

City of Lake Alfred
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AGENDA
CITY COMMISSION MEETING
MONDAY, AUGUST 17, 2015
7:30 P.M.
CITY HALL

CALL TO ORDER: MAYOR CHARLES LAKE

INVOCATION AND PLEDGE OF ALLEGIANCE: TBD

ROLL CALL: CITY CLERK AMEÉ BAILEY

CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS

RECOGNITION OF CITIZENS: ITEMS NOT ON AGENDA

PROCLAMATION – CIVILITY MONTH
EMPLOYEE SERVICE RECOGNITION: JUAN LOPEZ – 5 YEARS
GIRL SCOUTS OF WEST CENTRAL FLORIDA PRESENTATION

CONSENT AGENDA:

- 1.) **CONSIDER APPROVAL OF AUGUST 3, 2015 CITY COMMISSION MEETING MINUTES.**
- 2.) **CITY COMMISSION ANNOUNCEMENTS**

AGENDA

- 1.) **RESOLUTION 06-15: WAYFINDING SIGNAGE EVALUATION AND CRITERIA**
- 2.) **EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2015/2016**
- 3.) **BID PROPOSAL: RESIDENTIAL RECYCLE COLLECTION SERVICES**
- 4.) **BID PROPOSAL: BUCHANAN BUILDING DEMO AND PROPERTY OPTIONS**

RECOGNITION OF CITIZENS (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)

COMMISSIONER QUESTIONS AND COMMENTS:

COMMISSIONER DEARMIN
COMMISSIONER MAULTSBY
MAYOR LAKE
VICE MAYOR DALEY
COMMISSIONER DUNCAN

ADJOURN



Proclamation

To recognize August 2015 as Civility Month which was created to remind people of the importance of protecting our water supplies.

WHEREAS, the open exchange of public discourse is essential to the democratic system of government; and

WHEREAS, as a cornerstone of democracy Americans have observed certain rules of behavior generally known as civility which is an integral component of a productive, functioning society in which all people are treated as equals regardless of age, gender, religion, racial or ethnic background, or creed; and

WHEREAS, civility, derived from the Latin words "civitas" meaning city and "civis" meaning citizen, is behavior worthy of citizens living in a community or in common with others; and

WHEREAS, displays of anger, rudeness, ridicule, impatience, lack of respect, and personal attacks detract from the open exchange of ideas, prevent fair discussion of the issues and can discourage individuals from participation in government; and

WHEREAS, civility can assist in reaching consensus on diverse issues and allow for mutually respectful ongoing relationships; and

WHEREAS, civility can uplift our daily life and make it more pleasant to live in an organized society; and

WHEREAS, the City, County, and Local Government Law Section of the Florida Bar urges the adoption of a pledge of civility by all citizens in the State of Florida.

THEREFORE, BE IT RESOLVED that the City of Lake Alfred formally recognize August 2015 as

"Civility Month"

in the City of Lake Alfred and urges all citizens to exercise civility toward each other.

IN WITNESS WHEREOF, I have hereunder set my hand this 17th day of August, 2015.

Charles O. Lake, Mayor
City of Lake Alfred, Florida

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

CONSENT AGENDA

1.) AUGUST 3, 2015 CITY COMMISSION MEETING MINUTES

ATTACHMENTS:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey at (863) 291-5747.

2.) CITY COMMISSION ANNOUNCEMENTS

ANALYSIS: Each of the meetings scheduled below may constitute a public meeting at which two or more City Commissioners or Planning Board Members may attend and discuss issues that may come before the City Commissioners.

- The Lake Alfred Chamber Lunch will be held on Wednesday August 19, 2015 at 12:00 pm at the Cornerstone Grill in Lake Alfred.
- The Ridge League of Cities Membership Meeting will be held on Thursday September 10 at 6:30 pm at the Winter Haven Chain of Lakes Complex. (210 Cypress Gardens Blvd. SW, Winter Haven- North Entrance)

STAFF RECOMMENDATION: Approval of the consent agenda

DRAFT MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION MEETING
MONDAY, AUGUST 3, 2015
7:30 P.M.
CITY HALL

Call to Order: Mayor Charles Lake

Invocation and Pledge of Allegiance: Pastor Mike Jones

Roll Call: Those in attendance were Mayor Charles Lake, Vice Mayor Nancy Daley, Commissioner John Duncan, Commissioner Jack Dearmin, Commissioner Albertus Maultsby, City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, and City Clerk Ameer Bailey.

Staff attendance: Public Works Director John Deaton, Finance Director Amber Deaton, Community Development Director Valerie Ferrell, Fire Chief Chris Costine, Police Chief Art Bodenheimer, and Parks and Recreation Superintendent Richard Weed.

CITY MANAGER ANNOUNCEMENTS

City Manager Leavengood stated that Mackay Gardens and Lakeside Preserve will host a free community gardening workshop on August 6th at 10 am, a guided nature walk on August 8th at 8 am, and Astronomy Night on August 15th from 7-10 pm. Contact the Parks and Recreation Department for more details or to sign-up for one of these events.

The tax free school supply days will be August 7th – 16th then students return to public schools on Monday, August 24, 2015.

The SPCA Wellness Wagon will be at the Lake Alfred Public Library on August 8th from 8 till 10:30 am, offering vaccines, heartworm testing & deworming for every pet without the cost of a vet visit. Then the Mobile Career Source will visit on Tuesday, Aug 11th from 9 am till 3 pm to aide in job searches, resume writing, or interviewing skills.

The Lake Alfred Library is also hosting a Back to School Carnival on Thursday, August 20th from 6 pm till 8 pm. The event will be held on the Lake Alfred tennis courts across the street from the library. Please join staff for carnival games, face painting & lots of fun!

As a reminder the City Commission dates in September have been changed to the 2nd and 4th Wednesday of the month (September 9th and 23rd) to meet the Florida Statue requirement for the annual budget hearings.

A Commission Announcement section was added to the consent agenda, which lists public meeting at which two or more City Commissioners or Planning Board Members may appear to discuss issues that may come before the City Commissioners. The current events include the

Water Summit on August 10th at Lake Eva in Haines City and the Florida League of Cities Annual Conference.

Vice Mayor Daley asked if the announcement items should be read otherwise how the public will know what is on the list.

Mayor Lake asked if Vice Mayor Daley was asking if the announcements should be listed in another location.

City Manager Leavengood stated that the agenda is a public document that is available to the public and meets the notice requirements for the Commissioners attending different events. This is a step towards more openness since they were not listed before. Typical items such as the Chamber events and the Ridge League of Cities events which are also covered in the City Manager Announcements.

City Clerk Ameé Bailey stated the announcements are also on the website.

CITY ATTORNEY ANNOUNCEMENTS

No announcements.

RECOGNITION OF CITIZENS

There were no citizen statements.

PROCLAMATION: WATER QUALITY MONTH

Mayor Lake read the proclamation for the August as Water Quality Month. The proclamation urged all citizens to evaluate the impact of their individual household and business and to take steps toward protecting and conserving water in our community.

CONSENT AGENDA:

Commissioner Maultsby moved to approve the consent agenda (minutes and announcements); seconded by **Commissioner Dearmin** and the motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

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AGENDA

1.) PLANNING BOARD APPOINTMENT

City Manager Leavengood stated the Planning Board was established to assure development compliance with the City’s Comprehensive Plan and the Unified Land Development Code. The Board is made up of seven regular board members and two alternate board members. The members are appointed by the City Commission and serve a term of three years. With the succession of Joseph Hults and Judy Schelfo, there are two (2) available alternate member positions. If the proposed appointment of Mr. Noone is approved, there will be one (1) remaining alternate position open. Staff recommends approval of Matthew Noone as an alternate member of the Planning Board.

Commissioner Maultsby asked if Mr. Noone accepted.

Mayor Lake stated he had personal spoke with Mr. Noone and spoke with him about serving and stated he would be an asset to the Planning Board.

Mayor Lake moved to approve Matthew Noone as an alternate member of the Planning Board; seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call vote. There were no public comments.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

2.) FIRE AUTOMATIC AID AGREEMENT

City Manager Leavengood stated in 2012 the Lake Alfred Fire Department operated with three (3) firefighters scheduled on each shift (3 full-time) with a 2-person minimum. In 2013, following an ISO audit, the Fire Department increased staffing to a four (4) firefighter minimum in order to maintain the protection rating and the reduction of cost to residents’ homeowner’s insurance (3 Full-time, 1 volunteer/part-time).

In December of 2014, the City received notification from the County of their intention to end Fire Outside Protection Area (OPA) agreements with all of the cities. The City of Lake Alfred currently receives \$190,895 annually from the OPA agreement that pays the City to provide fire protection to the unincorporated area outside of Lake Alfred. The area generally reaches from Hwy 17/92 north to I-4. Most calls are from the subdivisions adjacent to the City (Swiss and Gulf, Sweet Water, and Marianna Acres) and few calls are received from the Green Swamp area. The OPA dollars were based on the amount raised from the County Fire Assessment fee in the OPA area. The money was split 50/50. The funding the City receives from this agreement (\$190,895) is equivalent to nearly one third (28%) of our Fire Department’s \$682,320 operating budget and is equal to 1.5 mils worth of ad valorem property tax revenue.

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With the elimination of the OPA agreement, the county is proposing to add a 2-person engine to their current EMS station in Lake Alfred (next to Gardner Park) and to replace its current paramedic crew with a 2-person dual certified paramedic/firefighter crew. This staffing change will effectively put a County 4-person firefighter shift at the EMS station in Lake Alfred.

City staff has met several times and worked through this issue with County management to generate the proposed agreement. The primary components of the proposed agreement include:

- Polk County Fire Rescue (PCFR):
 - A PCFR 2-person engine crew will respond on first alarm to fire calls within the city limits of Lake Alfred.
 - PCFR Paramedics will continue to respond to Lake Alfred calls. (Residents pay for this portion of the service through taxes to the county already).
 - PCFR will provide funding to the City in the amount of \$60,000, \$40,000, and \$20,000 over the next three fiscal years in consideration for the City's response with Tanker/Boat (staff negotiated, stop gap funding discussed below).
 - PCFR will backfill Lake Alfred Fire Department when we are on response with Tanker/Boat (staff negotiated).

The tanker and boat area includes the previous OPA area along with Polk City. It also extends east to Hwy 27. These areas generally do not have fire hydrants. If City staff is out on a call in these areas PCFR will back fill the City station to ensure that there are 4 people ready to respond to a call. The Fire Officer in charge is also responsible for ensuring the stations are staffed if the firefighters on duty have been called out to a location for an extended period of time.

- Lake Alfred Fire Department (LAFD):
 - A LAFD 2-person engine crew will respond on first alarm to fire calls in the former Outside Protection Area.
 - LAFD will respond to serious medical calls (Delta & Echo) in the former Outside Protection Area (staff negotiated).
 - Through October 1, 2018, the LAFD tanker and rescue boat will respond to areas outside of the City (larger than the OPA area).

As a result of the automatic aid agreement the City will be credited with the County's 2-person engine crew for response to fire calls within the City for ISO purposes. Combined with the City 2-person engine crew, the City will meet the 4-person minimum response required by the ISO to maintain the current protection rating (why we originally went from a 2 person minimum to a 4 person minimum back in 2013). This will allow for a staff reduction of 1 full time firefighter per shift (3 total) resulting in a cost savings of approximately \$130,000 leaving a \$60,000 deficit from the loss of the OPA funding (190k – 130k = 60k). Due to the significance of a \$60,000 impact to the City's budget (0.47 mil equivalent), City staff has negotiated a phase out of the funding gap to allow the City to absorb the deficit over a three year period (\$60k, \$40k, \$20k, \$0).

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The proposed agreement does not come without its concerns. We informed the County of the fiscal impact and the City staff's unwillingness to achieve the cost savings through staff reduction layoffs. In response to this concern, the County agreed to hire on up to three LAFD firefighters by October 1, 2015. Of the three, one has taken employment with the City of Winter Haven. Two firefighters are in the County's hiring process and anticipate state dates with the County by the end of September. Following several meetings with the Chief, the LAFD officers and personnel identified several additional concerns including:

- Availability of the County's 2-person engine crew to respond to a Lake Alfred fire if they are constantly out of station on other fire/medical calls in the County.
- With the LAFD staff being reduced to 2 per shift; our reduced ability to respond to multiple or additional service calls. Mitigating circumstances to this concern:
 - We have operated on 2-person shifts in the past.
 - Greater emphasis and dependency on fire officer calling for mutual aid and/or to backfill the station.
 - (Staff negotiated) the LAFD will no longer responding to less serious medical calls in the County (Mariana Acres, Sweetwater, Swiss & Golf) which should result in a significant decrease in our call volume to help offset the staff reduction (90%+ of our annual service calls are for medical).

On balance, with the removal of the OPA funding, the proposed agreement allows the City to maintain the current level of service to the citizens without having to implement a fire assessment fee. One additional, but important side note is that with the improving economy and with the healthcare reform rules on benefits and hours worked, the City would not have been able to sustain the 4th firefighter (and our ISO rating) on each shift with volunteer or part time firefighters. The City would have needed to either drop back to the 3-person shift (and lose the ISO rating) or hire on the additional full time shift at a cost of approximately \$130,000. That additional expense combined with the loss of the OPA funding would have totaled \$320,000 per year, the equivalent of 2.51 mils of ad valorem revenue, or (assuming 1,800 improved parcels in the City) an approximate \$177 per residence fire assessment fee just to maintain the current service level (without an associated ad valorem reduction).

City staff, including the City Manager, Fire Chief, and Fire Captains will monitor the call volume (inside and outside the city), response rates from the county engine (including time in station), and back fill/mutual aid requests in order to assess the long term viability of this agreement and our respective staffing and service level. If in the future the agreement does not work, The City can add additional firefighter. Staff recommends approval of the Fire Automatic Aid Agreement with Polk County.

Commissioner Dearmin stated that a lot of work had been put into the agreement and that the City was not losing the Fire Department. He stated he was proud of the City Manager and the Fire staff in their efforts towards reaching an agreement with Polk County. He was also happy that the City does not need to add fire assessment fee.

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Mayor Lake stated he agreed that a lot of work went into the agreement. He also asked what will happen after the end of the agreement.

City Manager Leavengood stated that the impact to the budget is minimized by the phase out of the funding. The three-year phase out allows the City to continue funding other projects and items like the Holiday Light repayment will be complete in three years. Additional funds are in contingency.

Vice Mayor Daley stated she was pleased with the inter-governmental cooperation. She also asked about a couple of areas on the map.

City Manager Leavengood stated that the map came from PCFR and is just a planning tool. The Fire Department received a gridded map with more detail to determine funding and service areas. The basic area is the old OPA. Also the City will only be responding to the higher level medical calls. For the record, this is not an effort to consolidate the Fire Department. Rather it strengthens the Fire Department by creating partnerships and maintain the City operations. The City will remain sustainable.

Vice Mayor Daley moved to approve approval of Fire Automatic Aid Agreement with Polk County; seconded by **Commissioner Dearmin**. The motion was approved by unanimous voice call vote. There were no public comments.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

3.) BUDGET PRESENTATION: REVENUE & PAYROLL

City Manager Leavengood stated the previously approved FY 15/16 second year budget has been moved forward to create the basis for the upcoming FY 15/16 operating budget. Changes in revenue made from the current FY 14/15 Budget year to the upcoming FY 15/16 Budget have been highlighted and are based on anticipated revenues or experience changes based on the current and previous fiscal years. Changes to the proposed FY 15/16 operating payroll section from the previously approved second year FY 15/16 payroll section have been highlighted and include a proposed 2% cost of living adjustment (COLA) and other position targeted increases based upon the salary survey and proposed payroll goals and objectives.

Following all highlighted and proposed changes the FY 15/16 & FY 16/17 budgets are balanced with a

General Fund	2015/2016	2016/2017
Revenues	4,210,552	4,283,749
Expenditures	4,194,249	4,267,707
Contingency	16,303	16,042
Enterprise Fund		
Revenues	2,236,000	2,236,000
Expenditures	2,226,417	2,217,974
Contingency	9,583	18,026
Stormwater		
Revenues	55,000	55,000
Expenditures	40,890	40,890
Contingency	14,110	14,110
Total	\$6,501,552	\$6,574,749

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general fund contingency of \$16,303 and \$16,042 in each respective budget year and an enterprise fund contingency of \$9,583 and \$18,026 in each respective year. These numbers already include the reduction from the Fire Automatic Aide Agreement previously discussed.

The 15/16 and 16/17 budget revenues are based on previous experience. Numbers that are in white were previous approved for the 15/16 budget and then extended into the 16/17 budget. A value in green denotes an increase in the revenue or decrease in expenditure while the orange denotes a decrease in revenue or increase in the expenditure. Most items are increases such as the ad valorem, growth / new construction related items, revenue from investments, and state revenue sharing. The CRA was added to the budget this year. The Local Communication Tax was decreased as discussed, but is still a significant revenue source. The Street Light Maintenance shows as zero because the contract ended. However this is a good loss of revenue since the expenditures were greater than the revenue. The SRO increased base on a COLA for those positions by the School Board. The Fire Automatic Aide Agreement is shown as \$60,000 and \$40,000 loss in revenue. There was a corresponding decrease in expenditures in payroll. The Franchise fees were re-structured. Increase in sanitation are due to growth and experience. Fines are shown as a decrease and fines revenues from traffic tickets are minimal.

Chief Art Bodenheimer stated police fines are citations which were less due to staff training. The other part is from fines due to adjudication.

City Manager Leavengood stated that rentals at Mackay have been steadily increasing due to improvements, staffing and the citizen committee efforts. The Parks and Recreation Board changed the cancelation fees which may increase that revenue item. The rentals agreements for the cell towers favor the cell companies. The only time these can be changed is at renewal. The City lost \$30,000 when Nextel came off the tower and \$10,000 from the loss of the T-Mobile lease. In the future staff will aggressively renegotiate with the companies, however they may not need the towers in the future.

Mayor Lake asked what companies remained on the towers.

Finance Director Amber Deaton stated the City lost metro PCS (Merged with T-Mobile). AT&T and Sprint are on the water tower. Verizon is on their own tower with T-Mobile.

City Manager Leavengood stated transfers are where money moves in and out of the budget. For example the \$82,622 Local Option Gas Tax would be moved in from reserves and paired with the current year revenue to fund the bi-annual street resurfacing. The interfund transfer is money from the Enterprise Fund to the General Fund to pay for personnel who operate from both funds such as the Public Works Director and City manager.

City Manager Leavengood reviewed the Pay Study. The pay per position is shown as the base pay for that position, not the pay for the current employee. The LLM Sample is the local labor market which includes Auburndale, Bartow, Haines City, and Winter Haven. This is a change from the previous survey, because the employees wanted to see the comparison to our actual competitors (where staff would go if leaving Lake Alfred). The salary differences will also be larger when compared to a larger city. The +/- 10% Sample includes cities within the state that have a similar populations (4,500-5,500) and similar services. The colored columns show how the base salary compares to the LLM, the +/- 10% Sample, and the combined average. The positions are then ranked based on the percent comparison. In the position is below 70% it is in orange, 70-79% is yellow, and above 80% is green. This coloring is based on one of the proposed payroll goal of having the staff salaries at 80% of the market for starting pay. No City

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position is above the market. The study helps to establish framework and set priorities for funding positions.

The Commission stipends were also compared and are shown as at 48% for the Mayor and 39% for the Commissioners. The Charter stated that the Commission does not get COLAs and if an increased is approved the change would not go into effect until the next election in almost two years. The last time the Commission stipends were increased was in 2005. Staff proposed raising the Mayor to \$6,000 and the Commissioners to \$5,000.

City Manager Leavengood presented his new Personnel and Payroll goals and objectives to help retain employees and better compete with the market.

Personnel and Payroll Goals and Objectives

- 2 % COLA in 15/16 and 16/17
- Increase base starting salaries to 80% of the overall market
- Convert non-base salary components from flat fee to scaled % (education, longevity, holiday) to help gain ground on the market
- Establish Service Worker II as baseline
- Explore programs to reduce Health Insurance (self-insured options, health clinics, incentives, and HRA/HAS)
- Increase tuition assistance and expand to student loans
- Take home vehicle policy for the Police Department
- Limited leave buyback program to incentives building sick leave
- Add a Detective position in the Police Department
- Add Service Worker II position in Public Works

15/16 Payroll Highlights

- 2% Cost of Living Adjustment
- 2% Adjustment for:
 - Department Heads (1st of 3rd) (72%-77% of market)
 - Police Officers (2nd of 3rd) (76%)
- 6% Adjustment:
 - P&R Director (64%)
 - Librarian (61%)
 - (3) Firefighter (69%)
 - (2) Service Worker I (77%)

16/17 Payroll Highlights

- Mayor & Commission
 - \$3,600/\$2,400 (48%/39%)
 - Last adjusted in 2005 (went from \$1,800/\$1,200)
 - Proposed: \$6,000/\$5,000 (to 79%/80%)
- 2% Adjustment for:
 - Police Officers (3rd of 3rd) (~78%)
- 6% Adjustment:
 - (3) Firefighter (~75%)

Vice Mayor Daley asked about the additional benefits in comparison other cities. Specifically if other cities were requiring staff to pay into the pension or towards insurance. She would also like to see a Land Steward position to help with grants and event planning at Mackay.

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City Manager Leavengood stated that Health Care is a priority and that staff is reviewing the options such as the self-insured options, health clinics, incentives, and HRA/HAS. In addition with the impacts the City may have to evaluate a multi-tiered system where employees can choose a general pan covered by the City or choose to pay more for a better plan. The pension cost are reasonable for the benefit, however the pension cost may increase from retaining employees longer.

Finance Director Amber Deaton stated that employees pay 5% towards their pension which is automatically reduces their pay.

City Manager Leavengood stated if given conceptual approval, the payroll and revenue sections will be included in the preparation of the final budget for consideration in public hearings in September along with any changes that the Commission may determine or that may otherwise be necessary.

Staff recommends approval of the proposed Payroll section, goals & objectives and Revenue Sections to be included in the FY 15/16 Budget for consideration. The City commission has now seen the Capitol budget, operation expenditures, revenue and finally payroll. The proposed budget is balanced, however staff will analyze the budget one last time before the final presentation in September. The budget will not be approved until final approval at second reading in September.

Vice Mayor Dearmin moved to approval of the proposed Payroll section, goals & objectives and Revenue Sections to be included in the FY 15/16 Budget; seconded by **Commissioner Maultsby**. The motion was approved by unanimous voice call vote. There were no public comments.

MAYOR LAKE	AYE
VICE MAYOR DALEY	AYE
COMMISSIONER DEARMIN	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

RECOGNITION OF CITIZENS

There were no citizen statements.

COMMISSIONER QUESTIONS AND COMMENTS

Commissioner Maultsby commented on the goal to reach 7,500 people. He would like to have someone come in and help the City reach that goal. Development is occurring in the area, but the City needs additional commercial development.

City Manager Leavengood stated development is increasing especially along the I-4 corridor. Within Lake Alfred we have seen the LGI homes on 557, Track 4, and platting documents are moving thru the Planning Board. The City has acquired the Buchanan building and the goal is to demolish that building and to have people from the Central Florida Development Council here to aide in marketing that property. The Community Redevelopment Agency was established and can act as the City economic development arm to invest fund. Magnolia Ridge is also

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developing. Another way to grow the City is annexation. This may be more attractive as the County implements the Fire Fee and homestead may make it a wash for more areas to annex. The staff is working on information for communities and the idea was pitched to Kings Point. Marianna Acres thought they were in the City during the election. Another way to add properties is when the City extends water or sewer services.

Mayor Lake welcomed Matt Noone to the Planning Board. He also mentioned several articles including Ron Tackle Box in the Fishing Tackle Retailer, the Citrus Research and Education Center in Florida Trend and Gary's Oyster bar in the Polk Life Magazine. He stated that starting August 17, he will be hosting Monday Morning with the Mayor at the lake Alfred Diner from 9-10 am. He will bring comments back to the Commission and staff.

Vice Mayor Daley asked if the Commission needed to formally delegate the Mayor as the voting delegate FLC conference.

City Manager Leavengood stated that the Commission passed a resolution that delegated the Mayor.

Vice Mayor Daley stated she had been in contact with Carol Fulks with Discovery High School. They have decided to re-apply in case the November hearing does not rule in their favor. She also contacted Representative Wood and Kelli Stargel to send a letter of support. They could also use the Citizen initiative, petition, or emails. The City sent a letter with the previous application. The Mackay fact finding committee is working on a priority list to improve the property which will be presented to the To the Commission soon. She stated she is looking forward to the Water Summit and FLC Conference and it is a great opportunity. Lastly she thanked staff for their work on the budget.

Commissioner Duncan thanked everyone for their hard work.

Commissioner Dearmin thanked everyone for their hard work on the budget and is looking forward to next week.

With there being no further business to discuss, Mayor Lake adjourned the meeting at 9:13 pm.

