

City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, FL 33850



Phone: (863) 291-5270
Fax: (863) 291-5317
www.mylakealfred.com

AGENDA
CITY COMMISSION MEETING
MONDAY OCTOBER 17, 2016
7:30 P.M.
CITY HALL

CALL TO ORDER: MAYOR CHARLES LAKE

INVOCATION AND PLEDGE OF ALLEGIANCE: PASTOR STRAWN

ROLL CALL: CITY CLERK AMEÉ BAILEY

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS NOT ON AGENDA

PROCLAMATION – COMMUNITY PLANNING
PROCLAMATION – GOVERNMENT WEEK
EMPLOYEE RECOGNITIONS - ASHLEY PUTNEY – 5 YEARS,
SUE GAUDLAP – 10 YEARS, VALERIE VAUGHT - 15 YEARS

CONSENT AGENDA

- 1.) CITY COMMISSION MEETING MINUTES FOR OCTOBER 3, 2016
- 2.) CITY COMMISSION ANNOUNCEMENTS

AGENDA

- 1.) PURCHASE: VEHICLE REPLACEMENT
- 2.) BID AWARD: HUGHES BUILDING RENOVATION
- 3.) RIDGE LEAGUE BOARD APPOINTMENT

RECOGNITION OF CITIZENS (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

COMMISSIONER DUNCAN
COMMISSIONER DEARMIN
COMMISSIONER MAULTSBY
MAYOR LAKE
VICE MAYOR DALEY

ADJOURN



Proclamation

To recognize October as Community Planning Month.

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America. The 2016 theme is Civic Engagement, which underscores the necessity of engaging the public, elected officials, and key leaders in discussions that shape the future of our cities. Thoughtful local planning cannot happen without meaningful civic engagement; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen who have contributed their time and expertise to the improvement of the City of Lake Alfred; and

WHEREAS, we recognize the many valuable contributions made by professional community and planners and extend our heartfelt thanks for the continued commitment to public service by these professionals

THEREFORE, BE IT RESOLVED that the City of Lake Alfred formally recognize October 2016 as

"Community Planning Month"

in the City of Lake Alfred and.

IN WITNESS WHEREOF, I have hereunder set my hand this 17th day of October, 2016.

Charles O. Lake, Mayor
City of Lake Alfred, Florida



Proclamation

To recognize October 16th – 22nd as City Government Week.

WHEREAS, city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Florida City Government Week is a very important time to recognize the important role played by city government in our lives. This week offers an important opportunity to spread the word to all the citizens of Florida that they can shape and influence this branch of government which is closest to them; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Florida City Government Week offers an important opportunity to convey to all the citizens of Florida that they can shape and influence government through their civic involvement.

THEREFORE, BE IT RESOLVED that the City of Lake Alfred formally recognize October 16th – 22nd, 2016 as

"Florida City Government Week"

in the City of Lake Alfred and encourage all citizens, city government officials and employees to recognize this week, celebrate, and encourage educational partnerships between city government and schools.

IN WITNESS WHEREOF, I have hereunder set my hand this 17th day of October, 2016.

Charles O. Lake, Mayor
City of Lake Alfred, Florida

**LAKE ALFRED CITY COMMISSION MEETING
OCTOBER 17, 2016**

CONSENT AGENDA

1.) OCTOBER 3, 2016 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey at (863) 291-5747.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings/ events scheduled below may be constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

- Ridge League of Cities: October 13, 2016, Lake Eva Banquet Hall, Haines City
- Congressman Webster: End of Session presentation: October 20, 2016 Lake Alfred City Hall
- Florida League of Cities Policy Meeting: October 28, 2016, Embassy Suites Orlando Lake Buena Vista

DRAFT MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY OCTOBER 3, 2016
7:30 P.M.
CITY HALL

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Jones

Roll Call: Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin, and Commissioner Albertus Maultsby.

