

City of Lake Alfred/ Discovery Leadership Academy  
“The City Hall Experience”  
Meeting 9/24/2015  
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**Mayor-** bangs the gavel

**Mayor-** says “I would like to bring the student commission meeting to order.”

**Mayor-** says “Will everyone please rise for the Pledge of Allegiance”  
(everyone stands and turns towards to the flag)

**Mayor-** begins the Pledge of Allegiance (everyone joins in the pledge)

**Mayor-** says “Thank you and please be seated”

**Mayor-** : “Will the clerk please give us a roll call”

**Clerk** Announce names in this order; “Mayor \_\_\_\_\_, Commissioner #2 \_\_\_\_\_,  
Commissioner #3 \_\_\_\_\_, Commissioner #1 \_\_\_\_\_, Vice Mayor  
\_\_\_\_\_”

**Mayor-** “Next item on our agenda is a report from our city manager”

**City Manager-** Says: “Thank you Mayor I would like to announce the city has implemented the sanitation changes and soon begins curbside recycling service on October 1st a very this is very exciting for us to implement in our centennial year. On October 29 we will have the awards reception for this year’s annual art show titled “Small Town Charm” drop your artwork off at city hall Friday or Saturday October 16th and 17th please visit our website for more information. I would also like to bring attention to a recent article written about the status of Discovery High School things are beginning to look positive on the possibility of a high school in Lake Alfred. That is the end of my announcements. Thanks again Mayor.”

**Mayor-** says “Thank You I have a question for our public works director. How long do you think it will take for the city to complete recycle pickup”

**Public Works Director** Approaches the podium and says “we have practiced and tested the route and by our calculations we should be complete on the two day cycle as we presented.” *Director returns to seat in the audience*

**Mayor-** “Next item on our agenda is City Attorney announcements”

**City Attorney-** says “Thank you Mayor we have no legal announcements today. We are very pleased to be working with the City of Lake Alfred and I am here to answer any questions you may have.”

**Mayor-** says “Our next item on the agenda is recognition of residents please approach the podium, state your name and address for the record and please limit your comments to 5 minutes”

**Resident #1-** approaches the podium and says “Hello my name is \_\_\_\_\_ my address is \_\_\_\_\_ I would like to take the time to thank the commission for taking care of the

playground near my house it looks great and I wanted to let you know the kids love it. Thanks again for fixing it.”

*(Resident #1 returns to seat in the audience)*

**Vice Mayor-** says “Thank you for bringing the playground to our attention and please always feel free to come to our meetings and let us know your concerns and ideas.”

**Mayor-** says “The next item on our agenda is the Consent Agenda approval.”

**Mayor-** “The commission has had the time to review the minutes from our last workshop, I would like to take the time to thank our clerk for a fantastic job on preparing the minutes and the documents for today's meeting.”

**Clerk-** Says “Thank You its my pleasure.”

**Mayor-:** “Would anyone like to make a motion to approve the consent agenda.

**Commissioner #1-** says “I would like to make a motion to approve the consent agenda as written”

**Commissioner #3-** says “I want to second that motion”

**Mayor-** says “I have a motion and a second on the floor, any further discussion, (wait a brief pause now say) “

**Mayor-** says “It’s time to call the vote”

**Mayor-** Says “All those in favor say AYE”  
(All 5 Commissioners say AYE at same time.)

**Mayor-** says “all those opposed say NAY”

**Mayor-** says “For the record a motion to approve consent agenda passes with unanimous voice vote”

**Mayor-** now says ”Next item on our agenda is a briefing about a recent city commission vote on resolution 11-12 “Complete Streets” Our city manager has the analysis.”

**City Manager-** says “I would like to yield to the community development director for detailed analysis to be presented to the commission.

**Community Development Director-** (approaches the podium) and says: “Thank you Mayor with the adoption of the Complete Street Policy, the City of Lake Alfred agrees, to the extent feasible and within available resources, to support these policy guidelines.

- Identify potential street corridors within the community
- Reference the Complete Streets Handbook as a guide for implementation.
- Maintain a comprehensive inventory of all bicycle and pedestrian facilities
- Design, operate, and maintain the streets using design guidelines

- Where practical, include facilities and amenities enhancing the complete street such as: Street and sidewalk lighting; trees and landscaping; improved pedestrian access to transit stations, and pedestrian and bicycle safety improvements.
- Connectivity of facilities to create an integrated network of streets
- Access improvements in accordance with the American Disability Act
- Consider streets that complement the area
- Help build a complete streets network over time

**City Manager-** says “The city commission has passed this resolution unanimously and today we want to come to present an opportunity that has come to our attention.”