Respectfully Submitted,

Ameé N. Bailey
City Clerk

ACCT. #	ACCOUNT DESCRIPTION	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 BUDGET	2015 APRIL - EXP	EXP %	FY 15/16 PROP.	FY 16/17 PLANNED
401.000- UTILITY BILLING RECEIPTS								
343.302	Water Revenue	592,836	592,180	600,000	356,230	59%	605,000	605,000
343.303	Water Billing Adj.	(4,844)	(1,932)	-	(922)	0%	-	-
343.308	Temp Water Service	2,550	1,950	2,000	1,600	80%	2,000	2,000
343.305	Irrigation	122,217	121,969	125,000	77,913	62%	130,000	130,000
343.500	Sewer Revenue	1,186,311	1,213,240	1,200,000	751,727	63%	1,250,000	1,250,000
343.503	Sewer Adjustment	(1,568)	(749)	-	(449)	0%	-	-
343.550	Tap Fees	1,950	5,700	1,500	10,950	730%	8,000	8,000
343.304	Turn On Fee	21,015	20,955	21,000	16,190	77%	22,000	22,000
365.000	Scrap Metal	6,849	423	10,000	259	3%	2,000	2,000
365.100	Hay Proceeds	-	1,632	1,000	-	0%	1,000	1,000
369.000	Non Payment Fees	33,352	34,209	35,000	22,503	64%	35,000	35,000
369.200	Miscellaneous	68,996				0%	-	-
343.314	Water Meter Fee	12,500	38,625	12,000	79,500	663%	40,000	40,000
343.310	NSF Check Fee	1,150	1,620	1,500	440	29%	1,500	1,500
343.306	Late Fees	50,180	50,387	51,000	29,501	58%	51,000	51,000
343.312	Turn Off Fee	16,870	15,730	16,000	9,160	57%	16,000	16,000
343.317	Service Work Orders	295	932	500	-	0%	500	500
343.311	Write Off Accounts Collect	(9,047)	2,773	2,000	1,810	91%	2,000	2,000
361.000	Interest - Bank	5,529	9,217	8,000	9,936	124%	15,000	15,000
361.100	Interest on Investments	4,962	1,198	-	606	0%	-	-
384.100	Wastewater Reserve	-	-	30,000	-	0%	-	-
349.110	Cash Over/Short	53				0%	-	-
	TOTAL UTILITY REVENUES	2,112,156	2,110,059	2,116,500	1,366,954	65%	2,181,000	2,181,000
401.000- STORMWATER								
343.900	Stormwater	55,808	54,964	55,000	32,628	59%	55,000	55,000
381.538	Storm Water Reserve	-	-	-	-	0%	-	-
	TOTAL STORMWATER	55,808	54,964	55,000	32,628	59%	55,000	55,000
	TOTAL OPERATING RECEIPTS	2,167,964	2,165,023	2,171,500	1,399,582	64%	2,236,000	2,236,000

ACCT. #	ACCOUNT DESCRIPTION	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 BUDGET	2015 APRIL - EXP	EXP %	FY 15/16 PROP.	FY 16/17 PLANNED
REVENUES								
 Increase Revenue/Decrease Expenditure				 Decrease Revenue/Increase Expenditure				
001.000- TAXES								
311.110	Ad Valorem Taxes - (M)	926,120	956,105	968,250	925,471	96%	1,039,941	1,050,340
311.120	CRA - Tax Increment County	-	-	-	-		9,580	9,580
311.121	CRA - Tax Increment City	-	-	-	-		10,585	10,585
312.300	9th Cent Gas Tax - (M)	23,115	20,584	20,000	13,779	69%	20,000	20,000
312.410	Local Option Gas Tax - (M/S)	119,669	124,688	124,240	74,500	60%	132,149	133,470
312.420	5th Cent Gas Tax - (M/S)	72,999	79,406	76,780	46,774	61%	82,622	82,622
312.520	Casualty Insurance Tax -(A)	32,268	32,629	31,535	-	0%	31,535	31,535
314.100	Electric Service Tax - (M)	295,925	296,385	290,000	171,246	59%	295,000	297,950
314.300	Water Service Tax - (M)	45,737	47,253	48,000	29,142	61%	48,000	48,000
312.510	Insurance Premium Tax - (A)	23,713	26,877	21,000	-	0%	21,000	21,000
314.800	Propane Service Tax - (M)	11,121	12,148	13,000	7,117	55%	13,000	13,000
315.000	Local Comm Tax - (M/S)	142,488	126,061	125,830	71,403	57%	122,075	122,075
335.180	Half-Cent Sales Tax - (M/S)	262,033	275,804	282,475	166,253	59%	301,101	304,112
TOTAL TAXES		1,955,188	1,997,940	2,001,110	1,505,685	75%	2,126,588	2,144,270
001.000- LICENSES AND PERMITS								
321.110	Business Tax	10,553	9,471	12,000	2,442	20%	12,000	12,000
322.025	Remittance Fee	1,022	5,148	1,000	7,952	795%	1,000	1,000
322.200	Education Fee	1,233	1,383	1,000	1,155	116%	1,000	1,000
322.100	Alarm Permit	150	75	125	100	80%	125	125
349.322	Building Inspections	630	525	600	525	88%	600	600
322.300	Archive Fee	1,233	1,383	1,000	1,155	116%	1,000	1,000
354.000	Liens - Violation of Ordinance	1,687	13,990	10,000	3,947	39%	10,000	10,000
354.100	Lien Searches	2,415	2,135	2,000	1,625	81%	2,000	2,000
322.000	Building Permits	39,511	87,738	45,000	132,608	295%	85,000	85,000
TOTAL LICENSES AND PERMITS		58,434	121,848	72,725	151,509	208%	112,725	112,725

001.000- INTERGOVERNMENTAL

335.120 State Revenue Sharing -(M/S)	108,676	119,826	123,695	67,247	54%	130,347	131,650
335.122 8th Cent Motor Fuel Tax - (M/S)	44,432	48,990	50,570	27,494	54%	58,927	59,516
335.140 Mobile Home Licenses - (M)	14,820	14,733	15,000	14,940	100%	15,000	15,000
335.150 Alcohol Beverage Lic - (Q)	1,785	1,736	3,000	98	3%	3,000	3,000
331.100 Grant - Florida Grants	59,850	36,584	-	-	0%	-	-
334.220 Grant - Police Dept.	9,491	7,200	10,190	-	0%	-	-
331.200 Grant - Police	1,000	10,819	-	-	0%	-	-
334.260 Right of Way Maint - (Q)	22,737	30,315	30,000	15,158	51%	30,000	30,000
334.710 Signal Maint -(A)	2,782	2,865	2,700	-	0%	-	-
334.952 Street Lights Maint -(A)	17,054	20,642	20,640	-	0%	21,000	21,000
331.540 Grant	-	1,961	-	-	0%	-	-
337.210 SRO Supplement -(Q)	92,266	97,103	100,650	56,616	56%	102,000	102,000
338.350 Library Cooperative -(Q)	33,731	25,702	25,000	14,587	58%	25,000	25,000
342.340 Fire Automatic Aid - (Q)	184,807	190,806	190,805	143,937	75%	60,000	40,000
	=====	=====	=====	=====	=====	=====	=====
TOTAL INTERGOVERNMENTAL	593,431	609,282	572,250	340,077	59%	445,274	427,167

ACCT. #	ACCOUNT DESCRIPTION	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 BUDGET	2015 APRIL - EXP	EXP %	FY 15/16 PROP.	FY 16/17 PLANNED
001.000- FRANCHISE FEES								
323.100	Electric FF - (M)	234,530	250,720	240,000	139,565	58%	320,000	320,000
323.400	Gas FF - (M)	23,371	35,915	32,000	8,108	25%	25,000	25,000
323.700	Solid Waste FF - (M)	18,895	20,322	22,000	10,196	46%	20,000	20,000
TOTAL FRANCHISE FEES		276,796	306,957	294,000	157,869	54%	365,000	365,000
001.000- CHARGES FOR SERVICES								
341.200	Zoning Fees	358	2,023	2,500	-	0%	2,500	2,500
341.041	Library Printing	2,304	2,811	3,000	2,019	67%	3,000	3,000
341.050	Misc Services	1,100	942	1,850	620	34%	1,450	1,450
343.800	Cemetery Sales	5,075	17,085	10,000	5,975	60%	10,000	10,000
347.208	Summer Rec Program	26,250	20,910	20,000	3,045	15%	20,000	20,000
TOTAL CHARGES FOR SERVICES		35,087	43,771	37,350	11,659	31%	36,950	36,950
001.000- SANITATION								
343.300	Sanitation - (M)	301,398	305,754	305,000	184,855	61%	320,000	320,000
343.400	Recycling	46,549	47,107	48,000	28,116	59%	48,000	48,000
343.301	Extra Trash Pickup	1,170	1,997	1,500	76	5%	1,500	1,500
343.307	Fuel Adjustment Fee	90,738	94,069	92,000	57,898	63%	97,000	97,000
343.306	Garbage Late Fees	13,175	14,014	13,000	8,549	66%	14,000	14,000
343.901	Sanitation Reserve Fund	48,222	48,597	49,000	29,035	59%	50,000	50,000
343.902	Equipment Reserve Fund	18,767	18,893	19,000	11,285	59%	20,000	20,000
TOTAL SANITATION		520,019	530,431	527,500	319,814	61%	550,500	550,500
001.000- FINES AND FORFEITURES								
351.000	Police Fines - (M)	14,984	11,903	20,000	5,781	29%	12,000	12,000
351.100	Police Education	2,050	759	2,000	515	26%	1,000	1,000
351.200	Forfeiture (Confiscated)	5,209	-	-	-	0%	-	-
351.300	Police Detail	2,295	2,863	3,000	2,470	82%	3,000	3,000
352.000	Library Fines	1,639	1,641	1,500	880	59%	1,500	1,500
349.400	Restitution	1,452	1,630	1,500	1,412	94%	1,500	1,500
TOTAL FINES AND FORFEITURES		27,629	18,796	28,000	11,058	39%	19,000	19,000

ACCT. #	ACCOUNT DESCRIPTION	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 BUDGET	2015 APRIL - EXP	EXP %	FY 15/16 PROP.	FY 16/17 PLANNED
001.000- RENTALS								
362.030	Rental - Highlands	2,675	3,075	3,000	2,525	84%	3,000	3,000
362.032	Rental - Mackay Preserve	14,961	26,747	22,000	18,098	82%	25,000	25,000
362.033	Rental - Cancellation Fee	1,175	1,950	1,000	2,450	245%	2,000	2,000
362.034	Rental - Lions Park	1,500	1,100	1,000	950	95%	1,000	1,000
362.038	Rental - Tower	143,012	138,111	110,000	82,709	75%	100,000	100,000
362.035	Rental - Ball Field	90	-	300	-	0%	300	300
	TOTAL RENTAL	163,413	170,983	137,300	106,732	78%	131,300	131,300
001.000- INTEREST EARNED								
361.000	Interest Income	8,892	8,774	8,000	5,875	73%	9,000	9,000
361.100	Interest - Investments	1,238	446	-	92	0%	-	-
	TOTAL INTEREST EARNED	10,130	9,220	8,000	5,967	75%	9,000	9,000
001.000- MISCELLANEOUS								
365.000	Sale of Surplus Property	14,460	1,234	6,000	584	10%	2,000	2,000
319.100	Motor Fuel Tax Refund - (M)	4,528	5,527	5,000	2,630	53%	5,000	5,000
366.300	Bluegrass Bash	8,023	6,931	7,000	3,412	49%	7,000	7,000
366.400	Recreation Donations	1,000	43	1,000	-	0%	1,000	1,000
369.000	Miscellaneous Income	13,786	1,673	10,000	4,326	43%	7,000	7,000
369.100	Storage	2,200	150	1,000	500	50%	1,000	1,000
369.200	Grillin & Chillin	8,304	7,888	3,000	1,594	53%	3,000	3,000
369.300	Insurance Proceeds	12,396	20,828	9,670	10,707	111%	10,000	10,000
369.400	Event Reimbursement	622	-	1,200	1,475	123%	1,200	1,200
369.500	Ridge League Receipts	3,693	4,574	1,500	-	0%	1,500	1,500
369.600	Veteran's Memorial	31,258	2,200	-	600	0%	-	-
369.700	Centennial Merchandise	-	-	-	2,024	0%	-	-
	TOTAL MISCELLANEOUS	100,270	51,048	45,370	27,852	61%	38,700	38,700
001.000- TRANSFERS								
381.224	Reserve - Rec. Impact Fee	-	-	-	-	0%	-	30,000
381.233	Public Safety Impact Fees	25,475	264,563	-	-	0%	-	-
381.314	Local Option Gas Tax	-	-	73,600	-	0%	-	82,622
381.375	Equipment Reserve	-	-	-	-	0%	45,000	-
381.401	General Fund Reserve	101,912	-	-	-	0%	-	-
381.402	Interfund Transfer	118,236	152,605	239,515	139,717	58%	239,515	245,515
381.403	Cost Allocation	-	176,660	91,000	53,803	59%	91,000	91,000
381.473	Transfer from Sanitation	95,968	249,989	-	-	0%	-	-
	TOTAL TRANSFERS	341,591	843,817	404,115	193,520	48%	375,515	449,137
	TOTAL ALL REVENUES	4,081,988	4,704,093	4,127,720	2,831,742	69%	4,210,552	4,283,749

2015 Lake Alfred Pay Study

Position	DOH	1% COLA for			+/- 10%	10%	Overall	Overall C
		FY 14/15	LLM Sample	LLM-C	Sample	C		
Librarian	2/3/2007	\$ 29,693	\$ 50,690	0.59	\$ 46,656	0.64	\$ 49,345	0.61
Parks & Rec. Manager	10/1/2015	\$ 37,487	\$ 64,942	0.58	\$ 48,341	0.78	\$ 59,408	0.64
FF/EMT	10/9/2013	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
FF/EMT	10/1/2012	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
FF/EMT	4/28/2012	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
FF/EMT	12/24/2009	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
FF/EMT	10/30/2014	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
FF/EMT	4/9/2014	\$ 26,427	\$ 39,820	0.67	\$ 38,233	0.70	\$ 38,762	0.69
Police Lieutenant	3/9/1988	\$ 39,736	\$ 57,898	0.69	\$ 56,630	0.71	\$ 57,194	0.70
Police Sergeant	7/24/1995	\$ 35,365	\$ 53,219	0.67	\$ 49,929	0.71	\$ 51,125	0.70
Public Works Director	5/7/2001	\$ 53,176	\$ 78,207	0.68	\$ 72,163	0.74	\$ 74,023	0.72
Fire Capt/EMT	10/4/1999	\$ 35,365	\$ 48,992	0.73	\$ 48,254	0.74	\$ 48,523	0.73
Fire Capt/EMT	5/14/2004	\$ 35,365	\$ 48,992	0.73	\$ 48,254	0.74	\$ 48,523	0.73
Fire Capt/EMT	11/12/1997	\$ 35,365	\$ 48,992	0.73	\$ 48,254	0.74	\$ 48,523	0.73
Building Official*	2/18/2008	\$ 44,647	\$ 67,528	0.67	\$ 55,436	0.81	\$ 61,482	0.73
Admin Assistant	6/7/2012	\$ 23,520	\$ 29,590	0.80	\$ 32,148	0.74	\$ 31,417	0.75
Admin Assistant	10/30/2006	\$ 23,520	\$ 29,590	0.80	\$ 32,148	0.74	\$ 31,417	0.75
Admin. Assistant	10/22/2012	\$ 23,520	\$ 29,590	0.80	\$ 32,148	0.74	\$ 31,417	0.75
Community Develop. Di	10/22/2001	\$ 50,166	\$ 65,826	0.77	\$ 69,209	0.73	\$ 67,705	0.75
Code Enforcement	2/13/2012	\$ 26,427	\$ 36,306	0.73	\$ 34,029	0.78	\$ 34,857	0.76
Fire Chief	1/2/2007	\$ 50,166	\$ 66,555	0.76	\$ 66,227	0.76	\$ 66,336	0.76
Police Officer	1/5/2015	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Police Officer	12/22/2014	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Police Officer	8/27/2014	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Police Officer	8/30/2010	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76

2015 Lake Alfred Pay Study

Position	DOH	1% COLA for			+/- 10% Sample	10% C	Overall	Overall C
		FY 14/15	LLM Sample	LLM-C				
Police Officer	4/3/2006	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Police Officer	4/2/2007	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Police Officer	9/1/2004	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
SRO	12/12/2011	\$ 30,287	\$ 42,440	0.72	\$ 38,861	0.78	\$ 39,962	0.76
Finance Director	1/11/2005	\$ 53,176	\$ 80,883	0.66	\$ 65,719	0.81	\$ 70,385	0.76
Police Chief	10/12/1987	\$ 53,176	\$ 80,416	0.67	\$ 64,732	0.83	\$ 69,960	0.77
Svc Wkr I	11/12/2014	\$ 19,748	\$ 26,670	0.75	\$ 25,675	0.77	\$ 25,959	0.77
Svc Wkr I	2/9/2015	\$ 19,748	\$ 26,670	0.75	\$ 25,675	0.77	\$ 25,959	0.77
Svc Wkr I	9/30/2013	\$ 19,748	\$ 26,670	0.75	\$ 25,675	0.77	\$ 25,959	0.77
Svc Wkr I	7/21/2014	\$ 19,748	\$ 26,670	0.75	\$ 25,675	0.77	\$ 25,959	0.77
Svc Wkr I	4/1/2014	\$ 19,748	\$ 26,670	0.75	\$ 25,675	0.77	\$ 25,959	0.77
Asst Librarian (P/T)	1/27/2015	\$ 19,748	\$ 25,273	0.79	\$ 24,576	0.81	\$ 25,041	0.79
Asst Librarian (P/T)	1/6/2014	\$ 19,748	\$ 25,273	0.79	\$ 24,576	0.81	\$ 25,041	0.79
Asst Librarian (P/T)	9/18/2009	\$ 19,748	\$ 25,273	0.79	\$ 24,576	0.81	\$ 25,041	0.79
Custodian (SW I)	9/9/1985	\$ 19,748	\$ 25,253	0.79	\$ 25,072	0.79	\$ 25,124	0.79
UB Clerk	7/20/2011	\$ 22,188	\$ 28,581	0.78	\$ 28,283	0.79	\$ 28,375	0.79
UB Clerk	5/3/2010	\$ 22,188	\$ 28,581	0.78	\$ 28,283	0.79	\$ 28,375	0.79
City Manager	3/5/2012	\$ 85,850	\$ 128,850	0.67	\$ 95,154	0.91	\$ 106,386	0.81
Comm. Coord.	5/30/2007	\$ 24,931	\$ 27,417	0.91	\$ 32,039	0.78	\$ 30,884	0.81
Comm. Operator	10/17/2011	\$ 24,931	\$ 27,417	0.91	\$ 32,039	0.78	\$ 30,884	0.81
Comm. Operator	8/16/2010	\$ 24,931	\$ 27,417	0.91	\$ 32,039	0.78	\$ 30,884	0.81
Comm. Operator	8/31/2009	\$ 24,931	\$ 27,417	0.91	\$ 32,039	0.78	\$ 30,884	0.81
Comm. Operator	8/9/2006	\$ 24,931	\$ 27,417	0.91	\$ 32,039	0.78	\$ 30,884	0.81
Svc Wkr II	2/17/2014	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81
Svc Wkr II	9/2/2014	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81

2015 Lake Alfred Pay Study

Position	DOH	1% COLA for			+/- 10%	10%	Overall	Overall C
		FY 14/15	LLM Sample	LLM-C	Sample	C		
Svc Wkr II	6/3/2013	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81
Svc Wkr II	11/6/2012	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81
Svc Wkr II	3/11/2013	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81
Svc Wkr II	4/26/2005	\$ 20,932	\$ 26,670	0.79	\$ 25,675	0.82	\$ 25,959	0.81
Mechanic	9/24/2014	\$ 28,012	\$ 34,588	0.81	\$ 34,367	0.82	\$ 34,441	0.82
Svc Wkr III	9/2/2014	\$ 24,931	\$ 31,964	0.78	\$ 29,421	0.85	\$ 30,203	0.83
Svc Wkr III	2/22/1999	\$ 24,931	\$ 31,964	0.78	\$ 29,421	0.85	\$ 30,203	0.83
Svc Wkr III	11/15/2010	\$ 24,931	\$ 31,964	0.78	\$ 29,421	0.85	\$ 30,203	0.83
Svc Wkr III	7/8/2000	\$ 24,931	\$ 31,964	0.78	\$ 29,421	0.85	\$ 30,203	0.83
PW Superintendent	11/4/2009	\$ 35,365	\$ 43,112	0.83	\$ 42,373	0.84	\$ 42,584	0.84
Utility Superintendent	9/22/2006	\$ 35,365	\$ 40,571	0.88	\$ 43,579	0.82	\$ 42,576	0.84
WW Plant Operator	8/3/2009	\$ 29,693	\$ 36,218	0.82	\$ 35,018	0.85	\$ 35,454	0.84
City Clerk	3/3/2008	\$ 47,326	\$ 55,213	0.86	\$ 56,329	0.85	\$ 56,072	0.85
WW Plant Operator	5/31/2005	\$ 30,287	\$ 36,218	0.84	\$ 35,018	0.87	\$ 35,454	0.86
Finance Clerk	10/22/2012	\$ 26,427	\$ 29,788	0.89	\$ 29,903	0.89	\$ 29,864	0.89
Plant Oper. (P/T)	1/21/2011	\$ 29,693	\$ 29,095	1.03	\$ 31,353	0.95	\$ 30,532	0.98

* Building Official is contracted P/T; salary shown is a grade 15 FTE

(P/T) positions annualized

2015 Lake Alfred Pay Study

Position	DOH	1% COLA for			+/- 10% Sample	10% C	Overall	Overall C
		FY 14/15	LLM Sample	LLM-C				
Mayor		\$ 3,600	\$ 8,573	0.42	\$ 7,284	0.50	\$ 7,628	0.48
Commissioner		\$ 2,400	\$ 7,338	0.33	\$ 5,869	0.41	\$ 6,261	0.39
<u>Staff Proposed FY 16/17</u>								
Mayor		\$ 6,000	\$ 8,573	0.70	\$ 7,284	0.83	\$ 7,628	0.79
Commissioner		\$ 5,000	\$ 7,338	0.69	\$ 5,869	0.86	\$ 6,261	0.80
<u>Secondary Option</u>								
Mayor		\$ 5,400	\$ 8,573	0.63	\$ 7,284	0.75	\$ 7,628	0.71
Commissioner		\$ 3,600	\$ 7,338	0.50	\$ 5,869	0.62	\$ 6,261	0.58

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

AGENDA

1.) RESOLUTION 06-15: WAYFINDING SIGNAGE EVALUATION AND CRITERIA

ISSUE: The City Commission will consider resolution 06-15 for the adoption of the City's Downtown Wayfinding Sign Evaluation and Criteria.

ATTACHMENTS:

- Resolution 06-15: Wayfinding Signage Evaluation & Criteria
- Wayfinding FDOT Locations & Side Street Signage

ANALYSIS: The proposed Downtown Wayfinding Signage Program is the cumulative effort of city staff, the business community, City Commission, and city consultants working together to address the challenges and opportunities in the City's downtown district. The plan was presented and approved by the City Commission on October 20, 2014 in an attempt to improve signage within downtown and assist businesses while aiding in the City's branding effort consistent with the Downtown Master Plan.

The primary components of the plan include gateway signage, directional signage on 17/92 for public assets, and side street signage to assist the downtown businesses. City staff is proposing to administer and maintain the program. The Wayfinding Sign Evaluation and Criteria establishes the process for permitting, qualifying, and funding sign changes.

STAFF RECOMMENDATION: Approval of Resolution 06-15.

RESOLUTION NO. 06-15

A RESOLUTION OF THE CITY OF LAKE ALFRED, FLORIDA; ESTABLISHING EVALUATION CRITERIA FOR ADDITIONS OR MODIFICATIONS TO THE LAKE ALFRED WAYFINDING SIGN SYSTEM PLAN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake Alfred has engaged with the community and identified an opportunity to improve signage within downtown Lake Alfred to assist businesses and foster a sense of place; and

WHEREAS, the Wayfinding signage program offers the best solution to identified signage challenges in the downtown area due to the Florida Department of Transportation (FDOT) regulations of signage within their zone of control; and

WHEREAS, the Wayfinding Guide Sign System Plan was adopted by Resolution 14-14 and was found in compliance with all applicable FDOT regulations; and

WHEREAS, the City Commission has determined the Wayfinding Signage Program to be an asset of the City and for the City to administer and operate the program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA, that:

SECTION 1. POLICY.

The City Commission approves the Wayfinding Guide Sign System Evaluation Criteria policy as set forth in Exhibit "A", which includes sign evaluation and criteria, preliminary sign location master plan, and the signage design to be utilized in determining sign location and design within the City of Lake Alfred.

SECTION 2. CITY RESPONSIBILITY.

The Wayfinding Program is an asset of the City and shall be maintained, operated and funded by the City. Updating of the side street signage to reflect new businesses and business turnover shall be done so periodically (e.g. every six months) by the City to be included under the maintenance of the program. Notwithstanding the previous, reasonable fees may be collected to cover the City's costs for expedited signage or replacement signage outside of the regular maintenance interval.

SECTION 3. RIGHTS.

As owner and operator of the Wayfinding Signage Program, the City retains and reserves all rights and interests within the program. No business or private interest shall have a vested right to be placed or to maintain placement on the side street program. Guidelines have been set forth in Exhibit "A" and designed to administer the program in a fair and equitable manner.

SECTION 4. ADMINISTRATION.

The City Manager or his designee shall be responsible for the administration of the program and reserve the right to interpret and apply the provisions of this program and may generate additional internal departmental policies to supplement or enhance the guidelines and provisions of this program to ensure its effective administration.

SECTION 5. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

PASSED IN PUBLIC SESSION of the City Commission of the City of Lake Alfred, Florida, this 17th day of August, 2015.

**CITY OF LAKE ALFRED, FLORIDA
CITY COMMISSION**

ATTEST:

Charles O. Lake, Mayor

Ameé Bailey Speck, City Clerk

Approved as to form:

Frederick J. Murphy, Jr., City Attorney

**Resolution 06-15
Exhibit "A"**

City of Lake Alfred - Wayfinding Sign Evaluation and Criteria

Following the re-alignment and construction of the US Highway 17/925 one-way pairs, the City of Lake Alfred adopted the Wayfinding Guide Sign System Plan. The Plan was adopted in October 2014 by Resolution 14-14 to improve signage within downtown and assist businesses while fostering a sense of place. A wayfinding sign is a directional sign that efficiently and safely guides the motorists and pedestrians to key public facilities including civic, cultural, visitor and recreational destination within the City of Lake Alfred. The plan identifies three types of signs:

	<p align="center">Gateway signs</p> <ul style="list-style-type: none"> • In FDOT controlled right-of-way • 3 locations • Design and content cannot change
	<p align="center">Vehicular Directional Signs</p> <ul style="list-style-type: none"> • Regulated by FDOT • In FDOT controlled right-of-way • 9 locations • Design cannot change • Content can be updated but must meet Rule 14-51 of Florida Administrative Code (no business names, only civic, cultural, visitor and recreational destinations)
	<p align="center">Vehicular Directional Signs (Side Streets)</p> <ul style="list-style-type: none"> • Not regulated by FDOT • In City controlled right-of-way • 9 locations in Phase I (2015) • More locations may be added at a later date • Design cannot change • Content can be changed by following the application process described herein

**REQUESTS FOR SIGN ADDITIONS/MODIFICATIONS
FOR FDOT VEHICULAR DIRECTIONAL SIGNS**

For requests to include or change a destination that is defined as a public interest including civic, cultural, visitor or recreational destination. These signs are located in the FDOT right-of-way on US Highway 17/92 (northbound and southbound), and require FDOT approval.

