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## CITY OF LAKE ALFRED

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### AGENDA

#### PARKS AND RECREATION BOARD CITY COMMISSION CHAMBERS CITY HALL

NOVEMBER 16, 2017

**6:00 P.M.**

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CALL TO ORDER: CHAIRPERSON GARY JOHNSON

INVOCATION: BOARD MEMBER MIKE JONES

PLEDGE OF ALLEGIANCE: CHAIRPERSON GARY JOHNSON

ROLL CALL: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT ANAELI QUINONES

APPROVAL OF THE MINUTES: JULY 20, 2017

#### NEW BUSINESS

- 1) REVIEW AND APPROVE THE 2018 RECREATION CALENDAR.
- 2) NOMINATE AND APPOINT A CHAIRPERSON AND VICE CHAIRPERSON FOR 2018.
- 3) DISCUSS AND VOTE ON ALLOWING BOUNCE HOUSES FOR PARK RENTALS.
- 4) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.

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**LAKE ALFRED PARKS & RECREATION BOARD**  
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**MINUTES**  
**PARKS AND RECREATION BOARD**  
**CITY COMMISSION CHAMBERS**  
**CITY HALL**  
**THURSDAY, JULY 20, 2017**  
**6:00 P.M.**

**Call to Order:** Chairperson Gary Johnson

**Invocation:** Chairperson Gary Johnson

**Pledge of Allegiance:** Chairperson Gary Johnson

**Roll Call:** Those in attendance were, Chairperson Gary Johnson, Vice Chairperson David Fawcett, Board Member Thornton.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaëli Quinones.

**APPROVAL OF THE MINUTES: MAY 18, 2017**

**Chairperson Johnson** asked to make a motion to approve the minutes for May 18, 2017; **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Thornton** and motion was approved by unanimous voice call vote.

**NEW BUSINESS**

**1) DISCUSSION AND VOTE ON SECURITY DEPOSIT FOR YOUTH SPORT LEAGUES.**

**Parks and Recreation Director Weed** started by following up from last year's changes to the sports league application. He suggested raising the security deposit to \$500.00 for any youth league that would want to come into Lake Alfred to use the City fields. This deposit may be refundable at the end of the season, as long as all obligations in the contract are met. He named all of the requirements that are in the contract, such as, insurance, background screening of the coaches, contact info for anyone involved in the league, etc. He checked with other cities regarding the charge per player and that is not what the City wants to do. This will also fall in line with the special events application. And just like those, the deposit would be refunded as long as all stipulations in the contract are met. He asked if there were any questions. **Chairperson Johnson** asked how many weeks out of the year they would use? **Parks and Recreation Director Weed** replied by saying it varies with baseball being in the spring and football being from now until the end of November. This covers all type of sports. **Chairperson Johnson** asked if anyone else had any questions and also if they were ready to vote. **Parks and Recreation Director Weed** went on to say that it is not about charging the

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leagues, it is something that the City wants to do. This is just to move forward with progress, and ensuring that the leagues follow the contracts. **Board Member Thornton** asked about leniency with the leagues that might be struggling to come up with the amount of money. **Parks and Recreation Director Weed** said that there would not be an issue, as there are fundraiser options to cover for it. **Vice Chairperson Fawcett** reinstated that it would be the same across the board with all teams. **Parks and Recreation Director Weed** stated that maybe in the future that could change as well whether to bring it up or keep it at \$500.00 or do something else. **Chairperson Johnson** asked to make a motion to vote on the security deposit. **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Thornton** and motion was approved by unanimous voice call vote.

**Chairperson Johnson** moved on to the next business item.

**2) UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.**

**Parks and Recreation Director Weed** said that there was no July 4<sup>th</sup> Celebration this year. He talked about Summer Camp taking place right now and how good it is going. He mentioned the Good Ole' Days event coming up on October 14<sup>th</sup> and it being train themed. There will be a special event in November for the 100<sup>th</sup> year anniversary for Mackay, and that is still being worked on. More details will come. Bluegrass Bash will be on January 13<sup>th</sup>, 2018, and the BBQ competition will take place as well, with adding a backyard category this year for those that do not want to compete in the high division. **Vice Chairperson Fawcett** suggested for there to be a tent with just water for sale since in years past they were running out of waters. **Parks and Recreation Director Weed** said it could be a good fundraiser for Little League Baseball. **Chairperson Johnson** asked if there were any questions or concerns.

There were none.

**Chairperson Johnson** asked for a motion to adjourn. **Board Member Thornton** made the motion, seconded by **Vice Chairperson Fawcett**.

The meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Anaeli Quinones  
Parks and Recreation Administrative Assistant

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**New Business No. 1                      REVIEW AND APPROVE THE 2018 RECREATION CALENDAR.**

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**ISSUE:** The Board will consider approval of the proposed recreation calendar for 2018.

**ATTACHMENT(S):** Recreation Calendar.

**ANALYSIS:** The calendar of recreation events for the year of 2018 will be presented to the Board. It will show current and future events until December 2018.