**Mayor-** says: “Thank you for the information City Manager we appreciate the overview of what the city commission has already approved.”

**Mayor-** says: “Our next item on the agenda today is to look at information about a possible Mini-grant that we have discovered our community development director has a briefing for us”

**Community Development Director-** says: “The goal of this grant is to reduce the number and severity of injuries and deaths to children from bicycle and pedestrian crashes by training them with the knowledge and skills needed to be competent and safer in traffic.

The mission is to administer a traffic and bicycle safety education program through workshops and certificate programs for Florida elementary and middle school teachers, community volunteers, law enforcement officers and recreation leaders. Pilot projects, research, media awareness campaigns and the production of documents and guidelines are also carried out as part of the program's goal.”

*(Director returns to seat in the audience)*

**Mayor-** says “The city manager has more information about this grant”

**City Manager-** says ”The mini-grants up to \$2,000 provides assistance to local governments and district supervisors to either purchase new or replace existing equipment such as bicycles, helmets, ropes, cones and other equipment, or purchase trailers to transport the equipment to schools. Any school district or agency interested in applying for a mini-grant should understand and be willing to meet the program criteria. city attorney has reviewed the grant information and the staff recommendation is at the pleasure of the student commission.”

**City Attorney-** says “We have reviewed the grant information and requirements and feel this is a great opportunity for the city.”

**Mayor-** says” Thank you city attorney and city manager for getting this information together for us.”

**Mayor-** says “I have done some research on my own and have found out that there is about four million dollars set aside each year in Florida for funding projects like this and I feel this grant can also be incorporated into our downtown community vision plan.

**Commissioner #2-** Says I think the grant will fit in with the future vision of the City of Lake Alfred. I am on board with the approval of the grant request.”

**Vice Mayor-** says “I make a motion to forward the grant information to the city commission.”

**Commissioner #2-** says “I second the motion.”

**Mayor-** says “Since this is a public meeting I would like to open the floor for public comment would anyone like to speak about this item before I call a vote.” (wait a brief pause and then say)

**Mayor-** says “Seeing none I will close the public comments and move on.”

**Mayor-** says “I have a motion and a second on the floor, any further discussion, (wait a brief pause now say)

**Mayor-** says “It’s time to call the vote”

**Mayor-** says “All those in favor say AYE”  
(All 5 Commissioners say AYE at same time.)”

**Mayor-** says “all those opposed say NAY”

**Mayor-** says “For the record approval to send this to the city commission for them to consider the grant passes with unanimous voice vote”

**Mayor-** says “Our next item on the agenda is recognition of residents please approach the podium, state your name and address for the record and please limit your comments to 5 minutes”

**Resident #2-** approaches the podium and says “I wanted to tell you I think this grant is a great thing for our city and I want to thank this commission for finding it and forwarding it on you have done your job well, and thank you for letting me speak to you.” (*Resident #2 returns to seat in the audience*)

**Mayor-** says “Thank You we appreciate your comment”

**Mayor-** says “Seeing no more comments from the audience we will move on to our next item on the agenda”

**Mayor-** says “Next item on the agenda is Commissioner comments and questions”

**Mayor-** says “Today we start with myself “Thank you for the opportunity to serve as your mayor.”

**Mayor-** says “Next is comments from Commissioner #2-”

**Commissioner #2-**says “Thank You” I am proud of us moving the grant information to the city commission. I have no further comment.”

**Mayor-** says “Next is comments from Commissioner #3-”

**Commissioner #3-** says “Thank You to the staff and clerk for all the documentation to make this a true experience. That's all I have for today.”

**Mayor-** Says “Next is comments from Commissioner #1-”

**Commissioner #1-** says “Thank You today's meeting moved very well thank you Mayor for keeping to the agenda. Thank you to the residents that spoke to us tonight. That's all I have for today.”

**Mayor-** says “Lastly we have our Vice Mayor”

**Vice Mayor-** says “Thank You I would like to echo everything the commission has stated and I agree that this was a great meeting. Thank you that is all I have today.”

**Mayor-** says “Thank you everyone we have completed all the items on our agenda today. Are there any further comments from the audience? Seeing none, would anyone like to make a motion to adjourn?”

**Vice Mayor-** says “I make a motion to adjourn”

**Commissioner #3-** says “I second that motion”

**Mayor-** says “All those in favor say AYE”

**Mayor-** says “All those opposed say NAY”

**Mayor-** says “thanks to everyone for being here today our meeting is adjourned” (*Mayor bangs gavel*)