What is the wayfinding sign evaluation process?

1. Submit a written request to either add destinations to an existing wayfinding sign or to propose a new sign in a new location. Submittals shall include a site plan showing the existing sign location(s) with the existing and proposed destination. Any proposed new sign locations shall include a site plan displaying neighboring intersections and directional signs.
2. Submit a written request
Community Development Department
City of Lake Alfred
120 East Pomelo Street
Lake Alfred FL 33850
3. The written request shall be evaluated according to the following criteria:
 - a. The existing wayfinding sign contains space for additional destinations.
 - b. The wayfinding sign does not interfere with visibility of existing signs or traffic control devices
 - c. The destination is confirmed by the Florida Department of Transportation to be an eligible destination.

What are the destinations that qualify for wayfinding signage?

1. Destinations that qualify for inclusion on wayfinding signage are listed in Rule 14-51.011 of the Florida Administrative Code. The intent is to provide guidance and navigation information to local cultural, historical, recreational, and tourist activities. No destination may be displayed for the purpose of advertising.

REQUESTS FOR SIGN ADDITIONS/MODIFICATIONS
FOR SIDE STREET VEHICULAR DIRECTIONAL SIGNS

For requests to include or change a business name that is recently opened or has changed names. These signs are located in City rights-of-way on various cross-streets between the US Highway 17/92 one-way pair, and require City approval only.

What is the wayfinding sign evaluation process?

1. Written requests for businesses to be added to the wayfinding signs shall include a site plan showing the proposed destination and sign location(s). Existing destinations on proposed sign modification shall be listed on sign request. Any proposed new sign locations shall include a site plan displaying neighboring intersections and directional signs.
2. Submit a written request
Community Development Department
City of Lake Alfred
120 East Pomelo Street
Lake Alfred FL 33850
3. The written request shall be evaluated according to the following criteria:
 - a. The existing wayfinding sign contains space for additional messages
 - b. The wayfinding sign does not interfere with visibility of existing signs or traffic control devices
 - c. The destination shall meet the qualifications on the wayfinding criteria list (see below)
4. The applicant requesting the change will be placed in the queue with the sign addition/modification to be provided by the City during a regular maintenance interval (e.g. every 6 months). Changes outside of this cycle may be done so but at the applicant's expense.

What is the criteria to be included in the City's wayfinding signage?

1. For City right-of-way vehicular directional signs, businesses may request to be added or exchanged when a new business opens in the community. Businesses must prove the following in order to qualify for the request:
 - a. Business must obtain a valid Business Tax Receipt from the City, and provide appropriate licensing by others as required by law
 - b. Active and current utility account with the City
2. Other Selection criteria:
 - a. Businesses without US Highway 17/92 frontage will be given priority
 - b. Businesses that offer retail, restaurant, beverage and other convenience items or services will be given priority.
 - c. There are a maximum of 6-8 businesses per sign, first come first served.
 - d. Higher priority will be given to businesses in closer proximity to the respective sign

- e. Lower priority will be given to businesses on corner lots located at the end of the respective side street sign (i.e. That would already be visible upon approaching the intersection).
- f. Side street signage will only indicate businesses that are aligned with the proper traffic pattern (e.g. won't indicate a business whose respective direction from the sign is the wrong way on a wrong way street).



© 2014 www.cphcorp.com

Plans Prepared By:
CPH, Inc.

1117 East Robinson Street
Orlando, Florida 32801
Phone: 407.425.0452

Licenses:
Engineering C.O.A. No. 3215
Survey L.B. No. 7143
Architectural Lic. No. AA2600926
Landscape Lic. No. LC0000298

MATTHEW C. CUSHMAN, P.E.
FL P.E. No. 73150

City of Lake Alfred
Wayfinding Guide Sign System Plan

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11. Sign Location/Installation Map - Sign 5
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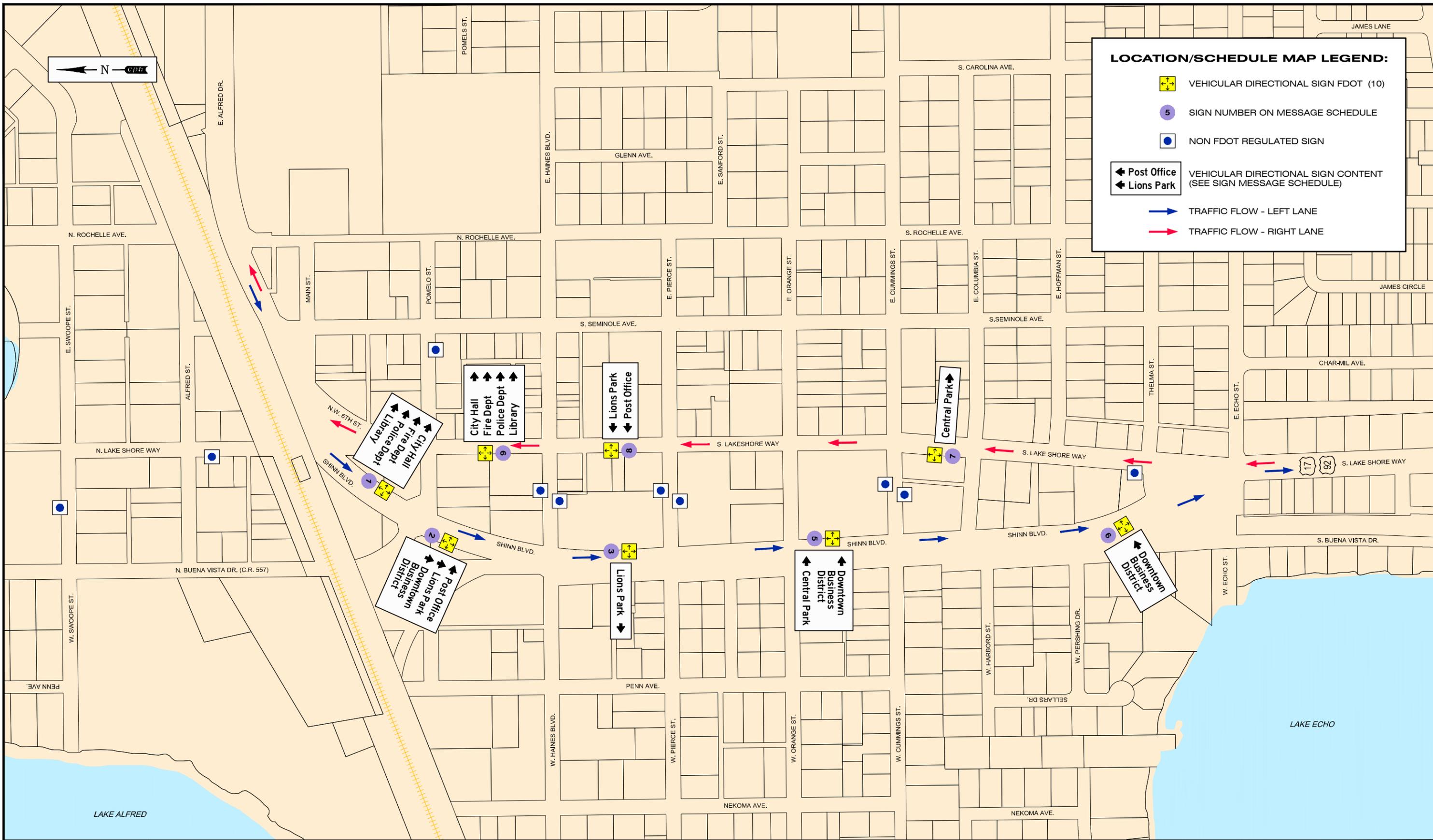
S1.0

Scale: NONE

Date: June 15, 2015

Job No.: L2748

File: Wayfinding Plan -
FDOT Submittal



LOCATION/SCHEDULE MAP LEGEND:

- VEHICULAR DIRECTIONAL SIGN FDOT (10)
- SIGN NUMBER ON MESSAGE SCHEDULE
- NON FDOT REGULATED SIGN
- Post Office
- Lions Park
- VEHICULAR DIRECTIONAL SIGN CONTENT (SEE SIGN MESSAGE SCHEDULE)
- TRAFFIC FLOW - LEFT LANE
- TRAFFIC FLOW - RIGHT LANE



Plan Prepared By:
CPH, Inc.
 1117 E. Robinson Street ~ Orlando, FL 32801
 Ph: 407.425.0452
 Licenses:
 Engineering C.O.A. No. 3215
 Survey L.B. No. 7143
 Architectural Lic. No. AA2600926
 Landscape Lic. No. LC0000298

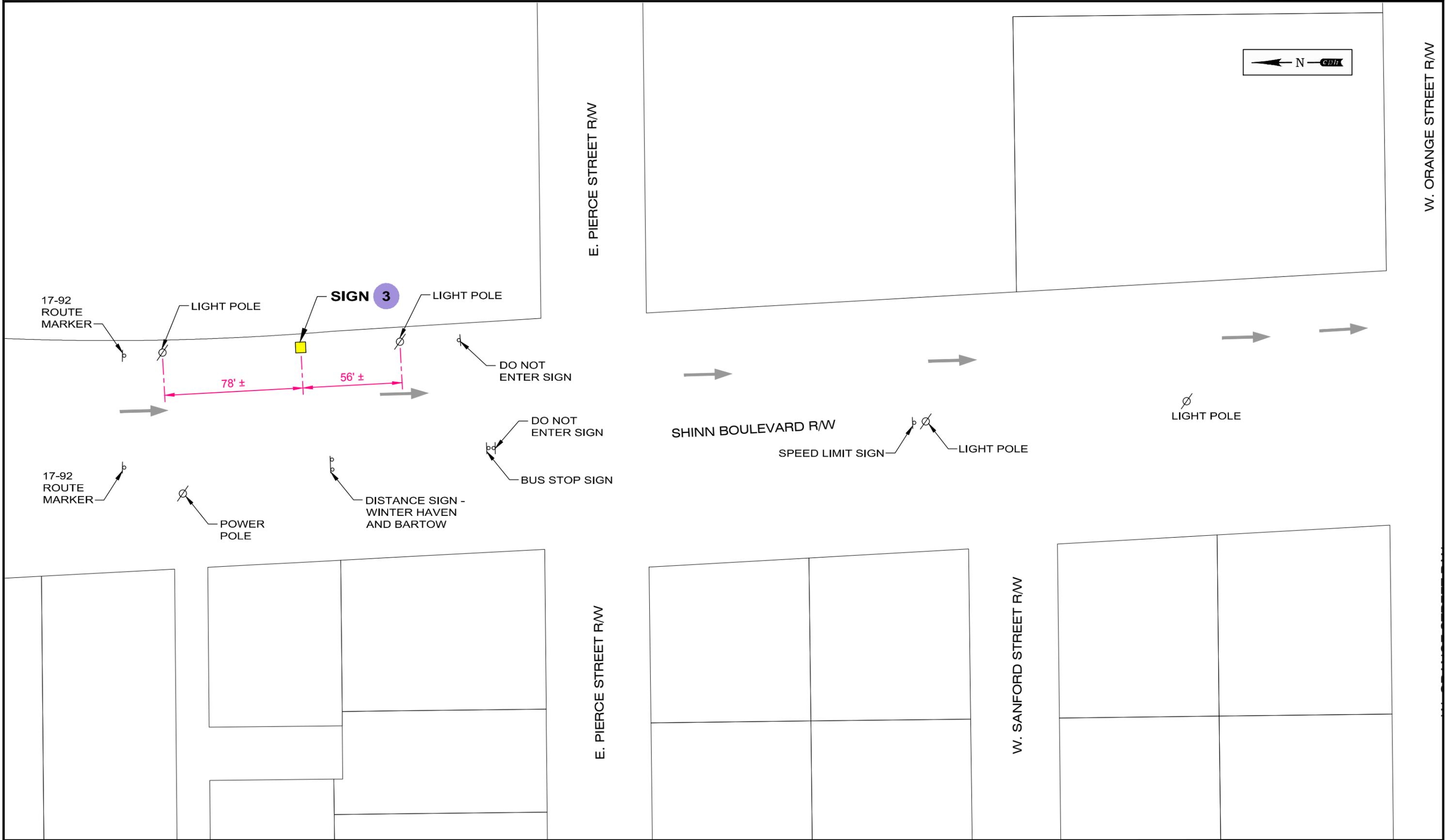
MATTHEW C. CUSHMAN, P.E.
 FL P.E. No. 73150

City of Lake Alfred - Wayfinding Guide Sign System Plan

Sign Location/Schedule Map

© 2014

Scale: 1" = 350' ±
 Date: June 15, 2015
 Job No.: L2748
 File: Location Map - Sign Placement



Plan Prepared By:
CPH, Inc.
 1117 E. Robinson Street ~ Orlando, FL 32801
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 Survey L.B. No. 7143
 Architectural Lic. No. AA2600926
 Landscape Lic. No. LC0000298

MATTHEW C. CUSHMAN, P.E.
 FL P.E. No. 73150

City of Lake Alfred - Wayfinding Guide Sign System Plan

Sign Location/Installation Map - Sign 3

© 2014

Scale: 1" = 50' ±
 Date: June 15, 2015
 Job No.: L2748
 File: Location Map - Sign Placement



SIGN ①



SIGN ②



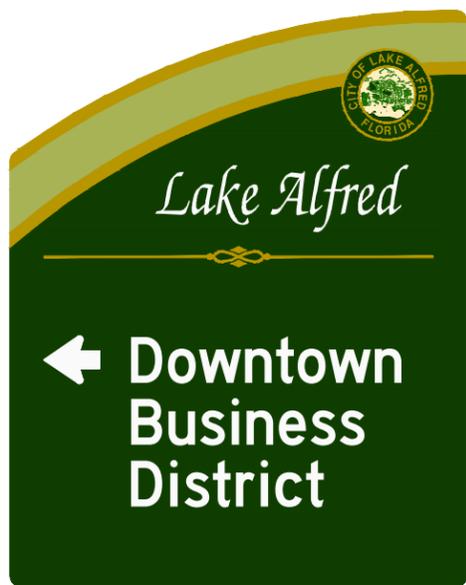
SIGN ③

NOT USED

SIGN ④



SIGN ⑤



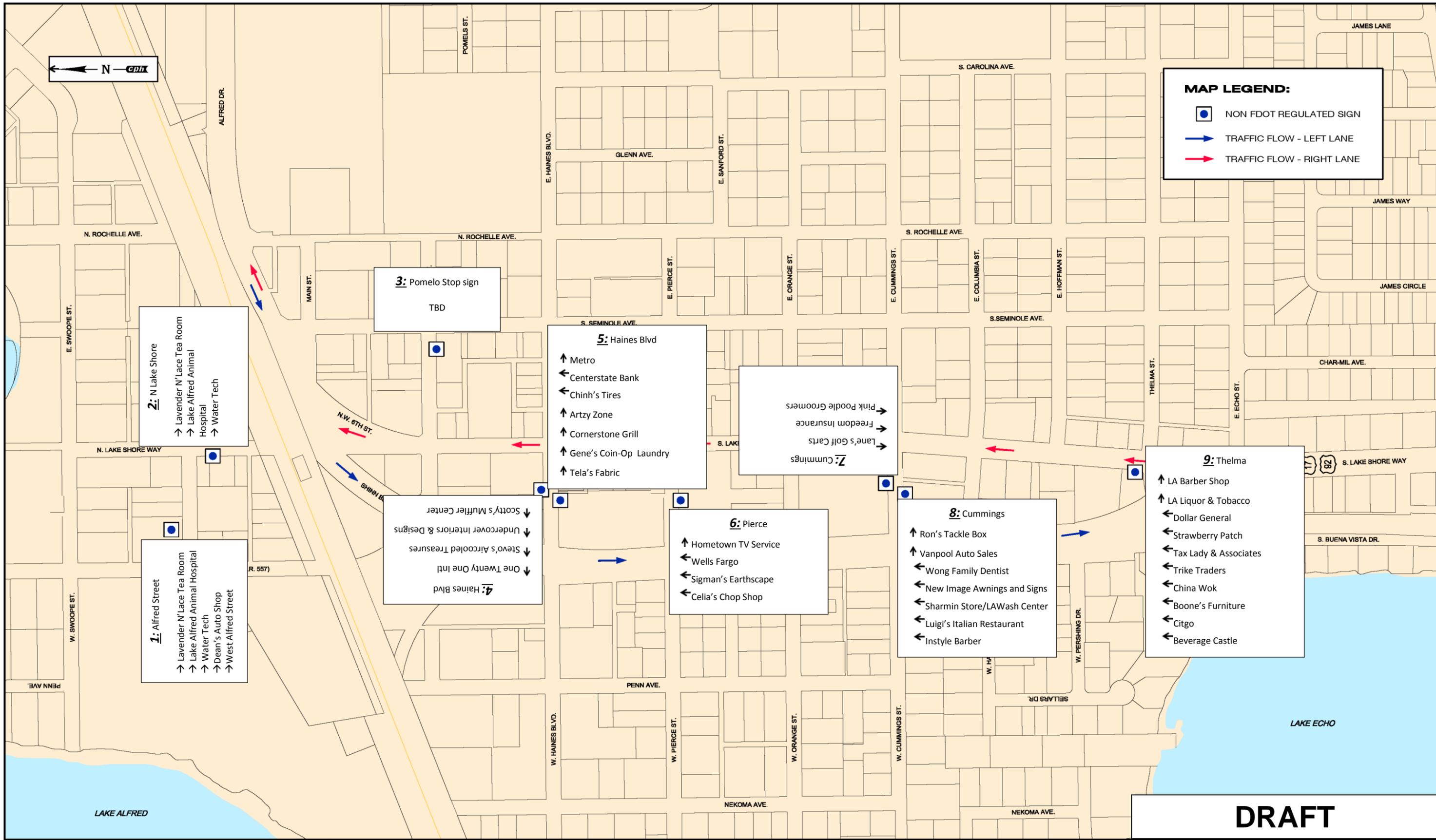
SIGN ⑥



SIGN ⑦



SIGN ⑧



MAP LEGEND:

- NON FDOT REGULATED SIGN
- TRAFFIC FLOW - LEFT LANE
- TRAFFIC FLOW - RIGHT LANE

2: N Lake Shore

- Lavender N' Lace Tea Room
- Lake Alfred Animal Hospital
- Water Tech

1: Alfred Street

- Lavender N' Lace Tea Room
- Lake Alfred Animal Hospital
- Water Tech
- Dean's Auto Shop
- West Alfred Street

3: Pomelo Stop sign

TBD

4: Haines Blvd

- ↓ Scotty's Muffler Center
- ↓ Undercover Interiors & Designs
- ↓ Stevo's Aircooled Treasures
- ↓ One Twenty One Intl

5: Haines Blvd

- ↑ Metro
- ← Centerstate Bank
- ← Chinh's Tires
- ↑ Artzy Zone
- ↑ Cornerstone Grill
- ↑ Gene's Coin-Op Laundry
- ↑ Tela's Fabric

6: Pierce

- ↑ Hometown TV Service
- ← Wells Fargo
- ← Sigman's Earthscape
- ← Celia's Chop Shop

7: Cummings

- Pink Poodle Groomers
- Freedom Insurance
- Lane's Golf Carts

8: Cummings

- ↑ Ron's Tackle Box
- ↑ Vanpool Auto Sales
- ← Wong Family Dentist
- ← New Image Awnings and Signs
- ← Sharmin Store/LAWash Center
- ← Luigi's Italian Restaurant
- ← Instyle Barber

9: Thelma

- ↑ LA Barber Shop
- ↑ LA Liquor & Tobacco
- ← Dollar General
- ← Strawberry Patch
- ← Tax Lady & Associates
- ← Trike Traders
- ← China Wok
- ← Boone's Furniture
- ← Citgo
- ← Beverage Castle



Plan Prepared By:
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 Engineering C.O.A. No. 3215
 Survey L.B. No. 7143
 Architectural Lic. No. AA2600926
 Landscape Lic. No. LC0000298

KURT R. LUMAN, P.E.
 REG. NO. 65036

City of Lake Alfred - Wayfinding Guide Sign System Plan

Non FDOT Regulated Sign Location Map

© 2014

Scale: 1" = 350' ±
 Date: December 15, 2014
 Job No.: L2748
 File: Location Map - Sign Placement

DRAFT

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

2.) EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2015/2016

ISSUE: The City Commission will consider accepting the 2015/2016 Federal Funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for all of Polk County Agencies.

ATTACHMENTS:

- Distribution letter

ANALYSIS: Florida Administrative Code requires that the units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented. To verify this consensus, the Florida Department of Law Enforcement requires each applicant to obtain a letter of support from at least 51% of the local units of government, representing at least 51% of the county population.

The following amount have been allocated to fund projects in Lake Alfred.

- 2013/2014 Allocation \$ 8,407
- 2014/2015 Allocation \$10,193
- 2015/2016 Allocation \$ 9,152

STAFF RECOMMENDATION: Approve the fund distribution for Polk County and send a letter of acceptance to the Florida Department of Law Enforcement

1745 US 17 South
PO Box 9000 • Drawer CJ
Bartow, Florida 33831-9000



PHONE: 863-534-4125
FAX: 863-534-2140
www.polk-county.net

COUNTY PROBATION DIVISION

August 3, 2015

RECEIVED

AUG 10 2015

CITY ADMIN

Ryan Leavengood, City Manager
City of Lake Alfred
120 East Pomelo
Lake Alfred, FL 338350

Dear Mr. Leavengood:

Through correspondence dated February 11, 2015, your office was notified of the anticipated availability of federal Edward Byrne Memorial Justice Assistance Grant funds for State Fiscal Year 2015/16. These funds may be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system.

Florida Administrative Code requires that, as a condition of participation in this program, the units of government in each county reach consensus concerning the expenditure of these funds. To verify this consensus, the Florida Department of Law Enforcement requires each applicant for these grant funds to obtain a letter of support from at least 51% of the local units of government, representing at least 51% of the county population.

The County Probation Division/Polk County Board of County Commissioners, in coordinating the development of applications for these funds, is requesting that the Mayors provide a letter indicating their support of the recommended allocation of Edward Byrne Memorial Justice Assistance Grant funds for Polk County. A sample letter is attached for your review and use. Your assistance in completing and returning this, as soon as possible, is very much appreciated. FDLE is requiring submission of these letters by August 31, 2015. Please note that the letter must be signed by the Mayor, then scanned and emailed to LisaEwing@polk-county.net as soon as possible in order to meet this August 31 deadline.

Please contact me at 534-4125 if I can provide any additional information.

Sincerely,

Lisa W. Ewing, Director
County Probation
Staff Support to ADAAC

Enclosure

City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, FL 33850



Phone: (863) 291-5270
Fax: (863) 291-5317
www.mylakealfred.com

August 17, 2015

Ms. Petrina T. Herring
Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

Dear Ms. Herring:

In compliance with State of Florida Rule 11D-9, F.A.C., the City of Lake Alfred approves the distribution of \$170,908.00 of Federal Fiscal Year 2015/2016 Edward Byrne Memorial JAG Program funds for the following projects within Polk County:

<u>Agency</u>	<u>Project Title</u>	<u>Dollar Amount of Federal Funds</u>
Auburndale Police Dept	Auburndale Community Safety Equipment Purchase	\$ 8,524.00
Bartow Police Dept	Bartow PD Equipment Purchase	\$ 13,653.00
Davenport Police Dept	First Aid Equipment Project	\$ 8,273.00
Town of Dundee	Speed Awareness Program	\$ 4,117.00
City of Eagle Lake	Eagle Lake ALPR	\$ 7,139.00
City of Fort Meade	Vehicle Speed Awareness	\$ 4,149.00
City of Frostproof	Frostproof Golf Cart	\$ 6,516.00
Haines City Police Dept	Patrol Equipment Initiative	\$ 9,428.00
Lake Alfred Police Dept	SRO Ride	\$ 9,152.00
Lake Hamilton Police Dept	Evidence Storage Upgrade Grant	\$ 4,925.00
Lake Wales Police Dept	Lake Wales Wireless Fingerprint Scanner Program	\$ 9,170.00
Lakeland Police Dept	Police Athletic League VI	\$ 21,462.00
City of Mulberry	Solar Panels for ALPR	\$ 3,330.00
City of Polk City	Reduce Crime by Environmental Design	\$ 4,670.00
Polk County Sheriff 's Office	Equipment Purchase Program	\$ 28,733.00
Tenth Judicial Circuit	Post Adjudication Drug Court Program for Misdemeanants	\$ 17,750.00
Winter Haven Police Dept	Traffic Safety	\$ 9,917.00

Sincerely,

Charles O. Lake
Mayor

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

3.) BID PROPOSAL: RESIDENTIAL RECYCLING COLLECTION SERVICES

ISSUE: The City Commission will review and consider bids for residential curbside recycling collection services.

ATTACHMENTS:

- Bid Summary & Detailed Bids
- In-house option summary
- Request For Proposal

ANALYSIS: The City is currently provided curbside residential recycling by Republic Services in a 3-year contract set to expire at the end of September 2015. Following the receipt of the proposed monthly renewal rate of \$5.00 per residence (over double the current rate of \$2.38) the City began exploring alternative options including providing the service in-house and going out to bid for alternative providers.

