

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY, JUNE 15, 2015
7:30 P.M.
CITY HALL**

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Ron Henderson

Roll Call: Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner Jack Dearmin, Commissioner John Duncan, Commissioner Albertus Maultsby, City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, and City Clerk Ameeré Bailey.

Staff attendance: Public Works Director John Deaton, Finance Director Amber Deaton, and Parks and Recreation Superintendent Richard Weed.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated Florida Licensing on Wheels staff will be at the Lake Alfred Library on June 16th and then the Library will host Donuts with Dad on June 20th at 10 am, which will include free donuts, fun and crafts.

Centennial Celebration and Time Capsule Closing Ceremony will be held on June 29th. The Historical Museum will be open from 2-4 pm. For an open house (210 Seminole Ave.) Then City Hall will be open at 4 pm for people enjoy some refreshment and view the items going into the time capsule. The ceremony and presentation of items will begin at 5 pm. Finally, the time capsule will be sealed and placed in the wall at City Hall.

The City will be closed Friday July 3rd, in observance of Independence Day.

Lake Alfred will celebrate the 4th of July from 10 to 2 pm at Lions Park. Events include Free Gator/Reptile Show and kids under 12 receive a free snow cone, 16th annual Lions Club Fishing Tournament hosted by Ron's Tackle Box, food, entertainment, games, vendors, and bounce house.

Mackay Gardens and Lakeside Preserve will host a free community gardening workshop on June 2nd at 10 am. Contact the Parks and Recreation Department to sign-up or for more details.

The Florida League of Cities is now accepting registrations for its 2015 Annual Conference, which will take place August 13-15 at the World Center Marriott in Orlando, please let staff know if and when you will be attending.

Financial Disclosures are due by July 1st. Staff will send them certified mail for all Board and Committee members on June 19th. If you submitted separately, please provide staff with a copy.

Please visit the City's website for additional announcements and events or Follow us on Facebook.

City Manager Leavengood requested that the recycling item be moved to the regular agenda as agenda item number three.

Vice Mayor Daley made a motion to move the recycling discussion to the regular agenda; seconded by **Commissioner Duncan** and the motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

CITY ATTORNEY ANNOUNCEMENTS

There were no legal announcements.

RECOGNITION OF CITIZENS

Tony Renner, President of Lake Alfred Little League presented the City with a plaque and thanked the city for the sponsorship and staff for facility improvements. He was also appreciative of the efforts staff made after the break-ins at the concession building.

PROCLAMATION: NATIONAL SAFETY MONTH

Mayor Lake read the proclamation for National Safety Month and urged all citizens to establish and maintain safe practices in their homes, workplaces, and communities.

DISTINGUISHED BUDGET AWARD PRESENTATION – AMBER DEATON, FINANCE

Mayor Lake invited Amber Deaton to the podium. He stated that he has the honor of announcing that the City of Lake Alfred has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association. This award is the highest form of recognition in government budgeting and represents a significant achievement by the City. It reflects the commitment of the City and staff to meeting the highest principles of government budgeting. In order to receive the award, the City had to satisfy nationally recognized guidelines for effective budget presentation including a policy document, financial plan, operations guide, and a communications device. This is the eighth consecutive year of achievement for the City. Congratulations.

In addition, when the Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primary responsible for its having achieved the award. I am pleased to present this Certificate to Amber Deaton and the Finance Department.

Finance Director, Amber Deaton expressed her gratitude to the City Manager, her staff, and the City Commission for their support. She stated it is definitely a group effort and she has a great team and support from the other department.

CONSENT AGENDA: APPROVE CITY COMMISSION MEETING MINUTES 06/01/15.

Commissioner Dearmin moved to approve the revised City Commission Meeting minutes from June 1, 2015 as presented; seconded by **Commissioner Maultsby** and the motion was approved by unanimous voice call vote. There were no public comments.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

AGENDA

1.) WINTER HAVEN AREA TRANSIT (W.H.A.T.) INTERLOCAL AGREEMENT

City Manager Leavengood stated on October of 2009 the City entered into an interlocal agreement with the Polk Transit Authority for local area transit services. The City has subsequently renewed the agreement each year and Amendment #5 extended the agreement through September of 2015. Included in the agreement, is a \$5,000 proportionate share cost for the operation of the transit services within the City. Funding has been budgeted in the current FY 14/15 Budget for the expense.

