

City of Lake Alfred/ Discovery Leadership Academy  
“*The City Hall Experience*”  
Meeting 9/23/2016

**Mayor-** bangs the gavel

**Mayor-** says “I would like to bring the student commission meeting to order.”

**Mayor-** says “Will everyone please rise for the Pledge of Allegiance”  
(everyone stands and turns towards to the flag)

**Mayor-** begins the Pledge of Allegiance (everyone joins in the pledge)

**Mayor-** says “Thank you and please be seated”

**Mayor-** : “Will the clerk please give us a roll call”

**Clerk** Announce names in this order; “Mayor \_\_\_\_\_, Commissioner#2 \_\_\_\_\_,  
Commissioner#3 \_\_\_\_\_, Commissioner#1 \_\_\_\_\_, Vice Mayor \_\_\_\_\_”

**Mayor-** says “Next item on our agenda is a report from our city manager”

**City Manager-** says: “Thank you Mayor I would like to announce the city has implemented the sanitation changes and started the education program that our recycling service can no longer accept glass in the blue bins. Please help to pass on the word that glass must go into the green bin and sent to the landfill starting on October 1st . November 4th and 5th is the drop off for our next city hall art show titled “Florida Traditions” awards and reception are Thursday November 10th at 6pm right here at city hall. Please visit our website for more information. I have no further announcements. Thanks again Mayor.”

**Mayor-** says “Thank You I have a question for our community development director. I have noticed the equipment and some digging at the pedestrian bridge site and was wondering if we knew when the project would be complete?”

**Community Development Director** (Approaches the podium) and says “That is correct construction has started on the pedestrian bridge that is going to connect our trail to winter havens trail over 17/92 heading into town, according to FDOT the project should be completed some time in Spring of 2017 no exact date has been stated yet.” (Director returns to seat in the audience)

**Mayor-** “Next item on our agenda is City Attorney announcements”

**City Attorney-** says “Thank you Mayor we have no legal announcements today. We are very pleased to be working with the City of Lake Alfred and I am here to answer any questions you may have.”

**Mayor-** says “Our next item on the agenda is recognition of citizens please approach the podium, state your name and address for the record and please limit your comments to 5 minutes”

**Resident#1-** (approaches the podium) and says "Hello my name is \_\_\_\_\_ my address is \_\_\_\_\_ "I have a question why is the city is no longer recycling glass. Where does the glass go now? Why don't we recycle the glass anymore? and what happens if we keep putting it in the blue bin?."(Resident #1 returns to seat in the audience)

**City Manager-** says "The recycle sort center will no longer take glass the reasoning they have given to us is that its cheaper to make new glass than to recycle used glass, Our only option currently is to put the glass in the trash can, if we have too much glass in our loads to the recycle center they will refuse our entire load and we have to pay to dump the load of recycles at the landfill. Until the market calls for the used glass it has no value to the vendor so they don't want it. Their decision affects all 17 cities and all residents in Polk county"

**Mayor-** says "The next item on our agenda is the Consent Agenda approval."

**Mayor-** " The commission has had the time to review the minutes from our last workshop, I would like to take the time to thank our clerk for a fantastic job on preparing the minutes and the documents for today's meeting."

**Clerk-** Says "Thank You its my pleasure."

**Mayor-:** "Would anyone like to make a motion to approve the consent agenda.

**Commissioner #1-** says "I would like to make a motion to approve the consent agenda as written"

**Commissioner#3-** says " I want to second that motion"

**Mayor-** says "I have a motion and a second on the floor, any further discussion, (wait a brief pause now say) any comments from the audience seeing none"(wait a brief pause now say)

**Mayor-** says "Its time to call the vote"

**Mayor-** Says "All those in favor say AYE"  
(All 5 Commissioners say AYE at same time.)

**Mayor-** says "all those opposed say NAY"

**Mayor-** says "For the record a motion to approve consent agenda passes with unanimous voice vote"

**Mayor-** now says "Next item on our agenda is a briefing about a recent city commission vote on ordinance 1368-16 Our city manager has the analysis."

**City Manager-** says "I would like to yield to the Public Works Director for the detailed analysis to be presented to the commission.

**Public Works Director-** (approaches the podium) and says "Thank you Mayor The City's existing rate structure for water and sewer service provides a stable revenue source for the utility with very little variation in the amount billed per customer based on usage. The City's sewer rates and structure has not been changed since 1990; the water rates and structure has not been changed since 1999. The current

system does not encourage conservation and the customers that use the least amount of water are essentially subsidizing the utility bill for higher water users by paying a flat rate. (Director returns to seat in the audience)

**City Manager-** says “In January of 2016 the City entered into a continuing service agreement with Raftelis Financial Consultants for the performance of a utility rate study. The goal was to restructure the system to be more equitable by lowering the base rate and charging based upon usage while still providing a stable revenue source for the City. The finance director has more information”

**Finance Director-** (approaches the podium) and says “In June of 2016 the City Commission was presented with the results of the utility rate study that provided for a reduction in the base sewer charge from \$40.54 to \$29.50 and a reduction in the base water charge from \$12.95 to \$8.95. The proposed ordinance adopts the rate structure as well as cleans up other language within the code pertaining to utilities. The proposed rate structure will not result in an increase in revenue to the City (revenue neutral). Under the proposed rate structure just over half of the residences are expected to see a decrease in their utility bill with a breakeven point between 4,000-5,000 gallons of usage per month.”

(Director returns to seat in the audience)

**Commissioner#2-** says “I think the conservation program will go a long way to keep our water supply in line with our future growth and make the utility rate fair based on usage. I make a motion to approve ordinance 1368-16 on second and final reading.”