Following feedback received from the City Commission at the June 15th meeting a request for proposal (RFP) was prepared to solicit bids from qualified companies to provide once a week residential curbside recycling service with a 65 gallon container. Based upon existing service, curbside recycling would service approximately 1,750 residential units and generate 250 tons of recyclable tonnage per year. The advertised contract period was set as a three year fixed rate with the option of three, one-year renewals. The RFP was advertised July 8th through July 14th and a mandatory pre-proposal meeting was held on July 23, 2015 at City Hall and attended by five companies. Sealed proposals were received and opened on August 10, 2015. The City received the following bids (pricing is per month per unit):

➤ Advanced Disposal Services (Ponte Verde, FL):	No Bid
➤ Progressive Waste Solutions (Altamonte Springs, FL):	\$3.16
➤ Republic Services:	\$5.48
➤ Trash Taxi:	
○ With rewards program:	\$2.93
○ Without rewards program:	\$2.53
➤ Waste Not:	\$6.50

After reviewing the bids the most viable options would be either Trash Taxi at the \$2.53 or the previously presented in-house option. At the current rate of \$2.38 city staff estimates the in-house option would cost \$40,000 annually and generate a net \$10,000 annual surplus which is consistent with our commercial sanitation surcharge (~20%); each additional 0.05 cents in rate generates an additional \$1,000 in revenue. The in-house option would cut into our remaining route capacity before requiring another sanitation truck being added to the fleet and an initial investment of \$90,000 to purchase the 65-gallon containers. These concerns are particularly offset by:

- Following the route audit we have found additional efficiencies and capacity in our current routes that would allow for recycling within our current operations.

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

- The Republic Bid contained a provision to utilize their MURF for drop off that would provide us with a dividend based upon the value of our recyclable materials; or alternatively the City could propose transfer of ownership of the current containers to the City (could be relabeled with City decal).
- If the City did have to make purchase of the containers; the majority of the funding is available in restricted revenue for the purchase of the containers.
- Due to the tighter margins with the lower rate staff would propose an inflation adjustment to be included with the in-house option (either tied to CPI or a flat amount every year or every other year) that would apply to the sanitation services.
- The restricted revenue source for sanitation vehicle replacement will have enough to purchase a vehicle in 2-3 years without any impact to the general fund or other sanitation operations. Additionally, staff is pursuing opportunities with other larger municipalities in the region for the purchase of a high quality used vehicle.

STAFF RECOMMENDATION: Pleasure of the City Commission.

**City of Lake Alfred, Florida
2015 Residential Recycle**

**Bid Opening
August 10, 2015 @ 10 am
City Hall**

Sealed bids were publicly opened on August 10, 2015 at 10:00 am in the Lake Alfred City Hall at 120 E. Pomelo Street, Lake Alfred, FL 33850.

Companies Present: Trash Taxi, Republic Services, and Progressive Waste. Please see attached sign-in sheet for more information.

Staff City of Lake Alfred: Public Works Director John Deaton, Public Works Superintendent Mike Davis, and City Clerk Ameé Bailey.

The following companies submitted bids as indicated below listed alphabetically.

- | | |
|--|--|
| 1. Advanced Disposal Services
90 Fort Wade Rd
Ponte Verda, FL 32081 | No Bid |
| 2. Progressive Waste Solutions
1099 Miller Dr.
Altamonte Springs, FL 32701 | \$3.16/month/unit |
| 3. Republic Services
3820 Maine Ave.
Lakeland, FL 33801 | \$5.48/month/unit |
| 4. Trash Taxi
1048 ½ US 92
Auburndale, FL 33823 | \$2.93/month/unit
\$2.53/month/unit w/o rewards |
| 5. Waste Not
3941 Bryn Mawr St.
Orlando, FL 32809 | \$6.50/month/unit |

4 Bids Submitted



August 8th, 2015

Mrs. Amee' N. Bailey, GISP
City Clerk
City of Lake Alfred
155 E. Pomelo Street
Lake Alfred, FL 33850

Dear Mrs. Bailey:

On behalf of Advanced Disposal Services Waste Southeast, Inc., I wish to thank you for including our solid waste services company on your bid list. We received notification of the City's Request for Proposal for Curbside Collection Services for Residential Recyclable Materials. Unfortunately, we will not be participating in the competitive proposal process at this time. Please allow Advanced Disposal to remain on your bid list as our market initiatives may change with time.

Again, thank for the opportunity to participate, and we wish you the very best in securing competitive and responsive bids for your solid waste needs.

Sincerely,

A handwritten signature in blue ink that reads "Greg Huntington". The signature is fluid and cursive.

Greg Huntington
Municipal Marketing and Government Affairs Manager

Collecting Value

 ORIGINAL ORIGINAL



Progressivo

Who We Are

Progressive Waste Solutions Ltd. is one of North America's largest full-service, vertically integrated waste management companies, providing non-hazardous solid waste collection, recycling, and landfill disposal services to commercial, industrial, municipal and residential customers throughout the U.S. and Canada. We pride ourselves on our community involvement, environmental awareness and a very strong commitment to personalized and friendly customer service.



THINKING BEYOND TODAY

Progressive Waste Solutions is committed to creating a more sustainable future. Our environmental practices and technologies provide benefits including: diversion of waste from our landfills through our recycling facilities; organized, timely, safe waste removal from residential and business communities; energy capture of landfill gases for productive use; and recycling and composting to conserve precious resources.

Beyond meeting and exceeding regulatory expectations, we work constantly to identify best management practices that promote environmental sustainability. In all of our communities, this means engaging with regulators, engineers and industry experts to learn about and implement new waste management technologies. On a daily basis, we help homes and businesses come up with smart solutions for all of their waste needs.

Progressive Waste Solutions is listed on the New York Stock Exchange and the Toronto Stock Exchange under the symbol BIN.

OUR OPERATIONS

ORIGINAL IN NORTH AMERICA

We are one of the largest solid waste management companies in North America.

In our Canadian geographic segment we provide our services to customers across six provinces.

We provide our U.S. services in two main geographic segments – the U.S. South and the U.S. Northeast.

120

collection operations

72

transfer stations

31

landfills

47

material recycling facilities

5

gas-to-energy facilities

MORE THAN

7,500

dedicated employees

4,000

trucks running along the streets of North America



SERVICE AND ASSET FOOTPRINT

Commercial and Industrial Collection

We provide collection services to a wide variety of commercial and industrial customers. Most commercial and industrial customers are provided with containers that are designed to be lifted mechanically and either emptied into a collection vehicle's compaction hopper or, in the case of the large roll-off containers, to be loaded onto the collection vehicle.

Residential Collection

We provide environmentally responsible and affordable municipal waste solutions. We possess the experience and resources to provide our customers with superior service that helps communities achieve their sustainability goals.

Transfer Stations

We operate transfer stations which are located near many of our collection routes and which receive the non-hazardous solid waste that has been collected by our own and third-party collection vehicles. These transfer stations receive materials and then safely and cost-effectively consolidate and transport it to a designated facility.

Landfills

We own or operate landfills. These operations are designed to meet the highest standards of environmental protection while effectively disposing of non-recyclable, non-hazardous solid waste that cannot be diverted. Our facilities are staffed by experienced operators who employ the most modern landfill operating techniques and procedures.

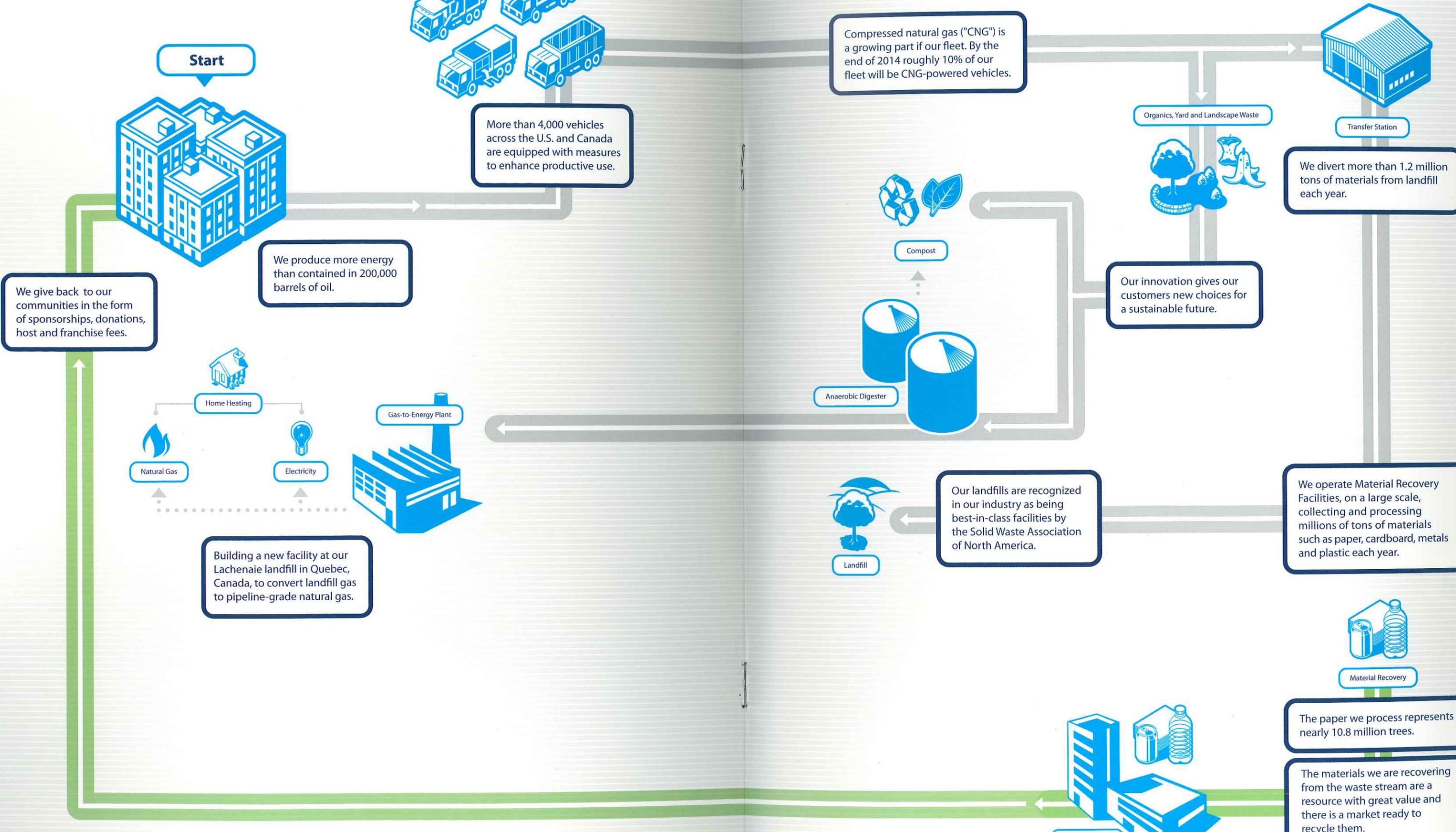
Recycling and Material Recovery

Our recycling services include collection of recyclable materials from commercial, industrial and residential customers, for which we charge collection and processing fees. Each day, our facilities receive and process a wide variety of recyclable materials including cardboard, glass, plastic containers, office paper and newsprint.

Gas-to-Energy

We have invested in landfill gas-to-energy technologies which convert methane gas produced in a landfill to electricity or natural gas. Conversion of methane makes a positive contribution to renewable energy production. Our operations produce more electrical power annually than the energy contained in more than 200,000 barrels of oil.

Cycle of Waste



What Makes Us Progressive?

"We don't just talk about improving the environment. We act, and the results are tremendous. This is part of our commitment to our customers and to our communities of achieving our goal of a greener environment."

Joseph D. Quarin,
President and Chief Executive Officer



Growing our fleet of compressed natural gas vehicles

Progressive Waste Solutions is committed to growing its fleet of compressed natural gas ("CNG") powered vehicles in many of its markets. By the end of 2014, more than 10% of the fleet will be powered by CNG.



TOP IN THE CDP's Canada 200 Climate Disclosure Leadership Index

Progressive Waste Solutions took part in CDP's climate change program, designed to assist the management of greenhouse gas emissions and identify the risks and opportunities associated with climate change. The Company achieved a score in the top 10 percent of companies sampled in the CDP's Canada 200 Climate Disclosure Leadership Index.



Partnership with TerraCycle

Progressive Waste Solutions has partnered with TerraCycle to offer innovative recycling solutions that will help businesses, homes and governments reach their diversion and environmental sustainability goals.

TerraCycle collects and recycles pre- and post-consumer waste streams ranging from cigarette butts to coffee capsules to drink pouches, which are otherwise sent to landfill or incineration. Progressive Waste Solutions and TerraCycle can offer more recycling options to Progressive Waste Solutions' commercial, residential and governmental customers.



August 10, 2015

Ms. Amee' Bailey, City Clerk
City of Lake Alfred
155 E. Pomelo Steet
Lake Alfred FL, 33850

RE: RFP – “Residential Recycle Collection Services”

Dear Ms. Bailey,

Progressive Waste Solutions of FL is pleased to have this opportunity to submit the following response for “Residential Recycle Collection Services”, as described within the Request for Proposal (RFP). The RFP, with the attached general service specifications and instructions have been carefully reviewed, and the enclosed submittal prepared in response to the information contained therein.

Progressive Waste Solutions is the 3rd largest provider of solid waste services in North America. We operate 78 collection operations, 46 transfer stations, 22 landfills, 23 material recycling facilities and four landfill gas-to-energy facilities. Our U.S. operations are primarily focused in 13 States and the District of Columbia. These include Texas, Florida, Louisiana, Oklahoma, Arkansas, Missouri, Mississippi, Illinois; New York, New Jersey, Pennsylvania, Maryland, Virginia.

What makes us Progressive?

Our quality assurance plan – this includes proactive behavior, environmental awareness and a focus on safety. Progressive Waste uses an on-board computer system and Drive Cam technology to manage and monitor service quality. We will include RFID technology on each cart to monitor participation and increase awareness. These tools help us monitor and track work performance in addition to maintaining quality by combining:

- Database management software.
- Live GPS and mapping software.
- Video software.
- RFID Technology

1099 Miller Drive Altamonte Springs, Florida 32701





Progressive Waste Solutions' operations are conducted in a manner that is compatible with protecting the environment and conserving natural resources. If selected, Progressive will carry out the provisions of this proposal in an efficient and environmentally sensitive manner. The information that is provided within this proposal is both accurate and factual. All representations made regarding Progressives' willingness to provide the required services, as well as our concurrence with the business agreement are accurate.

Progressive Waste Solutions of Fl., Inc. looks forward to the City of Lake Alfred's favorable consideration of this proposal. Please do not hesitate to contact Stephanie Glysson at (407) 949-1792 if you have any questions.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Mark Talbott", written over a horizontal line.

Mark Talbott, District Manager
Progressive Waste Solutions

Cc: Stephanie Glysson

(enclosures)

1099 Miller Drive Altamonte Springs, Florida 32701



SECTION 5
PROPOSAL SUBMITTAL

Submittals must provide all of the information requested in this RFP. The information shall be presented in the same order as indicated herein. Proposals are to be printed double-sided. Each proposal shall be contained within a three (3) ring binder.

Each proposal shall contain:

- Transmittal letter -- include a transmittal letter providing the company name, the name of the person that is binding the company to its proposal, and the individual's address, telephone number, and email address.
- Responses to the Special Terms and Conditions—Minimum Requirements for Qualification and Evaluation. This separate section contains detailed instructions and forms that must be completed and included in the proposal.
- Rates for Collection Service--Each proposal must include the rates for collection service

Each proposer must submit one (1) original marked ORIGINAL and three (3) copies marked COPY of their proposal in a sealed envelope. The envelope should be labeled "Residential Recycling Collection Services" and marked with the Proposer's name and address. The Proposals may be mailed or delivered to:

City of Lake Alfred
Ameé Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

PROPOSAL PRICE PAGE

SERVICE

PRICE

Prices for Collection Service (Per Month Per Dwelling Unit)

Recyclable Materials

\$ 3.16

LAKE ALFRED OPERATIONAL PLAN

Our management team has thoroughly reviewed Lake Alfred's RFP entitled "Residential Recycle Collection Services" and has become exceptionally familiar with your community. Progressive's review included exploration of the City, interviews with people familiar with the current services, and the examination of conditions for providing the requested services. The review enabled Progressive to identify specific equipment and manpower needs in addition to the nuances of providing collection within the City.

Our Progressive Waste Okahumpka Hauling facility will be responsible for performing the collection and transportation work required under this contract. This office hosts the site manager, supervisors, clerical staff, drivers, maintenance area, and truck yard. This office is a full service division, servicing thousands of satisfied Progressive customers on a daily basis.

SCOPE OF SERVICES



Each household will receive one (1) 65-gallon cart with RFID technology. The RFID will assist in providing participation levels and targeted educational efforts to increase participation. All recyclables will be collected once per week with collections being performed between the hours of 7:00 a.m. and 6:00 p.m.

All materials will be collected as a single system whereby all materials are commingled within the cart. Progressive shall transport these materials to our Groveland Facility where they will be transferred to a Progressive Material Processing Facility In Florida.

These facilities provide practical, frontline support for municipal recycling efforts. Our local recycling, materials recovery and processing facilities take your recyclable materials—paper, cardboard, bottles, metals and electronics—sort them, separate them and prepare them for reuse by third parties. We manage our facilities locally, staff them with knowledgeable associates, and invest in advanced sorting systems to make sure your materials are recycled quickly and efficiently. A copy of our Recovered Materials Dealer Certification is enclosed for all of our recycling facilities in Florida.

List of acceptable materials:

- Cardboard
- Paper Bags
- Paperboard
- Magazine
- Catalogs
- Junk Mail
- Office Paper
- Phone Books
- Newspaper
- Pots & Pans
- Steel & Tin Cans
- Clear glass
- Aluminum Cans
- Plastic's #1 & #2
- Plastic's #3 - #7
- Plastic Bag

Collection of Recyclables from Municipal Buildings

Progressive will provide a 65-gallon recycling carts at City Hall, Police Station and Fire Houses at no additional charge. All recycle carts must be placed curbside on their designated collection day unless otherwise negotiated. All collections will be performed between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday.

Private Drives – Handicapped Service

Progressive respectfully requests that all homes residing on private drives place their refuse at the end of the private drive for collection. Residents may solicit Progressive to provide service on these private drives provided the residence has enough space (meaning width of drive and ample room for the truck to turn around).

Physically challenged individuals may request side door service provided they submit documented proof of their handicap and do not reside on a private drive. This service will be provided as a courtesy to the City at no additional charge.

Transition

Upon award of the contract, Progressive will mobilize a team of managers to ensure a smooth transition of services. This will include operation, maintenance, customer service, and accounting specialists.

We will immediately meet with the community to develop an individually tailored transition, re-route and educational plan. Efficiency in routing will be determined as soon as possible prior to implementation so that we can disseminate any route changes within our educational component.

The Operational Team will:

- Work with City Staff to prepare detailed routing maps, identify collection problems/issues, and most importantly establish a line of communication to address various issues as they may arise.
- Ride routes and verify accuracy of house counts and routing.
- Observe current contractors performance.
- Hire and train professional drivers/operators as necessary.
- Coordinate with maintenance staff on equipment specifications.
- Coordinate educational needs with Project Managers
- Drivers and operators will be hired weeks in advance to allow classroom and in field training, route observations, and cold runs.

The Maintenance Team will:

- Finalize equipment specifications.
- Confirm orders for equipment delivery and build out.
- Hire additional mechanics.
- Stock unique inventory for new equipment (if needed).
- Follow up and ensure delivery of equipment for start up.
- Inspect new vehicles and equipment and ensure proper operational function for start up.
- Establish contingency plans, should delivery of equipment be delayed.

Educational and Accounting Teams will:

- Set up the tracking system for reporting to the City.
- Develop educational materials (brochures, etc) tailored for the City of Lake Alfred.
- Develop information releases for the various newsletters, newspapers, and cable channels
- Work with City staff in the coordination of materials

Contract Start

Progressive will have a team of well-trained drivers, supervisors, and support staff. We will be prepared with spare equipment and extra drivers to ensure no problems arise. Our supervisory staff will ensure the performance of the drivers by following them on routes, verifying completion, and evaluating speed for completion based on radio communication with the drivers at scheduled intervals

Ongoing Operations

Progressive will maintain a high level of service through focused attention on Lake Alfred. Our operational team will be focused on providing consistent dependable service. Our radio-dispatched trucks will be in constant communication with the infield supervisor and the customer service department for safe and prompt resolution of any potential problems. Our maintenance team has very strict preventive maintenance programs to ensure trucks are available every day. Our marketing director and general manager will be in regular communication with the various members of the City to resolve issues and plan for upcoming events.

Equipment

Progressive utilizes an aggressive preventative maintenance program to keep vehicles in proper repair and in sanitary conditions to minimize vehicle failure. Therefore, the City can be assured of uninterrupted, reliable service, even in case of a breakdown.



Reference #1

Municipality/County: Hillsborough County

Contact's Name and Title: Damien Tramel, General Manager II – Solid Waste Division

Contact's Address: _____

Contact's Phone: (813) 633-3211 _____ Email: trameld@hillsboroughcounty.org

Term of Current Contract: Start Date: 10/01/14 End Date: 09/30/21

Proposer's Primary Manager: Ian Boyle

Level of Residential Collection Service Provided:

Service Type	Number of Units Served	Frequency of Collection		
		1 x week	2 x week	Other
Carted Solid Waste	Zone 1 52,251 Zone 2 57,504	x		
Manual Solid Waste				
Carted Recycling	Zone 1 52,251 Zone 2 57,504	x		
Manual Recycling				
Yard Trash	Zone 1 52,251 Zone 2 57,504	x		
Bulk Waste	Zone 1 52,251 Zone 2 57,504	x		

Number of Commercial Customers: _____

Reference #2

Municipality/County: Osceola County

Contact's Name and Title: Danny Sheaffer, Solid Waste Manager

Contact's Address: 750 S. Bass Rd Kissimmee, FL 34741

Contact's Phone: (407) 742-7752 _____ Email: dshe@osceola.org

Term of Current Contract: Start Date: 10/01/12 End Date: 09/30/18

Proposer's Primary Manager: Stephanie Glysson

Level of Residential Collection Service Provided:

Service Type	Number of Units Served	Frequency of Collection		
		1 x week	2 x week	Other
Carted Solid Waste	4860	x		
Manual Solid Waste				
Carted Recycling	4860	x		
Manual Recycling				
Yard Trash	4860	x		
Bulk Waste	4860	x		

Number of Commercial Customers: 17

State of Florida

Department of State

I certify from the records of this office that PROGRESSIVE WASTE SOLUTIONS OF FL, INC. is a Delaware corporation authorized to transact business in the State of Florida, qualified on December 11, 2003.

The document number of this corporation is F03000006157.

I further certify that said corporation has paid all fees due this office through December 31, 2014, that its most recent annual report/uniform business report was filed on March 18, 2014,, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-fourth day of March,
2015*



Ken DeJong
Secretary of State

Tracking Number: CU8023737678

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Ins Svcs Inc PO Box 90756 Albuquerque, NM 87199-0756 800-800-5661 / CA Lic# 0757776	CONTACT NAME: Margie Blackmon PHONE (A/C, No, Ext): 505-828-4000 FAX (A/C, No): 866-487-3972 E-MAIL ADDRESS: margie.blackmon@hubinternational.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Greenwich Insurance Company</td> <td>22322</td> </tr> <tr> <td>INSURER B : Catlin Specialty Insurance Comp</td> <td>15989</td> </tr> <tr> <td>INSURER C : Liberty Insurance Underwriters</td> <td>19917</td> </tr> <tr> <td>INSURER D : Great American Assurance Compan</td> <td>26344</td> </tr> <tr> <td>INSURER E : Arch Insurance Company</td> <td>11150</td> </tr> <tr> <td>INSURER F : Steadfast Insurance Company</td> <td>26387</td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Greenwich Insurance Company	22322	INSURER B : Catlin Specialty Insurance Comp	15989	INSURER C : Liberty Insurance Underwriters	19917	INSURER D : Great American Assurance Compan	26344	INSURER E : Arch Insurance Company	11150	INSURER F : Steadfast Insurance Company
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INSURED Progressive Waste Solutions of FL, Inc. 2860 West State Rd 84 Ste 103 Fort Lauderdale, FL 33312														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		GEC002511808	12/31/2014	12/31/2015	EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC					
E	AUTOMOBILE LIABILITY		41CAB4928009	12/31/2014	12/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000
	<input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> MCS-90 ENDT					
B	<input checked="" type="checkbox"/> UMBRELLA LIAB		UMC936341215	12/31/2014	12/31/2015	EACH OCCURRENCE \$25,000,000
C	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	100007688010	12/31/2014	12/31/2015	AGGREGATE \$25,000,000
D			EXC2464752	12/31/2014	12/31/2015	\$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	41WCI4927809	12/31/2014	12/31/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
			44WCI4993009 (NY)	12/31/2014	12/31/2015	E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
F	Pollution Legal		EPC008383100	12/15/2014	12/15/2019	\$50,000,000 Ea Incident
G	(Remediation)		EXCG27418004001	12/15/2014	12/15/2019	\$50,000,000 Aggregate
	G:Illinois Union					SIR: \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 For Information Purposes Only.

CERTIFICATE HOLDER Progressive Waste Solutions of FL, Inc. 2860 West State Rd 84 Ste 103 Fort Lauderdale, FL 33312	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Robert B. Macko</i>
--	--



State of Florida
Department of
Environmental Protection



Recovered Materials Dealer Certification
July 1, 2015-June 30, 2016

The Florida Department of Environmental Protection verifies that the below named Company reports certain recycling information and is certified in accordance with Chapter 62-722, Florida Administrative Code.

