

City of Lake Alfred  
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Lake Alfred, FL 33850



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**AGENDA**  
**CITY COMMISSION MEETING**  
**MONDAY NOVEMBER 2, 2015**  
**7:30 P.M.**  
**CITY HALL**

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**CALL TO ORDER: MAYOR CHARLES LAKE**

**INVOCATION AND PLEDGE OF ALLEGIANCE: REVEREND THACKER**

**ROLL CALL: CITY CLERK AMEÉ BAILEY**

**CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS NOT ON AGENDA**

**PROCLAMATION – VETERANS DAY**  
**PROCLAMATION – POLK COUNTY FAMILY WEEK**

**CONSENT AGENDA:**

- 1.) CITY COMMISSION MEETING MINUTES FOR OCTOBER 19, 2015.
- 2.) CITY COMMISSION ANNOUNCEMENTS

**AGENDA**

- 1.) PUBLIC HEARING: ORDINANCE 1359-15: TRAVEL & PER DIEM POLICY
- 2.) ORDINANCE 1360-15: FINAL BUDGET AMENDMENT FY 2014/2015
- 3.) AGREEMENT: THE LAKES DEVELOPMENT
- 4.) RESOLUTION 11-15: THE LAKES II TRACT 4A FINAL SUBDIVISION PLAT
- 5.) PURCHASE: SANITATION VEHICLE

**RECOGNITION OF CITIZENS (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**COMMISSIONER QUESTIONS AND COMMENTS:**

**COMMISSIONER MAULTSBY**  
**MAYOR LAKE**  
**VICE MAYOR DALEY**  
**COMMISSIONER DUNCAN**  
**COMMISSIONER DEARMIN**

**ADJOURN**

**A JOINT PROCLAMATION OF THE CITY OF LAKE ALFRED, FLORIDA AND  
THE CITY OF AUBURNDALE, FLORIDA COMMEMORATING VETERANS DAY 2015**

**WHEREAS,** On Veterans Day, we come together to pay tribute to the men and women who have served in the United States Armed Forces. Americans across this land commemorate the patriots who have risked their lives to preserve the liberty of our Nation, the families who support them and the heroes no longer with us. As we honor our veterans with ceremonies on November 11, 2015, let our actions strengthen the bond between a Nation and her warriors;

**WHEREAS,** We are humbled by the sacrifices rendered by our service members and their families out of the deepest sense of service and love of country. On Veterans Day, let us remember our solemn obligations to our veterans, and recommit to upholding the enduring principles of our country so that we may always be free; and

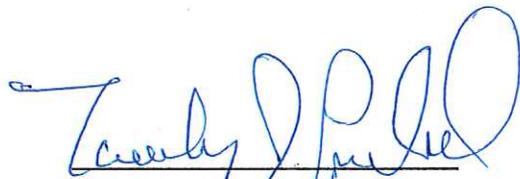
**WHEREAS,** With respect and recognition for the contributions our local service men and women have made to the cause of peace and freedom around the world, the City of Lake Alfred, Florida and the City of Auburndale, Florida will jointly come together on November 11, 2015 at the Lake Alfred Frank C. Gardner Park Veterans Memorial to honor our Nation's and our local veterans.

**NOW THEREFORE,** We, Charles Lake, Mayor of the City of Lake Alfred and Timothy J. Pospichal, Mayor of the City of Auburndale, encourage all citizens to recognize the valor and sacrifice of our veterans through this public ceremony and private prayers.

IN WITNESS WHEREOF, We have hereunto set our hands and caused the Seals of the City of Lake Alfred and the City of Auburndale to be affixed this 2<sup>nd</sup> day of November, A.D., 2015.

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Charles Lake, Mayor



Timothy J. Pospichal, Mayor





# *Proclamation*

To recognize November 14<sup>th</sup> - 20<sup>th</sup> as Polk County Family Week.

**WHEREAS**, the quality of our community life begins within the homes of individual families.

**WHEREAS**, families are indispensable to a stable and free society.

**WHEREAS**, family traditions and values help make America compassionate, and hopeful.

**WHEREAS**, corporations, non-profit agencies, government entities, faith based groups, schools and families themselves, have an important role to play in building successful families.

**THEREFORE, BE IT RESOLVED** that the City of Lake Alfred formally recognize the week of November 14-20 as

## **"Polk County Family Week"**

in the City of Lake Alfred and urges all families to unite, honor and celebrate together.

**IN WITNESS WHEREOF**, I have hereunder set my hand this 2<sup>nd</sup> day of November, 2015.

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Charles O. Lake, Mayor  
City of Lake Alfred, Florida

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

**CONSENT AGENDA**

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**1.) OCTOBER 19, 2015 CITY COMMISSION MEETING MINUTES**

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**ATTACHMENTS:**

- Draft Minutes

**ANALYSIS:** Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameé Bailey at (863) 291-5747.

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**2.) CITY COMMISSION ANNOUNCEMENTS**

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**ANALYSIS:** Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

- The Ridge League of Cities Board Meeting will be held on Thursday November 12<sup>th</sup> at 6:30 pm at the Winter Haven City Hall (451 Third St. NW, Winter Haven).
- The Local Delegation Meeting will be held on Monday November 9, 2015 at the County Administration Building (330 West Church Street, Bartow).
- The Florida League of Cities Legislative Policy Committee Meetings will be held on Thursday November 19, 2015 at the Embassy Suites Orlando Lake Buena Vista

**STAFF RECOMMENDATION:** Approval of the consent agenda.

**DRAFT MINUTES**  
**CITY OF LAKE ALFRED**  
**CITY COMMISSION MEETING**  
**MONDAY, OCTOBER 19, 2015**  
**7:30 P.M.**  
**CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Ron Schelfo

**Roll Call:** Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin, Commissioner Albertus Maultsby, City Manager Ryan Leavengood, City Attorney Frederick John Murphy, and City Clerk Ameeré Bailey-Speck.

Staff attendance: Police Chief Art Bodenheimer

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** stated a new Art Competition will be held inside Lake Alfred City Hall beginning on Friday Oct. 16<sup>th</sup>. The original drawings, oils, watercolors, acrylics, graphics, photography, mixed media, fiber, and sculptures will be on display until September of 2016. A reception to meet the artist will be held on October 29<sup>th</sup> in City Hall.

The City to City 5 K and 1 mile Fun Walk will be held on October 29<sup>th</sup>. Participants will start in Auburndale and travel Adams Barn Road to Lake Alfred. All proceeds benefit Polk Training Center, Inc. The Center, a 501(c)(3) organization, and provides day training programs and employment to individuals with developmental disabilities.

The Good Old Days festival will be held on November 7<sup>th</sup> from 3 pm to 7 pm at Lions Park. The event will feature family friendly events, old-fashioned sack races, horse shoe courts, apple bobbing, dunk tank, competitions, and fireworks. Contact Parks and Recreation for more details. The event is featuring 1950's pricing on food. He thanked Ron and Judy Schelfo for their help in organizing the event and car show.

On November 11<sup>th</sup> at 11 am the Cities of Lake Alfred and Auburndale will honor all those who served in times of war and in times of peace. Please join us for this Veterans Day event at the Veterans Memorial, Frank C. Gardner Park.

The Parks and Recreation Department is now accepting applications for the 2015 Lake Alfred Christmas Parade. The theme this year is 100 Tears of Magic. Application are due by November 20<sup>th</sup>. The application and more information can be found on the website or by calling the Parks and Recreation Department.

**City Manager Leavengood** also provided an update on the wayfinding signage. The signs are under fabrication at the Gulf State Signs in Auburndale. The signs installation is expected to begin in three weeks.

**CITY ATTORNEY ANNOUNCEMENTS**

No announcements.

**RECOGNITION OF CITIZENS**

There were no citizen statements.

**PROCLAMATION: FLORIDA CITY GOVERNMENT WEEK**

**Mayor Lake** read the proclamation recognizing October 18-24 as Florida City Government Week and encouraged all citizens, city government officials and employees to recognize this week, celebrate, and encourage educational partnerships between city government and schools.

**PROCLAMATION – COMMUNITY PLANNING MONTH**

**Mayor Lake** read the proclamation recognizing October as Community Planning Month and presented the proclamation to Irving Spokony, Vice Chair of the Lake Alfred Planning Board who has served on the Planning Board for 8 years.

**Irving Spokony**, Vice Chair of the Planning Board, appreciated the opportunity for the Planning Board and citizens to advise the City Commission.

**Vice Mayor Nancy Daley** stated that the School Board approved the application for the Discovery High School charter school. She read an excerpt from a letter posted on the schools website. The letter stated the school expects to begin construction in January of 2016 and to be ready for 9<sup>th</sup> and 10<sup>th</sup> graders by August 2016. A video was played showcasing the school.

**CONSENT AGENDA:**

**Vice Mayor Dearmin** moved to approve the October 5<sup>th</sup> meeting minutes and Commission announcements; seconded by **Commissioner Maultsby** and the motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**AGENDA**

**1.) ORDINANCE 1358-15: POLICE AND FIREFIGHTER RETIREMENT SYSTEM**

**City Attorney Frederick John Murphy** read the ordinance title.

**City Manager Leavengood** stated the proposed ordinance cleans up the pension regulations within the City's Police and Fire Pension in accordance with the recent adoption by the Florida Legislature of Chapter 2015-39, Laws of Florida; changes to the Internal Revenue Code (IRC); and guidance from the Internal Revenue Service (IRS).

Staff recommendation is for approval of Ordinance 1358-15 on second and final reading.

The Commission asked if the item had been reviewed at the Retirement Board.

Staff responded that the Retirement Board had reviewed the item and the Commission was presented the item on first reading at the October 5, 2015 Commission meeting.

**Commissioner Maultsby** moved to approve Ordinance 1358-15 Police and Firefighter Retirement System on second and final reading; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote. There were no citizen statements.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **2.) ORDINANCE 1359-15: TRAVEL & PER DIEM POLICY**

**City Attorney Frederick John Murphy** read the ordinance title.

**City Manager Leavengood** stated as a part of a comprehensive review of City codes and policies, city staff has identified an opportunity to clean up and update the City's travel and per diem policy. The current policy was adopted back in 2007 and provided for up to a \$60 per day reimbursement for meals and incidental expenses as well as the IRS mileage reimbursement for use of personal vehicles.

The proposed ordinance removes the fixed per day reimbursement and ties the total per diem allowance to the Meals and Incidental Expenses (M&IE) breakdown published by the General Services Administration (GSA). Similar to the IRS mileage reimbursement, this allows for the per diem allowance to scale with inflation or deflation and makes it consistent with federal agency travel guidelines and other governmental agencies that utilize the GSA's standards.

Staff recommendation is for approval of Ordinance 1359-15 on first reading.

The Commission asked about the second reading, the M&IE index, and daily rates.

Staff responded that the ordinance will have a second reading on November 2<sup>nd</sup>. The revision ties the per diem to an index eliminating updates for inflation. The index is updated based on the economy. This change reduces the need to update the ordinance to make inflation adjustments, however the Commission can review or change to the ordinance as needed. The maximum rate was increased based on the index, but would exclude any meals covered by an event registration. Receipts were provided as an examples.

**Vice Mayor Daley** moved to approve Ordinance No. 1359-15 travel and per diem policy on first reading; seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call vote. There were no citizen statements.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### **3.) CIVIL CITATIONS FOR ULDC OFF-STREET PARKING VIOLATIONS**

**City Manager Leavengood** stated the City has received several complaints regarding off-street parking of heavy commercial vehicles and trailers on residential property. Off-street parking is currently regulated through the Unified Land Development Code (ULDC) and is enforced by the code enforcement officer and the Special Magistrate hearing process.

Code enforcement is unable to effectively remediate these issues as the Magistrate does not have the authority to hear cases where evidence proves that the violation does not exist as of the day of the hearing (i.e. the vehicle is moved). Code enforcement cases general include unsafe structures and property maintenance. The code enforcement may not move quick enough to address all vehicle issues.

There is an opportunity to bring elements of the ULDC vehicle restrictions into the City's code of ordinances that can be enforced as a civil citation through the police department; essentially writing a parking ticket for these violations instead of going through the code enforcement process. This may address some vehicular complaints before they become habitual issues.

Staff recommendation is at the pleasure of the Commission, if desired staff would draft language to be reviewed by the City Attorney and the Commission. The discussion item is to determine the interest of the Commission. The Community Development Director provided a summary of different options and items to be considered.

The Commission asked if the Police would issue a civil violation, how fees would be collected, and how commercial vehicles were defined. The Commission also discussed other UDLC provisions such as the street parking, grass parking, the number of cars parked on a property, safety and quality of life concerns.

Staff responded that the Florida Statues allow for a civil citation code and due process. The current code enforcement process or ULDC is not favorable to enforcement of violations on vehicles, even when there is evidence of violations. The process would need to be determined if the Commission wanted staff to peruse the item similar to the County's noise ordinance. Staff would not recommend a process that included jail time. The process would be similar to a parking ticket to the vehicle owner, which if not paid, could accrue fines. The citation would not contribute points to a driver's license. The ordinance would need to define the type of vehicles,

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parking locations, and duration of parking. An example was discussed about using the good neighbor process first with warnings and code enforcement notifications prior Police involvement to issue a citation. The goal would be to address the habitual nuisance without creating a mechanism for neighbor disputes or selective enforcement.

Ron Schelfo 640 East Lake Rd, also asked if addressing the number of residences allowed in a single-family home would assist with some parking situations.

Staff responded that codes should not be written for specific cases since they will be enforced city-wide and in the future. Staff would need to take some time to draft a practical policy. Staff will draft an ordinance and provide a preliminary draft in a Commission update for comments.

The Commission provided a general consensus that there is a need for another enforcement mechanism to address off street parking.

### **RECOGNITION OF CITIZENS**

No Citizen comments.

### **COMMISSIONER QUESTIONS AND COMMENTS**

**Mayor Lake** mentioned ethics training. The Water Coop meeting and Chamber lunch are Wednesday with the BBQ at the Leland Young Farm on Thursday. Next Thursday is the School Summit in Auburndale and the City to City 5K. The Buchanan building now gone and soon the site will be ready for sale. He thanked Vice Mayor Daley for the update and video on the Discovery High School. He requested that the Director present the school plans to the City Commission. He also reminded everyone to set their clocks back one hour on Nov 1<sup>st</sup>.

**Vice Mayor Daley** stated there was a control burn at MacKay which is a needed land management tool. She also presented a summary of the Mackay Gardens and Lakeside Preserve Fact finding Committee report. The committee is very diverse with different areas of expertise. The report details a list of priorities for improvements to make the facility more appealing and accessible. The report also discusses the need for grants, a coordinator, and history book. Committee members also went to Tallahassee to research the property and family. She thanked the City for reimbursing the committee members for a portion of their travel expenses. The report also suggested fund raising projects such as pavers to memorialize a wedding.

**City Manager Leavengood** stated there were pictures prior to the burn and he would get pictures after the burn for the next Commission update. The committee report will also be included. The Commission can review the suggestions and specific projects can be identified and included during the capital improvements projects (CIP) discussion. The City allocated \$30,000 for Mackay this year and \$20,000 each year for the 5-year CIP. Grants also serve to extend the money allocated. The budget also allows for money to roll-over if not completely spent.

**Commissioner Duncan** stated the art reception for the art show is October 29<sup>th</sup> and the committee will be announcing a John Dame award. The enjoyed the pet costume contest. He

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also asked if the \$30,000 budgeted for Mackay this year was for the second floor project. He also stated that Mackay Blvd. looks great.

**City Manager Leavengood** stated the \$30,000 was separate. The funding for the second floor was approved last year, but the project was held until the grant was reviewed and then received. The City has invested in Mackay improvements along with general maintenance repairs. The City was also able to fund other improvement projects around the City such as the docks. He mentioned that the Track 4 HOA assisted with the Mackay Blvd improvements. As the areas develops, residents will look to Mackay as a source of passive recreation. Development agreements in the area can also be used to fund additional improvements in the area.

**Commissioner Dearmin** stated he was proud to see all the movement for improvements since the budget adoption. He asked about the dock.

**City Manager Leavengood** stated the dock has been removed at Lions Park.

**Commissioner Maultsby** stated that Lake Alfred is the greatest city with great citizens. He hopes the City will continue to grow with new commercial development.

**Mayor Lake** thanked Public Works for the improvements at the Historical Society. He hopes that the City will be able to fund similar projects at the Gardner House in the future.

**City Manager Leavengood** stated that staff would continue to reach out to the owner of the Gardner House.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:33 pm.

Respectfully Submitted,

Ameé N. Bailey  
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

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**1.) PUBLIC HEARING: ORDINANCE 1359-15: TRAVEL & PER DIEM POLICY**

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**ISSUE:** The City Commission will consider an ordinance amending the City's travel and per diem policies on second and final reading.

**ATTACHMENTS:**

- Ordinance No. 1359-15
- Supplemental Information (GSA Table & Receipt)

**ANALYSIS:** As a part of a comprehensive review of City codes and policies, city staff has identified an opportunity to clean up and update the City's travel and per diem policy. The current policy was adopted back in 2007 and provided for up to a \$60 per day reimbursement for meals and incidental expenses as well as the IRS mileage reimbursement for use of personal vehicles.

The proposed ordinance removes the fixed per day reimbursement and ties the total per diem allowance to the Meals and Incidental Expenses (M&IE) breakdown published by the General Services Administration (GSA). Similar to the IRS mileage reimbursement, this allows for the per diem allowance to scale with inflation or deflation and makes it consistent with federal agency travel guidelines and other governmental agencies that utilize the GSA's standards.

**STAFF RECOMMENDATION:** Approval of Ordinance No. 1359-15 on second and final reading.

**ORDINANCE NO. 1359-15**

**AN ORDINANCE AMENDING CHAPTER 2 ARTICLE X OF THE CODE OF ORDINANCES OF THE CITY OF LAKE ALFRED, FLORIDA, BY REVISING THE CITY OF LAKE ALFRED TRAVEL AND PER DIEM POLICY; PROVIDING FOR SEVERABILITY AND THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS ; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City Commission of the City of Lake Alfred adopted Resolution No. 03-92 in 1992 which established a Travel and Per Diem Policy for reimbursement of travel expenses for elected officials, employees and board members of the City of Lake Alfred; and

**WHEREAS**, the City Commission of the City of Lake Alfred adopted Ordinance No. 1183-07 in February, 2007 amending and codifying the Travel and Per Diem Policy for reimbursement of travel expenses for elected officials, employees and board members of the City of Lake Alfred; and

**WHEREAS**, the City Commission of the City of Lake Alfred adopted Ordinance No. 1225-08 in May, 2008 further amending the City of Lake Alfred Travel and Per Diem Policy;

**WHEREAS**, in accordance with Section 166.021(9)(b) of the Florida Statutes the City Commission of the City of Lake Alfred desires to further amend said Travel and Per Diem policy which shall supersede any conflicting provisions within Section 112.061, Florida Statutes (2014); and

**WHEREAS**, the City of Lake Alfred desires to streamline the Travel and Per Diem policy and provide a Per Diem Allowance based upon the Federal Government's General Services Administration's Meal & Incidental Expenses (M&IE) breakdown.

**NOW, THEREFORE, BE IT ENACTED** by the City Commission of the City of Lake Alfred, Florida:

**SECTION 1: CODE OF ORDINANCES** That Chapter 2 of the Code of Ordinances of the City of Lake Alfred, Florida shall be amended by adding the following section to read as follows (provisions being deleted are shown as ~~strike through~~ and provisions being added are shown as underlined):

**ARTICLE X. TRAVEL AND PER DIEM POLICY**

**Section 2-380. Travel Expenses for Elected Officials, Employees and Board Members.**

(a) Definitions

- 1) Local Travel: Travel that is within Polk County and which occurs during a single work day.
- 2) Remote Travel: Travel which is outside Polk County.

- 3) Emergency Travel: Travel which results from an emergency declared by the City Manager or the City Commission.
  - 4) Travel Status: The status of one who is authorized by the City to attend a meeting, conference, seminar, convention or conducting business for the benefit of the City and at the City's expense. Departure and arrival can be from or to whatever location is convenient to the City as long as the location does not present an unfair burden to the employee.
    - a) Airline: Travel status begins two hours before an airline's departure to two hours after an airline's return arrival at a local airport.
    - b) Automotive: Travel status begins when the employee departs for the destination and ends upon an employee's return from the location.
- (b) Limitations and Restrictions: Payment made under this policy are subject to the following:
- 1) Airfare: Excludes the cost of first-class airfare. Reservations should be made as far in advance as possible to allow for the lowest possible fare. Quotes for fares must be made from at least two airlines.
    - a) Even when there are cancellations penalties, the use of the lowest air fares is recommended and when the traveler is reasonably sure of being able to make the trip and scheduling allows such a reservation.
    - b) If a reservation is made which has a cancellation penalty and the traveler cannot make the trip due to serious personal or work related problems, the traveler must document these problems in writing. Under these circumstances the City will be responsible for the penalty.
  - 2) Rental Cars.
    - a) Automobiles may be rented for remote or emergency travel if the location of the meeting, seminar, conference, or convention is different from that of the lodging accommodations and the rental of the automobile is less expensive than other forms of transportation to and from the lodging or meeting.
    - b) Rental car insurance is a reimbursable expense.
  - 3) Reimbursement for use of Personal Vehicle: Whenever possible a city vehicle should be used for Local Travel. When the logistics are such that the cost and time require the employee to use a personal vehicle on City business, the City shall reimburse for mileage costs at the current IRS rate in effect as of the date of travel. Payments to employees who use their personal vehicle for Local Travel will be made in accordance with Federal Internal Revenue Service Guidelines and will be subject to the insurance requirements of Paragraph (p) of this Section.
    1. No more than one (1) payment per private vehicle is authorized, regardless of the number of passengers.