Staff attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, City Clerk Ameé Bailey-Speck, Police Chief Art Bodenheimer, Public Works Director John Deaton, Fire Chief Chris Costine, Parks and Recreation Director Richard Weed, and Community Development Director Valerie Vaught.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated upcoming Lake Alfred Public Library events include story time, Lego Mania, jewelry class, and computer class. The Library will also be hosting the Mobile Career Source, Florida Licensing on Wheels, SPCA Wellness Wagon, and Friends of the Library book sale. Contact the Library for more information.

The next Historical Building plaque dedication is scheduled for Thursday, October 6th. The dedication ceremony will be held at Biggar's Antiques, 140 Haines Blvd. at 9 am. The program will include light refreshments, dignitary comments, and unveiling the plaque.

Mackay Gardens and Lakeside Preserve will host a free nature walk on Sunday October 9th at 2 pm. Contact the Parks and Recreation Department for more details.

Good Ole Days event will be held on Saturday, October 22nd, from 4 to 8 pm. The event will be a street party on E. Pomelo with elements from the Heritage Day events.

CITY ATTORNEY ANNOUNCEMENTS

No Announcements.

RECOGNITION OF CITIZENS

No citizen comments.

PROCLAMATION – FIRE PREVENTION WEEK

Mayor Lake read the proclamation and encouraged all citizens encourage all citizens to find out how old a smoke alarm is, look at the date of manufacture on the back of the alarm; the alarm, and replace them every 10 years. **Fire Chief Chris Costine** accepted the proclamation.

EMPLOYEE OF THE QUARTER – WILLIAM EMRO

Fire Chief Chris Costine stated that William Emro began working with the Lake Alfred Fire Department as a Firefighter on April 28, 2012. He has attended many fire courses such as Fire Service Hydraulics, Apparatus Operations, Pump Operator, Incident Command Systems, National Response, Acute Coronary Syndromes, along with maintaining his Emergency Medical Technician (EMT) license. Recently he volunteered to attend training and become a certified CPR/First Aide instructor. William was able to combine his training with courses from Polk State to achieve his Associates in Science (AS) degree in Emergency Management. He also recently received his Paramedics license. Next he plans to work towards his Fire Officer Certification.

DISTINGUISHED CITIZEN AWARD

City Manager Leavengood stated a citizen suggested and help sponsor a gateway sign at the eastern city boarder on Hwy 17/92. Jeon Juday is a past Commissioner and often reviews and asks questions regarding the specifics of agenda items.

Jeon Juday stated that his wife Diane suggested the sign. He stated he was blessed to serve on the City Commission and the sign was a way to show his appreciation to the City and staff.

LAW ENFORCEMENT PRESENTATION

City Manager Leavengood stated that the Police Department is doing a great job and it is also recognized by the community.

Police Chief Art Bodenheimer stated that this award has never been presented during the 30 years he has worked for the Police Department. He then stated, that on July 15, 2016 at approximately 12:29 PM, Lieutenant Gerald Dempsey was on his way to work in his marked patrol unit traveling east on Interstate 4. Lieutenant Dempsey observed a crash which occurred a few vehicles in front of him. A Dodge Caravan left the roadway and entered the grass median before striking the three strand wire cross over median barrier. Lieutenant Dempsey observed a cloud of dirt that instantly rose up in the air approximately 30 feet indicating, from his training and experience, a major impact had occurred.

Lieutenant Dempsey immediately pulled off the shoulder of the roadway and responded to the crashed vehicle within the median. Lieutenant Dempsey observed that the driver and sole occupant in the vehicle had sustained what he believed to be a catastrophic injury. The driver was bleeding profusely from an arterial laceration to his neck that was sustained during the crash. After observing the injury Lieutenant Dempsey was able to give information over the radio for responding rescue units.

Lieutenant Dempsey took immediate action and was able to apply towels to the laceration in an attempt to slow the loss of blood from the driver. During this process the driver was not conscious, exhibiting very shallow breathing and had began to produce a bubbling substance from his mouth. Lieutenant Dempsey was able to apply his medical experience and training, along with calmness to the scene, until other medical professionals arrived on scene and took over advanced medical care.

Contact was made with other fire/medical staff that arrived on scene and it was confirmed, through those individuals, that without the quick actions that Lieutenant Dempsey took, the driver would have most likely succumbed to his injuries, which is not a good sign.