**Vice Mayor-** says “I second that motion”

**Mayor-** says “Since this is a public hearing I would like to open the floor for public comment would anyone like to speak about this item before I call a vote.” (wait a brief pause and then say)

**Mayor-** says “Seeing no one I will close the public comments and move on.”

**Mayor-** says “I have a motion and a second on the floor, any further discussion, (wait a brief pause now say)

**Mayor-** says “Its time to call the vote”

**Mayor-** says “All those in favor say AYE”  
(All 5 Commissioners say AYE at same time.)”

**Mayor-** says “all those opposed say NAY”

**Mayor-** says “For the record approval of ordinance 1368-16 passes with unanimous voice vote”

**Mayor-** says: “Our next item on the agenda today is to look at information about a possible Mini-grant that we have discovered our Police Chief has a briefing for us”

**Police Chief-** (approaches the podium) and says “The goal of this grant is to reduce the number and severity of injuries and deaths to children from bicycle and pedestrian crashes by training them with the knowledge and skills needed to be competent and safer in traffic.

The mission is to administer a traffic and bicycle safety education program through workshops and certificate programs for Florida elementary and middle school teachers, community volunteers, law enforcement officers and recreation leaders. Pilot projects, research, media awareness campaigns and the production of documents and guidelines are also carried out as part of the program's goal."  
(Police Chief returns to seat in the audience)

**Mayor-** says "The city manager has more information about this grant"

**City Manager-** says "The mini-grants up to \$2,000 provides assistance to local governments and district supervisors to either purchase new or replace existing equipment such as bicycles, helmets, ropes, cones and other equipment, or purchase trailers to transport the equipment to schools. Any school district or agency interested in applying for a mini-grant should understand and be willing to meet the program criteria. city attorney has reviewed the grant information and the staff recommendation is at the pleasure of the student commission."

**City Attorney-** says "We have reviewed the grant information and requirements and feel this is a great opportunity for the city."

**Mayor-** says" Thank you city attorney and city manager for getting this information together for us."

**Mayor-** says " I have done some research on my own and have found out that there is about four million dollars set aside each year in Florida for funding projects like this."

**Commissioner#2-** says "I would like to thank our police chief for finding this grant."

**Vice Mayor-** says "I make a motion directing the city manager to apply for this grant."

**Commissioner#2-** says "I second the motion."

**Mayor-** says "Since this is a public meeting I would like to open the floor for public comment would anyone like to speak about this item before I call a vote." (wait a brief pause and then say)

**Mayor-** says "Seeing none I will close the public comments and move on."

**Mayor-** says "I have a motion and a second on the floor, any further discussion, (wait a brief pause now say)

**Mayor-** says "Its time to call the vote"

**Mayor-** says "All those in favor say AYE"  
(All 5 Commissioners say AYE at same time.)

**Mayor-** says "all those opposed say NAY"

**Mayor-** says "For the record approval to send this to the city commission for them to consider the grant passes with unanimous voice vote"

**Mayor-** says “Our next item on the agenda is our second recognition of citizens please approach the podium, state your name and address for the record and please limit your comments to 5 minutes”

**Resident#2-** approaches the podium and says “I wanted to tell you I think this grant is a great thing for our city and I want to thank this commission for finding it and forwarding it on you have done your job well, and thank you for letting me speak to you.” (Resident #2 returns to seat in the audience)

**Mayor-** says “Thank You we appreciate your comment”

**Mayor-** says “Seeing no more comments from the audience we will move on to our next item on the agenda”

**Mayor-** says “Next item on the agenda is Commissioner comments and questions”

**Mayor-** says “Thank you to everyone who participated in our meeting today, Thank you for the opportunity to serve as your mayor.”

**Mayor-** says “Next is comments from Commissioner#2-”

**Commissioner#2-**says “Thank You” I am very proud of the commission and the staff for getting us on the new conservation utility rate structure. I also hope we can soon find a solution to address the inability to recycle glass anymore. Nothing further mayor thanks.”

**Mayor-** says “Next is comments from Commissioner#3-”

**Commissioner#3-** says “Thank You to the staff and clerk for all the documentation to make this a accurate city commission experience. That's all I have for today.”

**Mayor-** Says “Next is comments from Commissioner #1-”

**Commissioner #1-** says “Thank You today's meeting moved very well thank you Mayor for keeping to the agenda. Thank you to the residents that spoke to us today. That's all I have for today.”

**Mayor-** says “Lastly we have our Vice Mayor”

**Vice Mayor-** says “Thank You I would like to echo everything the commission has stated and I agree that this was a great meeting. I do have a question for our parks and recreation director. First I would like to say the tennis court resurface project looks great I cant wait to get a game in soon. How long before we can get to the basketball courts done?”

**Parks and Recreation Director-** (approaches the podium) and says “I agree they look fantastic this was the first time we have dealt with this company and the project went smooth.” The plans for the basketball courts are set to be done this year. We are entering into a new budget starting October 1st and funding will then be available. We will get it done as soon as the contractor has availability.”

**Vice Mayor-** says “Thank you that is all I have today.”

**Mayor-** says “Thank you everyone we have completed all the items on our agenda today. Are there any further comments from the audience. Seeing none, would anyone like to make a motion to adjourn”

**Vice Mayor-** says "I make a motion to adjourn"

**Commissioner#3-** says "I second that motion"

**Mayor-** says "All those in favor say AYE"

**Mayor-** says "All those opposed say NAY"

**Mayor-** says "thanks to everyone for being here today our meeting is adjourned" (Mayor bangs gavel)