2. Reimbursement may not exceed the most cost efficient round trip airfare to the destination.
  3. Additional reimbursement for expenditures other than tolls and parking, related to the operation, maintenance and ownership of a vehicle shall not be allowed when privately owned vehicles are used on public business.
  4. Direct mileage from the City and to and from the destination will be the mileage as shown on the official Florida road map or computer program as designated by the City Manager or her/his designee. Reasonable local mileage will be allowed for the use of personal vehicles.
- 4) Use of City Vehicles.
1. With proper receipts, a reimbursement for gasoline will be made for use of City Vehicle.
  2. City owned vehicles shall not be used for trips out of state unless prior approval is granted from the City Manager or her/his designee, for such use.
  3. If a City vehicle is used, the car or truck number must be shown on the expense report.
- 5) Taxis, parking and tolls: Payment will be allowed for taxis, parking and tolls provided that the costs are documented and reasonable.
- 6) Conference and Seminar Registration Fees: Payment shall be made directly to the vendor. Employees are encouraged to take advantage of the lower advanced registration fees whenever possible.
- 7) Lodging shall be ~~regulated pursuant to Chapter 112.061, Florida Statutes~~ provided to travelers for each night of lodging required for travel and training, providing however, the City shall not pay for overnight accommodations in Polk, Osceola, Lake and Hillsborough counties unless prior written approval is given by the City Manager or her/his designee.

~~Meals Reimbursement:~~

- i. ~~Travelers will be allowed reimbursement of actual expenses up to the following limits:~~
  1. ~~Full Day - \$55.00~~
  2. ~~Partial Day -~~
    - ~~Breakfast - \$10.00~~
    - ~~Lunch - \$15.00~~
    - ~~Dinner - \$30.00~~
- ii. ~~This reimbursement will be reduced proportionately for partial days as indicated above or meals provided through registration. The per diem is inclusive of all meals, beverages (excluding alcoholic beverages), local taxes, and tips. Meals offered at additional cost as part of a seminar or conference to all attendees at seminars and conference, particularly when a speaker or program business is presented, are fully reimbursable for travelers.~~
- iii.

- ~~1. In order to claim breakfast, travel must begin before 8:00 a.m.~~
  - ~~2. In order to claim lunch, travel must begin before 12:00 noon and extend beyond 2:00 p.m.~~
  - ~~3. In order to claim dinner, travel must begin before 6:00 p.m. and extend beyond 8:00 p.m.~~
  - ~~4. Receipts will be required for all meals.~~
- 8) Per Diem Allowance: In lieu of reimbursement for meals and incidental expenses and providing receipts travelers will be provided with an allowance for each "Full Day" of travel based upon the Meals and Incidental Expenses (M&IE) breakdown published by the Federal Government's General Services Administration (GSA) each year. An allowance equal to sixty (60%) of the foregoing rate will be provided for each "Partial Day" of travel. In recognition of the increased cost of meals and incidental expenses at typical travel and training locations the allowance shall be equal to the highest tiered rate from the M&IE breakdown (e.g. tier six). A "Prorated Full Day" allowance may be provided for full travel days that deduct amounts for meals that are paid in advance through conference or training registration in accordance with the M&IE breakdown. For the purposes of this section a "partial day" shall be defined as travel that begins after 10:00 am or that concludes prior to 3:00 pm. The foregoing per diem allowance may be received in advance and based upon the anticipated duration of the travel.
- ~~8)9) Monthly Ridge League of Cities meetings and Chamber of Commerce events are deemed to be in the performance of the duties of the elected and appointed city officials, the expense of which shall be incurred by the City. reimbursement for the specific meeting may be made up to the amount of the meal for the elected official or appointed city official.~~
- 9) ~~Miscellaneous Expenses: The City will pay a daily allowance of actual costs up to \$5.00 per day, for the total days or partial days spent in travel status. This standard daily allowance will cover non-meal tips, personal phone calls and other incidental expenses. Written document is required but receipts are not required.~~
- 10) Telephone calls: Business telephone calls, fax charges and internet connection charges will be reimbursed with receipts and proper documentation. Such documentation must be submitted with the Expense Report within the time limits specified. If the hotel adds a service charge for each telephone call, even when those calls are made on a credit card or "800" or "888" number, the City will reimburse the traveler for the service charge(s) related to business calls only.
- 11) Grants: When traveling expenses are incurred which are eligible for reimbursement under federal and state grant agreements, these regulations will apply except when federal and state grant guidelines are more restrictive. If an elected or appointed official anticipates travel expenses in excess of what can be reimbursed to the City by federal or state agency, the Finance Director shall be notified prior to the trip if additional reimbursement will be requested.

12) Travel Advancements: Costs of lodging, registration, and airfare should be prepaid directly to the vendor by the City whenever possible and upon return the traveler must provide receipts. Travelers should provide a copy of the City's tax exempt certificate when lodging within the State of Florida. An advance check may be made payable to travelers for the estimated meal allowance and estimated travel expenses upon the approval of the City Manager or her/his designee on the "Travel Expense Report". After the trip, any amount due the City or the traveler which is equal to or less than \$1.00 will not be processed.

~~13) Other Requirements: Prior authorization does not entitle the traveler to spend up to the authorized amount. Such authorization only identifies the limitation should such expenses become necessary. No traveler shall be allowed either mileage or transportation expense when she/he is gratuitously transported by another person, or when she/he is transported by another traveler who is reimbursed for mileage or transportation expenses.~~

13) Approval for "Travel Expense Report" Form: The traveler must submit the "Travel Expense Report" in the format established by the Finance Director. All travel and transportation costs of attending meetings, seminars, conferences, and conventions, as well as the cost of registration, must be documented on the "Travel Expense Report". A copy of available brochures and literature showing lodging and registration rates, and prepaid meals, if any, must be attached to the form. Airfare must have two quotes attached.

- i. Time Limitations: Extended travel may be requested by the traveler or may be dictated by significantly lower air fares.
- ii. The City does encourage travelers to travel on weekends when it will result in a significantly lower net cost of travel.
- iii. If requested by the traveler, extended travel may be allowed at the beginning or the end of the trip in order to provide savings.
- iv. Extended travel will not occur during the traveler's normal working hours. The traveler will be reimbursed for expenses during extended travel time as long as the total net cost resulted in savings to the City.
- v. In the event the employee desires to extend the period for personal reasons, the extra time shall be charged to vacation or leave without pay. This shall be subject to approval by the Department Director and specifically require the City Manager's approval.

~~14) Fiscal Year Overlap: Travel which occurs in the next fiscal year will be approved out of the current year's fund only if the travel occurs within the first thirty (30) days of the next fiscal year, and the required prior payment is processed in September of the current fiscal year in accordance with the fiscal year end closing procedures.~~

i. Reporting and documentation:

1. Reporting: Following the trip, the "Travel Expense Report" and/or requisition form must be submitted for approval to the Department Director within five (5)

working days after the employee returns to work. The Finance Department must receive the "Travel Expense Report" and/or requisition form with all receipts attached, within ten (10) working days after the employee returns to work.

2. Documentation: Original receipts for the hotel bill, car rental, and the used airline ticket stub must accompany the "Travel Expense Report" for and/or requisition and all other receipts submitted to the Finance Department. Receipts will be required for all meals. Gratuities are included in the upper limit in the meal allowance.
3. Receipts shall be submitted in a neat and orderly fashion in order to facilitate the audit process.

~~16)~~15) Implementation: The City Manager is authorized to implement procedural regulations for business travel covered in this Ordinance.

~~17)~~16) Exceptions: If warranted by unusual circumstances or conditions, exceptions to the foregoing standards and rules may be allowed but only upon the approval of the City Manager.

~~18)~~17) Family: No reimbursement for expenses of spouses, children, or other is permitted unless specifically provided elsewhere in this ordinance.

~~19)~~18) Conduct of Travelers: The conduct of City officers and employees attending conferences, training programs, or conducting official business out of town is a reflection of the standards of City government at Lake Alfred. The fact the City is bearing the major portion of the expense is recognition of the principle that the benefits accrue to the City as well as the individual. Travelers will therefore obtain a maximum amount of beneficial training and information of value for the purpose of improving local administration and services.

~~20)~~19) Authorization to use private vehicles for Travel: Requests for use of privately owned vehicles outside Polk County on City Business will be denied if the driver of the vehicle and the vehicle itself are not insured for the following basic limits:

- i. At least a combined limit of \$50,000 per occurrence for bodily injury and property damage liability, and
- ii. Personal Injury Protection (PIP) as required by State Law.
- iii. Employees applying for mileage reimbursement shall certify that they have motor vehicle insurance as required by this ordinance.

~~21)~~20) Use of personal credit cards: Employees are permitted to use personal credit cards for travel expenses. However, no reimbursement for charges will be made until after the trip is finalized. The City will not reimburse the employee for annual credit card dues or fees and will not reimburse for interest expense incurred.

**SECTION 2: CONFLICTS.** All ordinances or parts of ordinances and resolutions in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent necessary to give this ordinance full force and effect.

**SECTION 3: SEVERABILITY.** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SECTION 4: CODIFICATION.** This Ordinance shall be codified and made a part of the Code of Ordinances of the City of Lake Alfred. It is the intention of the City Commission that the provisions of this ordinance shall become and be made a part of the City of Lake Alfred Code of Ordinances; and that sections of this ordinance may be renumbered or re-lettered and the word *ordinance* may be changed to *section*, *article*, or such other appropriate word or phrase in order to accomplish such intentions; and regardless of whether such inclusion in the code is accomplished, sections of this ordinance may be renumbered or re-lettered and typographical errors which do not affect the intent may be authorized by the City Manager or his/her designee without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

**SECTION 5: EFFECTIVE DATE.** This Ordinance shall take effect immediately upon passage on second reading.

**INTRODUCED AND PASSED** on first reading at the regular meeting of the Lake Alfred City Commission held on the 19<sup>th</sup> day of October, 2015.

**PASSED AND ENACTED ON SECOND READING**, with a quorum present and voting, the City Commission of Lake Alfred, Florida, this 2<sup>nd</sup> day of November, 2015.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

ATTEST:

\_\_\_\_\_  
Charles O. Lake, Mayor

\_\_\_\_\_  
Amee Bailey-Speck, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

## Meal and Incidental Expenses (M&IE) Breakdown

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$46	\$7	\$11	\$23	\$5
\$51	\$8	\$12	\$26	\$5
\$56	\$9	\$13	\$29	\$5
\$61	\$10	\$15	\$31	\$5
\$66	\$11	\$16	\$34	\$5
\$71	\$12	\$18	\$36	\$5

- Updated per diem policy proposes to utilize the tier 6 rate; \$71 per day for meals and incidental expenses (Current total rate: \$60 per day from 2007). This amount would be reduced by meals prepaid as a part of the conference registration.
- Tier 6 is the most consistent rate for the types of expenses that are incurred for meals at typical travel and training locations. The reduced “partial day rate” at 60% (lower than the 75% rate for federal employees) accounts for the reduced cost of meals on the road at typical restaurants.

Lunch at World Center Marriot for FLC Conference

& & & 401 & & &  
Orlando World Center Marriott  
\*\*\*\* Solaris \*\*\*\*

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1 ROASTED TURKEY SAND	16.00
1 SOFT DRINK	4.00
SUBTOTAL	\$20.00
FOOD	\$20.00
TAX	\$1.30
Total	<b>\$21.30</b>
Total Due	\$21.30

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY \_\_\_\_\_

TOTAL

## classic breakfast

### All American\*

Two eggs any style with crisp hash browns, choose bacon ham steak, sausage or Canadian bacon and toast, bagel or muffin. Includes juice and coffee 19

### Good Start

Oatmeal, cold cereal or house made granola with fresh berries or bananas, skim milk and choice of toast, bagel or muffin. Includes juice and coffee 18

### Good Start Buffet

Oatmeal, cold cereal or house made granola, fresh fruit, a variety of milk, yogurts and choice of breakfast breads. Includes juice and coffee or tea 20

### All American Buffet\*

The Good Start Buffet plus omelets and eggs cooked to order and a selection of hot offerings. Includes juice and coffee 27

## etc.

**Crisp Bacon** 6

**Sausage Patties** 6

**Turkey Sausage** 6

**House Made Corned Beef Hash** 7

**Single Egg\*** 3

**Hash Browns** 4

**Fresh Fruit Plate** 14

**Cereal**, choice of berries or sliced banana and milk 5

**Yogurt and Granola Parfait**, choice of berries [500 cal.] 9

**Oatmeal**, brown sugar, raisins, milk [400 cal.] 10

*If you have any concerns regarding food allergies, please alert your server prior to ordering.*

*\*Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.*

8701 World Center Drive  
Orlando, FL 32821  
407-239-4200



We are proudly supporting Children's Miracle Network Hospitals with a \$1.00 donation with every breakfast buffet sold

## modern classics

**Crab Benedict\***, traditional crabmeat, heirloom tomatoes, hollandaise 20

**Fast Fare\***, scrambled eggs, diced ham, hash browns 17

**Egg White Frittata\***, turkey sausage, avocado and tomato [350 cal.] 16

**Broken Yolk Sandwich**, house made bread, local eggs, bacon, American cheese 15

**Pancakes**, blueberry or buttermilk, whipped butter, maple syrup 16

**Classic Eggs Benedict\***, two poached eggs, toasted english muffin, Canadian bacon, hollandaise sauce 18

**Crunchy French Toast**, cornflake crusted, strawberries, bananas, lite syrup [495 cal.] 18

**House Hash**, shredded potatoes, two eggs over easy, sautéed vegetables 18



## 3-egg omelets

**Classic Ham and Aged Cheddar** 17

**Egg White**, spinach, mushroom, tomato 17

**The Farmer**, bacon, potatoes, mushrooms, aged cheddar 18

**Three Meat Omelet**, bacon, sausage, ham 18

*\*Omelet includes hash browns and choice of toast*

## beverages

**Fresh Local Orange Juice or Grapefruit Juice** 6

**Apple, Cranberry Pineapple, V8® or Tomato Juice** 4

**Coffee** 4

**Hot Tea** 5

**Milk, Chocolate Milk, Hot Chocolate** 4

**Espresso, Cappuccino, Latte** 6

**Bottled Water – still or sparkling** 5

ng. morning. morning. morning. morning. morning. morning. morning. morning. **good morning.** morn

# Lunch



## Beginnings

Chicken & Dumpling Soup  
kitchen favorite \$8

House Chowder  
cape canaveral shrimp, clams \$9

Chicken Quesadilla Stack  
oaxaca cheese, salsa, guacamole \$15

Crispy Local Shrimp  
cocktail, tartar sauce \$14

Hummus & Cool Vegetables  
pita chips \$10

## Fresh Salads

Caesar  
chicken \$15  
fresh catch \$17

Kitchen Cobb  
roasted turkey, traditional toppings  
creamy garlic ranch \$16

Steak & BLT Wedge  
ny strip, tomato, bacon, bleu cheese \$20

Spicy Shrimp  
Avocado, tomato, mixed greens, lime \$18

## Main Plates

served with local greens and simple vinaigrette

Market Fish  
parsley lemon \$18

Sautéed Chicken  
lemon caper aioli \$16

Grilled NY Steak  
roasted shallot butter \$20

\*Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

## Cold Sandwiches

Chicken Salad  
grapes, aioli, house baked baguette \$16

BLTA  
Avocado, wheat bread toasted \$13

Roasted Vegetable Wrap  
black bean tortilla, aioli \$16

## From The Grill

Classic Burger  
smoked bacon, aged cheddar \$16

Crab Cake Sandwich  
arugula, tartar sauce, brioche bun \$18

Traditional Cuban  
house roasted pork, pickles \$16

French Dip  
prime rib, au jus \$18

Roasted Turkey  
havarti, arugula, potato roll \$16

Market Fish Sandwich  
key lime tartar, brioche bun \$18

## Desserts

Chocolate Bomb \$7

Key Lime Pie \$7

Little Tastes \$3

Apple Crumble

Key Lime Pie

Chocolate Cake

Mango Panna Cotta

Berries & Mascarpone

Banana Cream Pie

Menu items are sourced sustainable and seasonal through partnerships with Palmetto Creek Farms, Hammock Hollow Herb Co., Lake Meadow Farm, Tillamook, Harris Ranch, Salmon Creek Farms, Old Chatham Shepherding Company, Anson Mills, Bob's Red Mill, and Tanglewood Farms

A 20% service gratuity will be added for parties of 7 or more

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

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**2.) ORDINANCE 1360-15: FINAL BUDGET AMENDMENT FY 2014/2015**

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**ISSUE:** The City of Lake Alfred will consider approval of ordinance 1360-15 for the fiscal year 2014/2015 final budget amendment on first reading.

**ATTACHMENTS:**

- Ordinance 1360-15
- Summary Sheet
- Exhibit "A" FY 14/15 Budget Adjustment

**ANALYSIS:** As a part of the closeout process of the previous fiscal year of 2014/2015 the City is required to submit an amended budget that includes any changes made from the original budget. These changes can include unanticipated projects, expenses, or revenues that were not included; or changes to existing line items that did not meet exact revenue or expenditure projections. The proposed budget adjustment accounts for these changes with the net changes in fund balance for each fund presented below:

**FY 2014/2015 Budget Closeout Adjustment**

Net Change in Fund Balance:

General Fund:	\$65,693
Enterprise Fund:	\$39,104
Stormwater Fund:	-\$22,263

**STAFF RECOMMENDATION:** Approval of Ordinance 1360-15 on first reading.

**ORDINANCE NO. 1360-15**

**AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA AMENDING THE BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; AMENDING THE APPROPRIATIONS, ALLOCATIONS OF REVENUE AND EXPENDITURES OF THE CITY FOR FISCAL YEAR 2014-2015; PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 2.12 of the Charter of the City of Lake Alfred and the general laws of the State of Florida, an amended budget of estimated revenues and expenditures and complete financial plan of all City funds and activities for Fiscal Year 2014-2015 has been prepared and reviewed; and

**WHEREAS**, the City Commission is of the opinion that all items of anticipated revenues and expenditures for said fiscal year are reasonable and proper for the administration of the affairs of and the proper conduct of the business of the City of Lake Alfred; and

**WHEREAS**, after further review, the City Commission desires to amend said budget as set forth on Exhibit "A" attached hereto.

**NOW THEREFORE BE IT ENACTED** by the People of the City of Lake Alfred, Florida, as follows:

**SECTION 1: AMENDMENT** That there is hereby adopted an amended budget for Fiscal Year 2014-2015 for the City of Lake Alfred, Florida, for the period beginning October 1, 2014 and ending September 30, 2015, as set forth on Exhibit "A" attached hereto.

**SECTION 2: BUDGET** That a complete copy of the entire budget for Fiscal Year 2014-2015 consisting of estimated revenues and expenditures, as amended, is available for inspection in the office of the City Clerk, and a copy of the same is attached to this ordinance as Exhibit "A" and incorporated herein by reference.

**SECTION 3: SCRIVENER'S ERROR** Any scrivener's error created as a result of the passage of this ordinance may be corrected by the City Manager, without further legislative action, so long as the intent of this ordinance is preserved, by filing a revised copy thereof with the City Clerk's office with the terms "Manager Revised" and the revision version number in the style of the ordinance.

**SECTION 4: CONFLICTS**. All ordinances or parts of ordinances in conflict with any provisions of this ordinance are hereby repealed.

**SECTION 5: SEVERABILITY**. If any section or portion of a section of this ordinance proves not valid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this ordinance.

