

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY, OCTOBER 5, 2015
7:30 P.M.
CITY HALL**

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Strawn

Roll Call: Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin, Commissioner Albertus Maultsby, City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, and City Clerk Ameer Bailey-Speck.

Staff attendance: Public Works Director John Deaton, Fire Chief Chris Costine, Police Chief Art Bodenheimer, Finance Director Amber Deaton, and Parks and Recreation Superintendent Richard Weed.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated the Florida Licensing on Wheels staff will be at your Lake Alfred Public Library on Friday, Oct 9th from 10 am until 2 pm to provide a convenient method to renew, obtain or change driver license information or an identification card. Then the SPCA Wellness Wagon will visit on Saturday Oct. 10th from 8 till 10:30 am, offering vaccines and testing for every pet. Finally, the Mobile Career Source will visit on Tuesday Oct. 13th from 9 am until 3 pm to provide employment and training-related services. Please visit the Library for more information on these and other events.

A new Art Competition will be held inside Lake Alfred City Hall beginning on Friday Oct. 16th. The original drawings, oils, watercolors, acrylics, graphics, photography, mixed media, fiber, and sculptures will be on display until September of 2016. Please visit the website for more details.

The City to City 5 K and 1 mile Fun Walk will be held on October 29th. Participants will start in Auburndale and travel Adams Barn Road to Lake Alfred. All proceeds benefit Polk Training Center, Inc. The Center, a 501(c)(3) organization, and provides day training programs and employment to individuals with developmental disabilities. Visit www.citytocity5K.com for online registration and more information.

Centennial Celebration Good Old Days festival will be held on November 7th from 3 pm to 7 pm at the Lions Park. The event will feature family friendly events, old-fashioned sack races, horse shoe courts, apple bobbing, dunk tank, competitions, and fireworks. Contact Parks and Recreation for more details.

On November 11th at 11 am the Cities of Lake Alfred and Auburndale will honor all those who served in times of war and in times of peace. Please join us for this Veterans Day event at the Veterans Memorial, Frank C. Gardner Park.

The Parks and Recreation Department is now accepting applications for the 2015 Lake Alfred Christmas Parade. Application are due by November 20th. The application and more information can be found on the website or by calling the Parks and Recreation Department.

The City received a thank you letter from Charlotte Butler from Discovery Academy for the mock City Commission event.

On Wednesday October 7th the Bike to School event will be held for the elementary school. Students will meet at the entrance of the Mackay Preserve at 7 am.

CITY ATTORNEY ANNOUNCEMENTS

No announcements.

RECOGNITION OF CITIZENS

There were no citizen statements.

PROCLAMATION: FIRE PREVENTION WEEK

Mayor Lake read the proclamation for October 4-10 as Fire Prevention Week and encouraged all citizens to install smoke alarms in every bedroom, outside each sleeping area, and on every level of the home, and to support the many public safety activities and efforts of Lake Alfred's fire and emergency services. Fire Chief Chris Costine accepted the proclamation.

DISTINGUISHED BUDGET AWARD PRESENTATION – AMBER DEATON, FINANCE

Mayor Lake stated that the Government Finance Officers Association has awarded the City of Lake Alfred's Finance Department the Certificate of Achievement for excellence in financial reporting. This is presented to for the City's Comprehensive Annual Financial Report for the fiscal year ending September 30, 2014. The Certificate of Achievement is the highest form of recognition in the area of government accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is Lake Alfred's fourth consecutive year for receiving this award.

Finance Director Amber Deaton thanked City Manager Leavengood and the City Commission for their support. She also stated that it take a team effort and she has a fantastic staff.

EMPLOYEE OF THE THIRD QUARTER – PATSY ESPOSITO

Mayor Lake stated that Pat Esposito has been with the City of Lake Alfred since February 2014. Pat works in the Public Works Utility/Service Department. Pat is responsible for meter reading, customer service and meter change outs.