It is with great pleasure that I present Lieutenant Dempsey with the Meritorious Service Award from the Lake Alfred Police Department. It is actions like those of Lieutenant Dempsey that makes me proud to serve as the Police Chief of the Lake Alfred Police Department.

Lieutenant Gerald Dempsey thanked everyone.

CONSENT AGENDA

Commissioner Dearmin moved to approve the consent agenda, seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

AGENDA

1.) AGREEMENT: PLANNING ADVISORY SERVICES

City Manager Leavengood stated The Central Florida Regional Planning Council (CFRPC) currently and historically has provided planning services for the City of Lake Alfred. The proposed agreement with the CFRPC continues planning services for the City through FY 16/17 with a funding requirement of \$15,000. The proposed agreement is consistent with last year's contract amount and continues to include a \$3,000 reduction from GIS mapping being performed in-house (by the City Clerk). Funding has been included in the FY 16/17 budget for the agreement.

Staff recommended approval of Planning Service Agreement

Assistant City Attorney Seth Claytor stated that pursuant to Chapter 119 FS, a provision needs to be added to the agreement to address the handling of public records.

Vice Mayor Daley moved to approve the Planning Advisory Service Agreement with the CFRPC pending the additional public records language, seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call vote. There were no citizen comments.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

RECOGNITION OF CITIZENS

There were no citizen comments.

COMMISSIONER QUESTIONS AND COMMENTS

Commissioner Duncan stated there are volunteers interested in participating in the dock installation.

Commissioner Dearmin attended the legislative meeting.

Commissioner Maulsby asked staff to RSVP to dinner invitation.

Mayor Lake stated attended Fl. Legislative Committee meeting and thanked Commissioner Duncan for allowing him to serve on the Urban Administration Committee. Their priorities are public records, municipal elections and short-term vacation rentals.

Vice Mayor Daley stated she attended ground breaking for water skiing facility in Auburndale, policy meeting. She is on the FLC Transportation Committee and mentioned the Central Polk Parkway. The next FLC policy committee meeting is October 28th after which she would like to confer with other commissioners on policies at the November meeting.

Mackay Gardens and Lakeside Preserve will host a free gardening workshop this Thursday, October 6th at 9 am on bats. She also congratulated the Police and Fire Department on their awards.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 7:59 pm.

Respectfully Submitted,

Ameé Bailey
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING
OCTOBER 17, 2016**

AGENDA

1.) PURCHASE: VEHICLE REPLACEMENT

ISSUE: The City Commission will consider the purchase of a budgeted vehicle replacement in the parks and recreation department.

ATTACHMENTS:

- Bids: F150 Crew Cab

ANALYSIS: The current FY 16/17 budget includes \$25,000 for the purchase of a replacement vehicle in the Parks and Recreation department. The proposed purchase is for a 2017 Ford F150 super crew pickup truck consistent with recent vehicle replacement purchases. The vehicle will replace a 1999 F-150 extended cab that is at the end of its service life.

City staff has solicited the following bids for the purchase:

- Bartow Ford: \$24,730
- Weikert Ford: \$23,048
- Bill Jarrett Ford: \$23,141

Retail purchase price of the vehicle is \$35,140.

STAFF RECOMMENDATION: Purchase the F150 pickup truck from Weikert Ford in the amount of \$23,048.

City of Lake Alfred
BID SHEET

Date Requested: 10/7/16	Requesting Department: Parks
Purchase Order:	Amount of Purchase: \$
G/L Code:	Fixed Asset: Y / N

Equipment or items being purchased: New F-150 Super Crew 4x2 budgeted for Parks and Recreation in the CIP for the 2016/17 budget year.		
Names of companies contacted and their quotations:		
Company Name	Person Contacted	Amount
1. Bartow Ford Co.	Richard Weissinger	\$24,730.00
2. Weikert Ford INC.	Bob Weikert	\$23,048.17
3. Bill Jarrett Ford	Doug Gentry	\$23,141.94
Weikert Ford has the lowest price for this make and model truck. Original price from Weikert did not include price for temporary tag. Per email from Mr. Weikert temporary tag would be an additional \$5.75 which was added into the amount above.		
All bids listed on this sheet include temporary tag and delivery to the City.		