**SECTION 6: EFFECTIVE DATE.** This ordinance shall become effective immediately upon final passage.

**INTRODUCED AND PASSED ON FIRST READING** the 2<sup>nd</sup> day of November, 2015.

**PASSED AND ENACTED ON SECOND READING**, with a quorum present and voting, by the City Commission of Lake Alfred, Florida this 16<sup>th</sup> day of November, 2015.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

\_\_\_\_\_  
Charles O. Lake, Mayor

ATTEST:

\_\_\_\_\_  
Amee Bailey-Speck  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

EXHIBIT "A"  
to  
ORDINANCE 1360-15

**Budget Adjustment for Year Ending 14/15**

General Fund	Original	Actual	Variance
	\$ 4,129,720	\$ 4,616,558	\$ 486,838
Highlights:			
			96,322
			155,529
			63,432
			26,380
			(16,867)
			(20,566) Restricted Revenue
			(40,901) Impact Fees
			(59,862)
			(80,918)
			(98,469)
			<b>65,693</b>
			<b>65,693</b>
Enterprise	Original	Actual	Variance
	\$ 2,116,500	\$ 2,499,164	\$ 382,664
Highlights:			
			88,500
			(17,757)
			(22,409)
			(35,880)
			(78,270) Offset by Revenue
			(183,826) Impact Fees
			<b>39,104</b>
			<b>39,104</b>
Stormwater	Original	Actual	Variance
	\$ 55,000	\$ 77,263	\$ 22,263
			(22,263) Restricted Reserves
			<b>(22,263)</b>
			<b>(22,263)</b>

BUDGET ADJUSTMENT FISCAL YEAR 14/15

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
<b>GENERAL FUND</b>				
<b>TAXES</b>				
001.000.0.311.110	Ad Valorem Taxes - (M)	968,250	986,370	18,120
001.000.0.312.300	9th Cent Gas Tax - (M)	20,000	25,785	5,785
001.000.0.312.410	Local Option Gas Tax - (M/S)	124,240	131,528	7,288
001.000.0.312.420	5th Cent Gas Tax - (M/S)	76,780	82,534	5,754
001.000.0.312.520	Casualty Insurance Tax -(A)	31,535	32,132	597
001.000.0.314.100	Electric Service Tax - (M)	290,000	335,426	45,426
001.000.0.314.300	Water Service Tax - (M)	48,000	52,764	4,764
001.000.0.312.510	Insurance Premium Tax - (A)	21,000	26,391	5,391
001.000.0.314.800	Propane Service Tax - (M)	13,000	12,128	(872)
001.000.0.315.000	Local Communications Tax - (M/S)	125,830	122,343	(3,487)
001.000.0.335.180	Half-Cent Sales Tax - (M/S)	282,475	290,031	7,556
	Total Taxes	<u>2,001,110</u>	<u>2,097,432</u>	<u>96,322</u>
<b>LICENSES AND PERMITS</b>				
001.000.0.321.110	Business Tax	12,000	11,316	(684)
001.000.0.322.025	Remittance Fee	1,000	12,530	11,530
001.000.0.322.200	Education Fee	1,000	1,798	798
001.000.0.322.100	Alarm Permit	125	200	75
001.000.0.349.322	Building Inspections	600	768	168
001.000.0.322.300	Archive Fee	1,000	1,798	798
001.000.0.354.000	Liens - Violation of Ordinance	10,000	14,702	4,702
001.000.0.354.100	Lien Searches	2,000	3,154	1,154
001.000.0.322.000	Building Permits	45,000	181,988	136,988
	Total Licenses & Permits	<u>72,725</u>	<u>228,254</u>	<u>155,529</u>
<b>INTERGOVERNMENTAL</b>				
001.000.0.335.120	State Revenue Sharing -(M/S)	123,695	132,004	8,309
001.000.0.335.122	8th Cent Motor Fuel Tax - (M/S)	50,570	53,969	3,399
001.000.0.335.140	Mobile Home Licenses - (M)	15,000	16,026	1,026
001.000.0.335.150	Alcohol Beverage Lic - (Q)	3,000	1,907	(1,093)
001.000.0.334.220	Grant - Police - JAGC	10,190	10,193	3
001.000.0.331.200	Grant - Police - JAGD	-	1,215	1,215
001.000.0.334.260	Right of Way Maint - (Q)	30,000	27,263	(2,737)
001.000.0.334.710	Signal Maint -(A)	2,700	3,541	841
001.000.0.334.952	Street Lights Maint -(A)	20,640	21,262	622
001.000.0.337.210	SRO Supplement -(Q)	100,650	101,275	625
001.000.0.338.350	Library Cooperative -(Q/A)	25,000	29,173	4,173
001.000.0.342.340	Mutual Fire - (Q/A)	190,805	189,343	(1,462)
	Total Intergovernmental	<u>572,250</u>	<u>587,171</u>	<u>14,921</u>
<b>FRANCHISE FEES</b>				
001.000.0.323.100	Electric FF - (M)	240,000	318,130	78,130
001.000.0.323.400	Gas FF - (M)	32,000	19,097	(12,903)
001.000.0.323.700	Solid Waste FF - (M)	22,000	20,205	(1,795)
	Total Franchise Fees	<u>294,000</u>	<u>357,432</u>	<u>63,432</u>

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
<b>CHARGES FOR SERVICES</b>				
001.000.0.341.200	Zoning Fees	2,500	2,023	(477)
001.000.0.341.041	Library Printing	3,000	3,938	938
001.000.0.341.050	Notary Services	200	141	(59)
001.000.0.341.040	Copies & Research	500	60	(440)
001.000.0.343.800	Cemetery Sales	10,000	10,200	200
001.000.0.347.208	Summer Rec Program	20,000	20,226	226
001.000.0.349.030	Filing Fee-City Election	150	72	(78)
001.000.0.349.528	Police Reports & Services	1,000	825	(175)
	Total Charges for Services	37,350	37,485	135
<b>SANITATION</b>				
001.000.0.343.400	Recycling	48,000	48,515	515
001.000.0.343.300	Sanitation - (M)	305,000	318,476	13,476
001.000.0.343.301	Extra Trash Pickup	1,500	321	(1,179)
001.000.0.343.307	Fuel Adjustment Fee	92,000	101,257	9,257
001.000.0.343.306	Garbage Late Fees	13,000	14,810	1,810
001.000.0.343.901	Sanitation Reserve Fund	49,000	50,769	1,769
001.000.0.343.902	Equipment Reserve Fund	19,000	19,732	732
	Total Sanitation	527,500	553,880	26,380
<b>FINES AND FORFEITURES</b>				
001.000.0.351.000	Police Fines - (M)	20,000	8,566	(11,434)
001.000.0.351.100	Police Education	2,000	816	(1,184)
001.000.0.351.300	Police Detail	3,000	3,685	685
001.000.0.352.000	Library Fines	1,500	1,559	59
001.000.0.349.400	Restitution	1,500	1,822	322
	Total Fines & Forfeitures	28,000	16,448	(11,552)
<b>RENTALS</b>				
001.000.0.362.030	Rental - Highlands	3,000	3,575	575
001.000.0.362.032	Rental - Mackay Estates	22,000	27,626	5,626
001.000.0.362.033	Rental - Cancellation Fee	1,000	4,100	3,100
001.000.0.362.034	Rental - Lions Park	1,000	1,300	300
001.000.0.362.038	Rental - Tower	110,000	112,486	2,486
001.000.0.362.035	Rental - Ball Field	300	-	(300)
	Total Rentals	137,300	149,087	11,787
<b>INTEREST EARNED</b>				
001.000.0.361.000	Interest Income	8,000	11,333	3,333
001.000.0.361.100	Interest - Investments	-	92	92
	Total Interest	8,000	11,425	3,425

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	MISCELLANEOUS			
001.000.0.365.000	Sale of Surplus Property	6,000	568	(5,432)
001.000.0.319.100	Motor Fuel Tax Refund - (M)	5,000	5,046	46
001.000.0.366.100	Police Department Donations	-	2,143	2,143
001.000.0.366.300	Bluegrass Bash	7,000	3,412	(3,588)
001.000.0.366.400	Recreation Donations	1,000	471	(529)
001.000.0.369.000	Miscellaneous Income	10,000	13,657	3,657
001.000.0.369.100	Storage	1,000	500	(500)
001.000.0.369.200	Grillin & Chillin	3,000	1,594	(1,406)
001.000.0.369.300	Insurance Proceeds	9,670	12,057	2,387
001.000.0.369.400	Event Reimbursement	1,200	1,475	275
001.000.0.369.500	Ridge League Receipts	1,500	80	(1,420)
001.000.0.369.600	Veteran's Memorial	-	600	600
001.000.0.369.700	Centennial Merchandise	-	2,663	2,663
	Total Miscellaneous	45,370	44,266	(1,104)
	SUBTOTAL PRIOR TO TRANSFERS	3,723,605	4,082,880	359,275
	TRANSFERS			
001.000.0.381.314	Local Option Gas Tax	73,600	73,600	-
	Public Safety Impact Fees	-	30,200	30,200
001.000.0.381.402	Interfund Transfer	239,515	239,515	-
	Sanitation Equipment Reserve	-	850	850
	General Government Impact Fees	-	98,513	98,513
001.000.0.381.403	Cost Allocation	91,000	91,000	-
001.000.0.381.850	Reserve - Leet Fund	2,000	-	(2,000)
	Total Transfers	406,115	533,678	127,563
	TOTAL ALL REVENUES	4,129,720	4,616,558	486,838

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	GENERAL GOVERNMENT			-
001.510.0.422.000	General Employees Retirement	180,750	177,969	(2,781)
001.510.0.422.100	Public Safety Retirement	107,250	108,161	911
001.510.0.423.000	Group Health Insurance	329,625	305,000	(24,625)
001.510.0.423.100	HRA Deductible Reimbursement	2,000	2,000	-
001.510.0.424.000	Workers Comp Insurance	65,000	65,000	-
001.510.0.425.000	Unemployment Compensation	1,000	-	(1,000)
001.510.0.432.000	Accounting & Auditing	46,300	55,440	9,140
001.510.0.433.000	CRA Expenses	-	640	640
001.510.0.434.000	Contractual Services	24,000	15,000	(9,000)
001.510.0.434.100	Cell Tower Consultant	5,000	8,400	3,400
001.510.0.434.200	Salary Survey	2,500	4,500	2,000
001.510.0.440.200	Employee Christmas Benefit	3,500	3,599	99
001.510.0.440.201	Ridge League Dinner	1,000	-	(1,000)
001.510.0.440.400	Tuition Assistance	3,000	1,989	(1,011)
001.510.0.445.000	Property & Liability	113,100	105,000	(8,100)
001.510.0.449.000	Insurance Claims	2,000	5,000	3,000
001.510.0.452.300	IT - Software & Hardware	21,000	26,065	5,065
001.510.0.464.200	Centennial	15,000	31,867	16,867
001.510.0.480.000	CDL Assistance	1,000	-	(1,000)
001.510.0.510.979	Fire Engine Reserve	50,000	50,000	-
	Building Permit Reserve	-	12,760	12,760
	Police Auxiliary Fund	-	2,143	2,143
	Equipment ( 1/2 Back Hoe)		45,000	45,000
	Local Option Gas Tax		4,322	4,322
001.510.0.510.991	Property & liability Contra	(106,110)	(105,000)	1,110
001.510.0.510.992	Workers Comp Contra	(65,000)	(65,000)	-
001.510.0.510.993	Health Insurance Contra	(329,625)	(305,000)	24,625
001.510.0.510.994	Public Safety Retirement Contra	(107,250)	(108,161)	(911)
001.510.0.510.995	General Employees Retirement	(180,750)	(177,969)	2,781
001.510.0.510.996	Sanitation Vehicle Reserve	49,000	50,769	1,769
001.510.0.510.997	Sanitation Equipment Reserve	19,000	-	(19,000)
001.510.0.510.999	Contingencies	7,265	-	(7,265)
001.510.0.531.000	Donations	5,000	7,000	2,000
	Total General Government	264,555	326,494	61,939

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	CITY ATTORNEY			-
001.514.0.431.400	Legal	63,000	68,378	5,378
	CITY COMMISSION			
001.511.0.411.000	Salaries & Wages	13,200	13,200	-
001.511.0.421.000	FICA Expense	1,010	1,010	-
001.511.0.424.000	Workers Comp Insurance	125	125	-
001.511.0.440.300	Training & Travel	8,000	7,850	(150)
001.511.0.443.200	Electric	5,500	5,875	375
001.511.0.445.000	Property & Liability	19,860	18,454	(1,406)
001.511.0.451.000	Office Supplies	500	69	(431)
001.511.0.452.000	Operating Supplies	1,000	915	(85)
001.511.0.452.940	Uniforms & Shoes	800	-	(800)
001.511.0.454.000	Subscriptions & Memberships	1,250	1,368	118
	Total City Commission	51,245	48,866	(2,379)

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
CITY ADMINISTRATION				
001.512.1.412.000	Salaries & Wages	141,910	160,666	18,756
001.512.1.421.000	FICA Expense	14,200	11,370	(2,830)
001.512.1.422.000	Retirement	21,240	25,695	4,455
001.512.1.423.000	Life & Health Insurance	10,985	9,426	(1,559)
001.512.1.424.000	Workers Comp Insurance	1,440	1,438	(2)
001.512.1.431.200	Recording Escrow	500	-	(500)
001.512.1.431.500	Employee Exams	-	60	60
001.512.1.434.600	Municipal Code Corp	3,000	3,316	316
001.512.1.440.300	Training & Travel	4,000	1,893	(2,107)
001.512.1.440.500	Expense Allowance	5,000	5,563	563
001.512.1.441.000	Communications	2,000	2,625	625
001.512.1.441.100	Cell Phone	-	150	150
001.512.1.443.200	Electric	2,000	1,373	(627)
001.512.1.446.000	R & M Services	500	336	(164)
001.512.1.446.100	R & M - Auto	500	138	(362)
001.512.1.446.120	R & M - Copier	3,500	2,608	(892)
001.512.1.446.348	R & M - Software	2,500	1,500	(1,000)
001.512.1.449.000	Legal Advertisement	6,000	9,947	3,947
001.512.1.451.000	Office Supplies	500	1,185	685
001.512.1.452.000	Operating Supplies	3,000	1,412	(1,588)
001.512.1.452.700	Fuel	500	230	(270)
001.512.1.453.100	City Election	1,800	1,877	77
001.512.1.454.000	Subscriptions & Memberships	1,900	1,674	(226)
	Total City Administration	226,975	244,482	17,507
FINANCE				
001.513.0.412.000	Salaries & Wages	87,215	87,462	247
001.513.0.414.000	Overtime	100	237	137
001.513.0.421.000	FICA Expense	6,610	6,133	(477)
001.513.0.422.000	Retirement	13,890	13,676	(214)
001.513.0.423.000	Life & Health Insurance	10,985	10,971	(14)
001.513.0.424.000	Workers Comp Insurance	620	619	(1)
001.513.0.431.500	Employee Exams	50	-	(50)
001.513.0.433.000	Bank Service Charges	500	25	(475)
001.513.0.440.300	Training & Travel	1,500	2,069	569
001.513.0.441.000	Communications	2,000	2,753	753
001.513.0.443.200	Electric	2,000	1,373	(627)
001.513.0.446.000	R & M Services	1,000	600	(400)
001.513.0.446.348	R & M - Software	7,600	8,500	900
001.513.0.451.000	Office Supplies	1,000	1,349	349
001.513.0.452.000	Operating Supplies	2,000	1,981	(19)
001.513.0.452.940	Uniforms & Shoes	800	518	(282)
001.513.0.454.000	Subscriptions & Memberships	195	230	35
	Total Finance	138,065	138,496	431

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	POLICE DEPT			-
001.521.1.412.000	Salaries & Wages	574,540	553,286	(21,254)
001.521.1.414.000	Overtime Pay	4,000	9,209	5,209
001.521.1.421.000	FICA Expense	44,260	42,758	(1,502)
001.521.1.422.000	City Retirement Contribution	79,385	79,542	157
001.521.1.422.100	State Retirement Contribution	31,535	32,132	597
001.521.1.423.000	Life & Health Insurance	87,900	81,280	(6,620)
001.521.1.424.000	Workers Comp Insurance	14,155	14,139	(16)
001.521.1.431.500	Employee Exams	1,000	1,700	700
001.521.1.440.300	Training & Travel	4,000	5,752	1,752
001.521.1.441.000	Communications	7,500	6,946	(554)
001.521.1.441.100	Cell Phone	1,800	1,718	(82)
001.521.1.443.200	Electric	8,000	11,618	3,618
001.521.1.445.000	Property & Liability	5,320	4,940	(380)
001.521.1.445.500	Special Risk Ins.	550	458	(92)
001.521.1.446.000	R & M Services	1,000	8,690	7,690
001.521.1.446.100	R & M - Auto	10,000	9,220	(780)
001.521.1.446.120	R & M - Copier	2,700	2,164	(536)
001.521.1.446.200	R & M - Radios	3,500	3,417	(83)
001.521.1.446.700	R & M - IT Contract	3,000	2,550	(450)
001.521.1.449.000	Contractual Services	4,500	1,684	(2,816)
001.521.1.451.000	Office Supplies	1,000	1,449	449
001.521.1.452.000	Operating Supplies	3,000	1,577	(1,423)
001.521.1.452.012	K-9 Expenses	1,000	782	(218)
001.521.1.452.100	Computer Replacement	2,500	1,880	(620)
001.521.1.452.700	Fuel	27,000	20,749	(6,251)
001.521.1.452.940	Uniforms & Shoes	4,000	4,458	458
001.521.1.454.000	Subscriptions & Memberships	300	350	50
001.521.1.464.100	Capital - Vehicle	30,000	30,927	927
001.521.1.464.200	Capital - Grant Equipment	10,190	12,159	1,969
	Total Police Dept	967,635	947,534	(20,101)

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	FIRE DEPT			
001.522.1.412.000	Salaries & Wages	396,850	340,611	(56,239)
001.522.1.413.000	Part Time Wages	40,400	61,183	20,783
001.522.1.414.000	Overtime Pay	2,000	6,409	4,409
001.522.1.421.000	FICA Expense	33,605	31,056	(2,549)
001.522.1.422.000	State Retirement Contribution	70,515	76,326	5,811
001.522.1.423.000	Life & Health Insurance	54,940	48,552	(6,388)
001.522.1.424.000	Workers Comp Insurance	12,745	12,731	(14)
001.522.1.431.500	Employee Exams	3,000	980	(2,020)
001.522.1.440.300	Training & Travel	3,000	2,973	(27)
001.522.1.441.000	Communications	1,500	1,640	140
001.522.1.441.100	Cell Phone	1,200	1,092	(108)
001.522.1.443.200	Electric	6,000	9,121	3,121
001.522.1.445.000	Property & Liability	6,115	5,685	(430)
001.522.1.445.500	Special Risk Ins.	550	458	(92)
001.522.1.446.000	R & M Services	3,000	2,929	(71)
001.522.1.446.100	R & M - Auto	13,000	15,338	2,338
001.522.1.446.110	R & M - SCBA	1,500	-	(1,500)
001.522.1.446.200	R & M - Radio	3,000	3,000	-
001.522.1.446.348	R & M - Software	2,000	765	(1,235)
001.522.1.451.000	Office Supplies	500	601	101
001.522.1.452.000	Operating Supplies	2,500	2,380	(120)
001.522.1.452.140	Fire Prevention Program	1,000	972	(28)
001.522.1.452.700	Fuel	6,000	5,154	(846)
001.522.1.452.800	Diesel	3,500	3,468	(32)
001.522.1.452.940	Uniforms & Shoes	4,000	3,001	(999)
001.522.1.452.941	Bunker Gear - Replacements	3,000	-	(3,000)
001.522.1.454.000	Subscriptions & Memberships	400	230	(170)
001.522.1.464.100	Capital - Equipment	6,500	6,424	(76)
	Total Fire Dept	682,320	643,079	(39,241)

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	COMMUNITY DEVELOPMENT			
001.524.1.412.000	Salaries & Wages	117,865	120,668	2,803
001.524.1.414.000	Overtime Pay	200	188	(12)
001.524.1.421.000	FICA Expense	8,995	9,245	250
001.524.1.422.000	Retirement	12,730	12,534	(196)
001.524.1.423.000	Life & Health Insurance	10,985	10,972	(13)
001.524.1.424.000	Workers Comp Insurance	2,765	2,762	(3)
001.524.1.431.000	Professional Services	5,000	4,583	(417)
001.524.1.431.100	CFRPC Contract	18,000	18,000	-
001.524.1.431.200	Way Finding Sign Program	-	80,918	80,918
001.524.1.431.500	Employee Exams	100	-	(100)
001.524.1.434.660	Contractual Service - Magistrate	4,000	3,035	(965)
001.524.1.440.300	Training & Travel	2,000	2,458	458
001.524.1.441.000	Communications	2,400	3,115	715
001.524.1.441.100	Cell Phone	1,000	546	(454)
001.524.1.443.200	Electric	12,000	11,750	(250)
001.524.1.445.000	Property & Liability	1,110	1,030	(80)
001.524.1.446.000	R & M Services	500	1,235	735
001.524.1.446.100	R & M - Auto	500	215	(285)
001.524.1.446.120	R & M - Copier	6,500	5,162	(1,338)
001.524.1.446.220	R & M - Lawn Mowing	-	455	455
001.524.1.446.348	R & M - Software	1,400	900	(500)
001.524.1.451.000	Office Supplies	500	292	(208)
001.524.1.452.000	Operating Supplies	1,500	1,246	(254)
001.524.1.452.700	Fuel	1,000	816	(184)
001.524.1.454.000	Subscriptions & Memberships	200	322	122
	Total Community Development	211,250	292,447	81,197

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
PUBLIC WORKS ADMIN				
001.540.1.412.000	Salaries & Wages	35,465	35,775	310
001.540.1.421.000	FICA Expense	2,715	2,685	(30)
001.540.1.422.000	Retirement	5,780	5,691	(89)
001.540.1.423.000	Life & Health Insurance	5,495	5,492	(3)
001.540.1.424.000	Workers Comp Insurance	4,565	4,560	(5)
001.540.1.431.500	Employee Exams	300	42	(258)
001.540.1.440.300	Training & Travel	1,000	170	(830)
001.540.1.441.000	Communications	1,500	3,014	1,514
001.540.1.441.100	Cell Phone	1,000	1,092	92
001.540.1.443.200	Electric	1,500	1,442	(58)
001.540.1.445.000	Property & Liability	1,030	956	(74)
001.540.1.446.000	R & M Services	500	-	(500)
001.540.1.446.120	R & M - Copier	1,000	786	(214)
001.540.1.451.000	Office Supplies	500	487	(13)
001.540.1.452.000	Operating Supplies	500	560	60
001.540.1.452.940	Uniforms & Shoes	4,000	5,276	1,276
001.540.1.454.000	Subscriptions & Memberships	200	110	(90)
001.540.1.458.903	Cost Allocation - Stormwater	(11,130)	(11,130)	-
	Total PW Admin	55,920	57,008	1,088
BUILDING MAINT				
001.519.1.412.000	Salaries & Wages	28,680	31,586	2,906
001.519.1.414.000	Overtime Pay	50	4	(46)
001.519.1.421.000	FICA Expense	2,195	2,417	222
001.519.1.422.000	Retirement	4,615	4,544	(71)
001.519.1.423.000	Life & Health Insurance	5,495	5,455	(40)
001.519.1.424.000	Workers Comp Insurance	2,120	2,118	(2)
001.519.1.431.300	Engineering	5,000	754	(4,246)
001.519.1.441.000	Communications	1,400	1,680	280
001.519.1.443.200	Electric	500	653	153
001.519.1.445.000	Property & Liability	3,260	3,027	(233)
001.519.1.446.000	R & M Services	10,000	19,451	9,451
001.519.1.446.100	R & M Projects	30,000	25,043	(4,957)
001.519.1.446.300	Land Swap with IFAS	-	98,469	98,469
001.519.1.452.000	Operating Supplies	11,000	20,026	9,026
001.519.1.452.940	Uniforms & Shoes	100	-	(100)
001.519.1.464.100	Capital - Bldg Improvements	-	40,901	40,901
	Total Bldg Maint	104,415	256,128	151,713

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	SANITATION			
001.534.1.412.000	Salaries & Wages	73,790	71,417	(2,373)
001.534.1.414.000	Overtime Pay	1,000	1,717	717
001.534.1.421.000	FICA Expense	5,645	5,570	(75)
001.534.1.422.000	Retirement	11,825	11,643	(182)
001.534.1.423.000	Life & Health Insurance	16,480	15,961	(519)
001.534.1.424.000	Workers Comp Insurance	7,180	7,172	(8)
001.534.1.431.500	Employee Exams	750	211	(539)
001.534.1.434.100	Contractual Services	-	289	289
001.534.1.434.200	Recycling - City Portion	49,000	49,221	221
001.534.1.445.000	Property & Liability	6,355	5,937	(418)
001.534.1.446.000	R & M Services	1,000	101	(899)
001.534.1.446.100	R & M - Auto	25,000	21,005	(3,995)
001.534.1.449.110	Disposal Fees - Polk County	60,000	76,188	16,188
001.534.1.449.150	Disposal Fees - Brush	23,000	24,340	1,340
001.534.1.452.000	Operating Supplies	500	665	165
001.534.1.452.800	Diesel	25,000	29,759	4,759
001.534.1.464.100	Capital - Equipment	-	20,566	20,566
	Total Sanitation	306,525	341,762	35,237