Progressive Waste Solutions of FL Inc.

Application Number: 345
2860 State Road 84, Suite #103
Fort Lauderdale, FL 33312
(817)632-4080

Shannan Reynolds, Environmental Specialist
Waste Reduction Section
Division of Waste Management

Valid from July 1, 2015 to June 30, 2016 unless suspended or revoked by the Department
See reverse side for other reporting facilities covered by this certification

Please note Certification is required annually

<u>FACILITY NAME</u>	<u>FACILITY ADDRESS</u>	<u>COUNTY</u>	<u>TYPE</u>
1st Place Recycling	7320 NE 1st Place, Miami	MIAMI-DADE	MRF
Clearwater Materials Transfer & Recycling	12875 60th St, N., Clearwater	PINELLAS	MRF
Deerfield Beach Recycling & Transfer	1751 SW 43rd Terrace, Deerfield Beach	BROWARD	MRF
Hialeah TS/MRF	3840 NW 37 Ct., Hialeah	MIAMI-DADE	MRF
Michigan Ave Link Materials TS	4251 Michigan Ave Link, Fort Myers	LEE	MRF
Opa Locka Recycling & Transfer	3680 NW 135th Street, Opa Locka	MIAMI-DADE	MRF
Palmetto Materials Transfer & Recycling	1312 16th Ave., East, Palmetto	MANATEE	MRF
Pembroke Park Recycling & Transfer	1899 SW 31st Ave, Pembroke Park	BROWARD	MRF
Sanford Transfer Station & MRF	555 N. White Cedar Rd, Sanford	SEMINOLE	MRF
St. Petersburg TS/MRF	1190 20th Street N, Stl Petersburg	PINELLAS	MRF
Taft Recycling	375 W. 7th Street, Taft	ORANGE	MRF
Tampa Materials TS/RMPPF	5113 Uceta Rd., Tampa	HILLSBOROUGH	MRF
WSI-Alico	16801 Stock Ct, Fort Myers	LEE	MRF
WSI-Naples	3706 Mercantile Dr., Naples	COLLIER	MRF



”Original”

CITY OF LAKE ALFRED
Residential Recycling Collection Services
RFP Due Date: August 10, 2015 @ 10:00AM

Amee Bailey, City Clerk
155 E. Pomelo Street
Lake Alfred, Florida 33850
RESPECTFULLY SUBMITTED BY:



Republic Services of Florida, Limited Partnership
3820 Maine Avenue
Lakeland, FL 33801
Chris Jones, General Manager
Cell: (407)770-9456





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References – Contract Exceeding Five Years of Service**

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•MRF Facility Site Plan
•Florida Dept. of Environmental Protection Permit
•Recovered Materials Dealer Certification**

- Tab 5 – Certificate of Insurance – Evidence Only
State of Florida Authority To Conduct Business
Summary Financial Information**





3820 Maine Ave. Lakeland FL, 33801
republicservices.com

August 10, 2015

City of Lake Alfred
Amee Bailey, City Clerk
155 E. Pomelo Street
Lake Alfred, FL 33850

RE: Transmittal Letter
Residential Recycling Collection Services

Dear Ms. Bailey:

Republic Services of Florida, Limited Partnership appreciates the opportunity to submit our response to RFP Residential Recycle Collection Services. We have read and understand the information contained in the RFP. Republic Services has provided solid waste management and recycling for more than 25 years. We have provided single-stream recycling services to the City of Lake Alfred since November of 2009.

Republic Services is persistent in our commitment to sustainability practices such as the use of compressed natural gas trucks and single-stream recycling. Republic Services showed its commitment to environmental sustainability practices by building the \$4.5 million Materials Recovery facility at our Lakeland Division. We continue our investment towards sustainability with the recent installation of a \$650,000.00 bailing unit. Republic Services seeks to continue our partnership with the City of Lake Alfred and pursue the City's pledge to a sustainability program for your residents. In the effort to continue our partnership, Republic Services will offer Lake Alfred a proposal to process your recyclables at no charge should the City decide to provide the service with the Lake Alfred municipal fleet, and is willing to negotiate a possible rebate based on potential future increases in commodity prices.

August 10, 2015
Page Two
Ms. Ameer Bailey, City Clerk
City of Lake Alfred
RFP: Residential Recycling Collection Services

We have the local experience of servicing your residents. Our drivers know your routes and are familiar with your City codes relating to collection. Our Managers know your Managers. We are aware of their expectations toward safety and the environmental standards that they expect in meeting the service needs of Lake Alfred. We believe maintaining the partnership with Republic Services will help the City continue your recycling objectives while meeting the high service standards your staff and residents expect.

Sincerely,



Chris Jones
General Manager
3820 Maine Avenue
Lakeland, FL 33801
Cell Number: (407) 770-9456
Email: Chris.Jones@republicservices.com

CERTIFICATE OF SECRETARY

**RELATING TO THE BID OR PROPOSAL
TO PROVIDE RESIDENTIAL RECYCLE COLLECTION SERVICES
FOR THE CITY OF LAKE ALFRED
IN THE STATE OF FLORIDA**

The undersigned, Secretary of **REPUBLIC SERVICES OF FLORIDA GP, INC.**, a Delaware corporation, the general partner (the "General Partner") of **REPUBLIC SERVICES OF FLORIDA, LIMITED PARTNERSHIP**, a Delaware limited partnership (the "Partnership") hereby certifies that the following is a true and correct copy of the resolution which was duly adopted by written consent of the General Partner on July 15, 2011, that such resolution has not been rescinded, amended or modified in any respect, and is in full force and effect on the date hereof:

RESOLVED, that any individual at the time holding the position of Area President, Area Controller, or General Manager be, and each of them hereby is, appointed as an Authorized Agent, to act in the name and on behalf of the General Partner, in its capacity as the General Partner of the Partnership, in connection with the day-to-day business activities of the Partnership, and further, in addition to the foregoing positions, any Municipal Services Director or Area Municipal Services Manager be, and each of them hereby is, appointed as an Authorized Agent to execute any bid and proposal, and if awarded, any related contract for services to be performed by the Partnership and any bond required by such bid, proposal or contract in accordance with the existing Levels of Authority.

I further certify that **CHRIS JONES** holds the title of General Manager and in such capacity has full authority to act in the name and on behalf of the Partnership as set forth in the foregoing resolution.

WITNESS MY HAND, this 9th day of July, 2015.



Eileen B. Schuler, Secretary

SECTION 5
PROPOSAL SUBMITTAL

Submittals must provide all of the information requested in this RFP. The information shall be presented in the same order as indicated herein. Proposals are to be printed double-sided. Each proposal shall be contained within a three (3) ring binder.

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City of Lake Alfred
Ameé Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

PROPOSAL PRICE PAGE

<u>SERVICE</u>	<u>PRICE</u>
-----------------------	---------------------

Prices for Collection Service (Per Month Per Dwelling Unit)

Recyclable Materials	\$5.48/Per Month Per Dwelling Unit
-----------------------------	---

Chris Jones
8/7/15
FM



QUALIFICATIONS AND EXPERIENCE

Republic Services was incorporated as a Delaware corporation in 1996 and a publicly traded company since July 1, 1998. Our history dates back to the early 1990's when Republic Waste Industries was formed to consolidate a series of regional waste collection companies. The name was changed to Republic Industries and subsequently acquired business in several industries, including automotive dealerships and car rental businesses in addition to more than 100 non-hazardous solid waste companies. On December 5, 2008, we acquired all the issued and outstanding shares of Allied Waste Industries, Inc. (Allied) in a stock-for-transaction for an aggregate purchase price of \$12.1 billion, which included \$5.5 billion of debt, at fair value. With the merger of Allied Waste Industries, Inc. Republic Services moved its headquarters from Fort Lauderdale, Florida to 18500 North Allied Way, Phoenix, Arizona 85054.

Republic Services is one of the largest providers of services in the domestic non-hazardous solid waste industry as measured by revenue. We provide non-hazardous solid waste collection services for commercial, industrial, municipal residential customers, 334 collection operations in 39 states and Puerto Rico. We own or operate 194 transfer stations, 191 active solid waste landfills and 71 materials recovery facilities. We also operate 69 landfill gas and renewable energy projects and a total of 31,000 employee's company wide. In the state of Florida total employees 1,460, 825 drivers, 105 roll-off truck, 583 residential trucks, 138 front-end trucks, 3 landfills, 4 transfer facilities, 3 materials recovery facilities and 13 collection operations.

Republic Services, Inc. revenue of \$8.42 billion and net income of \$588.9 million for ending year of 2013. Republic Services, Inc. is the publicly traded, ultimate parent holding company of the operating subsidiaries/companies across the United States and Puerto Rico. Republic Services of Florida, Limited Partnership is a subsidiary of Republic Services, Inc.

Republic services millions of residential customers under terms of contracts with more than 2,800 municipalities. Republic Services has broad expertise in the waste management field, derived from a diverse array of hauling, transfer, recycling and disposal operations. Very few companies can equal the operation capabilities, financial stability, capital resources, broad experience, geographic dispersion, integrated infrastructure or transfer expertise that Republic Services brings to a project.

Municipal Contracts:	+ 2,800
Residential Customers:	+12,000,000
Commercial Customers:	+ 1,000,000

Republic Services of Florida, LP provides single family residential curbside garbage and recycling collection from rolling carts ranging in size from 35, 65, and 95 gallons. Capabilities include natural gas vehicles with automated pickup schedules one and/or two times per week. The curbside collection of horticultural debris, white goods, junk and/or construction demolition debris are additional pickup services that Republic Services of Florida, LP can furnish. Republic Services of Florida, LP provides Multi-Family, Commercial front-end containers serviced from one to six times per week.

Republic Services showed our commitment to environmental sustainability practices by building a \$4.5 million dollar Materials Recovery Facility (MRFs) at our Lakeland Division. The facility opened in February 2012.. The added value of offering dual stream or single stream recycling to Counties and Municipalities has allowed our Lakeland Division to assist these entities in reaching their sustainability goals.

Our MRF allows us to efficiently receive recyclables to be made into new products such as newsprint, cardboard boxes, aluminum cans, tissue and paper towels, new glass bottles and plastic bottles to name a few. We collect and then separate recyclable materials using the latest equipment including automated trucks and a series of sorts ranging from screens and magnets to optical sorters that can differentiate types of plastic. We use the latest sorting technologies to improve diversion and deliver the cleanest materials to end markets.



REFERENCES

City of Mulberry
104 S. Church
Mulberry, Florida 33860
Rick Johnson
City Manager
rjohnson@cityofmulberryfl.com
Phone: (863)425-1125
Residential automated garbage and recycling for 1,687 homes plus
yard waste, bulk, and Commercial collection
Contracted services with Republic Services since: 2007

City of Davenport
1 Allapaha Street
Davenport, FL 33836
Amy Arrington
City Manager
citymanager@mydavenport.org
Phone: (863)419-3300
Residential automated garbage, yard waste, bulk and recycling for
1,100 homes plus Commercial collection
Contracted services with Republic Services since: 2007

City of Haines City
620 E. Main Street
Haines City, FL 33844
Adnan Javed
Public Works Director
ajaved@hainescity.com
Phone (863) 421-3777
Residential automated garbage, yard waste and recycling for 7,653
homes plus Commercial collection
Contracted services with Republic Services since: 1998

.....

City of Lake Wales
201 Central Avenue W.
Lake Wales, FL 33859
Kenneth Fields
City Manager

kfields@cityoflakewales.com

Phone: (863) 678-4182 ex:225

Residential automated garbage, yard waste and recycling for 4,421 homes plus Commercial collection

Contracted services with Republic Services since: 2001

City of Auburndale
One Bobby Green Plaza
Auburndale, FL 33823
John Dickson
Public Works Director

jdickson@auburndalefl.com

Phone: (863) 965-5511

Residential automated single-stream recycling for 4,846 homes

Contracted services with Republic Services since: 2010

City of Winter Haven
PO Box 2277
Winter Haven, FL 33883

Rick Cardona
Solid Waste Superintendent

rcardona@mywinterhaven.com

Phone: (863) 291-5756

Residential automated single-stream recycling for 10,854 homes

Contracted services with Republic Services since: 2007



MATERIALS RECOVERY FACILITY

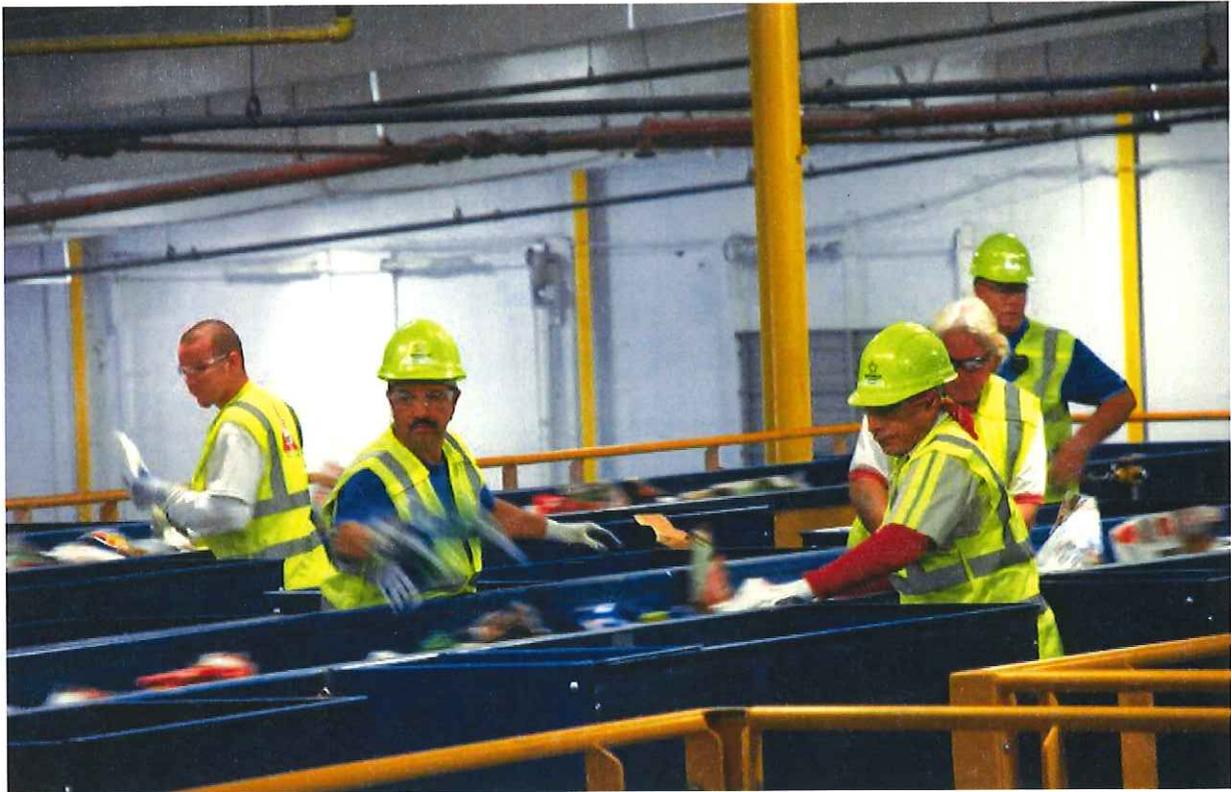
Republic Services will provide processing, sorting and marketing of single stream recyclables for the Pasco County Board of County Commissioners at our Lakeland MRF. The following information will describe the MRFs process and our approach to manage the contract.

“All In One Materials Recovery Facility”

Republic Services operates a Materials Recovery Facility (MRF) located at 3820 Maine Avenue in Lakeland, Florida. Counties and municipalities across Central Florida are transporting their recyclables for sorting, and processing for single stream recyclables that they otherwise would have to make significant investments to provide recycling services to the residents. We currently provide our MRF services to residents and cities in Polk County as well as Pinellas County, Orange County, Hillsborough County, Pasco County and Highlands County.

The Lakeland MRF is a multi-material recovery and processing facility which includes a glass separating system. The system was designed and installed by Machinex Incorporated. The current design allows processing speeds up to 23 tons per hour and is upgradeable to 30 tons per hour. The automated sorting system consists of an optical sorter for plastic, OCC screen, triple deck screen, magnet for ferrous metals, and eddy current for non-ferrous metals. The Mach One separating system includes a double deck paper sorting screen, finishing screen and glass Tromel for glass separation.





Republic's 80,000 square foot MRF in Lakeland employs one Manager, two Supervisors, a Maintenance Supervisor and 55 operations employees. The facility operates two shifts five days a week. The system has a capacity to process up to 8,000 tons per month or 96,000 tons per year of material. Currently, the facility processes approximately 5,500 tons of material per month or 66,000 tons per year. All processed materials will be stored under roof until placed on trucks for market. The facility is equipped with an observation platform that can accommodate visitors for tours and education of the Materials Recovery Facility.

Facility Traffic Flow

Republic Services will provide enough capacity to meet our contract obligations with Pasco County Board of County Commissioners. The attached site plan displays the facility traffic flow. Trucks enter the facility located at 3820 Maine Avenue in Lakeland, FL 33801 and proceed to the Certified Scale to weigh and obtain a scale receipt for each load. Trucks are efficiently directed to the tipping floor by a professionally trained spotter. Loads are discharged to the tipping floor where the wheel loader feeds the hopper(s) for sorting. Our Average current tipping time is less than 20 minutes.



Facility Operating Days/Hours

The Lakeland MRF operating days are Monday through Friday. Our operating hours 6:00AM – 5:00PM. The Lakeland MRF is closed on the following holidays: New Year's Day, Christmas Day, Thanksgiving Day, July 4th, Memorial Day and Labor Day. When the holiday falls on a weekday Monday through Friday the facility will open for receiving and normal operations on the Saturday following the holiday with operating hours 6:00AM – 5:00PM. Should the holiday fall on a weekend our operating hours are the normal Monday through Friday.

Record Keeping And Reporting

Republic Services will maintain certifiable records of recyclable materials accepted, processed, and marketed resulting from Pasco County's recycling program. Republic Services will provide monthly reports by the 10th day following the calendar month in which recyclables were delivered, submitted in electronic format excel, pdf, or other format approved by the County. The reports shall include a summary of the total weight of each stream of incoming recyclables materials delivered to the Lakeland MRF. The report will include a computer generated printout of all tickets, including a tare weight ticket for each load. Ticket information shall include a ticket/transaction number the hauler name, material type, origin of material, vehicle number, date the load was picked up, gross weight of load, tare weight of load, net weight of load, time the truck was weighed in, time the truck was weighted out, and time the truck was unloaded.

Lakeland MRF site plan on next page



Florida Department of Environmental Protection

Southwest District
13051 North Telecom Parkway
Temple Terrace, Florida 33637-0926
Telephone: 813-632-7600

Rick Scott
Governor

Jennifer Carroll
Lt. Governor

Herschel T. Vinyard Jr.
Secretary

Permit Issued to:

Republic Services of Florida, Limited Partnership
8619 Western Way
Jacksonville, Florida 32256
(904)731-2456

Facility WACS ID No.: SWD-53-51483

Facility Name:

Florida Refuse Services Materials Recovery Facility
3820 Maine Avenue
Lakeland, Florida 33801

Contact Person:

Mark Clatt, Area President
8619 Western Way
Jacksonville, Florida 32256
Mclatt@republicservices.com
(904)731-2456

**Solid Waste Construction/Operation/Closure Renewal Permit
Waste Processing Facility**

Permit No.: 150384-005-SO/30

Replaces Permit No.: 150384-002-SO/30

Permit Issued: February 15, 2012

Permit Renewal Application Due Date: December 16, 2016

Permit Expires: February 15, 2017

Permitting Authority

Florida Department of Environmental Protection
Southwest District Office
13051 N. Telecom Parkway
Temple Terrace, Florida 33637
Phone: (813) 632-7600
Fax: (813) 632-7664



State of Florida
Department of
Environmental Protection



Recovered Materials Dealer Certification

July 1, 2015-June 30, 2016

The Florida Department of Environmental Protection verifies that the below named Company reports certain recycling information and is certified in accordance with Chapter 62-722, Florida Administrative Code.

Republic Services of Florida

Application Number: 151

8619 Western Way
Jacksonville, FL 32824
(904)342-4478

A handwritten signature in cursive script that reads "Shannan Reynolds".

Shannan Reynolds, Environmental Specialist
Waste Reduction Section
Division of Waste Management

Valid from July 1, 2015 to June 30, 2016 unless suspended or revoked by the Department
See reverse side for other reporting facilities covered by this certification

Please note Certification is required annually

FACILITY NAME

FACILITY ADDRESS

COUNTY

TYPE

Metro Recycling

2702 E 2nd Ave., Tampa

HILLSBOROUGH

RC

Republic Services Recycling Cnt of N Florida

7000 Imeson Road, Jacksonville

DUVAL

RC

Rocket Blvd. MRF

11273 Rocket Blvd., Orlando

ORANGE

RC

Southland Recycling

2120 N. Market Street, Jacksonville

DUVAL

RC

Suncoast Sanitation

3971 Carmichael Ave., Sarasota

SARASOTA

RC

Florida Refuse

3820 Maine Ave., Lakeland

POLK

RC

Southland Lake City Recycling

13331 S US Hwy 441, Lake City

COLUMBIA

RC

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY		NAMED INSURED	
POLICY NUMBER See First Page		REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

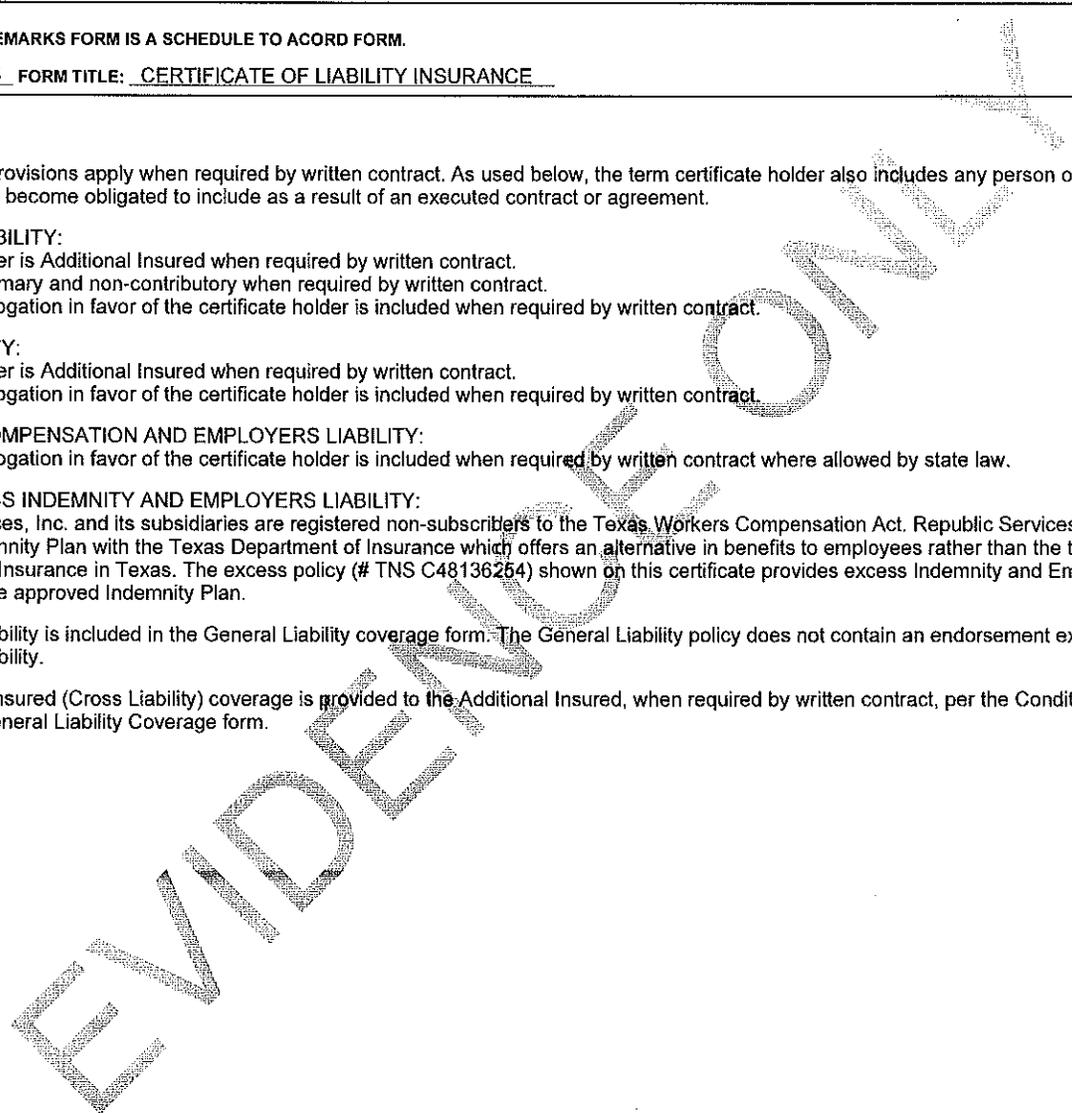
Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Republic Services, Inc. and its subsidiaries are registered non-subscribers to the Texas Workers Compensation Act. Republic Services, Inc. has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (# TNS C48136254) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability coverage form. The General Liability policy does not contain an endorsement excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form.



State of Florida

Department of State

I certify from the records of this office that REPUBLIC SERVICES OF FLORIDA, LIMITED PARTNERSHIP is a Delaware limited partnership authorized to transact business in the State of Florida, qualified on December 27, 1999.

The document number of this limited partnership is B99000000467.

I further certify that said limited partnership has paid all fees due this office through December 31, 2015 and that its status is active.

I further certify that said limited partnership has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eighth day of July, 2015*



Ken Ditzner
Secretary of State

Tracking Number: CU7832131109

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Summary Financial Information

Republic Services' 2014 Annual Report on Form 10-K contains financial information about the Company and is submitted in response to the request for financial information. The Annual Report has been prepared in accordance with Securities and Exchange Commission requirements and in accordance with accounting principles generally accepted in the United States. Selected financial data can be found on page 29 of the 2014 Annual Report.