He also recently completed his Water Treatment Operator course and is in the process of scheduling his state exam. Pat has been an excellent addition to the Public Works department and we are honored to award Pat Esposito as Employee of the Quarter. He received a certificate, pin, gift certificate from citizen donation, and a day off with pay. Congratulations for a job well done.

CONSENT AGENDA:

Vice Mayor Daley commented that the Elected Leadership Summit held on Thursday October 8th will start at 3:30 pm.

Vice Mayor Daley moved to approve the consent agenda with the correction; seconded by **Commissioner Dearmin** and the motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

AGENDA

1.) ORDINANCE 1358: POLICE AND FIREFIGHTER RETIREMENT SYSTEM

Assistant City Attorney Seth Claytor read the ordinance title.

City Manager Leavengood stated the proposed ordinance cleans up the pension regulations within the City's Police & Fire Pension in accordance with the recent adoption by the Florida Legislature of Chapter 2015-39, Laws of Florida; changes to the Internal Revenue Code (IRC); and guidance from the Internal Revenue Service (IRS).

The item of note is the inclusion of a "Share Plan" that allows for the distribution of surplus insurance premium tax monies provided to the public safety pensions from the State as a defined contribution benefit to its members. The City currently receives approximately \$52,000 per year to fund existing public safety retirement benefits. The surplus funding, if and as it is provided, shall be disbursed in accordance with governing Florida Statutes and/or mutual agreement between the City and the plan members. The pension fund has approximately \$4,000 set aside from these surplus insurance funds. The recommendation from the plan members is to utilize this funding and future service tax funding to offset the costs of the defined benefit pension plan (in the same manner the base funds are being used).

City staff has no objections to the proposed surplus insurance premium tax funding being used in this manner.*

*This funding will likely be included in conjunction with increased member contributions and/or other protections to eventually propose an increase to the public safety multiplier from 2.75% to 3.0% consistent with the Florida Retirement System's high risk category (e.g. police and fire). The 3% is consistent with the Florida Retirement System's high risk category. Changes to the rate would need to be approved by the Pension Board and City Commission. The Lake Alfred Public Safety Pension is currently funded at 104% of its liabilities according to a 10/1/14 Foster & Foster report. The typical goal for pension funding is 80%.

Staff recommendation is for approval of Ordinance 1358-15 on first reading.

Commissioner Dearmin stated it is good that the City can support staff.

Mayor Lake stated it is nice to hear that Lake Alfred is providing services that other cities may not be able to support.

Commissioner Maultsby asked if the City raised the multiplier would retired members benefit.

City Manager Leavengood stated that that the changes would affect current members. He would discuss the changes with the Pension Board to determine if it would retroactively apply to current years of service. That would cause the pension to possibly have an unfunded liability. It may be that it would accrue moving forward. Another item of discussion is whether the members want to provided more than the 5% contribution. The City's contribution varies, but is offset by the insurance premium tax. Any changes could take up to six months to implement.

Commissioner Dearmin moved to approve Ordinance 1358-15 on first reading; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote. There were no citizen statements.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

2.) CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PLANNING (CFRPC) ADVISORY SERVICES AGREEMENT

City Manager Leavengood stated the Central Florida Regional Planning Council (CFRPC) currently and historically has provided planning services for the City of Lake Alfred. The proposed agreement with the CFRPC continues planning services for the City through FY 15/16 with a funding requirement of \$15,000. The proposed agreement is a \$3,000 reduction from the previous year due to GIS mapping being performed in-house (by the City Clerk) and the contract amount has been included in the FY 15/16 Budget.

Staff recommendation is for approval of Planning Advisory Services Agreement with CFRPC for a term of one year in the amount of \$15,000.00.

Vice Mayor Daley stated that the relationship with the CFRPC is good and the City could not afford a planner on the contract amount until there is a need for a full time planner. The CFRPC also provides consistency.

City Manager Leavengood stated that the City could look at a part-time or shared planner if there was a building boom. However, the CFRPC is a great resource with lots of experience. They were invaluable during the CRA process.

Mayor Lake stated it was great seeing the Buchanan Building come down as a first step towards the realization towards the Vision Plan.