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	ROADS AND STEETS			
001.541.1.412.000	Salaries & Wages	119,335	106,570	(12,765)
001.541.1.414.000	Overtime Pay	5,000	4,694	(306)
001.541.1.421.000	FICA Expense	9,420	8,391	(1,029)
001.541.1.422.000	Retirement	18,880	18,590	(290)
001.541.1.423.000	Life & Health Insurance	27,470	26,984	(486)
001.541.1.424.000	Workers Comp Insurance	7,940	7,931	(9)
001.541.1.431.300	Engineering	1,000	-	(1,000)
001.541.1.431.500	Employee Exams	400	231	(169)
001.541.1.434.000	Contractual Services	-	5,603	5,603
001.541.1.443.200	Electric	56,000	57,112	1,112
001.541.1.444.100	Rental Equipment	1,000	-	(1,000)
001.541.1.445.000	Property & Liability	1,670	1,554	(116)
001.541.1.446.000	R & M Services	10,000	11,038	1,038
001.541.1.446.020	R & M - Traffic Signs	3,000	4,436	1,436
001.541.1.446.080	R & M - Traffic Signals	7,000	5,203	(1,797)
001.541.1.446.100	R & M - Auto	11,000	11,891	891
001.541.1.446.200	R & M - Street Sweeper Contract	10,000	3,715	(6,285)
001.541.1.446.280	R & M - Street Lights	3,000	1,859	(1,141)
001.541.1.446.290	R & M - Tree Maint	1,000	7,405	6,405
001.541.1.446.500	R & M - Cemeteries	4,000	3,161	(839)
001.541.1.446.600	R & M - Right of Way	40,000	34,812	(5,188)
001.541.1.452.000	Operating Supplies	5,000	8,803	3,803
001.541.1.452.700	Fuel	17,000	17,885	885
001.541.1.452.800	Diesel Charges	3,000	1,345	(1,655)
001.541.1.452.940	Uniforms & Shoes	-	163	163
001.541.1.453.000	Road & Sidewalk Repair	12,000	21,528	9,528
001.541.1.453.100	Road & Street Paving	150,000	151,812	1,812
001.541.1.463.000	Capital - Bldg Improvement	-	59,862	59,862
001.541.1.464.000	Capital - Machinery & Equipment	53,000	13,343	(39,657)
	Total Streets	577,115	595,921	18,806

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
CENTRAL GARAGE & MOTOR POOL				
001.589.1.412.000	Salaries & Wages	34,045	32,296	(1,749)
001.589.1.414.000	Overtime Pay	300	293	(7)
001.589.1.421.000	FICA Expense	2,595	2,480	(115)
001.589.1.422.000	Retirement	5,475	5,391	(84)
001.589.1.423.000	Life & Health Insurance	5,495	5,040	(455)
001.589.1.424.000	Workers Comp Insurance	775	774	(1)
001.589.1.431.000	Employee Exams	100	127	27
001.589.1.441.000	Communications	500	240	(260)
001.589.1.443.200	Electric	3,000	3,535	535
001.589.1.445.000	Property & Liability	11,515	10,699	(816)
001.589.1.446.000	R & M Services	500	55	(445)
001.589.1.446.100	R & M - Auto	500	294	(206)
001.589.1.452.000	Operating Supplies	2,000	7,949	5,949
001.589.1.452.300	IT - Software & Hardware	100	-	(100)
001.589.1.452.700	Fuel	100	78	(22)
001.589.1.452.800	Supplies - Diesel	31,200	31,050	(150)
001.589.1.452.900	Supplies - Gas & Oil	79,800	62,580	(17,220)
001.589.1.454.000	Subscriptions & Memberships	1,500	1,500	-
001.589.1.458.900	Reimbursement - Labor	(15,000)	(10,762)	4,238
001.589.1.458.901	Reimbursement - Fuel	(79,700)	(73,321)	6,379
001.589.1.458.902	Reimbursement - Diesel	(31,200)	(36,571)	(5,371)
	Total CGMP	53,600	43,727	(9,873)
PARKS				
001.572.1.412.000	Salaries & Wages	134,400	128,587	(5,813)
001.572.1.414.000	Overtime Pay	1,000	1,693	693
001.572.1.421.000	FICA Expense	10,280	9,932	(348)
001.572.1.422.000	Retirement	20,630	20,313	(317)
001.572.1.423.000	Life & Health Insurance	27,470	21,900	(5,570)
001.572.1.424.000	Workers Comp Insurance	3,235	3,231	(4)
001.572.1.425.000	Unemployment Compensation	-	938	938
001.572.1.431.500	Employee Exams	300	572	272
001.572.1.440.300	Training & Travel	300	1,076	776
001.572.1.441.000	Communications	1,500	3,800	2,300
001.572.1.441.100	Cell Phone	600	590	(10)
001.572.1.443.200	Electric	7,000	8,577	1,577
001.572.1.444.100	Rental Equipment	500	132	(368)
001.572.1.445.000	Property & Liability	2,780	2,585	(195)
001.572.1.446.000	R & M Services	6,000	8,436	2,436
001.572.1.446.100	R & M - Auto	2,500	3,581	1,081
001.572.1.446.120	R & M - Copier	2,000	4,009	2,009
001.572.1.452.200	Operating Supplies	10,000	11,645	1,645
001.572.1.452.700	Fuel	7,500	9,064	1,564
001.572.1.452.800	Diesel	500	456	(44)
001.572.1.452.940	Uniforms & Shoes	1,000	1,672	672
001.572.1.464.300	Veteran's Memorial	-	18,873	18,873
	Total Parks	239,495	261,662	22,167

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	MACKAY ESTATES			
001.572.2.441.000	Communications	600	456	(144)
001.572.2.443.200	Electric	6,000	6,745	745
001.572.2.445.000	Property & Liability	6,195	5,758	(437)
001.572.2.446.000	R & M Services	4,000	5,976	1,976
001.572.2.449.000	Contractual Maint Services	1,500	3,700	2,200
001.572.2.452.000	Operating Supplies	3,500	6,318	2,818
	Total Mackay Estates	21,795	28,953	7,158
	LIBRARY			
001.571.1.413.000	Salaries & Wages	76,500	73,655	(2,845)
001.571.1.421.000	FICA Expense	5,835	5,635	(200)
001.571.1.422.000	Retirement	5,100	5,022	(78)
001.571.1.423.000	Life & Health Insurance	5,495	5,492	(3)
001.571.1.424.000	Workers Comp Insurance	450	449	(1)
001.571.1.431.500	Employee Exams	100	204	104
001.571.1.440.300	Training & Travel	500	10	(490)
001.571.1.441.000	Communications	5,480	3,397	(2,083)
001.571.1.443.200	Electric	6,000	7,500	1,500
001.571.1.445.000	Property & Liability	1,350	1,253	(97)
001.571.1.446.000	R & M Services	500	-	(500)
001.571.1.446.120	R & M - Copier	3,000	2,039	(961)
001.571.1.446.438	R & M - Software	1,500	917	(583)
001.571.1.446.660	R & M - Books	12,000	12,063	63
001.571.1.451.000	Office Supplies	1,000	1,067	67
001.571.1.452.000	Operating Supplies	3,000	1,754	(1,246)
001.571.1.452.160	Youth Programs	2,000	2,265	265
001.571.1.454.000	Subscriptions & Memberships	1,000	1,883	883
001.571.1.464.100	Capital - Computers	5,000	4,640	(360)
	Total Library	135,810	129,245	(6,565)
	RECREATION			
001.572.3.440.200	Employee Quarterly Meetings	1,500	2,631	1,131
001.572.3.446.000	R & M Services	2,500	-	(2,500)
001.572.3.448.000	Promotional Activities	15,000	14,651	(349)
001.572.3.451.000	Office Supplies	500	201	(299)
001.572.3.452.000	Operating Supplies	3,500	-	(3,500)
001.572.3.452.100	Summer Recreation Expenses	7,000	10,043	3,043
	Total Recreation	30,000	27,526	(2,474)
	TOTAL GEN FUND EXPENDITURE	4,129,720	4,451,708	321,988
	TOTAL GEN FUND REVENUE	4,129,720	4,616,558	486,838
				164,850

STORMWATER REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
401.000.0.343.900	Stormwater	55,000	56,910	1,910
	Stormwater Reserve	-	20,353	20,353
	Total Revenue	55,000	77,263	22,263
STORMWATER EXPENDITURES				
401.538.1.431.300	Engineering - Master	10,000	51,748	41,748
401.538.1.432.000	Accounting & Auditing	700	-	(700)
401.538.1.434.000	Contractual Services	1,000	750	(250)
401.538.1.440.300	Training & Travel	500	399	(101)
401.538.1.443.200	Electric	160	-	(160)
401.538.1.446.000	R & M Services	4,000	1,200	(2,800)
401.538.1.446.100	R & M - Auto	1,000	-	(1,000)
401.538.1.446.200	Street Sweeping Cont	10,000	11,533	1,533
401.538.1.452.000	Operating Supplies	500	503	3
401.538.1.452.700	Fuel	1,200	-	(1,200)
401.538.1.452.940	Subscriptions & Memberships	700	-	(700)
401.538.1.458.903	Cost Allocation	11,130	11,130	-
401.538.1.999.000	Contingencies	14,110	-	(14,110)
	Total Stormwater	55,000	77,263	22,263

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
	ENTERPRISE FUND REVENUE			
401.000.0.343.302	Water Revenue	600,000	622,068	22,068
401.000.0.343.303	Water Adjustments	-	(2,530)	(2,530)
401.000.0.343.308	Temp Water Service	2,000	3,100	1,100
401.000.0.343.305	Irrigation	125,000	149,210	24,210
401.000.0.343.500	Sewer Revenue	1,200,000	1,263,105	63,105
401.000.0.343.503	Sewer Adjustment	-	(575)	(575)
401.000.0.343.550	Tap Fees	1,500	13,950	12,450
401.000.0.343.304	Turn On Fee	21,000	26,795	5,795
401.000.0.365.000	Scrap Metal	10,000	725	(9,275)
401.000.0.365.100	Hay Proceeds	1,000	-	(1,000)
401.000.0.369.000	Non Payment Fees	35,000	37,560	2,560
401.000.0.343.314	Water Meter Fee	12,000	100,500	88,500
401.000.0.343.310	NSF Check Fee	1,500	840	(660)
401.000.0.343.306	Late Fees	51,000	51,240	240
401.000.0.343.312	Turn Off Fee	16,000	18,610	2,610
401.000.0.343.317	Service Work Orders	500	645	145
401.000.0.343.311	Bad Debt Collections	2,000	2,625	625
401.000.0.361.000	Interest - Bank	8,000	20,098	12,098
401.000.0.361.100	Interest - Investment	-	610	610
401.000.0.384.100	Wastewater Reserve	30,000		(30,000)
	Water Impact Fees	-	98,470	98,470
	Wastewater Impact Fees	-	91,913	91,913
401.000.0.349.110	Cash Over/Short	-	205	205
	Total Revenue	2,116,500	2,499,164	382,664

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
WATER OPERATIONS				
401.533.2.412.000	Salaries & Wages	10,225	13,101	2,876
401.533.2.421.000	FICA Expense	775	922	147
401.533.2.424.000	Workers Comp Insurance	1,455	1,453	(2)
401.533.2.431.300	Engineering	10,000	5,753	(4,247)
401.533.2.434.000	Contractual Services	5,000	9,911	4,911
401.533.2.434.100	Engineering- Water M	14,000	7,000	(7,000)
401.533.2.440.100	Land Leases	1,500	3,178	1,678
401.533.2.440.300	Training & Travel	500	1,115	615
401.533.2.443.200	Electric	38,000	41,988	3,988
401.533.2.445.000	Property & Liability	7,940	7,378	(562)
401.533.2.446.000	R & M Services	30,000	36,411	6,411
401.533.2.446.100	R & M - Auto	500	25	(475)
401.533.2.446.200	R & M - Water Tower	500	-	(500)
401.533.2.452.000	Operating Supplies	1,500	384	(1,116)
401.533.2.452.600	Chemicals	42,000	48,937	6,937
401.533.2.452.700	Fuel	3,000	-	(3,000)
401.533.2.454.000	Subscriptions & Member	600	560	(40)
401.533.2.463.800	Water Improvements -New	-	6,557	6,557
	Total Water Operations	167,495	184,673	17,178
WASTE WATER OPERATIONS				
401.535.1.412.000	Salaries & Wages	88,735	88,349	(386)
401.535.1.414.000	Overtime Pay	4,000	2,503	(1,497)
401.535.1.421.000	FICA Expense	7,095	6,851	(244)
401.535.1.422.000	Retirement	14,220	14,001	(219)
401.535.1.423.000	Life & Health Insurance	16,480	16,466	(14)
401.535.1.424.000	Workers Comp Insurance	1,860	1,858	(2)
401.535.1.431.300	Engineering	15,000	30,621	15,621
401.535.1.431.500	Employee Exams	300	42	(258)
401.535.1.434.100	Contractual Services	500	-	(500)
401.535.1.434.500	Sampling of Wells	12,000	15,513	3,513
401.535.1.434.510	Sludge Hauling	3,000	20,757	17,757
401.535.1.440.300	Training & Travel	500	1,051	551
401.535.1.441.000	Communications	8,000	6,540	(1,460)
401.535.1.441.100	Cell Phone	600	457	(143)
401.535.1.443.200	Electric	80,000	80,112	112
401.535.1.445.000	Property & Liability	27,960	25,979	(1,981)
401.535.1.446.000	R & M Services	35,000	42,261	7,261
401.535.1.446.100	R & M - Auto	2,000	380	(1,620)
401.535.1.452.000	Operating Supplies	2,000	2,212	212
401.535.1.452.600	Chemicals	90,000	105,472	15,472
401.535.1.452.700	Fuel	500	579	79
401.535.1.452.800	Diesel Fuel	200	-	(200)
401.535.1.452.940	Uniforms & Shoes	750	60	(690)
	Total Wastewater	410,700	462,064	51,364

SUMMIT GROVE

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ACTUAL	VARIANCE
401.535.2.443.200	Electric	7,000	6,884	(116)
401.535.2.445.000	Property & Liability	3,655	3,395	(260)
401.535.2.446.000	R & M - Services	5,000	17,834	12,834
401.535.2.452.000	Operating Supplies	500	-	(500)
401.535.2.464.100	Spray field Expansion	-	35,880	35,880
	Total Summit Grove	16,155	63,993	47,838
	SERVICE			-
401.536.1.412.000	Salaries & Wages	245,695	237,627	(8,068)
401.536.1.414.000	Overtime Pay	6,000	4,238	(1,762)
401.536.1.421.000	FICA Expense	19,000	18,414	(586)
401.536.1.422.000	Retirement	38,615	38,021	(594)
401.536.1.423.000	Life & Health Insurance	43,950	42,206	(1,744)
401.536.1.424.000	Workers Comp Insurance	3,585	3,581	(4)
401.536.1.425.000	Unemployment Comp	-	1,917	1,917
401.536.1.431.300	Engineering	5,000	400	(4,600)
401.536.1.431.500	Employee Exams	500	161	(339)
401.536.1.440.300	Training & Travel	1,000	460	(540)
401.536.1.441.000	Communications	21,000	23,320	2,320
401.536.1.441.100	Cell Phone	1,800	1,683	(117)
401.536.1.443.200	Electric	2,500	1,830	(670)
401.536.1.444.100	Rental Equipment	500	-	(500)
401.536.1.446.100	R & M - Auto	10,000	11,428	1,428
401.536.1.446.120	R & M - Copier	1,400	1,030	(370)
401.536.1.446.348	R & M - Software	3,500	2,550	(950)
401.536.1.446.350	R & M - Water Lines	20,000	24,340	4,340
401.536.1.446.360	R & M - Fire Hydrant	1,000	918	(82)
401.536.1.446.370	R & M - Lift Station	70,000	39,792	(30,208)
401.536.1.446.380	R & M - Sewer Lines	10,000	15,181	5,181
401.536.1.452.000	Operating Supplies	5,000	4,874	(126)
401.536.1.452.700	Fuel	20,000	18,819	(1,181)
401.536.1.452.800	Diesel	1,500	936	(564)
401.536.1.452.900	Meter & Fittings - N	18,000	96,270	78,270
401.536.1.452.940	Uniforms & Shoes	3,000	4,785	1,785
401.536.1.464.100	Outpost Water & Sewer	-	183,826	183,826
401.536.1.464.200	Capital - Machinery	85,000	86,118	1,118
401.536.1.536.910	Interfund Transfer	330,515	330,515	-
	Total Service	968,060	1,195,240	227,180
	DEBT SERVICE			-
401.000.0.517.716	Loan F-EF Refinanced	238,445	238,445	-
401.000.0.517.719	Wastewater Loan 7190	315,645	315,645	-
	Total Debt Service	554,090	554,090	-
	TOTAL EXPENDITURES	2,116,500	2,460,060	343,560
	TOTAL REVENUE	2,116,500	2,499,164	382,664
				39,104

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

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**3.) AGREEMENT: THE LAKES DEVELOPMENT**

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**ISSUE:** WM SUB LA, LLC is requesting approval of a development agreement amendment to their existing agreement previously approved in 2010. This amendment will clarify and confirm cluster subdivision requirements and dedication of open space.

**ATTACHMENTS:**

- Proposed Amendment to Development Agreement
- The Lakes Development location and overall map (for reference only)
- Planning Board Meeting Minutes Excerpt 8/19/15

**ANALYSIS:** Under Florida Statute, Sections 163.3220 through 163.3243 the City has the authority to enter into development agreements with developers. The development agreement is regarded as supplemental and additional to the powers conferred upon the City by other laws (i.e. zoning, concurrency, development approvals, etc.). The Lakes of Lake Alfred was first approved in concept in 2004. The total development encompassed 8 individual tracts totaling approximately 589 homes. Tracts 1-3 have been successfully platted and almost completely developed. Prior to foreclosure proceedings, Tract 4a was platted and infrastructure was partially complete in January 2007. The Planning Board and City Commission acknowledged that a new owner wished to proceed with the future Tracts 4, 5, 6 and 7 as a separate development project. Therefore, both Planning Board and City Commission approved a Development Agreement for this half of The Lakes, now referred to as The Lakes II. Due to market conditions, the new owner, WM SUB LA, LLC, is requesting to plat an additional 13 lots, referred to as Tract 4A. During this review process, it was noted that some items were not adequately addressed in The Lakes II Development Agreement. The amendment proposes the following:

- Tracts 4 and 4A will develop within the parameters of the R-1A for cluster zoning maximum density of 4.2 units per acre, and future Tracts 5 and 6 will develop within the parameters of R-1AA for cluster zoning with a maximum density of 3.6 units per acre, all in accordance with the City's Comprehensive Plan and the Unified Land Development Code.
- Owner will dedicate open space pursuant to cluster subdivision regulations. The open space tract is approximately 11 acres on the east side of the canal between Lakes Haines and Rochelle. The property is mostly wetlands and will be dedicated to the City prior to any issuance of Certificates of Occupancy in Tracts 5 or 6.
- Owner will grant access to the City via easement to the lift station on Tract 7. Transfer ownership of lift station to City to occur prior to any issuance of Certificates of Occupancy in Tracts 5 or 6.
- Owner will complete construction according to approved plans for Tract 4 and Tract 4A. The owner has secured its obligations for the improvements by posting a Subdivision Bond for \$152,772.00 which will adequately cover costs of remaining improvements.

**STAFF RECOMMENDATION:** Approval of the amendment to the Development Agreement.

Record and Return to:  
City of Lake Alfred  
155 E Pomelo Street  
Lake Alfred, FL 33850  
(863) 291-5270

## **FIRST AMENDMENT TO DEVELOPMENT AGREEMENT**

**THIS FIRST AMENDMENT TO THE LAKES II DEVELOPMENT AGREEMENT** ( hereafter First Amendment ) , made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between WM SUB LA, LLC. a Florida limited liability company (The “Owner”), whose address is c/o Walton International Group (USA), Inc., 4800 North Scottsdale Road, Suite 400, Scottsdale, Arizona 85251 and the CITY OF LAKE ALFRED, a municipal corporation organized and existing under the laws of the State of Florida (the “City”), whose address is 155 E Pomelo Street, Lake Alfred, FL 33850;

### WITNESSETH:

WHEREAS, the City and Central Suburban, Inc. previously entered into a Development Agreement for The Lakes residential development (the “Lakes I Agreement”) on May 3, 2004, as recorded in Official Records Book 5761, Pages 1170 to 1182, public records of Polk County, Florida which addressed development of the Lakes residential development to be constructed in two (2) phases ( Phase one consisting of Tracts 1, 2, 3, 4 5, 6, 7, 8 and Phase two consisting of lands which are now owned by the City and referred to as MacKay Gardens and Preserve); and

WHEREAS, paragraph 3.9 of the Lakes I Agreement states the owner shall convey to the master homeowners association or the City a parcel of land, not to exceed (11) acres, more particularly described and depicted in the attached composite Exhibit “C” to the Lakes I Agreement, to be used for open space / conservation, in conjunction with and in satisfaction of the requirements of the City’s Land Development Regulations for Cluster Development; and

WHEREAS, as a result of a foreclosure action filed in the Circuit Court in and for Polk County, Florida under case number E 53-2008CA-001254-0000-LK by Builders Mortgage Company LLC against Central Suburban, Inc., Meridian Land Holdings, LLC, acquired ownership of the lands subject to the terms of the Lakes I Agreement; and

WHEREAS, on February 1, 2010, the City and Meridian Land Holdings, LLC entered into a Development Agreement for The Lakes II residential development which revised the Lakes I Agreement and allowed for among other things a revised Development Plan for the Lakes residential development (the “Lakes II Agreement”) which Lakes II Agreement was recorded on February 1, 2010, in Official Records Book 8075, Pages 748 to 760, public records of Polk County, Florida; and

The Lakes II Development Agreement  
Amendment No. 1

WHEREAS, the Owner purchased the lands comprising the Lakes residential development which was the subject of the Lakes II Agreement, more particularly described in Exhibit "A" attached hereto and incorporated herein by reference from Meridian Land Holdings, LLC by virtue of that Special Warranty Deed dated August 19, 2014 and recorded on August 19, 2014 in Official Records Book 9319, Pages 114-122, public records of Polk County, Florida; and

WHEREAS, Owner desires to continue the development of the Lakes residential development (Tracts 4, 5, 6, and 7) by developing the (71) lots within the Lakes residential development and which were heretofore platted as Tract 4, The Lakes, as recorded in Plat Book 146, Pages 2 and 3, public records of Polk County, Florida and further develop the subject lands pursuant to a revised Development Plan which is attached hereto as Exhibit "B" and incorporated herein by reference; and

WHEREAS, the Owner wishes to revise the Development Plan from that Development Plan that was part of the original Development Agreement and the Lakes II Development Agreement, in accordance with that revised Development Plan which is attached hereto as Exhibit "B" and incorporated herein by reference, in order to proceed with platting and development of an additional (13) lots within said lands in the immediate future and future development as outlined in the revised Development Plan attached hereto as Exhibit "B" as well as further address the dedication of approximately 11 acres of adjacent undeveloped land for open space/ conservation along with access to such 11 acres from Tract 7 of the Lakes residential development; and

WHEREAS, the Lakes II Agreement contemplates and authorizes amendments thereto and in particular paragraph 15 specifically allows an amendment by mutual consent of the Owner and the City; and

WHEREAS, the Owner and City desire to amend the Lakes II Agreement to more particularly address the conveyance and/or dedication of the approximate eleven (11) acre tract for open space / conservation to satisfy the requirements of the City's Land Development Regulations for Cluster Development and to provide and allow access from Tract 7 of the Lakes residential development to the said approximate eleven (11) acre tract as more specifically depicted and described on Exhibit "D" attached hereto and incorporated by reference herein and further develop the remaining lands comprising the Lakes residential development in accordance with the revised Development Plan attached hereto as Exhibit "B" and incorporated herein by reference; and

WHEREAS, revising the Lakes II Agreement and entering into this First Amendment between the Owner and the City to reflect these changes and amendments is in the best interest of the citizens and residents of the City.

