

**MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
THURSDAY, NOVEMBER 18, 2021
6:00 P.M.**

Call to Order: Chairperson Ron Schelfo

Invocation: Chairperson Ron Schelfo

Pledge of Allegiance: Chairperson Ron Schelfo

Roll Call: Those in attendance were Chairperson Ron Schelfo, Board Member Sheilan Runnels, and Board Member Dean Jones.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaeli Quinones.

Meeting began at 6:03pm.

Motion was made by **Board member Runnels** to excuse Board members **Fawcett** and **Long** from the meeting; seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

Chairperson Schelfo announced the recognition of citizens. Seeing no one, meeting moved on to the approval of minutes.

APPROVAL OF THE MINUTES: MAY 20, 2021

Board Member Runnels made a motion to approve the minutes for May 20, 2021; seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

Chairperson Schelfo moved on to the next item on the agenda.

NEW BUSINESS

1) REVIEW AND APPROVE THE 2022 RECREATION CALENDAR.

Parks and Recreation Director Weed started to go over the events that are on the tentative recreation calendar for 2022. **Chairperson Schelfo** asked about a way to know about the events that would be held at the parks. **Parks and Recreation Director Weed** said the best thing to do would be to check the city website or Facebook page and explained the different

types of events that require a special events application and are not held by the City. **Board member Runnels** asked about dates on the calendar for the events. **Parks and Recreation Director Weed** mentioned the dates for the Bluegrass Bash on January 8th, 2022, Heritage Festival on February 26th, 2022, and the rest of them can be set to change. **Chairperson Schelfo** inquired if the local businesses had been notified for the Christmas parade. **Parks and Recreation Director Weed** answered that they had been multiple times through the mail, City website, by being listed on the marquee and also on Facebook. **Board member Runnels** also inquired about the location of the end of the parade for handing out Christmas cookies and hot cocoa. **Parks and Recreation Director Weed** said it would be at Gardner Park. He then continued with the different events that are listed on the recreation calendar. He also explained what Santa's Calling is for Board Member Runnels who asked.

Board Member Runnels made a motion to approve the tentative recreation calendar for 2022 and it was seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

Chairperson Schelfo moved on to the next item on the agenda.

2) NOMINATE AND APPOINT A CHAIRPERSON AND VICE CHAIRPERSON FOR 2022.

Parks and Recreation Director Weed explained how the Chair and Vice Chairpersons are elected during the November meeting. He mentioned current **Vice Chairperson Fawcett** not being opposed to someone else holding that seat as he does have a lot on his plate now. **Board member Runnels** made the motion and nominated current **Chairperson Schelfo** to remain as Chairperson for 2022, and it was seconded by **Board Member Jones**. **Chairperson Schelfo** made the motion and also nominated **Board Member Runnels** to be the new Vice Chairperson for 2022, and it was seconded by **Board Member Jones**. Motion was approved by unanimous voice call vote.

Chairperson Schelfo moved on to the next item on the agenda.

3) UPDATES ON PROJECTS, EVENTS, AND/OR PROGRAMS.

Parks and Recreation Director Weed started with the football field updates stating that the fence will be here in January and spoke about the parking lot. The first application of fertilizer has also been done. He explained the best practices for field management when it comes to the rental of the facilities due to the increased number of groups that would like to rent the fields. **Chairperson Schelfo** shared the complaints that he has heard regarding the rental of the fields from groups from other cities renting them, trash on the premises, parking issues, etc. **Parks and Recreation Director Weed** explained the way how the different applications will work when it comes to groups or leagues wanting to use the fields. He also explained how the football fields might not draw as much interest as the softball/soccer leagues. **Chairperson Schelfo** asked for a copy of the Master Plan for him, and the other Board members present. **Parks and Recreation Director Weed** continued going through the different updates that have taken place at the Highlands Center, the library with a new librarian, yoga classes at Mackay Gardens and Lakeside Preserve, Friends of the Parks meeting also at Mackay Gardens and Lakeside

Preserve, and the decorations for the upcoming Christmas parade. There will be the snow for the kids, the tree lighting and Santa as well at the Gardner House. Hot cocoa and cookies will also be provided by the First Baptist Church. He finished by going over the last programs such as summer recreation, the 70th anniversary of the battle of K-Pong at the Veterans memorial, the master gardener workshops in person back at Mackay, the library's back to school roundup and Halloween week, the fall cruise-in, and most recent Veterans Day. He mentioned the Christmas parade again since we are still taking in applications for it and expect a great turnout. Santa's Calling will be coming up as well, and then the Bluegrass Bash in January and Heritage festival in February. **Chairperson Schelfo** asked about food vendors for the Bluegrass Bash and **Parks and Recreation Director Weed** explained that the previous vendors have either opened restaurants or retired so we have been trying to contact food trucks to participate. The bands are already lined up.

Chairperson Schelfo asked if there were any questions or comments. **Board Member Jones** asked about the benches at Twin Lakes Park that face the water but there is no opening for the view, just grass. She suggested having a balance where an opening can be cut without compromising the habitat as that was one of the community's main concerns. She also mentioned the handicapped tables that are placed where the wheelchairs would be in the dirt. **Parks and Recreation Director Weed** said he would look at options regarding both the benches and the handicapped tables.

Chairperson Schelfo announced the recognition of citizens. Seeing none he asked for prayer for Lowell Schmidt as he is not doing well.

Board Member Jones made the motion to adjourn the meeting, seconded by **Board Member Runnels**. Motion was approved by unanimous voice call vote.

The meeting was adjourned at 6:41pm.

Respectfully submitted,



Anaeli Quinones
Parks and Recreation Administrative Assistant