Approval Requirements:	
Department Director	Date:
City Manager	Date:

Existing Vendor: _____

New Vendor: _____ FEIN # _____

Billing Address: _____ Phone Number: _____

Vendor Number: _____ W-9 _____ Entered by: _____



October 11, 2016

City of Lake Alfred

We are pleased to offer a 2017 F150 crew cab (W1C) 4X2 pickup with:
2.7L Eco-boost V-6
Auto Transmission
Air Conditioning
100A Equipment Package
Class IV Trailer Hitch

Cost if ordered before November 10th \$23,042.42 If after November 10th \$25,391.68

Note: The above price does not include battery tax (\$1.50), tire tax (\$7.00), tag, and is subject to any material substitutions and/or price increases instituted by Ford Motor Co. or any corrections to option content and order time limits. Payment at time of Delivery.

Sincerely,

Bob Weikert

Weikert Ford Inc.
21399 Hwy 27
Lake Wales, FL 33859
863-734-2270

CNGP530

VEHICLE ORDER CONFIRMATION

10/05/16 11:02:59

==>

Dealer: F24406

2017 F-150

Page: 1 of 1

Order No: 1234 Priority: 19
Ord PEP: 100A Cust/Flt Name: GARY

Order Type: 1 Price Level: 745
PO Number:

W1C F150 4X2 CREW \$33055
145" WHEELBASE
N6 LIGHTNING BLUE
C CLOTH 40/20/40
G MED EARTH GRAY
100A EQUIP GRP
.XL SERIES
.17"SILVER STEEL
99P 2.7L V6 ECOBST 795
446 ELEC 6-SPD AUTO
.245/70R-17 A/S
X15 3.15 REG AXLE NC
6250# GVWR
SELECTSHIFT
53B CLASS IV HITCH 95

RETAIL RETAIL
AUTO START/STOP
23 GAL TANK
FUEL CHARGE
PRICED DORA NC
DEST AND DELIV 1195
TOTAL BASE AND OPTIONS 35140
TOTAL 35140
THIS IS NOT AN INVOICE

F1=Help F2=Return to Order
F4=Submit F5=Add to Library

F3/F12=veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC04993

\$ 23,141 ⁹⁴

Delivered to you
with Temp TAG

You to get Yellow TAG

Price good for 30 days

10-5-2016

Doug Galt



October 5, 2016

**City of Lake Alfred
Richard Weed**

2017 Ford F150 Super Crew 4x2 (W1C)
2.7L Eco-Boost V-6 Engine
Automatic Transmission
Air Conditioning
100A Equipment Package
Class IV Trailer Hitch

Includes delivery to your location

TOTAL PURCHASE AMOUNT PER UNIT \$24,730.00

**If you have any questions or need any additional
information
please feel free contact me anytime.**

Richard Weissinger
Commercial Fleet Sales
Direct Line (813) 477-0052
Fax (863) 533-8485

GFB34979

**LAKE ALFRED CITY COMMISSION MEETING
OCTOBER 17, 2016**

2.) BID AWARD: HUGHES BUILDING RENOVATION

ISSUE: The City Commission will consider awarding a bid for renovation and improvements to the city owned Hughes Building.

ATTACHMENTS:

- Hughes Building Renovation Bids

ANALYSIS: The City acquired the warehouse (former Hughes Building) across from the Public Library as a part of the property swap deal with the University of Florida. While the building is structurally sound, a partial renovation of the interior and exterior is necessary to bring it into full operational use including: repairing sections of rotten wood; installing interior sheetrock; new interior doors; pressure washing and painting of the exterior.

The current FY 16/17 budget includes \$100,000 in general government impact fees to fund project. As the Hughes building is an expansion of existing operations general government impact fees can be used to fund the renovation and improvements.