The financial statements contained in the Annual Report were audited by Ernst & Young LLP (Independent Registered Public Accountants). Their reports, which are dated February 23, 2015, are on pages 73 and 74 of the Annual Report.

(Amounts in millions)	2014	2013	2012	2011	2010
Revenue	\$8,788.3	\$8,417.2	\$8,118.3	\$8,192.9	\$8,106.6
Operating income	\$1,233.1	\$1,210.3	\$1,320.6	\$1,552.7	\$1,539.1
Net income	\$547.9	\$589.1	\$572.1	\$588.9	\$507.5
Total assets	\$20,094.0	\$19,949.2	\$19,616.9	\$19,551.5	\$19,461.9
Stockholders' equity	\$7,747.8	\$7,906.1	\$7,705.7	\$7,683.4	\$7,848.9

Ownership

Republic Services, Inc. is a publicly traded company on the New York Stock Exchange (NYSE: RSG).

Ownership beyond five percent

The following table shows certain information as of March 17, 2015, with respect to the ownership of common stock by each shareholder who we know beneficially owns more than 5% of our outstanding common stock:

Name of Owner	Percent
William H. Gates III Cascade Investment, LLC	30.9%
BlackRock, Inc.	5.3%

No other individual or entity owns more than 5% of the Company.

Credit Information

Credit Facilities: \$2.4 billion (as of 4/30/2015)

Bank References

All inquiries for bank references must be made by fax.

Bank of America
Confirmation Department
Reference: Republic Services Inc.
Tax ID: 65-0716904
Fax: (900) 733-5100

J P Morgan Chase
Confirmation Department
Reference: AWIN Management
Tax ID: 76-0353318
Fax: (817) 345-3795

Public Debt Rating

Republic Services, Inc. carries "investment grade" credit ratings.

Rating Agency	Rating
Standard & Poor's	BBB+
Fitch Ratings	BBB
Moody's	Baa3

The ratings on Republic reflect the company's "excellent" business risk profile, characterized by its solidly entrenched market position and solid profitability in the generally stable solid waste services industry.

Standard & Poor's Ratings Services, March 2015

RSG's ratings are supported by its consistently strong free cash flow (FCF) generation, stable operating profile, strong market position within the waste disposal business, and relatively stable credit metrics.

Fitch Ratings, March 2015

The Baa3 senior unsecured rating recognizes Republic's national scale as the 2nd largest provider in the U.S. solid waste sector, its GDP-level growth rate characterized by modest revenue volatility and strong margins.

Moody's Investors Service, March 2015

Credit References

Heil Environmental
2030 Hamilton Place Blvd., Suite 200
Chattanooga, TN 37421
Contact: Richard Bassett
Telephone: (423) 855-6397
Fax: (423) 855-3478
Email: RBassett@DoverESG.com

FleetPride
P.O. Box 9156
Corpus Christi, TX 78469
Contact: Mr. Steven Stockseth
(Please fax requests)
Telephone: 361-445-3765
Fax: 361-883-3323

Mansfield Oil Co.
1025 Airport Parkway, SW
Gainesville, GA 30501
Contact: Erica Johnstone, Credit &
Collections Analyst
Telephone: (678) 450-2330
Fax: (770) 532-6266

Wastequip
Corporate Headquarters
1901 Roxborough Road
Suite 300
Charlotte, NC 28211
Contact: Pattie Shidler
Telephone: (800) 285-0666, ext. 241

Mack Truck
Vanguard Truck Center
Tower Place 200
3348 Peachtree Rd. NE. Suite 1450
Atlanta, GA 30326
Contact: Tom Ewing, President
Telephone: (404) 963-9143
Fax: (404) 963-9152



“Residential Recycling Collection Services”

Presented by: Trash Taxi



 ORIGINAL



"Residential
Recycling
Collection
Services"



1

**Transmittal
Letter**

2

**Pricing
Page**

3

Insurance

4

**Trash Taxi
Rewards**

5

Misc.



Transmittal Letter

August 5, 2015

City of Lake Alfred
c/o Ms. Ameer Bailey
City Clerk
155 E. Pomelo St
Lake Alfred, FL 33850

Dear Ms. Bailey,

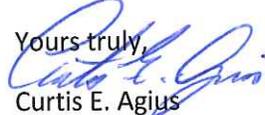
Enclosed is Trash Taxi's Response to the July 2015 Request for Proposal for Residential Recycling Services for the City of Lake Alfred. Trash Taxi is seeking the award for the three year period with extensions beginning October 1, 2015. We look forward to the opportunity to service the City and its citizens. Trash Taxi takes great Pride in our Clean, Safe and Dependable service in Polk County since 2006.

The Trash Taxi Family has over 30 years' experience in the collection of solid waste and recycling. We are locally owned and operated. We are currently investing in a new building and yard at 3340 US Hwy 92 E in Lakeland with over 16,000 square feet of floor space and 6 acres of land. We are affirming our long-term commitment to the cities, towns, citizens, and commercial customers in Polk County.

Included in our pricing is a very exciting program called "Rewards for Recycling." Rewards for Recycling not only benefits your residents but also drives those residents to the local businesses in your city. At a cost of only \$0.40 per home per month, it can provide your residents significant savings on their everyday purchases. Rewards for Recycling is one of only a few rewards program in the country proven to really save money and has saved our customers hundreds of thousands of dollars.

The entire Trash Taxi Family is excited about this opportunity, we believe you will see a big difference in our service and communication. We take great pride in our response to our customer needs, our management team is available to all our customers 24 hours a day 7 days per week.

As you review the content of our proposal, if additional information or clarification is needed, we are prepared to meet with your staff and address items of concern or discuss points of interest at your convenience. Please contact me with any questions or to arrange a meeting.

Yours truly,

Curtis E. Agius
President / Founder

SECTION 5
PROPOSAL SUBMITTAL

Submittals must provide all of the information requested in this RFP. The information shall be presented in the same order as indicated herein. Proposals are to be printed double-sided. Each proposal shall be contained within a three (3) ring binder.

Each proposal shall contain:

- Transmittal letter – include a transmittal letter providing the company name, the name of the person that is binding the company to its proposal, and the individual’s address, telephone number, and email address.
- Responses to the Special Terms and Conditions—Minimum Requirements for Qualification and Evaluation. This separate section contains detailed instructions and forms that must be completed and included in the proposal.
- Rates for Collection Service--Each proposal must include the rates for collection service

Each proposer must submit one (1) original marked ORIGINAL and three (3) copies marked COPY of their proposal in a sealed envelope. The envelope should be labeled “Residential Recycling Collection Services” and marked with the Proposer’s name and address. The Proposals may be mailed or delivered to:

City of Lake Alfred
Ameé Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

PROPOSAL PRICE PAGE

SERVICE

PRICE

Prices for Collection Service (Per Month Per Dwelling Unit)

Recyclable Materials

\$ 2.93 W/O REWARDS \$ 2.53

TRASH TAXI REWARDS



What We Do

Affinity Programs have been around for years, and have become very familiar.....

This basic marketing technique has been applied to the challenge of increasing household recycling and energizing a community to protect the local environment.

Trash Taxi Rewards delivers nearly instant gratification and real savings to household members and is focused on making recycling a habit.

Building Frequency and Loyalty



How It Works



Tracking Recycling

Activity

- Households report their Recycling
- Data Uploads to Web System
- HH is given "Recycling Credit"
- Active Recyclers can access all Rewards
- Inactive Recyclers must become active to access rewards

www.Trashtaxirewards.com

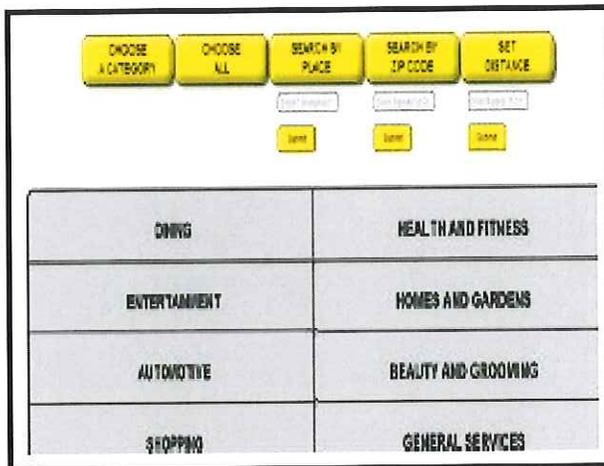


Trash Taxi Member Website

Log In



Shop



Members Login to:

TrashTaxiRewards.com

- Free Website
- Privacy Protected
- Check Account Activity
- Shop for Rewards
- Print Valuable Savings
- No Waiting for "POINTS" to Accrue.

If You're Recycling, Your Saving!



Rewards with Real Value



Reward Coupons are available at multiple levels.

Local Rewards are Featured at Top, National Rewards are below.

- *Local Retailers*

 - * *Local Features*

- *Regional National Coupons, Grocery, Pharmacy, Restaurants, Services, Automotive, Travel, Entertainment, Recreation and Back to School.....*



Trash Taxi Rewards = Results

Program Community Results Generated

- HH participation: Up 50-100%
- Recyclable Volume up 50%
- Resident Membership 20-40% (First 180 Days)
- Value Back to Members: \$20-\$35.00 per HH (first 90 days)
- Savings Value per year: \$200-\$350.00 per HH.



**BEST
PRICE**



**BEST
SERVICE**

Trashin is Our Passion!



DEPENDABLE, CLEAN & GREEN

**BEST
PRICE**



**BEST
SERVICE**



*“Trash Taxi has provided
the best service our
city has EVER had.”*

*— Fred Hilliard
City Manager, Fort Meade, FL*

TrashTaxi.com

CLEAN • DEPENDABLE • PROVEN

We can beat any price you are currently paying and supply better service. That's the Trash Taxi Promise.

- Trash Taxi is your locally owned and operated full service trash removal and recycling company.
- With our 100% satisfaction service guarantee, we promise only the BEST SERVICE at the BEST PRICE.
- Trash Taxi services from single homeowners to entire cities and every business in between.
- Every Trash Taxi is locally owned and operated with a national support staff.
- Trash Taxi has been a proven performer **since 1996.**
- Trash Taxi operates newer fleets of clean & well maintained trucks.
- With over 100 years of combined experience & careful preparations make any transition from your current provider seamless.
- 24 Hour 365 day per year personally staffed customer service center.
- Pre-approved financing and municipal bonding.
- Online bill pay and friendly website.



COMMERCIAL AND INDUSTRIAL TRASH REMOVAL & RECYCLING

- Open top dumpsters & service
- Front load dumpsters & Service
- Commercial & residential compactors. **SAVE MONEY** by using trash reducing compactors.
- Compactor, Installation, Repair & Monitoring, Compactor Lease and Purchase Programs
- Full Recycling Services
- Special Event Services
- Container Clean up



"Trash Taxi not only saved me a ton of money, but their service and trucks are awesome"



WHY CHOOSE TRASH TAXI?

- Full service for any size project.
- 24 hr & 7 day customer service.
- Same day service.
- 24 hour delivery or its FREE.
- Clean, dependable equipment and staff that is friendly and hard working.



GOT TRASH? ONE CALL, IT'S GONE!



1-866-TRASHIN

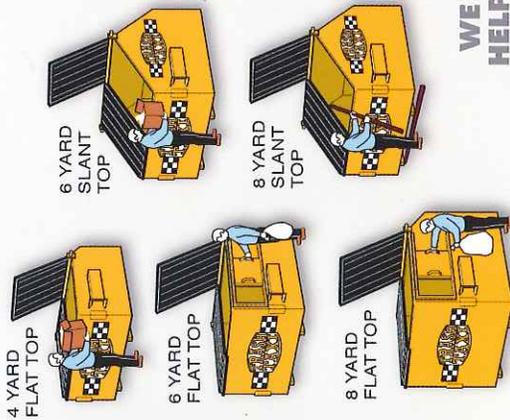
8 7 2 - 7 4 4 6

SAME DAY & 24 HR SERVICES

24/7 LIVE OPERATORS

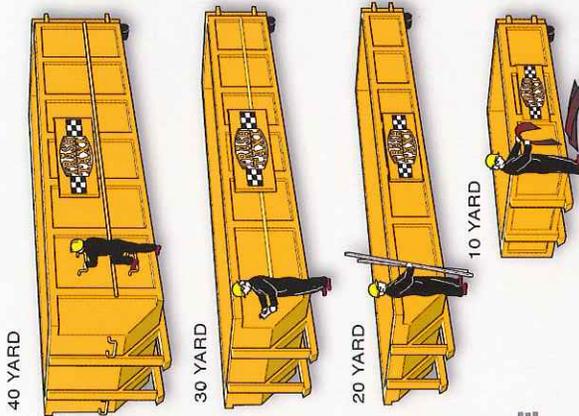


FRONT LOAD DUMPSTER

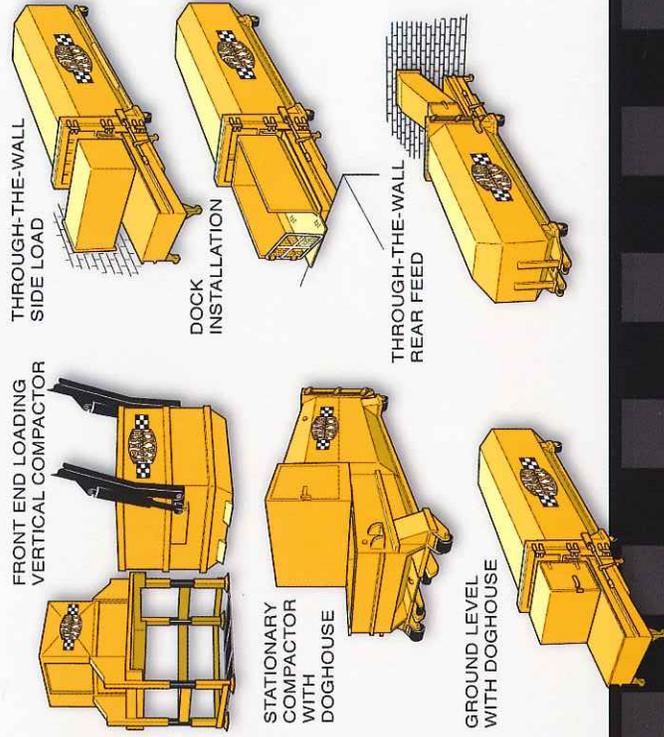


WE CAN HELP YOU CHOOSE THE RIGHT SIZE

OPEN TOP DUMPSTER



ALL STYLES OF COMPACTORS



All types. All sizes. Your dumpster is ready for delivery. Just call.

RECYCLING



TRASH TAXI IS A FULL SERVICE RECYCLING COMPANY

- We offer Curb-side Residential Recycling / Single Stream Processing.
- Commercial & Industrial Recycling.
- We Collect all Recyclable Commodities: Office Paper, Newspaper, Cardboard, Metals Etc.
- We offer residents a money saving Recycle Rewards coupon program.
- Call Trash Taxi today for more info:

Visit us today at:
TrashTaxi.com

1-866-TRASHIN

8 7 2 - 7 4 4 6

24/7 LIVE OPERATORS



REWARDS *for* RECYCLING

A money saving program that has proven to motivate residents to recycle.



TrashTaxi.com

JOIN THE TRASH TAXI TEAM

Call toll-free now for more information:

1-866-TRASHIN

8 7 2 - 7 4 4 6

SICK OF FIGHTING THE FIGHT ALONE?

- Need bonding to bid municipalities?
- Need equipment?
- Grow your business 30% a Year.
- Call today and join the Trash Taxi Team.
- America's fastest growing independent hauler group - all due to an amazing determination for excellence.
- Established 1996.

© Copyright 2014 Trash Taxi :: Printed in USA :: No. 4-2014-WAL



Visit us today at:
TrashTaxi.com
Email: Curtis@TrashTaxi.com

Corporate Office
1048 US 92 W
Auburndale, FL 33823
1-866-TRASHIN



AMERICA'S FASTEST GROWING INDEPENDENT HAULER GROUP

Why Insurance Are

WASTE NOT, Inc

August 8, 2015

City of Lake Alfred
Ame'e Bailey, City Clerk
155 E. Pomelo Street
Lake Alfred, Florida 33850

Please be advised that Waste Not will supply a Certificate of Insurance and Performance Bond if selected as the successful bidder for the pick up of the residential recycling contract.

Thank you,


Bob MacQueen
Sales Manager
Waste Not
3941 Bryn Mawr Street
Orlando, Florida 32808

407-389-8000 (P)
407-402-0037 (C)
Bob @refusemgmt.com

SECTION 5
PROPOSAL SUBMITTAL

Submittals must provide all of the information requested in this RFP. The information shall be presented in the same order as indicated herein. Proposals are to be printed double-sided. Each proposal shall be contained within a three (3) ring binder.

Each proposal shall contain:

- Transmittal letter – include a transmittal letter providing the company name, the name of the person that is binding the company to its proposal, and the individual’s address, telephone number, and email address.
- Responses to the Special Terms and Conditions—Minimum Requirements for Qualification and Evaluation. This separate section contains detailed instructions and forms that must be completed and included in the proposal.
- Rates for Collection Service--Each proposal must include the rates for collection service

Each proposer must submit one (1) original marked ORIGINAL and three (3) copies marked COPY of their proposal in a sealed envelope. The envelope should be labeled “Residential Recycling Collection Services” and marked with the Proposer’s name and address. The Proposals may be mailed or delivered to:

City of Lake Alfred
Ameé Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

PROPOSAL PRICE PAGE

SERVICE

PRICE

Prices for Collection Service (Per Month Per Dwelling Unit)

Recyclable Materials

\$ 6.50

In house option:

Diesel:	\$20,000	Initial Investment:	
R&M:	\$10,000	Recycling Cans:	\$90,000 (\$45,000**)
Overtime:	\$5,000	(Equipment Reserve):	\$60,000
*Tipping Fee:	\$5,000		
***Total Cost:	\$40,000		
At \$2.38 Rate:	\$10,000	Projected Surplus	
At \$2.33 Rate:	\$9,000	Projected Surplus	

* Rejected Loads Only: Can dump recycling at county facility with \$0 tipping fee but no proceed check (County pays \$50 but receives 73% of resale which covers fee and provides additional surplus)

** Purchase Republic's cans and place Lake Alfred logo on them???

*** Additional consideration: Consumes most remaining capacity for growth (additional routes) without having to add additional truck/driver: cliff expense of \$60k per year



155 E. Pomelo Street
Lake Alfred, FL 33850

Ph: (863) 291-5270
Fax: (863) 291-5317

Advertise: Date 7/8/2014 thru 7/14/2015
Date 7/6/2015

BID RELEASE NOTICE
REQUEST FOR PROPOSALS

Sealed responses marked "**RESIDENTIAL RECYCLE COLLECTION SERVICES**" will be received by the City of Lake Alfred until **10:00 A.M., on August 10, 2015**, at the Office of the City Clerk located at 155 E. Pomelo Street, Lake Alfred Fl., for the following:

"Provide Recycling Pickup Service For Residential Customers"

At that time, responses will be publicly opened and read aloud at Lake Alfred City Hall, 120 E. Pomelo Street, Lake Alfred, FL.

Copies of the RFP are available at the Office of the City Clerk located at 155 E. Pomelo Street, Lake Alfred Fl. You **MUST** register with the City Clerk in order to receive notice of any addenda to the RFP documents.

Special Instructions: A **MANDATORY** pre-proposal meeting will be held on Thursday, **July 23, 2015** at 2:30 p.m. at the Lake Alfred City Hall, 120 E. Pomelo Street, Lake Alfred, FL.

The responses shall be furnished in accordance with the RFP, requirements, and any other documents prepared for this bid. The firm selected and subsequent negotiations, if there is any, shall be in accordance with F.S. 287.055 as applicable.

The City of Lake Alfred reserves the right to reject any and all responses, to waive informalities, to re-advertise, and to enter into a contract determined to be in its best interest, in accordance with the documents referenced herein above.

Sincerely,

A handwritten signature in blue ink, consisting of several overlapping loops and strokes, positioned above the typed name of the City Manager.

CITY MANAGER
CITY OF LAKE ALFRED

Enclosures



CITY OF LAKE ALFRED

**REQUEST FOR PROPOSAL (RFP)
FOR
RESIDENTIAL RECYCLE COLLECTION SERVICES**

July 2015

**REQUEST FOR PROPOSAL
RESIDENTIAL RECYCLING COLLECTION SERVICES**

Sealed proposals will be received in the Office of the City Clerk August 10, 2015, prior to 10:00 am.

Attached are important instructions and specifications regarding responses to this Request for Proposal. Failure to follow these instructions could result in Proposer disqualification.

This document is issued by the City of Lake Alfred and as such shall be the sole distributor of all addendums and/or changes to these documents. It is the responsibility of the proposer to determine issuance of documents directly with the City Clerk. The City is not responsible for any solicitations issued through subscriber, publications, or other sources and the proposer should not rely on such sources for information regarding the solicitation

A **MANDATORY** pre-proposal meeting will be held on Thursday, July 23, 2015 at 2:30 p.m. at the Lake Alfred City Hall, 120 E. Pomelo Street, Lake Alfred, FL.

Questions regarding this proposal must be in writing and must be sent to Ameen Bailey, City Clerk, via email at abailey@mylakealfred.com or via fax at (863) 298-4440. All questions must be received by July 31, 2015, prior to 3:00 p.m.

Prospective proposers shall not contact, communicate with or discuss any matter relating in any way to the Request for Proposal with the City Commissioners, any employee of City. This prohibition begins with the issuance of the Request for Proposal and ends upon execution of the final contract. Such communications initiated by a proposer shall be grounds for disqualifying the offending proposer from consideration for award of the proposal and/or any future proposal.

Proposals may be mailed, express mailed or hand delivered to:

City of Lake Alfred
Ameen Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

SECTION 1
INTRODUCTION AND OVERVIEW

The City of Lake Alfred is soliciting proposals from qualified companies that are interested in providing curbside collection services for residential recyclable materials in the incorporated areas of Lake Alfred.

SECTION 2
SCOPE OF CONTRACTOR'S WORK

Contractor must be able to provide one day per week curbside collection (single stream) of recyclable materials to approximately 1,750 residential units (approx. 250 tons/year). The Contractor shall provide sufficient equipment, in proper operating condition, so regular schedules and routs of collection can be maintained.

A. RESIDENTIAL UNITS

Residential customers shall be identified as, but not limited to, single-family, duplex, and multi-family units.

1. The Contractor shall provide service that include container service which provide one (1) sixty-five (65) gallon containers that shall be emptied, at a weekly frequency of collection
2. The Contractor is responsible for notifying the City of the collection schedule for billing of franchise fees. The City reserves the right to revise the service option and/or frequency of collection for individual customer if required to protect the public health or to eliminate public nuisances.
3. The Contractor shall make collections with as little disturbance as possible to residences, business, and commercial establishments.
4. Collection shall occur between the hours of 6:00 a.m. and 7:00 p.m. This work shall be done in a sanitary manner and any refuse spilled by the collector shall be picked up immediately by the Contractor's employees. The City reserves the right to adjust the time of service for individual customers to protect the public health or eliminate public nuisances.
5. Containers shall be owned and maintained by the Contractor. The Contractor's name and telephone number must be displayed on all containers.

B. CUSTOMER AND OPERATIONAL INFORMATION

1. The Contractor at the Contractor's expense shall provide each customer with a condensed version, approved by the City, of rules and regulations for refuse collection. Said condensed version shall outline annually, rates and obligations of the customer and Contractor, according to terms of this Contract.

2. The Contractor shall provide monthly reports to the contract Administrator regarding the tonnage of residential recycling collected within the city by the tonnage of collected by route per day, and any other information required by the City, County or State of Florida to meet the requirements of the Solid Waste Management Act or to obtain grant funds from the Solid Waste Management Fund. All monthly reports shall be submitted to the City's Contract Administrator no later than the tenth (10) day of each month.
3. The Contractor shall provide to the City an annual financial statement, prepared in accordance with GAAP, certified by a certified public, and detailing the City of Lake Alfred contract as a separate cost center.
4. The Contractor shall be required to appear before the City Commission on a semi-annual basis to discuss solid waste issues. Such appearance shall be scheduled through the City Manager's Office.

C. HOLIDAYS

On those days when the disposal site generally used by the Contractor is closed in commemoration of a holiday, the Contractor shall reschedule the collection of that day's routes within that week. The Contractor shall notify customers of this rescheduling two (2) weeks in advance. Notification shall be provided, but not limited to, notification in a newspaper of general circulation in the City

D. EXCLUSIVE RIGHT

The City grants to the Contractor the exclusive right and obligation to provide recycling collection within the City of Lake Alfred.

E. SERVICE LEVEL REVISIONS

The City reserves the right to revise the levels of service as described in Section 2 (A)(1) after providing sixty (60) days notice to the Contractor and upon mutual agreement of both the Contractor and the City. This service adjustment may be made solely at the City's discretion.

SECTION 3
DURATION OF CONTRACT AND RATE

A. DURATION OF CONTRACT

1. The term of the Agreement shall be for a period of three(3) years, with work commencing October 1, 2015 and terminating September 30, 2018, with a one year renewal option, unless terminated or breached at an earlier date.
2. The Contractor must commence work on the date and year entered in Section 3(A). Failure to commence work on the specified date will result in forfeiture of the bid bond or the performance bond.

3. The initial term of this contract may be extended at the discretion of the City and the Contractor for up to three (3) additional term of one (1) year. This provision shall be self-executing. If the City chooses not to exercise its right to a one (1) year extension, the City shall notify the Contractor in writing not less than 180 days prior to the expiration of the initial term, of the City's intention not to extend the term.