Staff recommendation is to approve the amended # 6 interlocal agreement with Winter Haven Area Transit.

Vice Mayor Daley stated the importance of public transit for economic development. She also asked about the cost to assist in allowing students to ride the bus for free as in Lakeland and Winter Haven.

City Manager Leavengood stated he would research the issue to see if it could be included in the agreement. The current contract expires in September.

Assistant City Attorney Seth Claytor recommended that the Commission table the item to allow the City Manager the opportunity to research the item.

Vice Mayor Daley moved to table the transit discussion until the City Manager has the opportunity to research the additional subsidy for the student summer service; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote. There were no public comments.

MAYOR LAKE	AYE
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COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

2.) PLANNING BOARD APPROVAL OF SUCCESSION

City Manager Leavengood stated that the Planning Board was established to assure development compliance with the City's Comprehensive Plan and the Unified Land Development Code. The Board is made up of seven regular board members and two alternate board members. The members are appointed by the City Commission and serve a term of three years. With Mr. John Dame's passing, there is an available regular member position which can be filled by succession of currently seated alternate member Joseph Hults. If succession is approved, there will be two (2) alternate positions open.

Staff recommendation is to approve Joseph Hults as a full member of the Planning Board.

Vice Mayor Daley asked if Mr. Hults agreed.

Assistant City Attorney Seth Claytor stated that Mr. Hults was in attendance and agreed to the appointment.

Commissioner Dearmin moved to approve Joseph Hults as a full member of the Planning Board; seconded by **Commissioner Duncan**. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
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3.) RECYCLING UPDATE

City Manager Leavengood stated that the City had received the renewal request from Republic Services (Republic) since the current three year contract expires at the end of this fiscal year. Staff started researching the options once the rate was received. This is different from other municipalities that are setting rates within a current contract with an existing base rate rather than a completely new contract.

The City Manager discussed the number of customer, amount of recyclables generated, and cost for different scenarios. The City of Lake Alfred has a total of 1,750 residential customers which encompasses the population estimate of 5,000. Republic reported that they collected 250 ton of recyclables in 2014. The current rate paid to Republic is \$2.38 per month per residential customer. However the residential bill is \$2.33 and the City subsidizes the reaming 5 cents for a total of \$1,000. The total cost for recycling per year is approximately \$50,000 which equates to \$200 per ton of materials. The cost to dispose of materials at the landfill is \$36.50 per ton, which does not include the cost of the truck, insurance, staff, etc. The preliminary proposed renewal rate from Republic is \$5.00. The cost for the City would be approximately \$105,000 for the same 250 tons, which equate to \$420 per ton.

City Manager Leavengood stated that he discussed options with the John Deaton the Public Works Director since the City already collects trash. He also discussed it with other City Managers across Polk County and Polk County Solid Waste.

Republic utilizes a single-stream system, which means all the recyclables go into one container. Their processing plant separates the materials. Polk County also collects using one container, but then utilizes a contract with Waste Management for the separation process. The County pays \$50 per ton upfront, then Waste Management pays Polk County back 73% of the resale value. The value changes and the County nets several million dollars a year. Private vendors also have contracts with Waste Management and Polk County. The City of Lake Alfred could drop off the materials for free and not pay the \$36 per ton disposal fee.

City Manager Leavengood discussed an in-house recycling option based on current staffing, equipment and disposal cost. The estimate included additional cost of \$20,000 for diesel, \$10,000 for repair and maintenance of vehicles, \$5,000 for additional staff time, and \$5,000 for a tipping fee for a total of \$40,000. If the City continued to collect the \$2.38 fee currently charged to the residents, there could be a \$10,000 surplus (\$9,000 if \$2.33). The surplus could be used to increase services, reduce the cost of services, reduce the need for future rate increases, or used for capital needs.