City staff has solicited the following bids for the renovation project:

- Watts Construction (Haines City): \$42,600
- A. Goff & Associates (Lake Alfred): \$44,580
- Henkelman Construction (Lakeland): \$63,662

STAFF RECOMMENDATION: Award the bid to Watts Construction in the amount of \$42,600 for the renovation of the Hughes Building.

PROJECT: RENOVATION OF HUGHES BUILDING FOR PARKS AND RECREATION

LEAD ORGANIZATION: City of Lake Alfred Parks and Recreation Department

CONTACT PERSON: Richard Weed, Parks and Recreation Director
City of Lake Alfred
155 E. Pomelo Street
Lake Alfred, FL 33850
863-291-5272
rweed@mylakealfred.com

SUMMARY:

The City of Lake Alfred acquired the Hughes Building through a Land Swap with the Citrus Research Center. The upgrades and renovations needed to use the building for the Parks and Recreation Department was put out to bid to local contractors. Watts Construction submitted the lowest bid of \$42,600.00, A. Goff and Associates, LLC submitted a bid of \$44,580.00 and Henkelman Construction, Inc. submitted a bid of \$63,662.00. The City of Lake Alfred Parks and Recreation Dept. recommends awarding the contract to Watts Construction.



123 Lesalle Dr.
Haines City, FL 33844

Bill Watts
C 863-412-1221
e-Mail hcwci@aol.com

Nicki Watts
C 863-412-1039
e-Mail nickiwatts@aol.com

PROPOSAL

9/13/16

City of Lake Alfred
101 Pomelo st
Lake Alfred, FI

RE: Remodel of Storage facility into Parks Dept.

The following is a proposal to remodel the warehouse facility located North of the tennis courts.

The following is a scope of work:

Remove 8 ft of break room wall.

Install new 3'0 door

Replace all interior doors to allow for sheet rock

Install new Sheetrock walls with knockdown texture, trim and paint.

Before any construction degrease and acid wash existing floor surfaces

Install new ceramic tile flooring in storage rooms to match floor expansion joints

Remove 10 ft garage door and install new steel door with steel jambs on South side of building

Install new handicap toilet with new vanity in bathroom

(all interior walls will be Sheetrock with knock down texture)

(All exterior walls to be hardi board finish)

Repair rotten wood at point where power attached to building then finish hardi board

Pressure wash and paint exterior to match library

Total cost of project \$42,600.00

Sincerely yours,

Bill Watta

Bill Watts

WATTS CONSTRUCTION, INC.

. Goff and Associates LLC
 35 South Buena Vista Dr.
 Lake Alfred, FL 33850

Estimate

Date	Estimate #
9/29/2016	270

Phon...	863-956-9050
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Name / Address
City of Lake Alfred 155 E. Pomelo St. Lake Alfred, Fl. 33850

Description	Cost	Total
PARK & RECREATION WAREHOUSE: Remove 8ft. of wall in break room Remove 10ft. garage door & supply material & labor to install a new 3ft. ext. steel door Remove paneling in 2 offices on the north side & supply material & labor to drywall with knockdown texture & paint Remove ceiling in 2 offices on north side & supply material & labor to install a drop acoustical ceiling with lighting Remove 5 int. doors & replace with 5 new int. doors Remove plywood & peg board in large office & supply material & labor to drywall with knockdown texture & paint Small south office supply material & labor to spray a knockdown texture & paint Prep & level floors in 4 offices & install new floor tile in the 4 offices Supply material & labor to install a new high toilet, new vanity & faucet Remove drywall on the ext. of the 4 offices & supply material & labor to install insulation & Hardi board panels Finish ext. SW corner with Hardi board if electrical is removed or stucco around to match as close as possible Pressure wash exterior walls & paint walls & door trim with 1 coat with high quality exterior paint to match library Supply material & labor to install 4 3x6 fiberglass clear sheathing panels on roof over west side warehouse	44,580.00	44,580.00

Alan T. Goff Thank you for your business	Total
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A. Goff and Associates LLC
 835 South Buena Vista Dr.
 Lake Alfred, FL 33850

Estimate

Date	Estimate #
9/29/2016	270

Phon...	863-956-9050
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Name / Address
City of Lake Alfred 155 E. Pomelo St. Lake Alfred, FL 33850

Description	Cost	Total
Deposit of 25% required to start job, 25% after drywall texture, 25% after tile installed, 25 % on completion		

Alan T. Goff Thank you for your business	Total	\$44,580.00
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The company
that builds trust.