B. RATE INCREASE OR RATE DECREASE

The rate increases or decreases during the term of the contract shall occur for the following reasons:

1. The contractor may petition the City Commission for a rate increase and must petition for a rate decrease, on an annual basis for substantial and unusual increases or decreases in the cost of doing business arising from revised laws, ordinances or regulations. Any such petition shall be accompanied by an analysis, prepared by a certified public accountant (or other financial advisor acceptable to the City) and certified as to accuracy and for compliance with GAAP, of the pre-tax cash on cash impact of said unusual increase or decrease on the expenses (or decrease), and its proportional impact on the Contractor's cost of doing business. The analysis shall be accompanied by not less than six (6) months actual financial date of the business.
2. Bid prices shall remain firm for the thirty-six (36) months of this contract. The successful bidder will have an opportunity to request a price adjustment at each one year renewal option of this contract. The request for price adjustment must be submitted in writing no later than 90 calendar days prior to July 1st. of each renewal year. The successful vendor will only be allowed to submit one request for price adjustment per contract year. Any approved request for price adjustment will not take effect until the annual anniversary of the contract start date and such price adjustment will be in effect for the 12-month period following said anniversary date. Written requests for price adjustments shall not exceed the rate of inflation determined by the Consumer Price Index (CPI) for urban wage earners and clerical workers, U.S. city average, all items (1982-84-100), published by the U.S. Bureau of Labor Statistics appropriately adjusted for the calendar year (January 1st. to December 31st.) preceding the calendar year in which the request is made. Any price adjustment shall be approved by the City Commission prior to the new price becoming effective.

At such time as the Contractor requests a rate increase or decrease pursuant to the above paragraph, the City franchise fee shall be adjusted simultaneously using the same formula.

SECTION 4
CONTRACTOR'S RESPONSIBILITIES

A. CONTRACTOR AS INDEPENDENT CONTRACTOR

It is expressly agreed and understood that the Contractor is in all respects an Independent Contractor as to the work notwithstanding in certain respects the Contractor is bound to follow the direction of designated City officials, and that the Contractor is in no respect an agent, servant or employee of

the City. The contract specifies the work to be done by the Contractor. Contractor must have 5 years of experience servicing a commercial franchise of at least 1,000 residential accounts.

B. TAXES

The Contractor shall pay all federal, state and local taxes, to include sales tax, social security, workmen's compensation, unemployment insurance, and other required taxes which may be chargeable against labor, material, equipment, real estate and other items necessary to and in the performance of this contract.

C. GUARANTEES OF PERFORMANCE

Surety Bond: The Contractor hereby deposits with the City a performance bond in the amount of one hundred percent (100%) of the total annual bid as a guarantee to the City of faithful performance under the terms of this contract. This performance bond shall be written by a company with a Class 9, A higher financial rating as shown in Best's Key Rating Guide.

D. DISPOSAL OF REFUSE

The City will not be responsible for disposal fees charged by the county or other disposal operator for the Contractor to use the facility. The Contractor is responsible for disposing all collected waste in accordance with state and federal statutes and/or regulations and agrees to accept all liability for any remedial activities or fines which may arise from the unlawful disposal of waste.

E. COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor hereby agrees to abide by all applicable federal, state, county and city laws and regulations including federal, state, county and city laws and regulations relating to hazardous substances. The contractor and his surety indemnify and save harmless the city, all its officers, representatives, agents and employees against any claim or liability arising from or based on the violation of any such laws, ordinances, regulations, order or other decree, whether by himself, his employees or his subcontractors, or which may arise out of or resulting from operations under this Contract. This clause shall apply not only during the term of this Contract, but also as to any claim, liability, or damages which are based on the Contractor's conduct during the term of this contract and in the event the City is charged with the responsibility, jointly or severally, for the aforementioned conduct as a successor to the Contractor.

F. INSURANCE

The Contractor shall obtain and maintain the following insurances.

1. WORKER COMPENSATION INSURANCE

The Contractor shall provide and maintain during the life of this Contract, Worker Compensation Insurance for all of its employees, who are employed in connection with the work; and in case the

work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all the latter's employees, unless such employees are covered by the protection afforded by the Contractor. In case any class of employees engaged in hazardous work under this Contract are not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide adequate insurance coverage for the unemployment compensation protection of his employees not under or otherwise protected.

2. **PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE**

The Contractor shall provide and maintain during the life of this Contract, at its own expense, such public liability and property damage insurance as shall protect the contractor and any subcontractor performing work covered by this Contract, from claims for property damage, which may arise from operations under this Contract, whether such operations be by himself or by a subcontractor, or anyone directly employed by the contractor or subcontractor, and the amount of such insurance shall be as follows:

Comprehensive General Liability Insurance: Also know as "Broad Form", covering general insurance, including but not limited to contractual products and completed operations and person injury, in an amount not less than Three Million Dollars (\$3,000,000) for injuries, including accidental death to any one person, and subject o the limit for each person, in an amount not less than Three Million Dollars (\$3,000,000) each occurrence and property damage insurance in an amount not less than One Million Dollars (\$1,000,000) each occurrence. In all such policies, the City shall be named as an additional insured at no cost to the City.

Comprehensive Automobile Liability Insurance: The Contractor will provide coverage for all owned and non-owned vehicles in an amount not less than Three Million Dollars (\$3,000,000) for injuries, including accidental death to any one person, and subject to the limit for property damage insurance in an amount not less than One Million Dollars (\$1,000,000) each occurrence. In all such policies, the City shall be named as an additional insured at no cost to the City.

3. **PROOF OF INSURANCE**

The Contractor shall furnish the City Manager, prior to the start of any operations under this Contract, satisfactory proof of coverage of the insurance required with an insurance company satisfactory and acceptable with the city. No policy is acceptable to the City which can be canceled or changed by the insurer in less than thirty (30) days after the insured has received written notice by certified mail of such cancellation provision of the policy. To be acceptable to the city, each insurance certificate shall contain a clause substantially as follows:

"The policies referred to herein provide that they cannot be cancelled or changed by the insurer in less than thirty (30) days after the insured has received written notice by certified mail of such cancellation and equal notifications to the City."

Should the contractor fail to provide such insurance, the City may secure the same, the cost of which shall be reimbursed to the City by the Contractor.

SECTION 5
PROPOSAL SUBMITTAL

Submittals must provide all of the information requested in this RFP. The information shall be presented in the same order as indicated herein. Proposals are to be printed double-sided. Each proposal shall be contained within a three (3) ring binder.

Each proposal shall contain:

- Transmittal letter – include a transmittal letter providing the company name, the name of the person that is binding the company to its proposal, and the individual’s address, telephone number, and email address.
- Responses to the Special Terms and Conditions—Minimum Requirements for Qualification and Evaluation. This separate section contains detailed instructions and forms that must be completed and included in the proposal.
- Rates for Collection Service--Each proposal must include the rates for collection service

Each proposer must submit one (1) original marked ORIGINAL and three (3) copies marked COPY of their proposal in a sealed envelope. The envelope should be labeled “Residential Recycling Collection Services” and marked with the Proposer’s name and address. The Proposals may be mailed or delivered to:

City of Lake Alfred
Ameé Bailey, City Clerk
155 E. Pomelo Street,
Lake Alfred Fl. 33850

PROPOSAL PRICE PAGE

SERVICE

PRICE

Prices for Collection Service (Per Month Per Dwelling Unit)

Recyclable Materials

\$ _____

**City of Lake Alfred, Florida
2015 Residential Recycle**

**Pre-Bid Meeting
July 23, 2015 @ 2:30 pm
City Hall**

A **MANDATORY** pre-proposal meeting was held on Thursday, July 23, 2015 at 2:30 p.m. at the Lake Alfred City Hall, 120 E. Pomelo Street, Lake Alfred, FL.

Attendance:

Companies Present: Waste Not, Trash Taxi, Republic Services, Advance Disposal, and Progressive Waste. Please see attached sign-in sheet for more information.

Staff City of Lake Alfred: Public Works Director John Deaton, Public Works Superintendent Mike Davis, and City Clerk Ameé Bailey.

Public Works Director John Deaton gave a brief overview of the bid request and meeting format. The City of Lake Alfred is soliciting proposals from qualified companies that are interested in providing curbside collection services for residential recyclable materials in the incorporated areas of Lake Alfred. The Commission and citizens are accustomed to using a sixty-five (65) gallon recycling container. Sealed proposals will be received in the Office of the City Clerk August 10, 2015, prior to 10:00 am and the bid opening will be held directly after in City Hall.

Questions regarding this proposal must be in writing and must be sent to Ameé Bailey, City Clerk, via email at abailey@mylakealfred.com or via fax at (863) 298-4440. All questions must be received by July 31, 2015, prior to 3:00 p.m.

Attendees were given an opportunity to ask questions.

1. Waste Pro sent an email which was read by the City Clerk.
Proposal Submittal - on page 7 of the proposal it states that 'Responses to the Special Terms and Conditions – Minimum Requirements for Qualifications and Evaluation. This separate section contains detailed instructions and forms that must be completed and included in the proposal.' We are not able to locate this separate section containing the questions and forms. Can you please advise as to where this document can be located?

Response: The Minimum Requirements for Qualifications and Evaluation section was removed and is not applicable.

2. Duration of Contract - page 3 references a three year term and page 4 says up to three years. Please confirm the intent.

Response: Item 1 on page three refers to the initial term of the contract which will be three years. Item 3 on page 4 refers to the extension beyond the initial contract which may be up to three years

at one year intervals. If all three extensions were granted the total contract period could be six years.

3. Rate Increase or Rate Decrease – Item 1 mentions annual petition but item 2 states the bid prices shall remain firm for the thirty-six (36) months of this contract. Please clarify the opportunity for rate changes.

Response: The irate for the initial 3 year contract will remain the same. Both parties may request changes at the optional annual extension.

4. Several sections refer to Franchise fees. Is there a franchise fee to this contract?

Response: There are franchise fees within the city. However there are no Franchise Fees associated with this contract.

5. Disposal of Refuse – page 5 states the City will not be responsible for disposal fees charged by the county or other disposal operator. What refuse is this section referencing? Who currently handles the refuse?

Response: This section refers to any refuse that a customer may accidently or inadvertently place in the recycle bin that is then picked up by the contractor. The current contract is with Republic Services.

6. Would the City consider and alternate contract period or type of container.

Response: Contractors must provide a bid based on the current scope to be considered. The City would review any alternate proposals, however the City would not consider a container smaller than 65 gallon container or changes in the initial contract duration.

7. What is the current participation level for residential recycling?

Response: The participation rate is approximately 70-80%.

8. What day of the week is recycling pick-up?

Response: The current recycling pick-up day is Thursday, however the City is open to any weekday pick-up. Sanitary waste is picked-up three days a week, but recycling pick-up should not interfere with sanitary pickup.

Questions received after the meeting:

9. Page 4 of 7 B. Rate Increase or Rate Decrease 2: With reference to the CPI language will the City please consider to use the Bureau of Labor and Statistics Consumer Price Index for All Urban Consumer: Water, Sewer and Trash Collection Services for the rate increase? The Water, Sewer and Trash CPI Index is more relevant to the services our industry provides. The CPI urban wage index relates to the measurement of goods and services purchased for

consumption by the reference of the population (food, housing, apparel, transportation, medical care, recreation, education).

Response: Yes, the City will use the CPI for Urban Consumer: Water, Sewer and Trash Collection Services rather than the urban wage earners and clerical workers.

10. Page 3 of 7 - 3. Will the City please delete the requirement that the analysis be prepared by a CPA according to GAAP detailing the City of Lake Alfred?

Response: No, a CPA should prepare the annual financial statement.

11. Insurance: Section 4 (F), Page 7-8: Will the City please consider the following change on the insurance section?

- Delete the words “*satisfactory*” in second line, subsection 3, Page 8;
- Insert the words “*reasonably*” before the words “*acceptable*” in third line, subsection 3, Page 8;
- Delete the words “*or change*” in fourth line, subsection 3, Page 8;
- Delete the words “*certified*” in fifth line, subsection 3, Page 8;
- Replace the words “*The policies referred to to the City*” with the words “*Certificate of Insurance will be supplemented by the Notice of Cancellation endorsement that will provide a thirty (30) day written notice in the event of cancellation of insurance coverage*” in second paragraph, subsection 3, Page 8.

Response: No, the insurance requirements will not be changed in the scope of services. The City would consider specific insurance requirements during contract negotiations with the successful bidder.

12. Acceptable Waste; Unacceptable Waste: Will the City include a detailed description of the type of waste the Contractor will collect and dispose of, along with definitions for waste that the Contractor will not collect or dispose of such as hazardous/ unacceptable wastes? These definitions will provide clarity and responsibility for hazardous/unacceptable wastes.

Response: Generally, recyclable materials mean those materials which are capable of being recycled and which would otherwise be collected/processed as residential solid waste. At a minimum these items include the following; newspaper including inserts, magazines, catalogs, phone books, aluminum, plastic containers, glass, gable-topped containers, corrugated cardboard, steel cans, etc. However, the contractor will be responsible disposal of any items collected in the recycle bins. The Contractor is also responsible to aide in educating citizens on property recyclable materials. Educational materials could include stickers on the containers, mailers, information for the City website, etc.

13. Will the City accept that the Contractor has the ability to reject any unacceptable/hazardous waste provided by any residential?

Response: Yes, the contractor is not required to pick-up non-recyclable materials placed in a recycle bin. However, once collected the materials are the responsibility of the Contractor.

14. Title to Waste: Will the City agree that title to and liability for any hazardous/unacceptable waste will not pass to the Contractor at any time?

Response: The City will not be responsible for any hazardous materials collected by the contractor.

15. Force Majeure: Will the City allow the Contract to include the concept of force majeure so that the Contractor's performance is excused for events outside its control and that unexpected occurrences such as severe weather conditions, strikes, labor disputes, change in law, excess debris resulting from storm or other acts of gods, etc. should qualify as events of Force Majeure?

Response: The City would consider force majeure during contract negotiations with the successful bidder.

16. Termination: Will the City allow language in the Contract for the Contractor to terminate the Contract upon Customer's breach after Customer has the opportunity to cure that breach within a certain number of days?

Response: The City would consider alternate termination language during the contract negotiations with the successful bidder.

**LAKE ALFRED CITY COMMISSION MEETING
AUGUST 17, 2015**

4.) BID PROPOSAL: BUCHANAN BUILDING DEMOLITION

ISSUE: The City Commission will consider bids for the demolition of the recently acquired Buchanan Building.

ATTACHMENTS:

- Bid Summary & Detailed Bids.

ANALYSIS: Following the property swap with the University of Florida and the acquisition of the Buchanan Building staff proceeded with obtaining bids for demolition in order to prepare of the site for marketing and eventual redevelopment consistent with the Downtown Master Plan and the City's recently created Community Redevelopment Agency. The City received the following bids for the demolition of the building and the clearing of the property:

- ASAP Solutions Inc \$ 60,530.00
- OSH Environmental \$ 58,500.00
- Tucker Paving Inc. \$283,528.59

City staff has reached out to the Central Florida Development Council (CFDC) staff for assistance and feedback in generating a marketing package for the property. Depending upon the desired redevelopment outcome, brokers or other representatives recommended by the CFDC may have the opportunity to present these packets at commercial retailer conferences to assist in the marketing and eventual redevelopment of the property.

STAFF RECOMMENDATION: Award the bid to OSH Environmental for the demolition of the Buchanan Building in the amount of \$58,500.

**City of Lake Alfred
BID SHEET**

Date: July 2015	Requesting Department: Public Works
Purchase Order:	Amount of Purchase: Approx. \$ 60,000.00
G/L Code:	

Equipment or items being purchased:
Demolition of Buchanan Building

Names of companies and their quotations:		
Company Name	Person Contacted	Amount
1. ASAP		\$ 60,530.00
2. OSH		\$ 58,500.00
3. Tucker		\$ 283,528.59

Staff recommends: purchase from OSH for \$58,500.
OSH was the lowest bid.

Approval Requirements:	
Department Director	Date:
City Manager	Date:

Quotation

A S A P SOLUTION, INC.
 15 LIND AVENUE
 KISSIMMEE, FL 34744

Quote Number:
 20151040

Quote Date:
 Jul 13, 2015

Page:
 1

Quoted to:

CITY OF LAKE ALFRED
 155 EAST POMELO STREET
 LAKE ALFRED, FL 33850

Customer ID	Good Thru	Payment Terms	Sales Rep
CITYLA	8/12/15	C.O.D.	

Quantity	Item	Description	Unit Price	Extension
1.00	DEMO	DEMOLITION, REMOVAL AND DISPOSAL OF A 28,560 SQ. FT. WAREHOUSE per OSHA AND NESHAP REQUIREMENTS.	72,530.00	72,530.00
1.00		CREDIT FOR METAL SALVAGE TO BE CAPPED AT	12,000.00	-12,000.00
1.00		** ESTIMATE METAL SALVAGE TO BRING APPROXIMATELY \$10K - \$12K AT RECYCLER. RATHER THAN A CREDIT WE WOULD PROPOSE TO HAVE A RECYCLING COMPANY PLACE THEIR CONTAINER ON SITE FOR THE RECYCLING OF METAL AND ISSUE PAYMENT DIRECTLY TO THE CITY OF LAKE ALFRED. TOTAL DEMOLITION COST WITH NO CREDIT \$58,250.		
			Subtotal	60,530.00
			Sales Tax	
			Total	60,530.00



STRUCTURAL DEMOLITION & SALVAGE PROPOSAL

Proposal#: 15-49

OSH Environmental would like to offer the price of **\$58,500.00** final competition 60 days to perform the demolition and disposal services described below at "100 W. Cummings rd. lake Alfred, Fl. "

SCOPE:

- Complete demolition of (1) commercial Warehouse & (1) SFR w/brick vault, slab and foundation's as discuss on 5/13/15
- All scattered site concrete within property lines
- Shallow buried metallic propane tank and a septic tank
- Utility caps as required
- Legal disposal and or recycling of razed materials
- Filing of 10 day notification of demolition to FL DEP
- Demolition Permits
- Erosion Control as needed

EXCLUDES: (we can perform all excluded items at additional cost if required)

- Temporary Fencing
- Removal in right-of-way
- Removal of hazardous or contaminated materials soils
- Well abandonment
- Buried Items other than specified above
- Fee associated with the power company on relocating power items if required.

LINE ITEMS:

1. The ability to crush process and sell the recycled material from the site with 6 months period to complete crushing and sale of recycled materials. Deduct **(\$8,500.00)** from above base bid - total **\$50,000.00 - 180 days competition**
2. Exporting - Loading , hauling & disposal of fill dirt under slab **\$12.00** per cubic yard we estimate 2000 cubic yards of material to be exported
3. Spreading dirt uniformly through site **\$7,000.00 flat**
4. Stock piling fill dirt and selling from site no cost to the city if 180 days is granted

OSH will retain all salvage materials including but not limited to the standup fork lift in warehouse and it charger, all metals, HVAC units, copper, tubing, electrical wiring & all items remaining in Structure

The credit applied to the overall demolition cost was \$29,500.00

\$28,000.00 credit for metals & \$1,500.00 for the forklift & charger.



3545 Lake Alfred Road
 Winter Haven, FL 33881
 Phone: 863-299-2262
 Fax: 863-294-1007
 www.tuckerpaving.com

To:	City Of Lake Alfred	Contact:	John Deaton
Address:	155 East Pomelo Street Lake Alfred, FL 33850	Phone:	863-298-5458
Project Name:	Demolish Buchanon Buliding	Fax:	863-298-4440
Project Location:		Bid Number:	15-2322
		Bid Date:	7/28/2015

Item Description	Estimated Quantity	Unit
MOBILIZATION	1.00	LS
MAINTENANCE OF TRAFFIC	1.00	LS
SEDIMENT BARRIER	1,150.00	LF
TEMPORARY CONSTRUCTION FENCE	1,150.00	LF
REMOVE TREES	10.00	EACH
REMOVE ROOF SYSTEM (BIG BLDG)	1.00	LS
REMOVE ROOF (OFFICE BLDG)	2,550.00	SF
REMOVE BLOCK WALLS	25,145.00	SF
REMOVE BLDG PAD (16" CONC)	3,112.00	SY
MISC. SLABS (6" AVG. CONC.)	3,097.00	SY
REMOVE ASPHALT	734.00	SY
BALANCE SITE	1.00	LS
SEED & MULCH	10,000.00	SY

Total Bid Price: \$283,528.59

Notes:

• **Please Note:**

- City of Lake Alfred to supply Scrap Metal dumpsters to be loaded by TPI. Lake Alfred to keep all metal from roofsystem / trusses only.
- All other metal conduit, rebar, and pipe will become the property of TPI.

• **Included in Proposal:**

- SWPPP Permits only & Monitoring
- Tree Removal
- All Maintenance of Traffic per FDOT 600
- Dust Control & Final Clean up

• **Not Included in Proposal:**

- Permits & Permit Fees
- Landscaping & Irrigation
- Asbestos Removal
- Relocation/Removal/Repair Of Existing Or Unknown Utilities, Underground Tanks, Septic Systems (Except As Listed In Proposal)
- Well Abandonment
- Relocation/Removal/Repair Of Power Poles Or Guy Wires
- Excavation/Backfill Of Building Foundation And/Or Footers
- Removal Of Muck/Contaminated/Unsuitable Soils Or Materials
- Over Excavation
- Storm/ Sewer System
- Potable Water System
- Fireline Water System
- Materials / Work / Services not indicated or listed.

FOR SALE:

Vacant Commercial Property

Shovel-Ready and City-owned Downtown location
100 West Cummings St, Lake Alfred, FL 33850

Property Overview

Ideal commercial retail location in heart of Lake Alfred's downtown, with double US Highway 17/92 highway frontage, and access from Cummings and Columbia Street. City is eager to see this property developed

Lot Size: 1.6 acres

Zoning:
C-2 Commercial Retail (City)

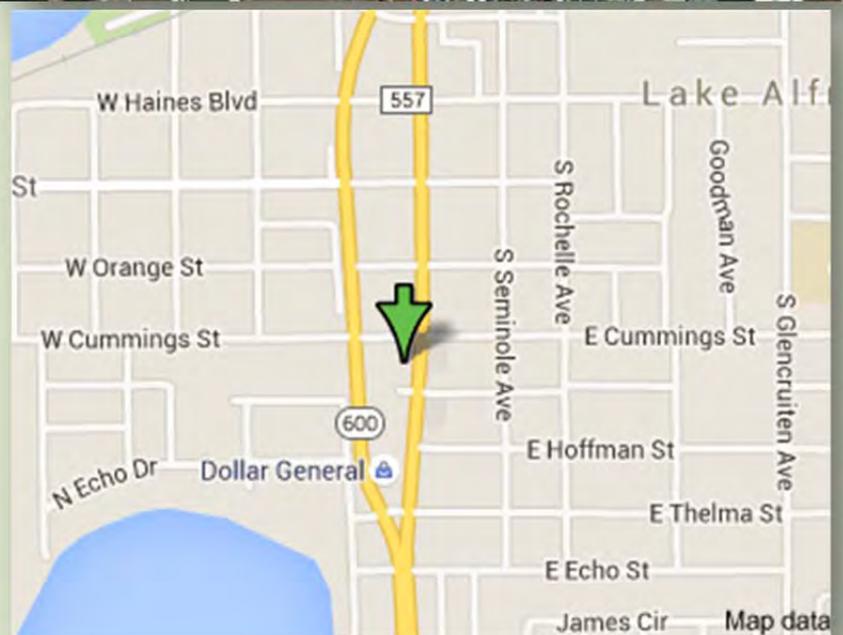
Utilities:
City of Lake Alfred water/sewer
Central Florida Gas
Tampa Electric
Bright House
Verizon

Average Daily Traffic Counts:
US 17/92 (Lake Shore/Shinn): 26,000

Frontages:
US 17/92 (Lake Shore): 254 ft
US 17/92 (Shinn): 249 ft
Cummings: 313 ft
Columbia: 278 ft

Location:
Downtown Lake Alfred
Polk County

*10 minutes from Interstate 4 AND
US Highway 27*



2015 Community Snapshot:

Total Population: 59,438
Total Households: 24,284
Median Age: 44.7
Median Household Income: \$45,443

Quick Facts

*Within 10 minutes, or
5 miles of Downtown
Lake Alfred:*

Total Population

59,438

Workforce Population

24,043

Average Household
Income

\$45,443

Households

24,284

Move and Expand Your Business Here

City of Lake Alfred Polk County, Florida

Positioned near the employment centers of Lakeland, Winter Haven and metro Orlando to the east, Lake Alfred boasts access to big-city jobs and urban amenities. Approximately 5,000 people live within the city limits, but within a 10-minute drive (or just 5 miles), over 59,000 people have easy access to the community.

A 2015 Retail Opportunity Gap identifies a \$228 million sales opportunity for all retail sales, eating, drinking establishments and services.