Michael Strawn 149 Cypress Way, asked what type of services the CFRPC provides.

City Manager Leavengood stated that the CFRPC provides review services for building project, permitting and Land Development Regulations. Since the represent other cities, they know what is going on regionally. The review and assist with Future Land Use and Zoning processes. A full-time planner with benefits would cost approximately \$60,000 per year for one person. It is a good value for the price to have all their years of experience.

Mayor Lake stated that Mr. Strawn should come by and review the Vision Plan for the City.

Vice Mayor Daley moved to approve the Planning Advisory Services Agreement with the CFRPC for a term of one year in the amount of \$15,000.00; seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

3.) BID PROPOSAL: LION'S PARK DECK REPLACEMENT

City Manager Leavengood stated the deck at Lion's Park has reached the end of its service life and is in need of replacement. He showed several pictures of the deck with patches. The deck will be replaced with composite material (recycled plastic) that should have a much longer service life than regular wood. The goal is to spend a little more up front for a product that will last longer.

The project was identified in the City's Capital Improvement Program (CIP) and \$30,000 has been set aside in the current FY 15/16 annual budget to fund the project. In addition the CIP proposes \$20,000 for replacement of other docks at boat ramps around the City.

The City has received quotes from the following companies to replace the deck:

- Gator Construction: \$27,575
- LTO Construction: \$27,715
- Larry Gohn Marine Construction: \$28,400

Staff was pleased with the quotes for the composite material. Also the contractor is aware of the timeline to have the project complete prior to the November event. Staff recommendation is to accept bid from Gator Construction (in the amount of \$27,575).

Mayor Lake asked when the project would be complete.

Commissioner Duncan asked about the tree and stairs.

Parks and Recreation Director Richard Weed stated there is a two week production period. The trees would remain but the stairs will not be replaced. The material is available in grey and tan.

Vice Mayor Daley stated she was pleased with using the recycled composite material since it will last longer.

City Manager Leavengood stated that the other decking projects would use the same material in the natural wood color.

Commissioner Dearmin moved to approve the bid from Gator Construction in the amount of \$27,575; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote. There were no public comments. There were no citizen statements.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

RECOGNITION OF CITIZENS

No Citizen comments.

COMMISSIONER QUESTIONS AND COMMENTS

Mayor Lake stated Mae Long enjoyed her Retirement Party. He will be attending several meetings on Thursday including a TPO, Leadership Summit, and the Ridge League dinner meeting. He thanked Commissioner Duncan for the script for the mock City Commission training for the students. Lastly he mentioned the sale at the Polk Training Center on Saturday.

Vice Mayor Daley stated she attended the Eagle presentation at Mackay on Saturday. Over 50 people attended the informative presentation. Pictures are on the Friends of Mackay Facebook page. She also mentioned that tomorrow the School Board will make their final decision about the Discovery High School. The Committee recommended denial but the Superintendent suggest approval. She also congratulated Amber Deaton and the Finance Department on achieving the financial reporting award.

Commissioner Duncan gave kudos to Public Works staff for the seamless transition to recycle services. He is looking forward to the Art Show Competition on October 29th.

Commissioner Dearmin thanked Amber Deaton and the Finance Department and the Public Works Staff for their hard work. He is excited about the Centennial Celebration and has been asked about the Fireworks. It is a first for Lake Alfred in a while.

Commissioner Maultsby had a citizen comment and asked about spraying or cutting the vegetation by the City docks.

Mayor Lake asked about Echo Lake.

Public Works Director John Deaton stated that waterfront by Rochelle Park was sprayed by Roger Griffith with the Lake Commission for the fishing tournaments. The City will go in after them to clean-up. The City has contacted the County to spray some of the other locations, but the water is too high right now. City Staff cleaned out vegetation at Echo Lake some time ago.

City Manager Leavengood stated that staff will access all the dock locations and it may be a good time to clean up those areas.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:10 pm.

Respectfully Submitted,



Ameé N. Bailey
City Clerk