HENKELMAN

CONSTRUCTION, INC.

October 3, 2016

John Denton, Public Works Director
City of Lake Alfred
155 E. Pomelo St.
Lake Alfred, FL 33850

**RE: CITY OF LAKE ALFRED
PUBLIC WORKS BUILDING – PROJECT #1**

Dear Mr. Denton:

Thank you for the opportunity to offer our construction services on your existing Public Works Building. Our price to perform the work is **\$63,662.00 (Sixty-Three Thousand, Six Hundred Sixty-Two Dollars)**.

Listed below is a description of our scope of work:

- No permit drawings are included.
- No permit or impact fees are included.
- No asbestos survey or abatement is included.
- Three existing windows will be removed and closed in. The exterior finish will be Hardie siding and the interior will be exposed wood studs.
- One existing overhead door will be removed and closed in. This opening will have a new 3°7° hollow metal door and frame. The hardware will be a threshold, keyed lock, and a closer.
- No new skylights are included.
- New drywall and knockdown finishes will be added to the existing spaces per our walk-thru discussions.
- The warehouse side of the office walls will receive new Hardie siding.
- New ceramic floor tile and base will be installed in the office spaces. Base will be cut from floor tile. An allowance of **\$2.00** psf is used to purchase the material, including tax.
- All new drywall and sprayed texture finishes will receive new paint. The exterior of the building will be cleaned and painted.
- The Public Works Office will receive new acoustical ceilings.
- The existing plumbing fixtures will be removed and new fixtures will be installed. The sink will be a drop-in sink with a new 30" wide vanity.
- No HVAC or ventilation work is included.
- No electrical work is included.

Should you have any questions, please feel free to call.

Sincerely,

Rick Roach

Rick Roach

**LAKE ALFRED CITY COMMISSION MEETING
OCTOBER 17, 2016**

3.) RIDGE LEAGUE BOARD APPOINTMENT

ISSUE: The City Commission will consider appointing a board member and alternate board member to the Ridge League of Cities Board.

ATTACHMENTS:

- Membership Renewal: Ridge Leagues of Cities

ANALYSIS: The City has received a renewal notice from the Ridge League of Cities. The renewal includes a section for the selection of a Board Member and Alternate Board Member to service on the Board of Directors for the Ridge League of Cities. Vice Mayor Daley is currently the Commission representative serving on the Board.

The action item before the City Commission is to select a Board Member and Alternate Board Member for the FY 16/17 fiscal year.

STAFF RECOMMENDATION: Pleasure of the City Commission.

Ridge League of Cities, Inc.

C/O Polk State Corporate College, Sta. 100



3515 Aviation Drive, Lakeland FL 33811
Ph: (863) 669-2328 • Fax: (863) 669-4965
rstonewall@polk.edu

To: All Member Cities
Re: Notice of Dues for October 1, 2016 – September 30, 2017

INVOICE

Please remit payment of dues according to your City's population and in compliance with the Ridge League of Cities By-Laws, Article VI, Section 2, (amended in 2005). Deadline for dues is **November 15, 2016**. Please include the information requested below.

POPULATION AMOUNT DUE

Under 5,000 \$250.00

5,000 or more \$500.00

Check should be made payable to Ridge League of Cities, Inc. and mailed to:

Ruthanne Stonewall, Executive Director
PSC Corporate College, Sta. 100
3515 Aviation Drive
Lakeland, FL 33811

City Name _____ Amount _____

Board Member Name _____ Title _____
(must be an elected official)

E-mail _____ Phone _____

Alternate Member Name _____ Title _____
(must be an elected official)

E-mail _____ Phone _____

Address _____

Phone _____ Fax _____

E-mail for city contact _____

URL to connect to the website _____