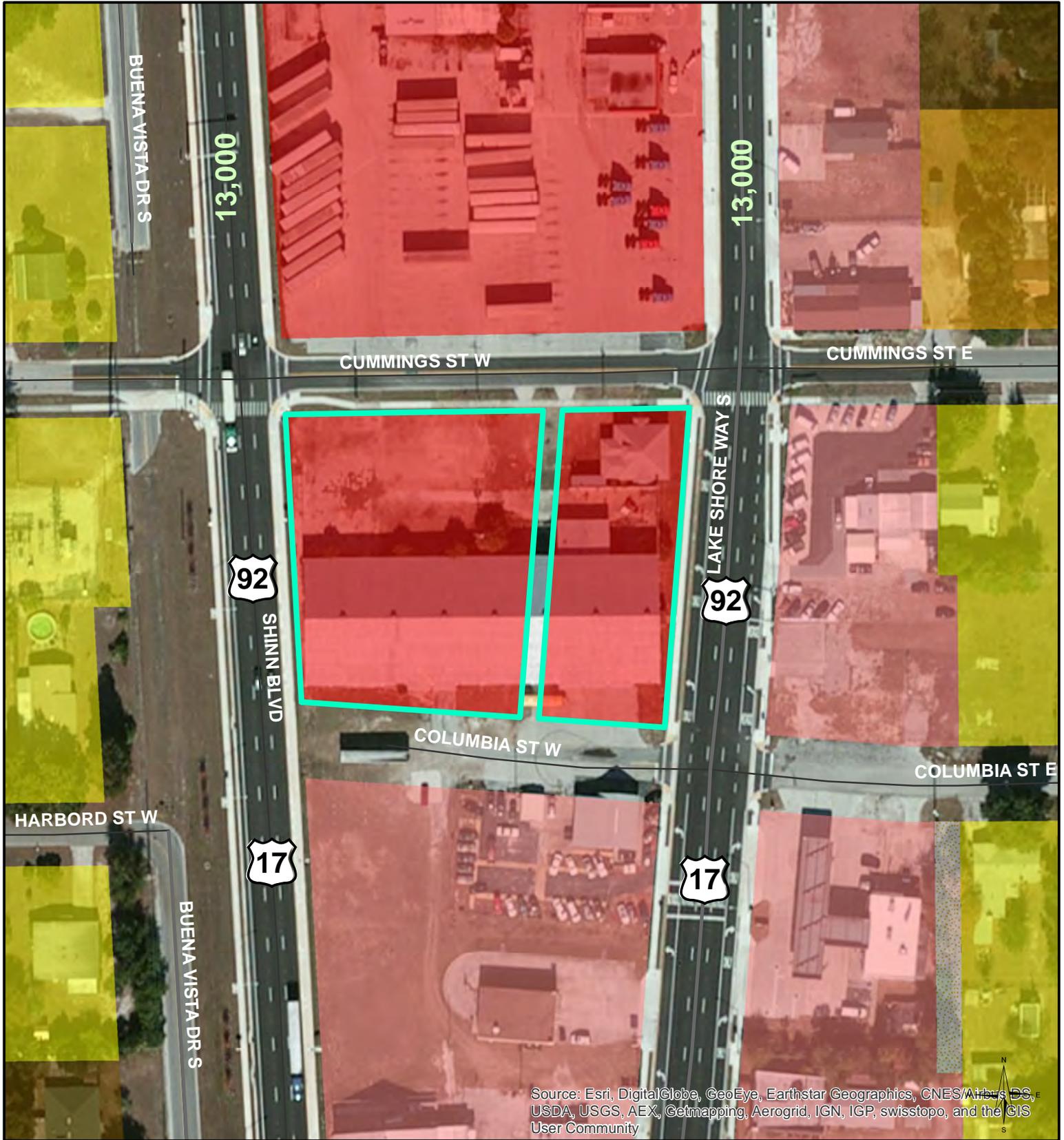
US Highway 17/92 and County Road 557 provide easy access to major transportation routes such as Interstate 4 and US Highway 27. Downtown traffic is approximately 26,000 vehicle trips per day.

Included in this proposal:

- 1) Site Zoning Map
- 2) Driving Distances from Downtown Lake Alfred
- 3) 2-3-5 Mile Radii around Downtown Lake Alfred
- 4) Polk County Impact Fee Moratorium



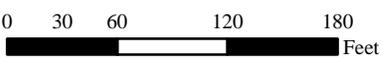
Zoning Map



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Legend

- Property = 1.59 ac
- R-1A - Single Family Dwelling
- R-1 - Single Family Dwelling
- R-2 - Multi-Family Dwelling
- C-2 - Retail Commercial
- C-3 - General Commercial
- Unassigned
- 13,000 AADT (2015)



DRAFT

Data Sources:
 City of Lake Alfred
 FDOT and Polk TPO
 Polk County Property Appraiser

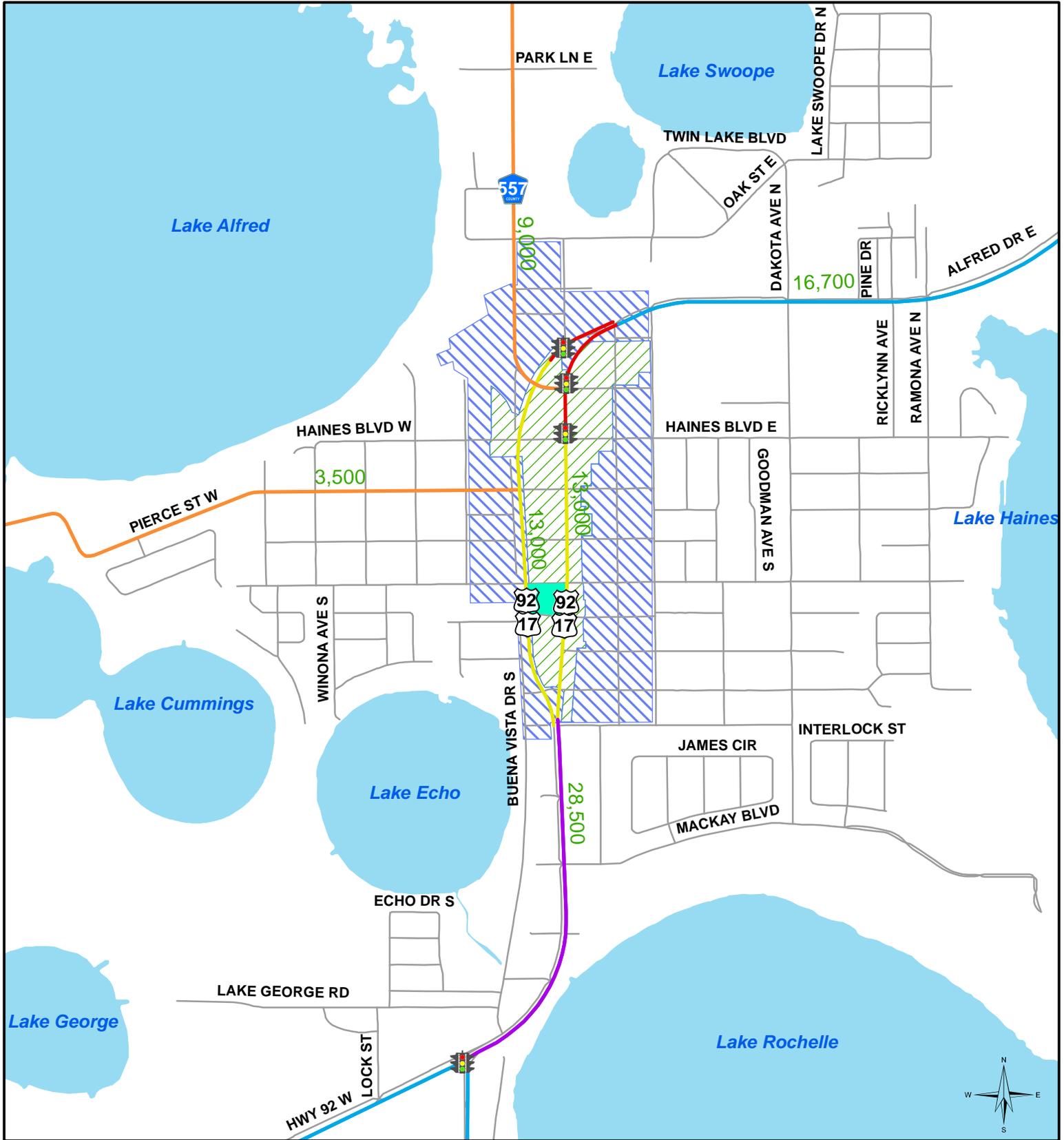
CITY OF LAKE ALFRED COMMUNITY DEVELOPMENT



155 E. Pomelo St.
 Lake Alfred, FL 33850
 Phone: 863-291-5720
 Prepared by: City Clerk

Path: F:\GIS\Data\LakeAlfred\MXDs\Buchanan.mxd
 Date Saved: 8/12/2015 10:52:23 AM

Traffic Information Map



Legend

- | | | | | | |
|--|---------------------|--|----------------------|--|------------------|
| | Traffic Signal (02) | | AADT (2015 Polk TPO) | | 3-Lane, One Way |
| | Property = 1.59 ac | | Streets | | 2-Lane, One Way |
| | LA_Transitional | | 6-Lanes, Two Ways | | 2-Lane, Two Ways |
| | LA_Downtown_Core | | 4-Lane, Two Ways | | |

0 360 720 1,440 2,160 Feet

DRAFT

Data Sources:
FDOT and Polk TPO
Polk County Property Appraiser

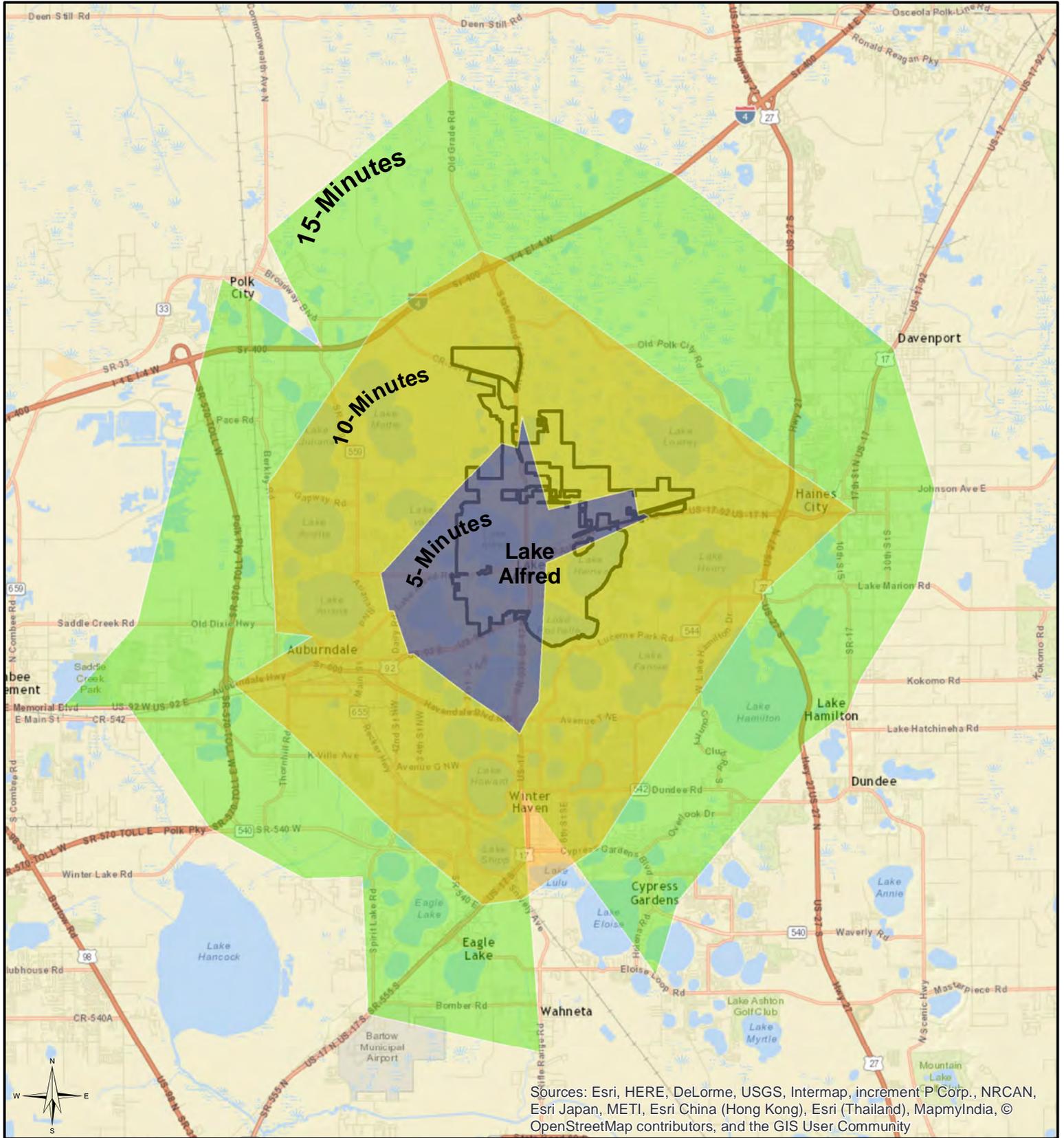
CITY OF LAKE ALFRED COMMUNITY DEVELOPMENT



155 E. Pomelo St.
Lake Alfred, FL 33850
Phone: 863-291-5720
Prepared by: City Clerk

Path: F:\GIS\Data\LakeAlfred\MXDs\Traffic Info.mxd
Date Saved: 8/12/2015 11:32:40 AM

Drive Times from Site



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Legend

- 5 Minutes
- 10 Minutes
- 15 Minutes

0 4,200 8,400 16,800 25,200 Feet

DRAFT

Data Sources:
City of Lake Alfred
FDOT

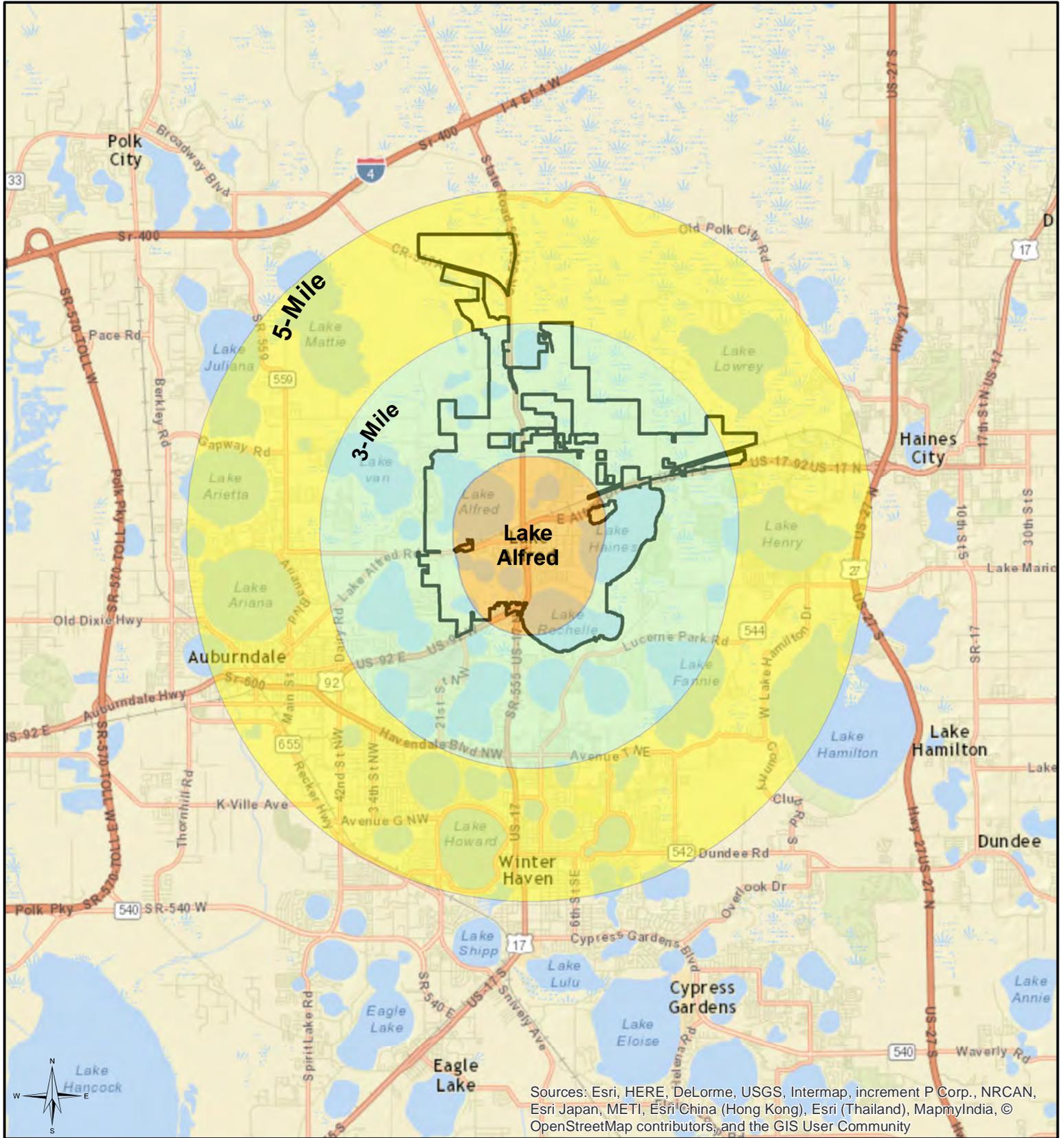
**CITY OF LAKE ALFRED
COMMUNITY DEVELOPMENT**

155 E. Pomelo St.
Lake Alfred, FL 33850
Phone: 863-291-5720
Prepared by: City Clerk



Path: F:\GIS\Data\Lake Alfred\MXD\Regional Map_Drive Time.mxd
Date Saved: 8/12/2015 4:44:55 PM

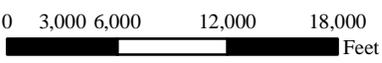
Radii Map Around Downtown



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Legend

- 1 Mile
- 5 Miles
- 3 Miles



**CITY OF LAKE ALFRED
COMMUNITY DEVELOPMENT**



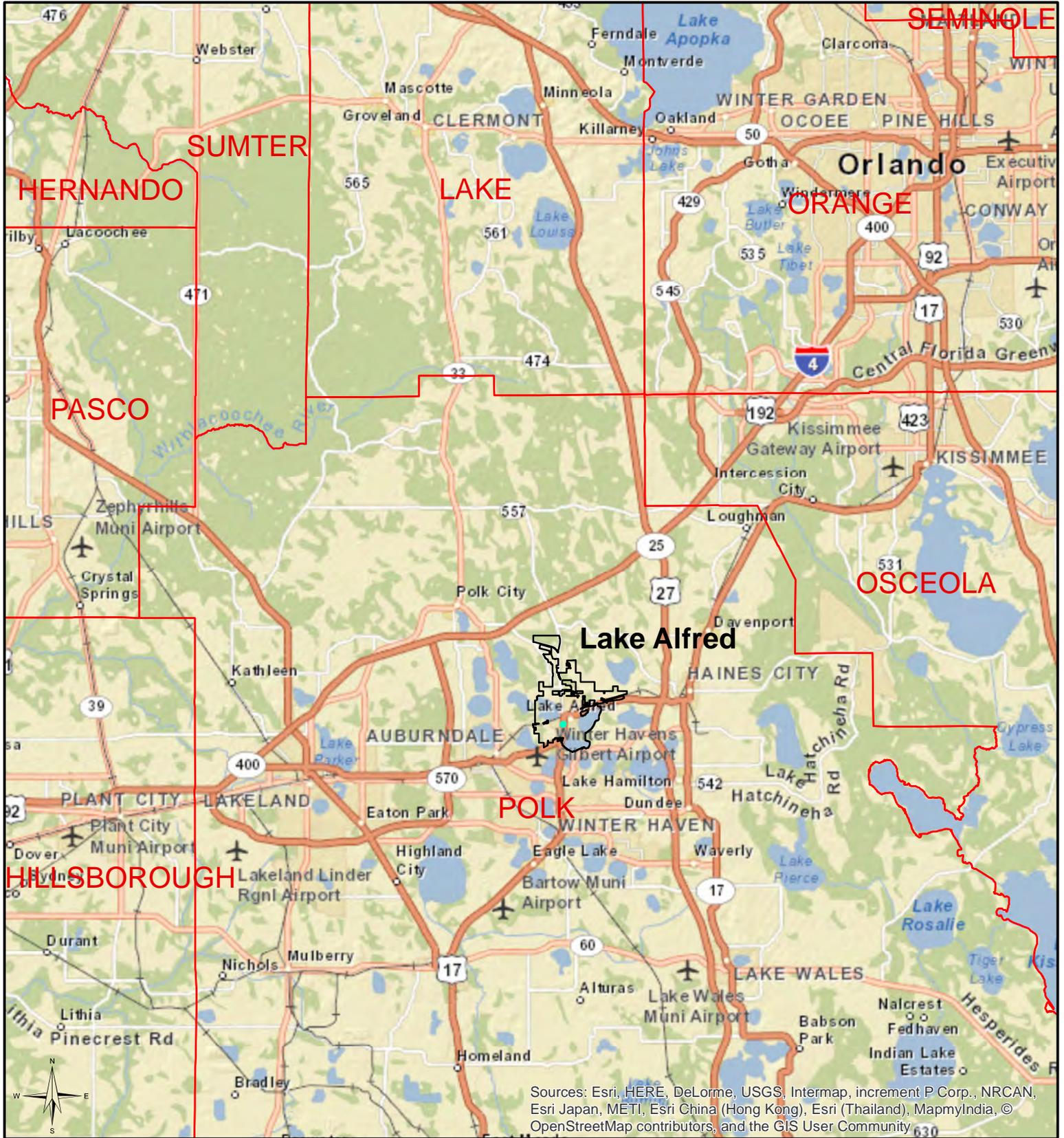
155 E. Pomelo St.
Lake Alfred, FL 33850
Phone: 863-291-5720
Prepared by: City Clerk

DRAFT

Data Sources:
City of Lake Alfred
FDOT

Path: F:\GIS\Data\LakeAlfred\MXD\Regional Map.mxd
Date Saved: 8/12/2015 11:21:39 AM

Regional Map





IMPACT FEE MORATORIUM

There is currently a moratorium on the Correctional, Transportation, Emergency Medical Services (EMS), Fire Rescue, Law Enforcement, Library and Park Impact Fees until 12/31/2015. *(Please see reverse regarding Educational System Impact Fees)*

To qualify for the moratorium:

- A complete building permit application must be submitted on or before 12/31/2015.
- The building permit must be issued within six months, or by 6/30/2016. Permit applications which are not approved within six months of application date are subject to cancellation.
- The Certificate of Occupancy (CO) must be issued within 24 months of permit issuance or no later than 6/30/2018.

IMPACT FEE REINSTATEMENT

On April 7, 2015, the Board of County Commissioners voted to reinstate the Correctional, Transportation, Emergency Medical Services (EMS), Fire Rescue, Law Enforcement, Library and Park Impact Fees in two phases.

Phase 1 (Effective January 1, 2016)

To qualify for Phase 1 impact fee rates:

- A complete building permit application must be submitted on or before 12/31/2016.
- The building permit must be issued within six months, or by 06/30/2017. Permit applications which are not approved within six months of application are subject to cancellation.
- The Certificate of Occupancy (CO) must be issued within 24 months of the permit issuance or no later than 06/30/2019.

Phase 2 (Effective January 1, 2017)

The Phase 2 rates apply for building permits applications received on or after 01/01/2017.

(Please see reverse for additional information).

Educational System Impact Fees

Fee Increase on August 1, 2015

On 08/01/2015, the Educational System Impact Fees will increase as follows:

Land Use Category	Rate
Single-Family Detached	\$4,403/dwelling unit
Multi-Family	\$2,812/dwelling unit
Mobile Home Park	\$3,654/space
Mobile Home	\$3,654/dwelling unit

- For new residential construction to be eligible for the current lower rates (those in effect prior to 08/01/2015), a complete building permit application must be submitted on or before 07/31/2015.
- The building permit must be issued within six months or by 01/31/2016. Permit applications which are not approved within six months of application are subject to cancellation.
- The Certificate of Occupancy (CO) must be issued within 24 months of the permit issuance or no later than 01/31/2018.

Fee Increase January 1, 2017

The following Educational System Impact Fees apply to all building permits applications received on or after 01/01/2017:

Land Use Category	Rate
Single-Family Detached	\$5,242/dwelling unit
Multi-Family	\$3,348/dwelling unit
Mobile Home Park	\$4,243/space
Mobile Home	\$4,243/dwelling unit

For more details, please refer to Ordinance 2015-14 located on the BoCC's website <http://www.polk-county.net/boccsite/Doing-Business/Impact-Fees-Rate-Schedules/>

**Commercial Retail Real Estate Companies
Florida, Central Florida and Polk County
Participants at ICSC Florida Annual Conference**

AMSCOT CORPORATION

7-ELEVEN, Inc.

ABC LIQUORS

ADVANCE AUTO PARTS

ALDI, Inc.

BEALLS

BEALLS OUTLET STORES

BIG LOTS!

BODY CENTRAL

BRAVO SUPER MARKETS

BURGER KING

BURGERFI

CHIPOTLE MEXICAN GRILL

CIRCLE K STORES, Inc.

COMTERRA DEVELOPMENT (Public stores and other retail)

CVS/PHARMACY

DOLLAR GENERAL CORPORATION

DOLLAR TREE

DUNKIN' DONUTS

FALLAS/NATIONAL STORES, INC.

FAMILY DOLLAR

FIREHOUSE SUBS

GOLDEN CORRAL

GREAT CLIPS, INC.

HAIR CUTTERY

HAIR CUTTERY

HIBBETT SPORTS

HUNT REAL ESTATE (specializes in retail development)

IGA

JERSEY MIKES SUBS

MARILYN MONROE CAFÉ FRANCHISE

MCDONALDS USA

OFFICE DEPOT

PALMETTO CAPITAL GROUP (Dollar General & other retail development)

PANDA RESTAURANT GROUP, INC. (Panda Express)

**Commercial Retail Real Estate Companies
Florida, Central Florida and Polk County
Participants at ICSC Florida Annual Conference**

**PARTY CITY RETAIL GROUP
PETCO
PETERBROOKE CHOCOLATIER
PINCH-A-PENNY POOLS & SPAS
PRIMEGROUP (hotel developer)
PUBLIX SUPER MARKETS
RACETRAC
SALON LOFTS
SAM'S CLUB
SAVE A LOT FOOD STORES
SEARS HOMETOWN STORE
SEDANO'S SUPERMARKETS
SPERRY VAN NESS (commercial retail estate)
STARBUCKS COFFEE
SUBWAY
TERVIS TUMBLERS
THE KRYSTAL COMPANY
THE UPS STORE
THE WENDY'S COMPANY
TIJUANA FLATS BURRITO COMPANY
WALGREENS
WALMART
WaWa
ZAXBY'S**