

**MINUTES
PARKS AND RECREATION BOARD
CITY COMMISSION CHAMBERS
CITY HALL
THURSDAY, NOVEMBER 19, 2020
6:00 P.M.**

Call to Order: Chairperson Ron Schelfo

Invocation: Board Member Jones

Pledge of Allegiance: Chairperson Ron Schelfo

Roll Call: Those in attendance were Chairperson Ron Schelfo, Vice Chairperson David Fawcett, Board Member Sheilan Runnels, and Board Member Dean Jones.

Also in attendance were Parks and Recreation Director Richard Weed and Administrative Assistant Anaeli Quinones.

Meeting began at 6:01pm.

Parks and Recreation Director Weed thanked everyone for attending and covered the announcements real quick because there would be an art show starting at 7pm. He talked about the cancelation of Veterans Day Celebration last week because of the storm, the cancelation of the Christmas parade as well, and the employee Christmas party taking place on December 10th at noon at the Lions Club and the Board members are invited. Of course, social distancing will be implemented. Bluegrass Bash will be on January 9th, 2021. There were no more announcements.

Chairperson Schelfo announced the recognition of citizens. Seeing no one, meeting moved on to the approval of minutes.

APPROVAL OF THE MINUTES: SEPTEMBER 17, 2020

Chairperson Schelfo asked to make a motion to approve the minutes for September 17, 2020; **Vice Chairperson Fawcett** made the motion, seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

Chairperson Schelfo moved on to the next item on the agenda.

NEW BUSINESS

1) REVIEW AND APPROVE THE 2021 RECREATION CALENDAR.

Parks and Recreation Director Weed did not go thru each month in the calendar, just said that the new thing added was the board meetings dates for everyone to have as a reminder. He stated that everything in the calendar is tentative but will try to press forward towards normal.

Chairperson Schelfo asked if there were any questions. There were none.

Chairperson Schelfo asked to make a motion to approve business item #1. **Board Member Runnels** made the motion, seconded by **Vice Chairperson Fawcett**. Motion was approved by unanimous voice call vote.

Chairperson Schelfo moved on to the next item on the agenda.

2) NOMINATE AND APPOINT A CHAIRPERSON AND VICE CHAIRPERSON FOR 2021.

Parks and Recreation Director Weed said he had no recommendations and asked if the Board wants to keep it as it is. **Chairperson Schelfo** nominated Vice Chairperson Fawcett for Vice Chairperson again. **Vice Chairperson Fawcett** suggested to keep it as it is right now with Chairperson Schelfo being the Chairperson. Official nomination was Ron Schelfo for Chairperson, and Dave Fawcett as Vice Chairperson.

Board Member Runnels made the motion to approve the nomination, seconded by **Board Member Jones** and motion was approved by unanimous voice call vote.

3) OVERVIEW OF PARKS PROJECTS AND PARK UPDATES.

Parks and Recreation Director Weed wanted to show the stats and things that are done in Parks mainly for the new board members. He went thru the presentation explaining each item shown such as: the Master Plan that was completed in 2018, the site specific planning done in 2019 for Lions Park, Central Park, and Mackay Gardens, which came from the Master Plan given that these parks are a lot bigger. He explained that the Lake Alfred Parks and Department takes care of 15 parks, boat ramps, totaling about 172 acres as well as the Library and Downtown areas. Special events are also part of the Department as well as employee luncheons and/or events. He shared the number of employees in the department with 4 full time employees, 2 part time employees, 1 events coordinator, at library 4 part time employees with the main librarian as well and 4 seasonal employees for summer recreation. He went over the site-specific plan for Central Park, which was drawn to scale, Lions Park, Mackay Gardens, and the FRDAP grants for football. He also showed before and after pictures of Echo Park, the Highlands Community Center and new playground there, which was moved from Lake Swoope, lake shore cleanups done by Applied Aquatics, the docks that have been replaced with aluminum frame, and benches on the Veterans Memorial trail along with workout equipment. He spoke about the State wanting to complete the trail to connect from Haines City, thru Lake Alfred, to Auburndale, which at that point our trail would run from Winter Haven, Lake Alfred, Haines City, or Auburndale, and from there you can connect with the TECO trail and go all the

way to Groveland. He kept going thru the presentation with the fiber glass bass sculpture next that is in front of City Hall as part of the rebranding effort in Lake Alfred. Different schools in town have been painting the sculptures so they get placed in different parts of the City. He talked about the events at Mackay that are needed to be able to get the grant from the State for that location, the events at the library along with its circulation and attendance numbers, Capital purchases, and events from the year before this past year. He finished with the upcoming projects such as new sidewalks, Mackay trail that will be repaved, and a trail lighting project at Mackay as well.

Chairperson Schelfo asked if there were any questions. There were none.

Chairperson Schelfo moved on to the recognition of citizens again. Seeing no one, meeting moved on to make a motion to adjourn. **Vice Chairperson Fawcett** made motion to adjourn. It was seconded by **Board Member Runnels**. Meeting was adjourned by unanimous voice call vote.

The meeting was adjourned at 6:40pm.

Respectfully submitted,



Anaeli Quinones
Parks and Recreation Administrative Assistant