NOW THEREFORE, the Owner and City in consideration of the recitals set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, mutually agree to enter into this First Amendment to amend the Lakes II Development Agreement as follows:

A. Revised Paragraph 3.4 The Property as depicted in the revised Development Plan attached as Exhibit “B”, is presently designated Low Density Residential on the Future Land Use Map element of the City’s Comprehensive Plan and each Tract ( Tract 4 R1-A-C, Tract 4A R-1A-C, Tract 4B R-1A-C, Tract 5 R-1AA-C, Tract 6 R-1AA-C, and Tract 7 Public Buildings and Grounds has the current zoning district as set forth herein and which appears on the City’s official zoning map. The Property as depicted on the revised Development Plan attached hereto as Exhibit “B” is part of a Cluster Development as that is defined within the City’s Land Development Regulations and, has met the obligations and satisfied requirements of open space/conservation set forth in the City’s Land Development Regulations as more particularly provided in Table of Development Standards 2.04.01(B) in the City’s Land Development Regulations, as hereinafter set forth, together with the development uses, densities, intensities and building heights as follows:

B. New Paragraph 3.8 Owner shall convey or cause to be conveyed and/or dedicated to the City as more particularly referenced in Paragraph 3.6 hereof, a parcel of land, not to exceed (11) acres, from that certain area particularly described and depicted in the attached composite Exhibit “D”, to be used for open space/conservation, in conjunction with and in satisfaction of the requirements of the City’s Land Development Regulations for Cluster Development. In addition, Owner shall convey and/or dedicate said parcel of land along with sufficient access from Tract 7 of the Lakes residential development in order to access the said parcel of land before any vertical construction of any residential units shall receive Certificates of Occupancy or its functional equivalent from the City within future Tracts 5 and 6 of the Lakes residential development.

C. Revised Exhibit “A” [The Lakes II Legal Description and Boundary Survey], Exhibit “B” [The Lakes II Revised Development Plan], Exhibit “C” [Remaining Infrastructure Certificate] and new Exhibit “D” [11-acre Open Space Legal Description and Sketch], and new Exhibit “E” [Tract 7 Lift Station Legal Description and Sketch] are hereby amended and attached hereto and incorporated herein by reference to the Lakes II Development Agreement.

D. All other provisions of the Lakes II Development Agreement not amended herein shall remain in full force and effect.

E. Recordation and Compliance with the Act. Pursuant to Florida Local Government Development Agreement Act, within 14 days after the City approves and executes this Amendment, the City shall record the Amendment in the public records of Polk County. The Developer shall be responsible for the costs of recording this

The Lakes II Development Agreement  
Amendment No. 1

Amendment. Within 14 days after this Amendment is recorded, the City shall submit this Amendment to the Florida Department of Economic Opportunity.

F. Effective Date. This Development Agreement shall become effective after it has been recorded in the public records of Polk County and thirty (30) calendar days have elapsed since being received by the Florida Department of Economic Opportunity.

IN WITNESS WHEREOF, the parties hereto, through their duly authorized representatives, have executed this Development Agreement on the day(s) and year set forth on the following page.

[ Signatures on Following Pages]



**IN WITNESS WHEREOF**, City has caused these presents to be duly executed this \_\_\_\_  
day of \_\_\_\_\_ 2015.

**CITY COMMISSION of the  
CITY OF LAKE ALFRED, FLORIDA,**  
a municipal corporation organized and existing  
under the laws of the State of Florida

\_\_\_\_\_  
Charles O. Lake  
Mayor

ATTEST:

\_\_\_\_\_  
Amee Bailey-Speck  
City Clerk

Approved as to Form and Legal Sufficiency:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

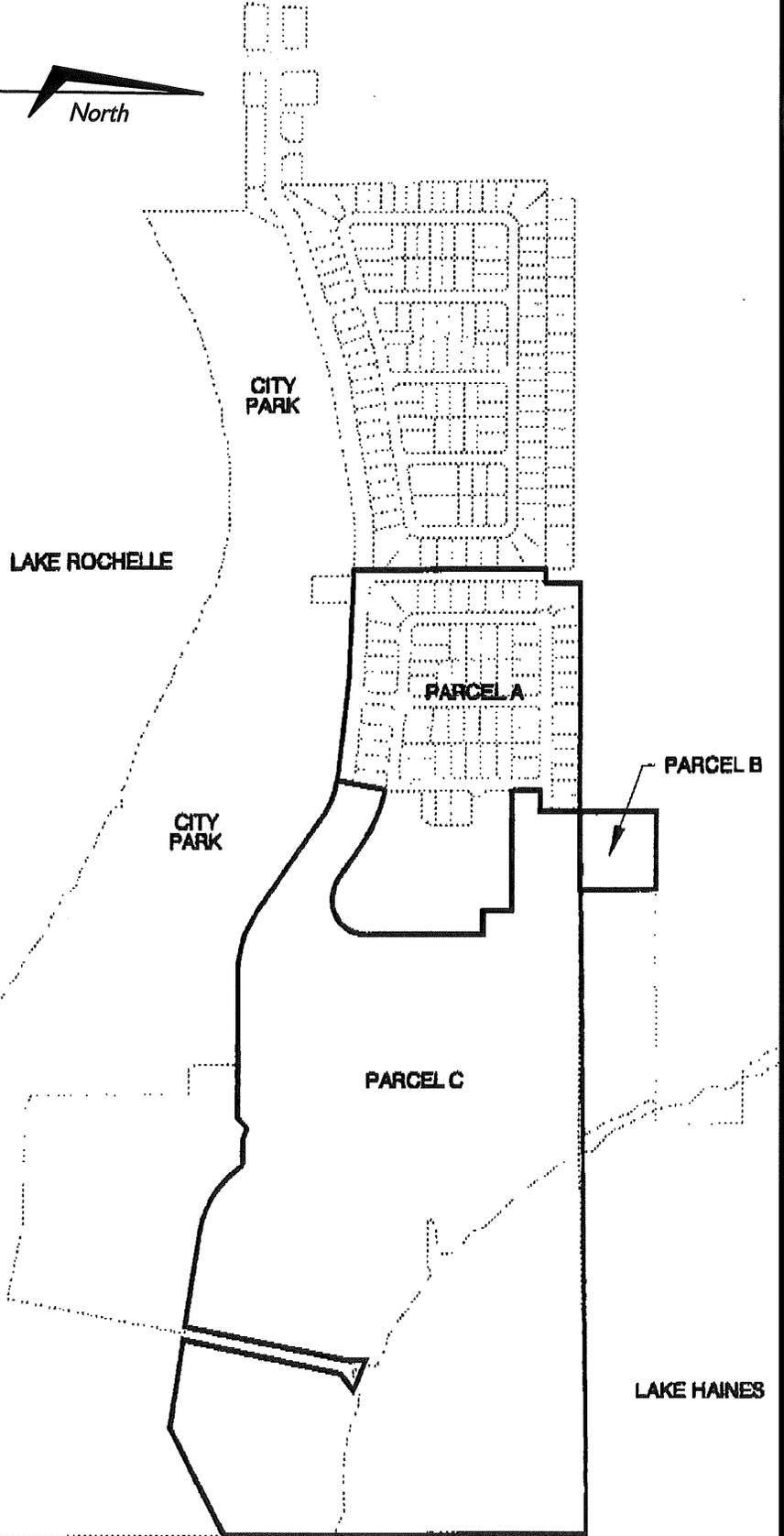
Parcel A  
Tract 4, The Lakes  
PB 146, Page 1

Parcel B  
Parcel ID: 26273300000044030  
Owner 1: WM SUB LA, LLC  
Legal Desc: E 2PTS AC OF S1/4 OF SW1/4 OF SW1/4

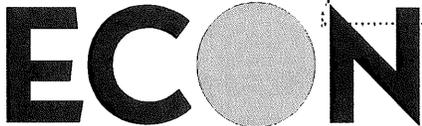
Parcel C  
Parcel ID: 26280400000010000  
Owner 1: WM SUB LA, LLC

LEGAL DESCRIPTION: (PROVIDED BY POLK COUNTY PROPERTY APPRAISER)

N1/2 FRACT. LESS THAT PART LYING S OF A LINE DESC AS: COM N 1/4 COR SEC N 89 DEG 34 MIN 30 SEC E 2731.11 FT TO NE COR SEC LYING IN LAKE HAINES S 00 DEG 08 MIN 34 SEC E ALONG E LINE SEC 1549.62 FT TO POB S 62 DEG 11 MIN 18 SEC W 510.88 FT N 81 DEG 12 MIN 40 SEC W 411.35 FT TO C/L MANMADE CANAL S 11 DEG 14 MIN 47 SEC W ALONG SD C/L 777.34 FT N 78 DEG 45 MIN 13 SEC W 320.06 FT N 88 DEG 59 MIN 14 SEC W 502.98 FT N 57 DEG 36 MIN 00 SEC W 53.14 FT N 00 DEG W 683.26 FT S 90 DEG W 120 FT N 00 DEG W 6.34 FT NWLY ALONG CURVE 30.44 FT N 00 DEG W 175.38 FT N 80 DEG W 374.96 FT NWLY ALONG CURVE 288.08 FT N 55 DEG 36 MIN 46 SEC W 496.18 FT NWLY ALONG CURVE 195.71 FT N 83 DEG 38 MIN 46 SEC W 387.19 FT NWLY ALONG CURVE 27.58 FT N 87 DEG 35 MIN 49 SEC W 302.16 FT S 00 DEG 46 MIN 42 SEC E 172.32 FT S 89 DEG 13 MIN 18 SEC W 112.87 FT N 00 DEG 40 MIN 45 SEC W 178.57 FT N 87 DEG 35 MIN 49 SEC W 161.55 FT SWLY ALONG CURVE 87.65 FT S 79 DEG 50 MIN 54 SEC W 608.96 FT SWLY ALONG CURVE 60.43 FT S 72 DEG 04 MIN 03 SEC W TO W LINE OF SEC & END OF LINE & LESS TRACT 1 THE LAKES PB 130 PGS 1 & 2 & LESS TRACT 2 THE LAKES PB 131 PGS 14 & 15 & LESS COM NW COR SEC RUN ALONG N LINE SEC N 89 DEG 54 MIN 58 SEC E 487.89 FT S 00 DEG 05 MIN 02 SEC E 150.04 FT N 89 DEG 54 MIN 22 SEC E 849.44 FT S 02 DEG 53 MIN 55 SEC W 48.62 FT S 00 DEG W 780.01 FT TO POB S 87 DEG 35 MIN 49 SEC E 85.22 FT S 00 DEG 46 MIN 42 SEC E 172.32 FT S 89 DEG 13 MIN 18 SEC W 112.67 FT N 00 DEG 40 MIN 45 SEC W 178.57 FT S 87 DEG 35 MIN 49 SEC E 27.31 FT TO POB & LESS TRACT 3 THE LAKES PB 132 PGS 28 & 29 & LESS COM NE COR SEC S00-08-36E 1722.98 FT S89-51-26W 858.84 FT TO POB S11-14-47W 777.34 FT N78-45-13W 320.06 FT N88-59-14W 502.98 FT N57-36-00W 53.14 FT NOOE 683.26 FT S80W 120 FT NOOW 6.34 FT NWLY ALONG CURVE 30.44 FT NOOW 175.38 FT N90E 225.16 FT N48-21-59E 60.21 FT S68-44-58E 48.28 FT N90E 91.84 FT SELY ALONG CURVE 35.61 FT SELY ALONG REVERSE CURVE 368.38 FT S81-12-40E 393.73 FT TO POB & LESS TRACT 4 THE LAKES AS REC IN PB 146 PGS 1-2 & LESS THAT PART LYING WITHIN FOLLOWING:  
COMM NW COR OF SEC N89-54-58E 2304.41 FT TO E LINE OF TOOHUNTER ESTATES REC IN PB 56 PG 11 N0-31-36W 329.97 FT N89-57-55E ALONG S LINE OF SAID SUB 330.07 FT S0-29-35E 329.92 FT TO N 1/4 COR OF SEC 4 N89-34-30E ALONG N LINE OF SEC 1965.77 FT SOW 961.32 FT TO POB S67-23-37E 14.98 FT S64-05-26E 98.77 FT S11-07-08W 38.89 FT S55-28-08W 50.32 FT S11-07-09W 2207.85 FT S53-52-51E 50 FT S11-07-09W 41.6 FT N78-52-51W 110.31 FT N11-07-09E 41.2 FT N55-28-08E 50 FT N11-07-09E 2232.76 FT N33-52-51W 49.5 FT N11-07-09E 43.16 FT TO POB



2. VACATION DEVELOPMENT LAKE ALFKED - 11 ACRES. DWG. 9/9/2010 BY: J. J. AMI, NELL THOMPSON



THE LAKES  
EXHIBIT "A"

INNOVATIVE: ENGINEERS, SURVEYORS, PLANNERS  
6700 South Florida Avenue,  
Suite 4, Lakeland, Florida 33813  
(863)686-0544 • Fax: (863) 680-1434

• SURVEYING AND MAPPING BUSINESS - LB 7454  
• PROFESSIONAL ENGINEERING SERVICES - CA#26683

O:\2014-05-006A Tract 4 Lakes at Lake Alfred - Walton Dev\DWG\THE LAKES AT LAKE ALFRED - EXHIBIT B 07162015.dwg,7/16/2015 2:0



**THE LAKES AT LAKE ALFRED**  
**LAKE ALFRED**  
**POLK COUNTY, FL.**

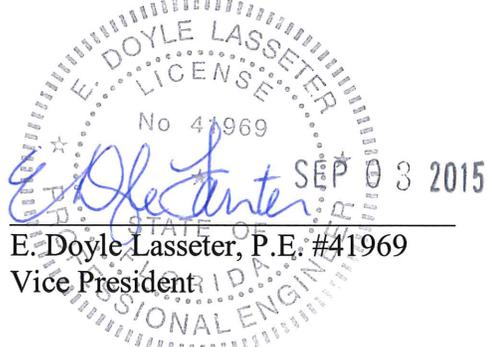
**ECON**  
 ENGINEERS, SURVEYORS, PLANNERS  
 6700 South Florida Avenue,  
 Suite 4, Lakeland, Florida 33813  
 (863)686-0544 • Fax: (863) 680-1434  
 • SURVEYING AND MAPPING BUSINESS - LB 7454  
 • PROFESSIONAL ENGINEERING SERVICES - CA#26683

**EXHIBIT C**

**THE LAKES AT LAKE ALFRED – TRACT 4 & 4A**

**ENGINEER'S ESTIMATE FOR OUTSTANDING INFRASTRUCTURE**

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
<b>EARTHWORK</b>				
Regrade Lots (Includes Rear Yard Swale)	1	LS	\$ 34,150.00	\$ 34,150.00
<b>ROADWAYS</b>				
1" Final Asphalt Overlay	10,970	SY	\$ 8.00	\$ 87,760.00
<b>UTILITIES</b>				
Sewer Lateral Repair	2	EA	\$ 250.00	\$ 500.00
Water Meter Box Repair and Replace	4	EA	\$ 350.00	\$ 1,400.00
<b>AS-BUILTS &amp; FINAL CLOSEOUTS</b>				
ROADWAY & DRAINAGE	1	LS	\$ 1,500.00	\$ 1,500.00
SET PRMs & PCPs	1	LS	\$ 2,000.00	\$ 2,000.00
<b>TOTAL AMOUNT</b>				<b>\$ 127,310.00</b>
<b>TOTAL AMOUNT</b>				<b>\$ 152,772.00</b>
				<b>@ 120%</b>


  
 E. Doyle Lasseter, P.E. #41969  
 Vice President





INSTR # 2015181194  
BK 9644 Pgs 1828-1830 PG(s) 3  
RECORDED 10/06/2015 03:48:59 PM  
STACY M. BUTTERFIELD,  
CLERK OF COURT POLK COUNTY  
RECORDING FEES \$27.00  
RECORDED BY monitell

Record \$  
Doc Tax \$.70

Prepared by:  
Jeffrey A. Grebe, Esq.  
Williams, Parker, Harrison, Dietz & Getzen  
200 South Orange Avenue  
Sarasota, Florida 34236  
(941) 368-4800

**TEMPORARY UTILITIES AND ACCESS EASEMENT**

WM SUB LA, LLC, a Florida limited liability company, hereinafter referred to as "Grantor," whose mailing address is 4800 N. Scottsdale Road, Suite 4000, Scottsdale, AZ 85251, in consideration of the mutual benefits to be derived and other good and valuable consideration, does hereby grant and set over unto THE CITY OF LAKE ALFRED, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter referred to as "Grantee," whose mailing address is 155 East Pomelo Street, Lake Alfred, FL 33850, a temporary non-exclusive easement for: (1) construction, installation, maintenance, and operation of utilities, including pipes and other equipment and improvements appurtenant thereto, as well as lift station facilities, equipment and improvements within the area labeled as "Lift Station" on Exhibit "A," and (2) pedestrian access along the area depicted on Exhibit "A" as an "Asphalt Walk." The easement shall be under and upon certain real property located in Polk County, Florida, more particularly described as follows:

**ALL THAT PROPERTY DESCRIBED AND DEPICTED  
ON EXHIBIT "A" ATTACHED HERETO**

The above-described property is part of a development known as the Lakes at Lake Alfred. Grantee acknowledges that future construction of improvements at the Lakes at Lake Alfred may require a reasonable relocation of the easement. Grantor, therefore, reserves the right to relocate the easement, and all drainage facilities of Grantee located therein, as Grantor may deem reasonably necessary to accommodate such improvements, provided that Grantor pays all costs of relocating such facilities within the relocated easement. Once the drainage facilities have been relocated: (a) the description of the easement property set forth above shall be amended to conform to the relocated easement, which amendment shall be evidenced by instrument executed by the parties and recorded in the Public Records of Polk County, Florida; and (b) Grantee shall abandon use of the original easement property.

This is a nonexclusive easement, with Grantor reserving unto itself, its heirs, successors, and assigns, the right to the continued free use and enjoyment of the easement property, for any purposes which are not inconsistent with the rights granted herein unto Grantee.

This easement shall terminate and be void and of no further effect at such time as a subdivision plat for a new phase of the Lakes at Lake Alfred is recorded in the Public Records of Polk County, Florida, to the extent that any portion of the above-described property is included in the plat.

[SIGNATURE PAGE TO FOLLOW]

*Return to:  
Walton Development  
8390 ChampionsGate Blvd suite 315  
ChampionsGate, FL 33896*

29<sup>th</sup> IN WITNESS WHEREOF, Grantor has caused these presents to be duly executed this day of SEPTEMBER 2015.