**STAFF RECOMMENDATION:** Approval for the calendar of events schedule for 2018.

## Recreation Calendar for 2018

### **January 2018**

- Master Gardener Workshop at Mackay - 1/4 from 10:00 am – 12:00 pm
- Celebrating Preservation Nature Walk at Mackay – 1/7 at 2:00 pm
- Second Thursday Workshop at Mackay – 1/11 from 10:00 am – 12:00 pm
- Bluegrass & BBQ Bash - 1/13 at Lions Park

### **February 2018**

- Master Gardener Workshop at Mackay - 2/1 from 10:00 am – 12:00 pm
- Lovin' LA Community Work Day – 2/3
- Celebrating Preservation Nature Walk at Mackay – 2/4 at 2:00 pm
- Second Thursday Workshop at Mackay – 2/8 from 10:00 am – 12:00 pm

### **March 2018**

- Master Gardener Workshop at Mackay - 3/1 from 10:00 am – 12:00 pm
- FBCLA Giant Yard Sale – 3/3
- Little League Baseball Jamboree at Lions Park –?(normally first weekend)
- Celebrating Preservation Nature Walk at Mackay – 3/4 at 2:00 pm
- Second Thursday Workshop at Mackay – 3/8 from 10:00 am – 12:00 pm
- Lovin' LA Community Work Day – 3/17

### **April 2018**

- Community Sunrise Service – 4/1 at 6:45 am
- Master Gardener Workshop at Mackay – 4/5
- Celebrating Preservation Nature Walk at Mackay – 4/8 at 2:00 pm
- Second Thursday Workshop at Mackay – 4/12 from 10:00 am – 12:00 pm
- Easter Egg Hunt at Lions Park (Lions Club) – 3/31 10:00 am

## **May 2018**

- Football Registration Begins – first week
- Master Gardener Workshop at Mackay - 5/3 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 5/10 from 10:00 am – 12:00 pm

## **June 2018**

- Master Gardener Workshop at Mackay - 6/7 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 6/14 from 10:00 am – 12:00 pm
- Football Practice Begins – third week
- Summer Recreation Begins at LA Elementary School – 6/4

## **July 2018**

- Master Gardener Workshop at Mackay – 7/5 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 7/12 from 10:00 am – 12:00 pm
- Summer Recreation Ends – 7/20

## **August 2018**

- Master Gardener Workshop at Mackay - 8/2 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 8/9 from 10:00 am – 12:00 pm

## **September 2018**

- Master Gardener Workshop at Mackay - 9/6 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 9/13 from 10:00 am – 12:00 pm

## **October 2018**

- Master Gardener Workshop at Mackay - 10/4 from 10:00 am – 12:00 pm
- Second Thursday Workshop at Mackay – 10/11 from 10:00 am – 12:00 pm
- Good Ole' Days Event – 10/13

**November 2018**

- Master Gardener Workshop at Mackay - 11/1 from 10:00 am – 12:00 pm
- Celebrating Preservation Nature Walk at Mackay – 11/4 at 2:00 pm
- Second Thursday Workshop at Mackay – 11/8 from 10:00 am – 12:00 pm

**December 2018**

- Christmas Parade & Christmas Tree Lighting – 12/8
- Celebrating Preservation Nature Walk at Mackay – 12/9 at 2:00 pm
- Santa's Calling – 12/20 from 5:30 p.m. – 7:30 pm

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**New Business No. 2**

**NOMINATE AND APPOINT A CHAIRPERSON AND VICE  
CHAIRPERSON FOR 2018.**

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**ISSUE:** The Board will nominate and appoint a new Chairperson and Vice Chairperson for 2018.

**ATTACHMENT(S):** None

**ANALYSIS:** Every year on or about November 1<sup>st</sup> a new Chairperson and Vice Chairperson must be elected to serve for one year. The board will make nominations and elect a new Chairperson and Vice Chairperson for 2018.

**STAFF RECOMMENDATION:** Nomination and vote.



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**New Business No. 3                    DISCUSS AND VOTE ON ALLOWING BOUNCE HOUSES FOR  
PARK RENTALS.**

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**ISSUE:** The Board will discuss and vote on allowing the rental of bounce houses for party rentals in the parks.

**ATTACHMENT(S):** None.

**ANALYSIS:** City Staff recommends not allowing the bounce house rentals when reserving any of the pavilions in City parks. This is not just a liability issue, but it is also to maintain consistency with the other cities as they do not allow the bounce houses to be rented in city parks unless it is for a City sponsored event.

**STAFF RECOMMENDATION:** There's no action that needs to be taken with this item.

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**New Business No. 4            UPDATES ON CURRENT AND UPCOMING EVENTS AND PROGRAMS.**

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**ISSUE:** The Board will get an update from the Parks and Recreation Manager Richard Weed on the current and upcoming events and programs.

**ATTACHMENT(S):** None.

**ANALYSIS:** Parks and Recreation Manager Richard Weed will give an update on the City's upcoming events and programs as well as any new plans for the Mackay Gardens and Lakeside Preserve.

**STAFF RECOMMENDATION:** There's no action that needs to be taken with this item.