_  
(Board Name and Dates of Service)

No  
Why would you like to serve on this board: To help find the necessities

of Lake Alfred and the community in order to develop  
the economical grow keeping the city safe and letting people  
know who we are.

What special skills would you bring to this position? Administration, leadership,  
delegating tasks and helping to complete, Able to work  
on a team work environment, good relation with others

List fields of work experience: US ARMY (SERGEANT), Mechanic Shop  
administrator, Business administrator

List any licenses and/or degrees (location and year): Barber 2014 Florida,  
Mechanic 1999, NCO leaders COURSE & Veteran 2005-2014

Local References: (other than relatives)

Name: <b>Bancroft Fisher</b>	Telephone Number: <b>334 324 3500 cell #</b>
Address: <b>280 W. Harbord St.</b>	E-mail Address: <b>bancroftfisher@yahoo.com</b>
<b>Lake Alfred, FL 33850</b>	Alternate Number: <b>N/A</b>
Name: <b>Bruce Gillispie</b>	Telephone Number: <b>863-397-0462</b>
Address: <b>285 W. Harbord St</b>	E-Mail Address: <b>bgillisp@Temp bay.rr.com</b>
	Alternate Number: <b>863-397-0466</b>
Name:	Telephone Number:
Address:	E-mail Address:
	Alternate Number:

**EDUCATION:**

SCHOOL	NAME/LOCATION OF SCHOOL	DATE ATTENDED	COURSE OF STUDY	YEARS OR CREDITS COMPLETED	DID YOU GRADUATE?	DEGREE / DIPLOMA
COLLEGE	UTI, MMI Trident Univ.	1999-2000 2010-2011 2013-2014	Mechanic Business Motorcycle	60 13	Yes	
*HIGH	Vocational High School Casuar Puerto Rico	1997- 1999		3	Yes	High

I acknowledge that the above information is true, complete and correct to the best of my knowledge and belief.

SIGNATURE OF APPLICANT:  DATE: 8-7-2017

**LAKE ALFRED CITY COMMISSION MEETING  
JANUARY 8, 2018**

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**2.) RESOLUTION 15-17: WAIVER OF PERMIT FEES FOR REPAIR OF STRUCTURES  
DAMAGED BY HURRICANE IRMA**

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**ATTACHMENTS:**

- Resolution 01-18

**ANALYSIS:** On September 21<sup>st</sup>, 2017 the City Commission approved a resolution waiving permit fees for damage caused by Hurricane Irma. The original waiver was in effect for 120 days. Due to the vast amount of damage county wide many property owners are experiencing delays in securing repairs and settling claims with their insurance companies. In order to meet the intent of the original resolution staff is recommending to extend the waiver for hurricane related damage to June 30, 2018.

**STAFF RECOMMENDATION:** Approval of Resolution 01-18.

## RESOLUTION 01-18

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA, REFERRING TO PERMITS NEEDED TO REPAIR STRUCTURES THAT WERE DAMAGED BY HURRICANE IRMA; RESCINDING AND WAIVING AND CONFIRMING AND RATIFYING THE WAIVER BY THE CITY MANAGER OF CERTAIN PERMIT FEES FOR REPAIRS AND RECONSTRUCTION OF EXISTING STRUCTURES DAMAGED BY THE EFFECTS OF HURRICANE IRMA, FOR A PERIOD OF NINETY DAYS; PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, a State of Emergency in all counties in the State of Florida was declared by Governor Rick Scott on September 4, 2017 due to Hurricane Irma; and

**WHEREAS**, the Polk County Board of County Commissioners issued Declaration 17-01 and Extensions of Declaration 17-01 declaring a State of Local Emergency within all of the unincorporated and incorporated areas of Polk County, Florida due to Hurricane Irma;

**WHEREAS**, Sections 125.56(2) and 166.222 of the Florida Statutes authorizes local jurisdictions to adopt building regulation fee schedules; and

**WHEREAS**, in accordance with Section 14-71 of Chapter 14 of the City of Lake Alfred's Code of Ordinances the City Commission adopted a schedule of fees and charges for permits and other building regulation fees for such activity within the City of Lake Alfred; and

**WHEREAS**, on September 10 through September 11, 2017, structures in the City of Lake Alfred, and Polk County, Florida have suffered damage from the effects of Hurricane Irma; and

**WHEREAS**, repairs to existing damaged structures require City building permits; and

**WHEREAS**, permits provide for the verification that contractors have licenses and insurance and allow the City of Lake Alfred, Florida to inspect completed repairs; and

**WHEREAS**, the City Manager under the authority of Polk County Declarations declaring a State of Local Emergency within both the unincorporated and incorporated areas of Polk County, Florida has effective 12:00 a.m. September 12, 2017 waived the requirement to pay certain permit fees for a period of ninety (90) days in this time of disaster recovery for structures that were in existence and damaged due to Hurricane Irma; and

**WHEREAS**, on September 21, 2017 the City Commission approved Resolution 15-17 determined it was appropriate and necessary to confirm and ratify the decision of the City Manager to waive certain permit fees for a period of ninety (90) days in this time of disaster recovery for structures that were in existence and damaged due to Hurricane Irma; and

**WHEREAS**, the initial waiver period ended December 11, 2017 and the waiver of fees was extended for an additional thirty-day period until January 10, 2018 by approval of the City Manager; and

**WHEREAS**, recovery from Hurricane Irma is expected to take more than 120 days.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA:**

**SECTION 1. RECITALS INCORPORATED.** The above recitals are true and correct and by this reference are hereby adopted by the City of Lake Alfred, Florida.

**SECTION 2. LOCAL EMERGENCY.** Hurricane Irma has caused damage to numerous properties within the City of Lake Alfred, Florida, which will require repairs and other related building activity.

**SECTION 3. BUILDING PERMITS.** The fees set forth in the schedule of building fee rates for the City of Lake Alfred, Florida for electrical, plumbing, mechanical, roofing, window replacement, doors and garage doors, fences, screen rooms, and demolition of single family structures all related to damage as a result of Hurricane Irma, shall be waived until June 30, 2018.

**SECTION 4. SEVERABILITY.** The provisions of this Resolution are severable. If any word, sentence, clause, phrase or provision of this Resolution for any reason is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this Resolution shall remain in full force and effect.

**SECTION 5. CODIFICATION.** Any provision in this Resolution may be renumbered or relettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or his designee, without need of consideration by the City Commission, by filing a corrected or recodified copy of same with the City Clerk.

**SECTION 6. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**INTRODUCED AND PASSED** by the City Commission of the City of Lake Alfred, Florida, in a regular session this 8<sup>th</sup> day of January, 2018.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

ATTEST:

\_\_\_\_\_  
Charles O. Lake, Mayor

\_\_\_\_\_  
Ameé Bailey Speck, City Clerk

Approved as to form:

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Frederick J. Murphy, Jr., City Attorney