WM SUB LA, LLC,  
a Florida limited liability company

By: WM Holdings CG, LLC,  
a Delaware limited liability company,  
its Sole Member and Manager

By: Walton WMCG Investor, LLC,  
a Delaware limited liability company,  
its Manager

By: WDH Management, Inc.,  
a Delaware corporation,  
its Manager

**WITNESSES:**

By: [Signature]  
Name: MARINA HIGGINS

By: [Signature]  
Name: MELISSA JOHNSON

By: [Signature]  
Name: MARINA HIGGINS

By: [Signature]  
Name: MELISSA JOHNSON

By: [Signature]  
Name: CAREY HERBERT  
Its: Authorized Signatory

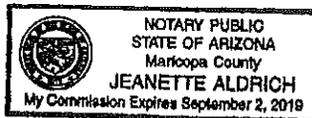
By: [Signature]  
Name: GORDON A. PRICE  
Its: Authorized Signatory

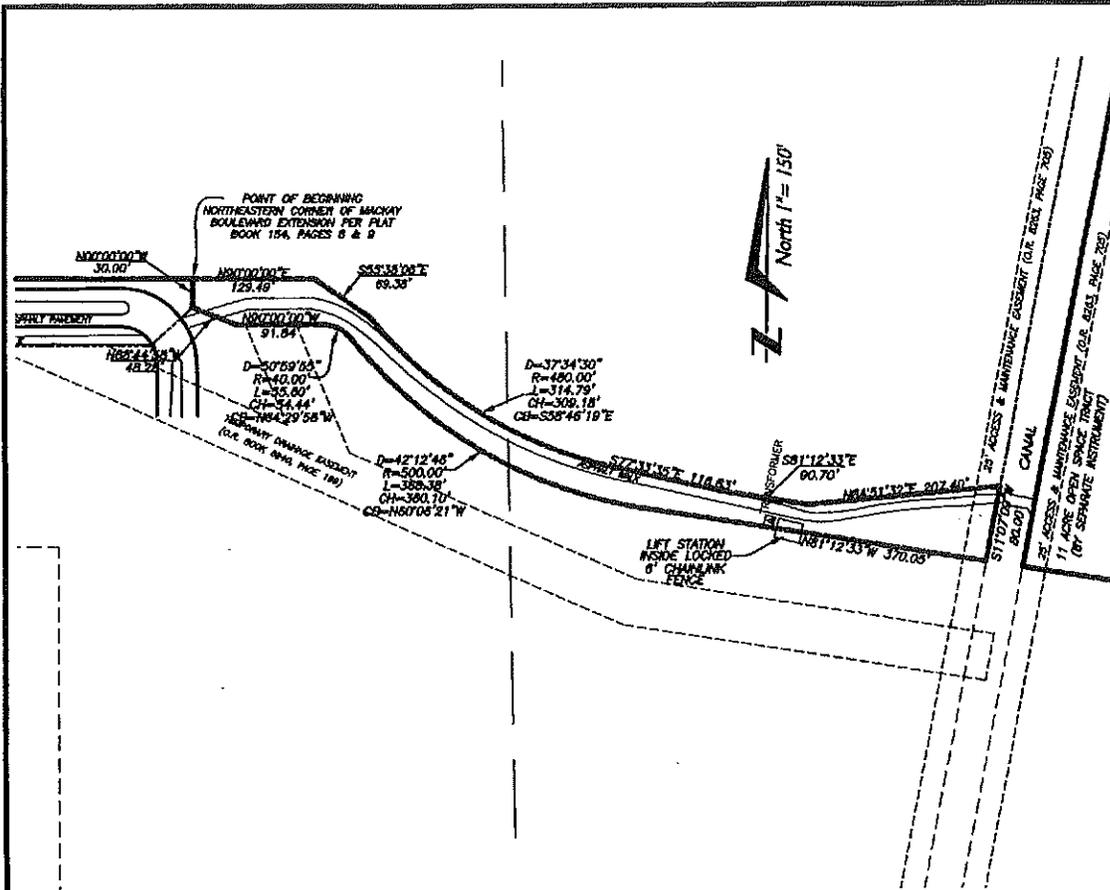
STATE OF ARIZONA            )  
  )  
COUNTY OF MARICOPA        )        ss.

The foregoing instrument was acknowledged before me on SEPTEMBER 29<sup>th</sup>, 2015, by CAREY HERBERT and GORDON A. PRICE, each an Authorized Signatory of WDH Management, Inc., a Delaware corporation, the Manager of Walton WMCG Investor, LLC, a Delaware limited liability company, the Manager of WM Holdings CG, LLC, a Delaware limited liability company, the Sole Member and Manager of WM Sub LA, LLC, a Florida limited liability company, in the capacity herein stated.

[Signature]  
Notary Public

My commission expires: 9/2/2017





**LEGAL DESCRIPTION:**

A TEMPORARY SANITARY SEWER LIFT STATION, PUBLIC UTILITY AND PEDESTRIAN ACCESS EASEMENT OVER, UNDER AND ACROSS THAT PART OF U.S. GOVERNMENT LOT 1 IN SECTION 4, TOWNSHIP 28 SOUTH, RANGE 26 EAST, POLK COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHEASTERN CORNER OF MACKAY BOULEVARD EXTENSION ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 154, PAGES 8 AND 9 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA; THENCE NORTH 90°00'00" EAST, 129.49 FEET; THENCE SOUTH 55°38'06" EAST, 69.38 FEET TO A NON-TANGENT, NON-RADIAL INTERSECTION WITH A CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 480.00 FEET; THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE/DELTA OF 37°34'30" (CHORD = 309.18 FEET, CHORD BEARING = SOUTH 58°46'19" EAST) FOR A DISTANCE OF 314.79 FEET; THENCE SOUTH 77°33'35" EAST, 116.63 FEET; THENCE SOUTH 81°12'33" EAST, 90.70 FEET; THENCE NORTH 84°51'32" EAST, 207.40 FEET TO THE SHORE OF A CANAL THAT RUNS BETWEEN LAKE HAINES AND LAKE ROCHELLE; THENCE SOUTH 11°07'09" WEST, ALONG THE SHORE OF SAID CANAL, A DISTANCE OF 80.00 FEET; THENCE DEPARTING SAID CANAL, NORTH 81°12'33" WEST, 370.05 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 500.00 FEET; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE/DELTA OF 42°12'46" (CHORD = 360.10 FEET, CHORD BEARING = NORTH 60°06'21" WEST) FOR A DISTANCE OF 368.38 FEET TO A POINT OF REVERSE CURVE WITH A CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 40.00; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE/DELTA OF 50°59'55" (CHORD = 34.44 FEET, CHORD BEARING = NORTH 64°29'56" WEST) FOR A DISTANCE OF 35.60 FEET TO THE POINT OF TANGENCY; THENCE NORTH 90°00'00" WEST, 91.84 FEET; THENCE NORTH 68°44'58" WEST, 48.28 FEET TO THE EASTERLY BOUNDARY OF THE AFOREMENTIONED MACKAY BOULEVARD EXTENSION; THENCE NORTH 00°00'00" WEST, ALONG SAID EAST BOUNDARY, A DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING.

THE DESCRIBED LANDS CONTAIN 0.82 ACRES (35871.98 SQUARE FEET), MORE OR LESS.

THE LAKES  
 LEGAL DESCRIPTION AND SKETCH  
 NOT A BOUNDARY SURVEY  
 SHEET 1 OF 1  
 EXHIBIT "A"

**ECON**

INNOVATIVE ENGINEERS, SURVEYORS, PLANNERS  
 6700 South Florida Avenue,  
 Suite 4, Lakeland, Florida 33813  
 (863)686-0544 • Fax: (863) 680-1434  
 • SURVEYING AND MAPPING BUSINESS - LB 7454  
 • PROFESSIONAL ENGINEERING SERVICES - CA#26683

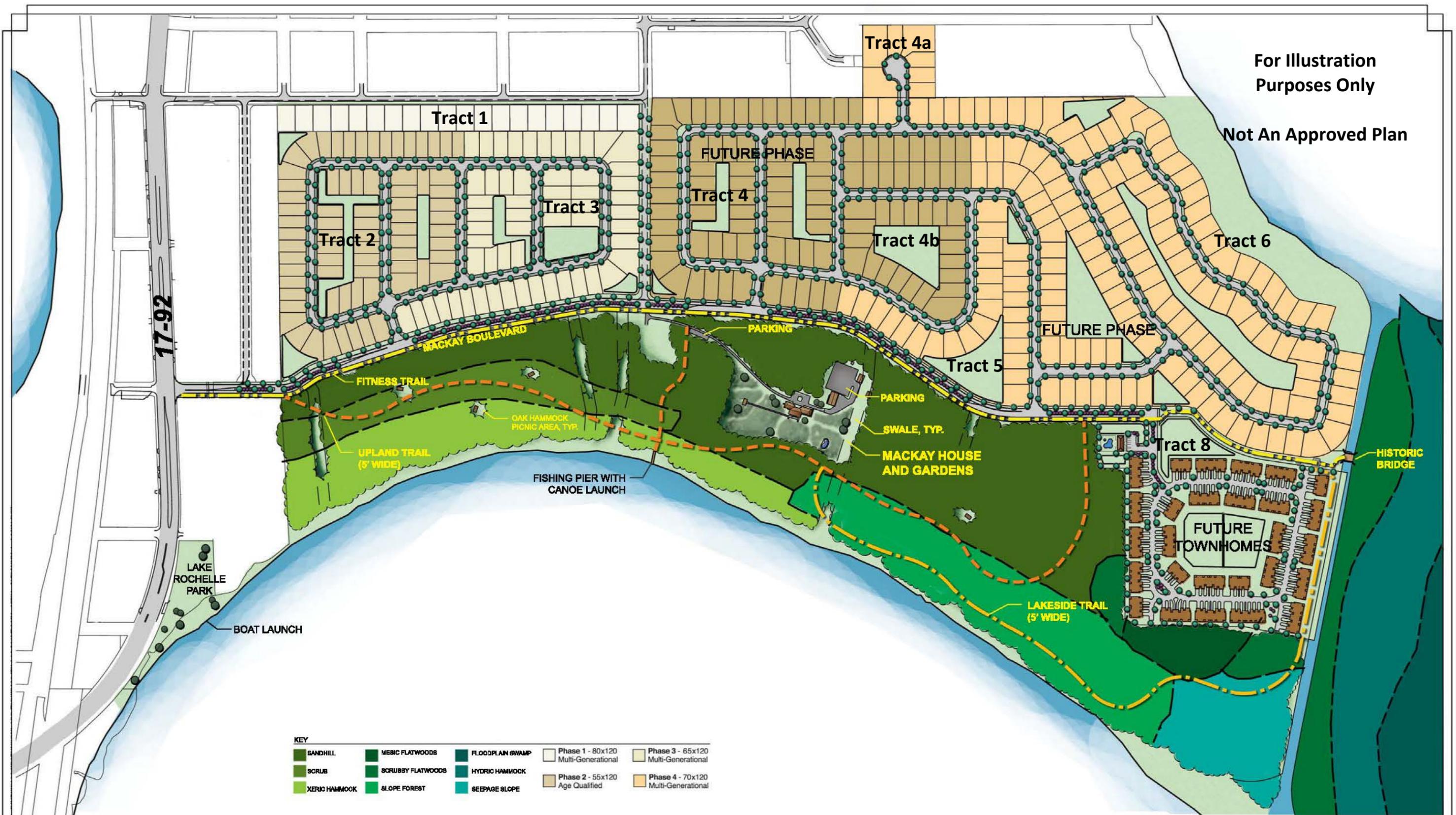
NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL PRESSED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.  
 KENNETH W. THOMPSON  
 JOHN C. McVAY, JR.  
 No. 4000  
 DATE: 7/31/15  
 P.L.S. #4000

D:\V\1\VEWAL\1\UN DEVELOPMENT\1\WAVE ALFRED - 11 acres.dwg, 1/24/15 12:24 PM, RST, 11/11/2015



For Illustration  
Purposes Only

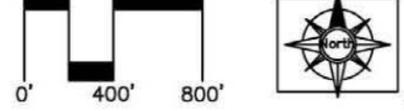
Not An Approved Plan



# MACKAY GARDENS AND LAKESIDE PRESERVE

LAKE ALFRED, FLORIDA  
MERITAGE HOMES

BOWYER-SINGLETON & ASSOCIATES, INC.  
FEBRUARY 21, 2006



**Lake Alfred Planning Board Meeting Minutes Excerpt  
The Lakes II Development Agreement Amendment**

*The following is an excerpt from the Planning Board meeting minutes for the August 19, 2015 regular meeting.*

Mamie Drane  
Mamie Drane, Administrative Assistant

Date: 10/28/15

**2) PUBLIC HEARING: CONSIDER MAKING RECOMMENDATION TO THE CITY COMMISSION CONCERNING THE DEVELOPMENT AGREEMENT AMENDMENT FOR THE LAKES II, SPECIFICALLY ADDRESSING CLUSTER SUBDIVISION REQUIREMENTS AND DEDICATION OF OPEN SPACE.**

**Community Development Director Ferrell** introduced the next business item stating The Lakes of Lake Alfred was first approved in concept in 2004. The total development encompassed 8 individual tracts totaling about 589 homes. Tracts 1-3 have been successfully platted and almost completely developed. Prior to foreclosure proceedings, Tract 4a was platted and infrastructure was partially complete in January 2007. The Planning Board and City Commission acknowledged that a new owner wished to proceed with the future Tracts 4, 5, 6 and 7 as a separate development project. Therefore, both Planning Board and City Commission approved a Development Agreement for this half of The Lakes, now referred to as The Lakes II. Due to market conditions, the new owner, WM SUB LA, LLC, is requesting to plat an additional 13 lots, referred to as Tract 4A. During this review process, it was noted that some items were not adequately addressed in The Lakes II Development Agreement. The amendment proposes the following:

- Tracts 4 and 4A will develop within the parameters of the R-1A for cluster zoning maximum density of 4.2 units per acre, and future Tracts 5 and 6 will develop within the parameters of R-1AA for cluster zoning with a maximum density of 3.6 units per acre, all in accordance with the City's Comprehensive Plan and the Unified Land Development Code.
- Owner will dedicate open space pursuant to cluster subdivision regulations. The open space tract is approximately 11 acres on the east side of the canal between Lakes Haines and Rochelle. The property is mostly wetlands and will be dedicated to the City prior to any issuance of Certificates of Occupancy in Tracts 5 or 6.
- Owner will grant access to the City via easement to the lift station on Tract 7. Transfer ownership of lift station to City to occur prior to any issuance of Certificates of Occupancy in Tracts 5 or 6.
- Owner will complete construction according to approved plans for Tract 4 and Tract 4A. The owner has secured its obligations for the improvements by posting a Subdivision Bond

**Board Member Hults** wanted to disclose that he currently resides in The Lakes I. He is currently on the Board of Directors for The Lakes I Homeowners Association. He has visited the property at The Lakes II before houses were built and has visited friends living in The Lakes II.

**Board Member Abdul-Hameed** also wanted to go on record that she lives in The Lakes I and has visited The Lakes II.

There was brief discussion regarding the eleven acres of open space and what is required before the City can take possession of it.

**Chair Roach** opened the public hearing.

**Mr. Chris Forbes**, representing the owner of Walton Development and Management WM Sub LLC and **Mr. Daniel Kovacs**, Consulting Engineer, with ECON, stood to accept questions from the Planning Board.

There was discussion regarding ownership of the property and if there were any plans for development in the near future.

**Mr. Forbes** stated the Development Agreement Amendment was prepared at the request of the City so that WM Sub LA could proceed with the final plat for Tract 4A, The Lakes II which will be considered later this evening.

**Board Member Hults** inquired if Mr. Forbes could clarify that the legal description and sketch included in Exhibit 'A' of the Development Agreement Amendment was a sketch of the property owned by his company and correct to the best of his knowledge.

**Mr. Forbes** stated that the property indicated in all Exhibits is owned by his company. He also elaborated that Parcels A, B and C as noted in Exhibit 'A' are the subject of this proposal.

**Chair Roach** closed the public hearing

**Board Member Schelfo** made a motion to forward the proposed development agreement amendment with WM SUB LA, LLC to the city commission with a recommendation of approval as presented. **Board Member Hults** seconded the motion and the motion was approved by unanimous voice call vote:

<b>CHAIR ROACH</b>	<b>AYE</b>
<b>VICE CHAIR SPOKONY</b>	<b>AYE</b>
<b>BOARD MEMBER SCHELFO</b>	<b>AYE</b>
<b>BOARD MEMBER HOFFMAN</b>	<b>AYE</b>
<b>BOARD MEMBER ABDUL-HAMEED</b>	<b>AYE</b>
<b>BOARD MEMBER HULTS</b>	<b>AYE</b>
<b>ALT BOARD MEMBER NOONE</b>	<b>AYE</b>

(Voting as full member in absence of Bette Biggar)

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

---

**4.) RESOLUTION 11-15: THE LAKES II TRACT 4A FINAL SUBDIVISION PLAT**

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**ISSUE:** WM SUB LA, LLC is requesting approval of the final plat for the subdivision, Tract 4A of The Lakes II.

**ATTACHMENTS:**

- Resolution 11-15
- The Lakes II Tract 4A proposed Final Plat
- Staff Report
- Planning Board 8/19/15 Meeting Minutes Excerpt
- 2007 The Lakes II Tract 4 Final Plat (for reference only)

**ANALYSIS:** The proposed final plat is planned as a 13-lot subdivision on approximately 4 acres, located east of Glencruiten Ave and northeast of MacKay Boulevard. The site is to be developed as a single family detached subdivision under the existing R-1A cluster zoning district consistent with the other lots within the subdivision. The required open space has been addressed in the development agreement presented in the previous item.

The site will be accessible by Glencruiten Avenue and Mackay Boulevard. The City has accepted Mackay Boulevard and no additional improvements are necessary. All internal right-of-ways are incomplete, and need a final lift of asphalt. The internal rights-of-ways will be dedicated to the City once constructed according to City standards and inspected by City staff and consulting engineers.

**STAFF RECOMMENDATION:** Approval of Resolution 11-15

**RESOLUTION NO. 11-15**

**A RESOLUTION APPROVING THAT CERTAIN PLAT ENTITLED "TRACT 4A, THE LAKES II" FOR FILING AND ACCEPTANCE IN ACCORDANCE WITH CHAPTER 177, FLORIDA STATUTES, WITH CONDITIONS, AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, WM SUB LA, LLC., the owner of the lands described in Exhibit "A" attached hereto has submitted that certain plat entitled Tract 4A, The Lakes II, for filing and acceptance by the City Commission of the City of Lake Alfred, Florida, in accordance with Chapter 177 of the Florida Statutes and Section 7.06.07 of the City of Lake Alfred Unified Land Development Code; and

**WHEREAS**, WM SUB LA, LLC and the City of Lake Alfred have approved an Amendment to the Development Agreement for The Lakes II on November 2, 2015, which clarifies zoning cluster standards and requires dedication of open space in consideration of clustering; and

**WHEREAS**, the Lake Alfred Planning Board has reviewed and held a public hearing on the final plat for Tract 4A, The Lakes II on August 19, 2015 and has found it in compliance with the Section 7.06.07 of the City's Unified Land Development Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA:**

**SECTION 1: PROPERTY** That certain plat entitled "Tract 4A, The Lakes II" and showing the following described property, to wit:

See Exhibit "A" which is attached hereto  
and made a part hereof

was presented to the City Commission for approval on the 2<sup>nd</sup> day of November, 2015. The City Commission having reviewed said plat and having been otherwise fully advised in the premises, hereby approves said plat for filing and accepts the dedications in favor of the City notated thereon in accordance with Chapter 177, Florida Statutes subject to the Owner/Developer of the said lands providing performance bonds to the City of Lake Alfred in an amount of 120% of the costs of the all improvements and other onsite infrastructure and testing not yet completed as certified by the City's Engineer and in a form approved by the City Attorney.

**SECTION 2: UTILITY SYSTEM** The City of Lake Alfred does not accept the utility systems for the subject lands including but not limited to water and wastewater systems until all such improvements and systems as may be constructed and noted on the plat have passed all required tests and all required certifications have been obtained and the improvements and systems are fully operational pursuant to City standards. Further, no certificates of occupancy for any structures constructed thereon will be issued until all such utility systems and other required infrastructure and improvements as required by the City of Lake Alfred Code of Ordinances and applicable Florida law are fully operational and have been accepted by the City and/or other appropriate entity.

**SECTION 3: WATER SYSTEM** All surface and/or storm water systems for the proposed subdivision shown on the plat being approved for filing herein shall be dedicated to the Homeowners Association for the subdivision shown on the plat being approved for filing herein and/or other private entity which along with the developer shall have the sole responsibility for the maintenance, repair, and liability for the entire surface and/or storm water systems, including all collection, transmission, and piping components. It is the express intention of the City of Lake Alfred that it will not accept for dedication said surface and/or storm water systems.

**SECTION 4: PLAT**. The final plat approved herein shall not be filed in the public records of Polk County, Florida, until the City's Engineer has approved same. Thereafter, the Mayor and City Clerk shall be authorized to sign the final plat approved for filing herein.

**SECTION 5: EFFECTIVE DATE**. This Resolution shall take effect immediately upon passage.

**INTRODUCED AND PASSED** by the City Commission of the City of Lake Alfred, Florida, in regular session this 2<sup>nd</sup> day of November, 2015.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

\_\_\_\_\_  
Charles O. Lake, Mayor

**Attest:**

\_\_\_\_\_  
Ameé Bailey-Speck, City Clerk

**Approved as to Form:**

\_\_\_\_\_  
Frederick J. Murphy Jr., City Attorney

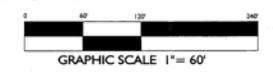
**EXHIBIT 'A' to RESOLUTION 11-15  
TRACT 4A, THE LAKES  
LEGAL DESCRIPTION**

THE EAST 2.5 ACRES OF THE SOUTH 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, OF SECTION 33, TOWNSHIP 27 SOUTH, RANGE 26 EAST, AND THAT PART OF U.S. GOVERNMENT LOT 3 IN SECTION 04, TOWNSHIP 28 SOUTH, RANGE 26 EAST, ALL IN POLK COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF SAID SECTION 4, THE SAME ALSO BEING THE SOUTHWEST CORNER OF SAID SECTION 33; THENCE NORTH 89°54'58" EAST, ALONG THE NORTH BOUNDARY OF SAID SECTION 4, A DISTANCE OF 2304.41 FEET TO THE SOUTHEAST CORNER OF TRACT "C", TOD HUNTER ESTATES ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 56, PAGE 11 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA AND THE POINT OF BEGINNING; THENCE NORTH 00°31'36" WEST ALONG THE EAST BOUNDARIES OF TRACTS "C", "B" AND "A" OF SAID TOD HUNTER ESTATES, A DISTANCE OF 329.97 FEET TO A POINT ON THE SOUTH BOUNDARY OF LOT 49, TOD HUNTER ESTATES; THENCE NORTH 89°57'55" EAST, ALONG THE SOUTH BOUNDARIES OF LOTS 49, 48, 47 AND 46, AND THEIR EASTERLY EXTENSION, A DISTANCE OF 330.07 FEET TO THE EAST BOUNDARY OF THE EAST 2.5 ACRES OF THE SOUTH 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF THE AFOREMENTIONED SECTION 33, TOWNSHIP 27 SOUTH, RANGE 26 EAST; THENCE SOUTH 00°29'35" EAST, ALONG SAID EAST BOUNDARY, A DISTANCE OF 329.92 FEET, TO THE SOUTH BOUNDARY OF SAID SECTION 33 AND THE NORTH BOUNDARY OF THE AFORESAID SECTION 4; THENCE SOUTH 89°57'25" WEST, 121.50 FEET; THENCE SOUTH 00°00'00" WEST, 172.09 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 25.00 FEET; THENCESOUTHEASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE/DELTA OF 90°00'00" (CHORD = 35.36, CHORD BEARING = S45°00'00"E) FOR A DISTANCE OF 39.27 FEET; THENCE DEPARTING SAID CURVE ALONG A RADIAL LINE SOUTH 00°00'00" WEST, 50.00 FEET; THENCE SOUTH 90°00'00" WEST, 22.92 FEET; THENCE SOUTH 00°00'00" WEST, 120.00 FEET TO THE NORTH BOUNDARY OF TRACT "C", OF TRACT 4, THE LAKES AS RECORDED IN PLAT BOOK 146, PAGES 2 AND 3 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA; THENCE SOUTH 90°00'00" WEST, ALONG SAID NORTH BOUNDARY, A DISTANCE OF 300.00 FEET TO THE EAST RIGHT-OF-WAY OF EDINBURGH WAY OF THE AFORESAID TRACT 4, THE LAKES; THENCE NORTH 00°00'00" EAST, ALONG SAID EAST RIGHT-OF-WAY, A DISTANCE OF 120.00 FEET TO THE SOUTH RIGHT-OF-WAY OF INTERLOCK STREET ALSO OF SAID TRACT 4, THE LAKES; THENCE NORTH 90°00'00" EAST ALONG SAID SOUTH RIGHT-OF-WAY, A DISTANCE OF 87.92 FEET TO THE EAST BOUNDARY OF SAID TRACT 4, THE LAKES ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 146, PAGES 2 AND 3 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA; THENCE NORTH 00°00'00" EAST, ALONG SAID EAST BOUNDARY, AND THE EAST BOUNDARY OF LOT 33 OF TRACT 4, THE LAKES, A DISTANCE OF 172.09 FEET TO THE AFOREMENTIONED NORTH BOUNDARY OF SECTION 4, TOWNSHIP 28 SOUTH, RANGE 26 EAST, POLK COUNTY, FLORIDA; THENCE NORTH 89°54'58" EAST, ALONG SAID NORTH BOUNDARY, A DISTANCE OF 1.63 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED LANDS CONTAIN 4.18 ACRES, MORE OR LESS.