The City has the vehicles and man-power for the in-house option. The initial investment to purchase recycling cans is estimated at \$90,000. There is currently \$60,000 in equipment reserves. A cost effective alternative could be to purchase the cans from Republic. Hidden cost or considerations would include a reduction in the City's ability to service additional growth and shorter replacement time on equipment. Currently the City runs the garbage truck three days a week. The days off are used to clean/maintain the truck and pick up the City dumpsters. Recycling in-house would likely lead to running the truck five days a week (3 for trash, 2 for recycling).

City Manager Leavengood stated that another option is the bidding process to determine the rates of all vendors or to eliminate the collection of recycling. The second option has potential impacts to the environment and the budget. He also stated that the business of sanitation and recycling has changed over time. Many customers fill up the 95 gallon container and use the recycle bin. A second would cost residents \$7.00 a month. In addition, the cost to take the recyclables to the landfill would be an additional \$36.50 per ton (\$ 13,000 for the 250 tons).

Assistant City Attorney Seth Claytor reminded the Commissioners that the discussion item does not require a formal action.

Vice Mayor Daley questioned why Republic would need such an increase if the City can manage an in-house option.

Commissioner Maultsby mentioned that he would be interested in the results of the bidding process.

Commissioner Dearmin asked staff about the service impacts to the citizens. He asked about the residential input on the current services. He stated that he was interested in the bidding process.

Public Works Director John Deaton stated that the impact of recycling has been beneficial and there have been very few complaints.

Vice Mayor Daley stated the citizens have embraced recycling and the value will go back up. She agreed with the other commissioners regarding bidding and looking at all options. She also asked about residential growth and the impacts to an in-house option especially if the growth is in remote locations.

Mayor Lake stated his concern of the City's long term ability to maintain collection of recycling.

City Manager Leavengood stated that Lake Alfred happens to be first renewing the recycling contract. The in-house option is viable and would affect bidding rates. Sharing information with the other cities and the County has been beneficial in the process and led to the conclusion that \$5.00 is not an acceptable rate. The County has also offered staff Route-Auditor and offered to review the city routes to offer improvement options could reduce time and reduce expense. Profit from sanitation needs to be set aside in the budget for future equipment/staff to plan for future growth.

Assistant City Attorney Seth Claytor stated that if the request of the Commission is to open the item to bidding, he recommended that the Commission make a motion and open the item to the public for comment.

Commissioner Dearmin moved to open the bidding process for recycling; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote.

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Leon Judy, 535 N. Todhunter Way, stated that this is an old issue. The City previously hired the City of Winter Haven to pick up items and eventually the charge was more than In-house option. He was in support of the bidding process and considering the in-house option.

Joseph Hults 824 James Way, stated he was concerned about the City taking on additional responsibilities and the cost of contingencies or capital purchase. He thought the City should start with bidding process.

City Manager Leavengood stated that there is seven years in the County contract that would allow the City to dispose of the recyclables for no cost.

RECOGNITION OF CITIZENS

There were no citizen statements.

COMMISSIONER QUESTIONS AND COMMENTS

Commissioner Dearmin stated he was honored that the City was able to have a re-dedication ceremony for Gardner Park. He has received comments regarding the beautification of the City

and thanks staff. He is looking forward to the budget process and he congratulated Amber on the budget award.

Commissioner Duncan thanked Little League and staff for a successful year.

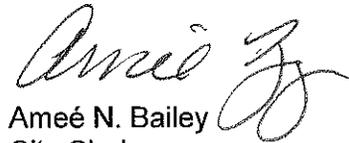
Commissioner Maulsby mentioned he is thankful for his grandson signing with the Yankees after starting with the Lake Alfred Little League at Lions Park.

Mayor Lake thanked the Parks and Recreation staff for the work at Gardner Park. The Committee is making headway on the time capsule ceremony. The Chamber Breakfast is next week and the City Manager is speaking. He also thanked the Lake Alfred Little League for the plaque. Lastly he congratulated Amber on the budget award.

Vice Mayor Daley restated the comments on Gardner Park and congratulated the Finance team. She also stated there were 50 plants donated to the Mackay Gardens from Marian Ryan of the Sierra Club.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 8:34 pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Amée N. Bailey".

Amée N. Bailey
City Clerk