# TRACT 4A, THE LAKES

A PORTION OF SECTION 33, TOWNSHIP 27 SOUTH, RANGE 26 EAST AND A PORTION OF U.S. GOVERNMENT LOT 3 IN SECTION 4, TOWNSHIP 28 SOUTH, RANGE 26 EAST, CITY OF LAKE ALFRED, POLK COUNTY, STATE OF FLORIDA

### NOTES AND LEGEND

- ◻ PPM - PERMANENT REFERENCE POINT - SET PER MAIL & DISK "TOP 18-7454" - UNLESS OTHERWISE NOTED
  - ◻ PRM - PERMANENT REFERENCE MONUMENT - SET 4" X 4" CONCRETE MONUMENT AND CAP "TOP 18-7454"
  - FCM - FOUND CONCRETE MONUMENT AS NOTED
  - FR - FOUND IRON ROD AS NOTED
  - FP - FOUND IRON PIPE AS NOTED
  - ▲ RRS - FOUND REBAR/RAIL SPIKE AS NOTED
  - ① = CURVE - SEE CURVE DATA
- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li># = AND</li> <li>E = CENTERLINE</li> <li>(RAD) = RADIAL</li> <li>(W) = NON-RADIAL</li> <li>NO./# = NUMBER</li> <li>I.D. = IDENTIFICATION</li> <li>PP = PLAT BOOK</li> <li>PS = PAGE</li> <li>PK = PARKER KILDN. NAIL</li> <li>FEWA = FEDERAL EMERGENCY MANAGEMENT AGENCY</li> <li>(7) = INFORMATION AS MEASURED FROM FIELD MONUMENTATION</li> <li>(L) = INFORMATION PER LEGAL DESCRIPTION</li> <li>(7) = INFORMATION PER RECORD PLAT</li> <li>(CAL) = INFORMATION CALCULATED FROM FIELD MEASUREMENTS AND FIELD MEASUREMENTS</li> <li>(P&amp;F) = INFORMATION MATCHES BOTH RECORD PLAT DIMENSIONS AND FIELD MEASUREMENTS</li> </ul> | <ul style="list-style-type: none"> <li>R/W = RIGHT-OF-WAY</li> <li>CONC. = CONCRETE</li> <li>(RAD) = RADIAL</li> <li>(W) = NON-RADIAL</li> <li>R = RADIUS</li> <li>L = ARC LENGTH</li> <li>T = TANGENT LENGTH</li> <li>CH = CHORD BEARING</li> <li>CB = CHORD BEARING</li> <li>D.R. = MORE OR LESS / PLUS OR MINUS</li> <li>MILES = MILES</li> <li>NAD = NAIL AND DISK</li> <li>PK = PARKER KILDN. NAIL</li> <li>FEWA = FEDERAL EMERGENCY MANAGEMENT AGENCY</li> <li>(7) = INFORMATION AS MEASURED FROM FIELD MONUMENTATION</li> <li>(L) = INFORMATION PER LEGAL DESCRIPTION</li> <li>(7) = INFORMATION PER RECORD PLAT</li> <li>(CAL) = INFORMATION CALCULATED FROM FIELD MEASUREMENTS AND FIELD MEASUREMENTS</li> <li>(P&amp;F) = INFORMATION MATCHES BOTH RECORD PLAT DIMENSIONS AND FIELD MEASUREMENTS</li> </ul> |
|---|---|

### SURVEYOR'S NOTES:

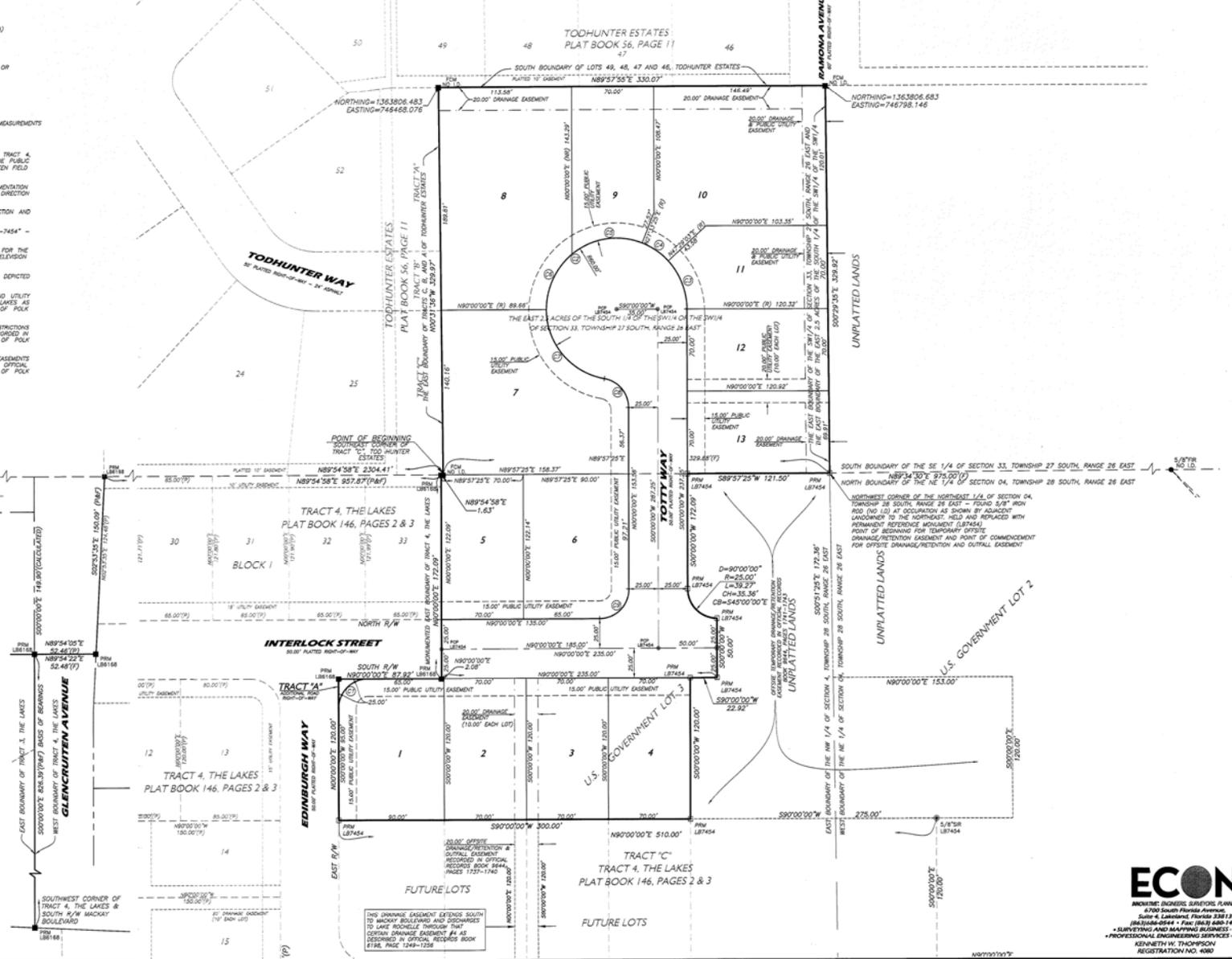
- BEHAVIOR DEPICTED HEREON ARE BASED ON THE WEST BOUNDARY OF TRACT 4 THE LAKES AS RECORDED IN PLAT BOOK 146, PAGES 1 AND 2, OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA BEING ASSUMED 50000000% BETWEEN FIELD MONUMENTATION PER RECORD PLAT.
- UNLESS OTHERWISE NOTED A 3/8" IRON ROD AND CAP "18-7454" MONUMENTATION SET AT ALL LOT CORNERS, POINTS OF INTERSECTION AND CHANGES OF DIRECTION OF LINE WITHIN THE SUBDIVISION WHICH DO NOT REQUIRE A PRM OR PPK.
- THIS PLAT IS BASED ON A RECENT SURVEY MADE UNDER MY DIRECTION AND SUPERVISION IN COMPLIANCE WITH CHAPTER 171, FLORIDA STATUTES.
- P.C.P.'S SET IN AN IMPROVED SURFACE ARE A PK-NAIL AND DISK "18-7454" - UNLESS OTHERWISE NOTED.
- ANY AND ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES IN ACCORDANCE WITH CHAPTER 177.091 (2)(b), FLORIDA STATUTES.
- SIDEWALKS WILL BE CONSTRUCTED ALONG ONE SIDE OF THE STREET DEPICTED HEREON AT THE TIME OF HOME CONSTRUCTION.
- THIS PHASE IS SERVED BY THAT 20' WIDE PEDESTRIAN WALKWAY AND UTILITY EASEMENT BETWEEN LOTS 14 AND 15, BLOCK 1 OF TRACT 4, THE LAKES AS RECORDED IN PLAT BOOK 146, PAGES 2 AND 3, PUBLIC RECORDS OF POLK COUNTY, FLORIDA.
- THE LANDS DEPICTED HEREON ARE SUBJECT TO THOSE PRIVATE RESTRICTIONS UNDER THE LAKES 8 HOME OWNERS ASSOCIATION DEED RESTRICTIONS RECORDED IN OFFICIAL RECORD BOOK 8121, PAGE 107 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA.
- THE LANDS DEPICTED HEREON ARE BENEFITED BY THOSE DRAINAGE EASEMENTS RECORDED IN OFFICIAL RECORDS BOOK 8644, PAGES 1737-1742 AND OFFICIAL RECORDS BOOK 8644, PAGES 1741-1743 OF THE PUBLIC RECORDS OF POLK COUNTY, FLORIDA.

NORTH BOUNDARY OF THE NW 1/4 OF SECTION 04  
POINT OF COMMENCEMENT  
NORTHWEST CORNER OF SECTION 04, TOWNSHIP 28 SOUTH, RANGE 26 EAST AND THE SOUTHWEST CORNER OF SECTION 33, TOWNSHIP 28 SOUTH, RANGE 26 EAST  
FOUND 1"-1/2" IRON PIPE (NO I.D.) COM#07610

CURVE TABLE				
CURVE	DELTA	RADIUS	LENGTH	CHORD BEARING
C1	90°00'00"	25.00'	39.27'	35.36° S49°00'00"W
C2	235°50'09"	60.00'	272.10'	92.04° S59°04'56"W
C3	43°30'30"	60.00'	44.52'	107°15'28"W
C4	25°55'38"	60.00'	27.15'	105°28'46"W
C5	60°38'21"	60.00'	63.50'	58°14'15"W
C6	50°55'04"	60.00'	33.32'	51.58° S29°27'32"W
C7	79°50'09"	60.00'	83.60'	53°55'04"E
C8	79°50'09"	23.00'	34.83'	103°55'04"W
C9	90°00'00"	23.00'	39.27'	54°00'00"E

**NOTICE:**  
THIS PLAT AND DEVELOPMENT OF THE LOTS SHOWN HEREON SHALL BE CONSIDERED AS RESTRICTIONS TO THE RIGHTS OF THE HOME OWNERS ASSOCIATION DOCUMENTS BEING SUBJECT TO AMENDMENTS, ADDITIONS OR REVISIONS HEREON.  
IN ACCORDANCE WITH FLDC 7.06.07(0.07), THE FINAL LENGTH OF ROADS IS 625' LINEAR FEET IN THE LINE IS 625' CLEAR FEET AND SANITARY SEWER LINE IS 600' LINEAR FEET.

**NOTICE:**  
THIS PLAT AS RECORDED IN ITS DRAWN FORM IS THE OFFICIAL DEPICTION OF THE SUBDIVISION LANDS DESCRIBED HEREON AND SHALL IN NO CIRCUMSTANCES BE SUPPLEMENTED IN AUTHORITY BY ANY OTHER GRAPHIC OR OTHER FORM OF THIS PLAT.  
THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.



**ECON**  
ANALYTIC ENGINEERING SERVICES, PLANNERS  
8708 South Florida Avenue  
Suite 4, Lakeland, Florida 33813  
888-888-8884 • FAX 888-888-1424  
• SURVEYING AND MAPPING BUSINESS - LB 7454  
• PROFESSIONAL ENGINEERING SERVICES - CA#26683  
KENNETH W. THOMPSON  
REGISTRATION NO. 4080



**Community Development**

Building | Code Enforcement | Planning | Zoning

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**STAFF REPORT**

**PROJECT NAME:** THE LAKES, TRACT 4A  
**OWNER/APPLICANT:** WM SUB LA, LLC  
**REQUEST TYPE:** FINAL PLAT  
**HEARING DATES:** 8-19-15 FOR PLANNING BOARD  
11-2-15 FOR CITY COMMISSION

**GENERAL DESCRIPTION:** The site consists of 4 acres vacant but partially improved property. Improvements include utility infrastructure, stormwater management, and roads. The property has a current Future Land Use Designation of Low Density Residential, and is assigned R-1A cluster zoning district for single family dwelling units. Under the existing zoning, the property could be built with 4.2 units per acre, with setbacks of 20 feet in front, 10 feet on sides, and 15 feet in rear with a maximum building height of 35 feet.

**SURROUNDING USES:** The land uses surrounding the property are described in the following table:

<b>Northwest</b> R-1A Single Family City	<b>North</b> R-1A Single Family City	<b>Northeast</b> R-1AA Single Family City
<b>West</b> R-1A Cluster Single Family City	<b>Subject Property</b> R-1A Cluster Single Family City	<b>East</b> R-1AA Cluster Single Family City
<b>Southwest</b> R-1A Cluster Single Family City	<b>South</b> R-1A Cluster Single Family City	<b>Southeast</b> R-1AA Cluster Single Family City

The request is compatible with the surrounding land uses. To the northeast are established single family homes on Lake Haines as well as those to the northwest within neighborhoods on Echo, Todhunter, and Thelma. The property to the southeast is currently vacant land that will be the future Tracts 5 and 6 of this project, and property to the southwest is platted "shovel-ready" sites for single family homes in Tract 4.

**IMPACT ASSESSMENT:** The property has a Future Land Use designation of Low Density Residential. The Lake Alfred Comprehensive Plan defines Low Density Residential in the following manner:

***Policy 1.1.8:** “The primary function of the Low Density Residential classification is to accommodate low density residential development consisting primarily of single family detached dwellings. This Low Density residential designation shall meet Lake Alfred’s housing needs for the lower density housing, promote efficient use of infrastructure, protect existing single family neighborhoods and promote compatible land uses. This classification shall permit densities up to six (6) units per acre, depending on the development suitability of the site, and availability of public facilities and services.”*

This site is a prime location for continued residential infill due to compatible surrounding uses, adequate transportation network, school facilities and partially completed infrastructure.

**PUBLIC FACILITIES AND SERVICES ANALYSIS:** The proposed land use does not demonstrate any negative impact on the City’s public facilities. Table 1 includes information regarding the impact on public facilities and services at total build out of the 4 developable acres.

<b>TABLE 1: PUBLIC FACILITIES AND SERVICE ANALYSIS</b>	
<b>Category</b>	<b>Impact/Improvement</b>
Total site acres	± 4 acres
Net developable acres	± 4 acres
Maximum Number of Units based on zoning (gross)	± 16.8 units
Project population (according to UF BEBR estimates 2.48 person per unit)	± 41.66 persons
Water consumption @ 130 gallons per person per day	± 5,416 GPD
Sewer disposal @ 76 gallons per person per day	± 3,166 GPD
Solid waste generation @ 8 lbs per person per day	± 333 lbs/day*
Transportation – Mackay Boulevard, Glencruiten Avenue, US Highway 17/92	All roads are operating at or above LOS
Mass Transit – Winter Haven Area Transit	Transit is provided directly on US Highway 17/92 with stop location at Mackay Boulevard, approx. 0.6 miles from the project site
Recreation – Minimum required is 5.5 acres per 1,000 residents	34.4 acres per 1,000 residents
Schools – Student Generation	Total: 7
Elementary	3
Middle	2
High	2

STAFF REPORT  
The Lakes Tract 4A  
Final Plat

**Utilities:** The City water plant has a maximum pumping capacity of 3 million gallons per day. The City's water permit allows for pumping of 1.3 million gallons per day. Currently, the City pumps 900,000 gallons per day, leaving approximately 30% capacity available.

The City sewer treatment plant has expanded the available capacity to 1 million gallons per day, and is permitted to treat 900,000 gallons per day. Current sewer usage is approximately 450,000 gallons per day, leaving approximately 50% capacity available.

**Solid Waste:** The City collects solid waste and an outside provider collects recycling, each once per week. The average monthly tonnage of household waste is 178 tons. This equals 2.56 pounds per person per day, which is below the City's adopted level of service standard of 8 pounds per person per day.

Solid waste collected in Lake Alfred is transferred to the Polk County Landfill, where capacity is planned for all municipalities in Polk County. Polk County has determined there is sufficient landfill capacity for the County, including Lake Alfred, to dispose household garbage for approximately 65 years.

**Drainage:** The drainage pattern within Lake Alfred consists of a combination of surface drainage and storm sewers. The majority of drainage is southward and southeasterly toward Lakes Rochelle and Haines, part of the Peace River basin. Several drainage problems have been corrected on US Highway 17/92, however the Downtown Master Stormwater plan is being implemented to address commercial infill projects downtown as well as overflow runoff into residential neighborhoods off Cummings and Thelma.

All new development is required to meet Southwest Florida Water Management District standards to retain stormwater runoff, generally at a rate not exceeding that of pre-development. The current level of service standard is that stormwater management facilities for new development must be designed for a 25-year, 24-hour storm event.

**Recreation:** The City maintains sixteen public recreation sites for a total of approximately 173 acres. The adopted level of service standard requires a minimum of 5.5 acres of recreation and open space be provided for every 1,000 residents in the community. Based on the 2010 Census population of 5,015, Lake Alfred currently provides 34.4 acres of recreation and open space per 1,000 residents.

**Schools:** Five public schools are located within Lake Alfred's city limits, and one high school located in Auburndale. For the 2014-2015 school year, total enrollment in these schools totaled 5,338 students, ranging from Pre-kindergarten through 12<sup>th</sup> grade. The Polk County School Board determines school capacity for each school.

STAFF REPORT  
The Lakes Tract 4A  
Final Plat

School	Grades	Enrollment	Student Stations	Classrooms	Classroom Size	Utilization
Lake Alfred Elementary	PreK – 5	532	666	35	15	80%
Hartridge Academy	PreK – 5	249	401	20	13	*
Lake Alfred Addair Middle School	6 – 8	955	1062	44	17	78%
Discovery Academy	6 – 8	1087	1208	53	19	95%
Karen M. Seigel Academy	K-12	159	309	27	6	51%
Auburndale High School	9 - 12	2356	2480	100	16	68%

**Lake Alfred Planning Board Meeting Minutes Excerpt  
Tract 4A, The Lakes II Final Plat**

The following is an excerpt from the Planning Board meeting minutes for the August 19, 2015 regular meeting.

Mamie Drane  
Mamie Drane, Administrative Assistant

Date: 10/28/15

**3) PUBLIC HEARING: CONSIDER MAKING RECOMMENDATION TO THE CITY COMMISSION CONCERNING THE LAKES II, TRACT 4A FINAL SUBDIVISION PLAT. THE LAKES II, TRACT 4A IS GENERALLY LOCATED NORTHEAST OF MACKAY BOULEVARD AND EAST OF GLENCRUITEN AVENUE IN LAKE ALFRED, FLORIDA. THE PROPOSED PLAT IS APPROXIMATELY FOUR (4) ACRES, AND PROPOSES A MAXIMUM OF THIRTEEN (13) SINGLE FAMILY RESIDENTIAL UNITS WITH AN ESTIMATED BUILDOUT POPULATION OF THIRTY-TWO (32) PERSONS AND MAXIMUM BUILDING HEIGHT SHALL NOT EXCEED THIRTY-FIVE (35) FEET.**

**Community Development Director Ferrell** introduced the business item stating it relates to the final plat of The Lakes II Tract 4A. This is a proposed four-acre plat to include 13 lots to add to the existing platted lots in Tract 4. Also she noted a reference should be added on the first page of the plat to state that all stormwater easements and infrastructure are dedicated to the The Lakes II Homeowners Association. The roads and utilities easements will be dedicated to the City. The owner has submitted a subdivision bond to secure the incomplete infrastructure items to satisfy the City's requirements.

**Chair Roach** opened the public hearing.

**Mr. Chris Forbes**, representing the owner of Walton Development and Management WM Sub LLC and **Mr. Daniel Kovacs**, Consulting Engineer, with ECON, stood to accept questions from the Planning Board.

There was some discussion regarding the transition of ownership of the subdivision.

**Chair Roach** closed the public hearing

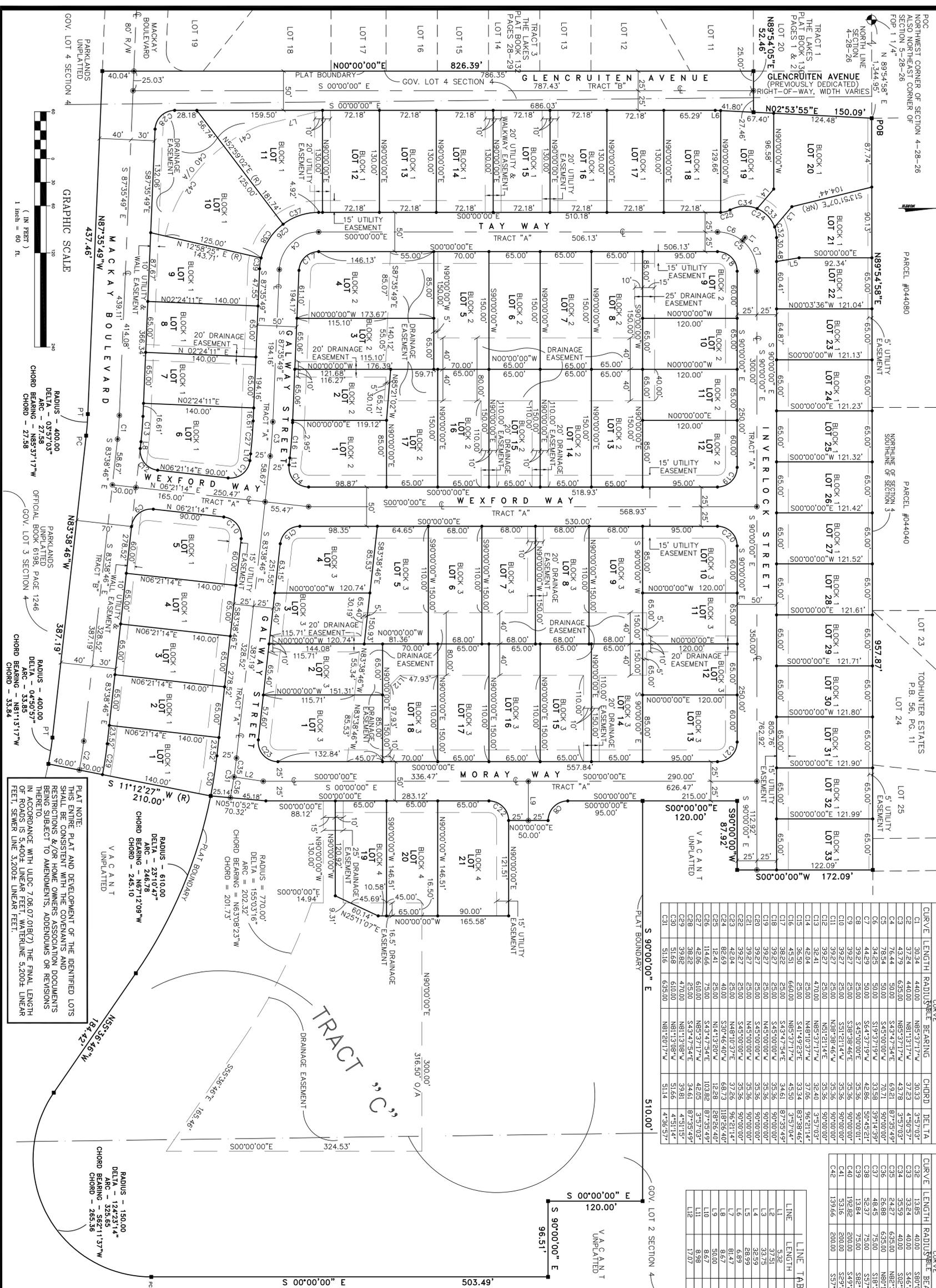
**Vice Chair Spokony** made a motion to forward the proposed final plat for The Lakes II, Tract 4A to the City Commission with a recommendation of approval. The motion was seconded by **Board Member Hults**, and was approved by unanimous voice call vote:

<b>CHAIR ROACH</b>	<b>AYE</b>
<b>VICE CHAIR SPOKONY</b>	<b>AYE</b>
<b>BOARD MEMBER SCHELFO</b>	<b>AYE</b>
<b>BOARD MEMBER HOFFMAN</b>	<b>AYE</b>
<b>BOARD MEMBER ABDUL-HAMEED</b>	<b>AYE</b>
<b>BOARD MEMBER HULTS</b>	<b>AYE</b>
<b>ALT BOARD MEMBER NOONE</b>	<b>AYE</b>

(Voting as full member in absence of Bette Biggar)

# TRACT 4, THE LAKES

THAT PART OF U.S. GOVERNMENT LOTS 2,3 AND 4 OF SECTION 4, ALL ACCORDING TO U.S. GOVERNMENT MAP OF TOWNSHIP 28 SOUTH, RANGE 26 EAST, DATED SEPTEMBER 30, 1850, PUBLIC RECORDS POLK COUNTY, FLORIDA. ALL LOCATED IN SECTION 4, TOWNSHIP 28 SOUTH, RANGE 26 EAST, CITY OF LAKE ALFRED, POLK COUNTY, FLORIDA



CURVE	LENGTH	RADIUS	BEARING	CHORD	DELTA
C1	30.34	440.00	N85°37'17"W	30.33	3°57'03"
C2	37.24	440.00	N81°13'17"W	37.23	4°50'57"
C3	43.79	635.00	N85°37'17"W	43.78	3°50'03"
C4	76.44	50.00	S43°47'54"E	63.21	87°35'49"
C5	78.54	50.00	S45°00'00"W	70.71	90°00'00"
C6	44.23	30.00	S19°37'19"W	33.58	39°14'39"
C7	44.23	30.00	S49°48'12"E	46.88	50°25'21"
C8	39.27	25.00	S39°28'46"E	35.36	90°00'00"
C9	39.27	25.00	S51°21'44"W	35.36	90°00'00"
C10	39.27	25.00	S39°28'46"E	35.36	90°00'00"
C11	39.27	25.00	N51°21'44"W	35.36	90°00'00"
C12	39.27	25.00	N51°21'44"W	35.36	90°00'00"
C13	32.41	470.00	N85°37'17"W	32.40	3°57'03"
C14	42.04	25.00	N48°10'37"W	37.06	96°51'14"
C15	36.50	25.00	S41°49'23"E	33.34	83°38'46"
C16	45.51	660.00	N85°37'17"W	45.50	3°57'04"
C17	38.27	25.00	S43°47'54"E	34.61	87°35'49"
C18	39.27	25.00	S45°00'00"W	35.36	90°00'00"
C19	39.27	25.00	N45°00'00"W	35.36	90°00'00"
C20	39.27	25.00	S45°00'00"W	35.36	90°00'00"
C21	39.27	25.00	N45°00'00"W	35.36	90°00'00"
C22	39.27	25.00	S45°00'00"W	35.36	90°00'00"
C23	42.04	25.00	N48°10'37"E	37.26	96°21'14"
C24	82.63	40.00	S30°46'10"W	68.73	118°26'40"
C25	12.41	25.00	S31°41'30"W	12.28	128°26'40"
C26	11.46	25.00	S31°41'30"W	10.82	97°25'49"
C27	36.29	50.00	S32°47'54"E	34.03	87°25'49"
C28	36.29	50.00	N31°21'08"W	39.81	4°51'14"
C29	39.82	470.00	N81°13'08"W	51.66	4°51'14"
C30	51.69	610.00	N81°13'08"W	51.66	4°51'14"
C31	51.69	635.00	N81°20'17"W	51.4	4°36'57"

LINE	LENGTH	BEARING
L1	5.32	N50°45'21"W (R)
L2	37.51	S08°32'39"W
L3	33.75	S49°48'12"E (NR)
L4	28.99	S09°21'39"E
L5	6.89	S02°53'55"W
L6	8.67	N13°41'36"W
L7	81.47	S83°38'46"E
L8	50.00	N90°00'00"E
L9	8.87	N83°38'46"W
L10	6.96	N83°38'46"W
L11	17.07	S45°00'00"E

CURVE	LENGTH	RADIUS	BEARING	CHORD	DELTA
C32	13.85	40.00	S80°04'38"W	13.79	19°50'45"
C33	33.24	40.00	S46°20'41"W	32.30	47°57'08"
C34	35.59	40.00	S02°57'17"E	34.43	50°58'47"
C35	24.27	635.00	N82°33'03"W	24.27	2°11'24"
C36	26.88	635.00	N80°14'33"W	26.88	2°25'33"
C37	48.45	75.00	S19°30'29"E	47.62	37°00'32"
C38	36.37	75.00	S19°30'29"E	31.82	40°00'32"
C39	39.82	200.00	S89°24'24"E	18.82	55°14'27"
C40	19.82	200.00	S89°24'24"E	15.73	45°14'27"
C41	53.16	800.00	S59°24'05"E	53.00	15°13'46"
C42	139.66	200.00	S57°01'17"E	136.84	40°00'32"

**LEGEND**

- SET PERMANENT CONTROL POINT NAIL & DISK PCP LB#6168
- SET PERMANENT REFERENCE MONUMENT PRM LB#6168 BEING A 4"x4" CONCRETE MONUMENT
- SET IRON ROD 1/2" WITH CAP LB#6168
- OFFICIAL RECORDS
- POINT OF COMMENCEMENT
- POINT OF BEGINNING
- BEARING REFERENCE LINE
- FOUND CONCRETE MONUMENT
- FOUND OPENED PIPE
- LICENSED BUSINESS
- HOME OWNERS ASSOCIATION
- POINT OF TANGENCY
- R/W - RIGHT OF WAY
- SECTION CORNER
- CENTERLINE
- O/A - OVERALL
- R - RADIAL NR - NOT RADIAL
- PC - POINT OF CURVATURE

**LAND PRECISION CORPORATION**

2885 SUNSET HORN ROAD  
 GLENDALE, FLORIDA 33599  
 TEL: (727) 798-5328  
 FAX: (727) 798-5328

LB #6168  
 SURVEYING - MAPPING - PLANNING

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 2, 2015**

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**5.) PURCHASE: SANITATION VEHICLE**

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**ISSUE:** The City Commission will consider bids for the purchase of a sanitation vehicle.

**ATTACHMENTS:**

- Bid Summary & Quotes (w/ Pictures)

**ANALYSIS:** Included in the presentation of the in-house curbside recycling program city staff identified the need to eventually increase the size of the sanitation fleet to account for the loss of flexibility in moving to a 5-day a week pickup schedule with a single side loader. The proposed plan was to purchase a side loader when the sanitation vehicle reserve account grew large enough to purchase a new side loader (in 2 years) or to make purchase sooner if city staff could find a good deal on a lightly used side loader that met our specifications.

The proposed purchase is a 2007 side loading sanitation truck with low mileage (60,000), a newly rebuilt arm, and is consistent with our needs and specifications. The truck will be used for pickup of recyclable materials twice a week. This will extend the service life of the current side loading garbage truck that was purchased in 2013 that also has approximately 60,000 miles. The added vehicle will also allow for flexibility with the holiday pickup schedule, allow for maintenance of the vehicles without creating a lapse in service, and reduce any weekend overtime for general cleaning and upkeep of the side loading garbage truck (i.e. the current side loading vehicle that is running 5 days a week).

Approximately \$152,000 is currently set aside in restricted sanitation vehicle reserves to accommodate the purchase. It is unlikely that the City will need a sanitation replacement vehicle for 5 or more years which will give ample time for the reserve account to rebuild (at \$50,000 per year). The increased operational expenses for fuel and repair & maintenance have already been included in the sanitation division's line items for the current FY 15/16 Budget to account for the additional service days associated with curbside recycling.

City staff received the following bids for the purchase:

- JLM: 2007 Condor (63,000 miles): \$69,975
- RDK: 2004 Mack LE613 (59,000 miles): \$65,000
- RDK: 2010 Autocar (91,000 miles): \$92,500

**STAFF RECOMMENDATION:** Purchase 2007 Condor sanitation truck from JLM equipment for \$69,975.

**City of Lake Alfred**  
**BID SHEET**

Date Requested: 10/26/15	Requesting Department: Public Works
Purchase Order:	Amount of Purchase: \$69,975.00
G/L Code: 001.534.1.464.100	

Equipment or items being purchased:		
<b>2007 Bridgeport Side Loader</b>		
Names of companies contacted and their quotations:		
Company Name	Person Contacted	Amount
1. JLM Equipment Inc.	<b>John</b>	\$69,975.00
2. RDK Truck	<b>Jim</b>	\$65,000.00
3. RDK Truck	<b>Jim</b>	\$92,500.00
Note: The truck for \$65,000.00 is a 2004 Side Loader. The truck for \$69,975.00 is a 2007 Side Loader. The truck for \$92,500.00 is a 2010.		

<b>Approval Requirements:</b>	
Department Director	Date: 10/26/15
City Manager	Date:

Existing Vendor: \_\_\_\_\_

New Vendor: \_\_\_\_\_ FEIN # \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_

Vendor Number: \_\_\_\_\_ W-9 \_\_\_\_\_ Entered by: \_\_\_\_\_

**JLM Equipment Inc.**  
 18110 US Hwy 27 South  
 Suite 3  
 Lake Wales, FL 33859

(863)676-2244  
 sales@jlmequipment.com  
 http://jlmequipment.com

# Estimate



ADDRESS
City of Lake Alfred 155 East Pomelo Street Lake Alfred, Florida

SHIP TO
City of Lake Alfred 155 East Pomelo Street Lake Alfred, Florida

ESTIMATE #	DATE	EXPIRATION DATE
1450	10/21/2015	12/31/2015

Please detach top portion and return with your payment.

SHIP VIA	SALES REP	END USER
Best Way	CM/JM	City of Lake Alfred

DESCRIPTION	QTY	RATE	AMOUNT
<b>Misc</b> 2007 Condor mounted with a 32 Cubic Yard Full Eject Bridgeport Ranger Series Automated Side Loader. Chassis has under 63,000 miles Engine hours are 9,025 Body to be re-painted to match city colors Body and arm refurbished (if required) before painting. Delivery will be within 30 days of purchase order.	1	69,975.00	69,975.00
<b>Delivery</b> Delivery includes operator and mechanical training.	1	0.00	0.00

Thank you for your interest in our line of High Quality Products!

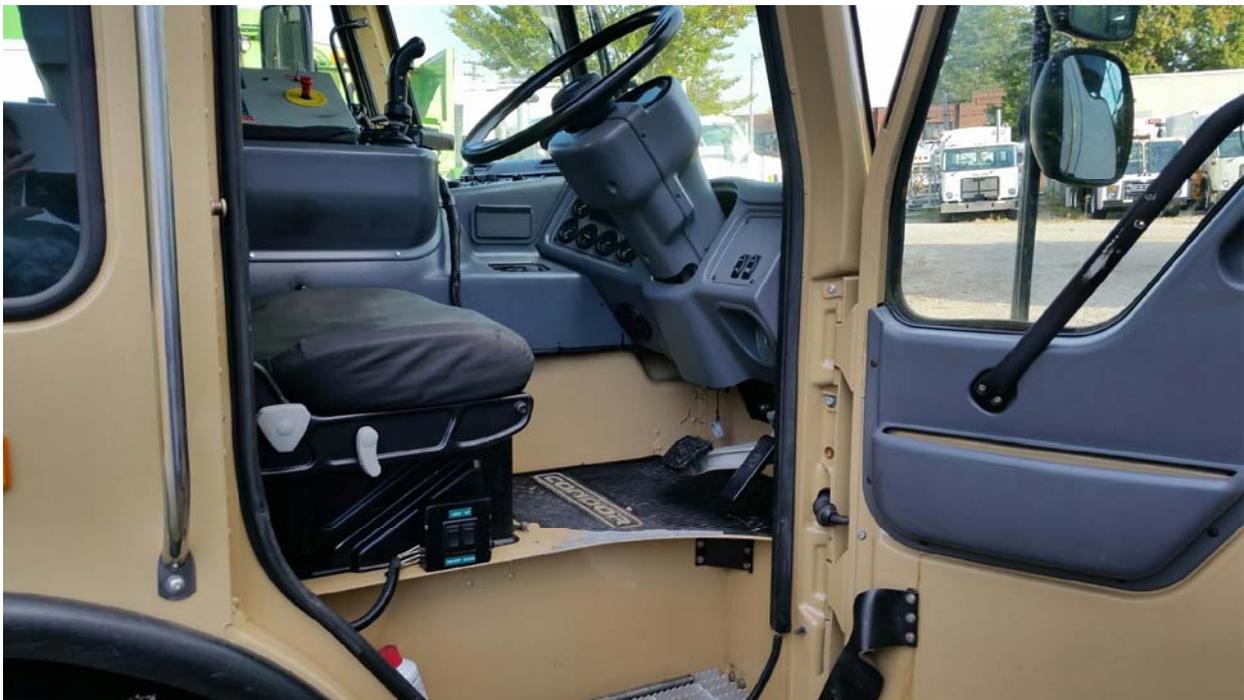
TOTAL

**\$69,975.00**

Accepted By

Accepted Date





▶ **SIMPLICITY BY DESIGN**

Ease of operation and superior design are what sets the Ranger ASL apart from all others.

The cab controls offer the driver a choice between a joystick and rocker switches.

The Bridgeport Automated Arm is the most efficient arm in the industry. It is body mounted for stability and durability. With fewer moving parts, maintenance is a breeze.

The Ranger also features a folding hopper door that allows a lower pitch-in height .

The hopper features water-tight clean out doors that are easily reached from ground level.

All these features and more make buying a Bridgeport a very smart move.

▶ **EFFICIENT**

- Automatic Pack Cycle
- One Piece Packer/Follower
- Tapered Body for Easier Discharge
- Self Locking Tailgate w/ Watertight Seal

▶ **RELIABLE**

- Electric Over Hydraulic Controls
- 96” Reach Body Mounted Arm
- Universal Cart Grips - 30 to 450 gal
- Cylinders Manufactured by Texas Hydraulics



EXTENDED REACH



CNG READY / EASY MAINTENANCE



Bridgeport Truck Mfg. Inc. retains the right to make changes in design and specifications; engineering; add or remove features; add improvements; or discontinue the manufacturing of any product, at any time without notice or obligation.

Specifications May Be Modified Per Customer Requirements



## ▶ Ranger Automated Side Loader

### Body Specifications

Body Capacity	20 yd <sup>3</sup> - 32 yd <sup>3</sup> - 34 yd <sup>3</sup> - 36 yd <sup>3</sup> - 38 yd <sup>3</sup>
Body Style	Hoist to Dump or Full Eject
Floor	3/16" AR Plate w/ 1/4" Overlay at Hopper
Sides	10 ga Hi-Ten Rolled Plate w/ 2 Body Posts
Roof	10 ga Hi-Ten - Tapered Front to Back
Tailgate	1 Piece 10 ga - Self Locking w/ Rubber Seal

### Packer / Hopper Specifications

Packer	1 Piece Packer/Follower w/ Replaceable Wear Strips
Hopper Capacity	4 yd <sup>3</sup>
Hopper Floor	1/4" T-1 ASTM A-572 Grade 50 Plate
Hopper Clean Out	Trough w/ 2 Rubber Sealed Clean Out Doors
Hopper Door	Fold Down Door for Hand Loading - 68" Pitch-in

### Automated Arm Specifications

Reach	96"
Cycle Time	7-8 Seconds @ 750 RPM
Lift Capacity	1000 lbs (approx.)
Grips	Universal (30-450 gal) carts
Lift	Hydraulic w/ Gravity Down
Controls	Electric over Hydraulic Joystick & Rocker Switches

### Hydraulics / Bore x Stroke

Tailgate Cylinders	(2) 3" x 30"
Packer Cylinders	(2) 5-1/2" x 39"
Arm Cylinders	Reach- 2" x 72" / Grip- 2" x 8"
Arm Cylinders	Elevator- 2" x 26" / Dump- 3" x 20"
Hoist Cylinders	(2) 5-1/2" x 72" 3-Stage telescoping mounted outside frame
Pump / Valves	Front Mount Tandem Unloader / (2) Danfoss B6603 Valves

### Options - Contact your local dealer for a full list of options

Extended Reach Arm (144")	Outside Controls
Hydraulic or Pneumatic Hopper Cover	Hydraulic Tank Heater

## Amee N. Bailey

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**From:** John Deaton  
**Sent:** Monday, October 26, 2015 10:31 AM  
**To:** Amee N. Bailey  
**Subject:** FW: TRUCKS

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**From:** Jim Norris [mailto:jimnorris@rdk.com]  
**Sent:** Tuesday, October 20, 2015 3:31 PM  
**To:** John Deaton  
**Subject:** TRUCKS

Mr. Deaton,  
The following two trucks I found that are low miles and in good condition.  
We will include new paint and better than 70% tires.

If interested I will need to secure within 48 hours or it will be sold.  
Trucks are as follows and include much more options and items than I can list:

2004 Mack LE613/Labrie Expert 2000 automated sideloader.  
59,000 miles, 1,787 hours  
66,000 GVW, Allison auto trans, Vogel auto lube system, A/C, dual steer low entry cab.  
New paint your one color, good tires and recent full PM.  
Delivered to your yard: \$65,000.00

2010 Autocar/NewWay Scorpion 26yd automated sideloader.  
91,000 miles  
Right side drive  
Allison auto trans, A/C.  
New paint your one color, good tires and full PM.  
Delivered to your yard: \$92,500.00

Let me know if you have any interest in either of the above trucks before they are sold.  
Thank you for your time.  
Jim Norris  
RDK Municipal