

City of Lake Alfred  
City Hall  
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Lake Alfred, FL 33850



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**AGENDA  
CITY COMMISSION MEETING  
THURSDAY SEPTEMBER 20, 2018  
7:30 PM  
CITY HALL**

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**CALL TO ORDER: MAYOR CHARLES LAKE**

**INVOCATION AND PLEDGE OF ALLEGIANCE: ROB TERRY**

**ROLL CALL: DEPUTY CITY CLERK MAMIE DRANE**

**CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT PUBLIC HEARINGS**

**CONSENT AGENDA**

- 1.) CITY COMMISSION MEETING MINUTES FOR AUGUST 20, 2018
- 2.) CITY COMMISSION ANNOUNCEMENTS
- 3.) BOARD APPOINTMENTS

**AGENDA**

- 1.) PUBLIC HEARING: RESOLUTION 15-18: FINAL MILLAGE RATE
- 2.) PUBLIC HEARING: ORDINANCE 1402-18: FY 2018/2019 ANNUAL BUDGET
- 3.) RESOLUTION 16-18: BAD DEBT WRITE OFF

**RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**COMMISSIONER QUESTIONS AND COMMENTS:**

**COMMISSIONER DALEY  
COMMISSIONER DUNCAN  
COMMISSIONER MAULTSBY**

**MAYOR LAKE  
VICE MAYOR DEARMIN  
ADJOURN**

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 20, 2018**

**CONSENT AGENDA**

*All matters listed under this item are considered to be routine and action will be taken by one motion without discussion. If discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.*

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**1.) AUGUST 20, 2018 CITY COMMISSION MEETING MINUTES**

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**ATTACHMENTS:**

- Draft Minutes

**ANALYSIS:** Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Ameen Bailey or Deputy City Clerk Mamie Drane at (863) 291-5748.

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**2.) CITY COMMISSION ANNOUNCEMENTS**

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**ANALYSIS:** Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

Date	Meeting/ event	Location	Time

**DRAFT MINUTES**  
**CITY OF LAKE ALFRED**  
**CITY COMMISSION MEETING**  
**THURSDAY, SEPTEMBER 6, 2018**  
**CITY HALL**

**Call to Order:** Mayor Charles Lake

**Invocation and Pledge of Allegiance:** Reverend Mike Jones

Those in attendance were Mayor Charles Lake, Vice Mayor Jack Dearmin, Commissioner Nancy Daley, Commissioner John Duncan, and Commissioner Albertus Maultsby.

City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Community Development Director Ameé Bailey, Fire Chief Chris Costine, Financial Director Amber Deaton, Parks and Recreation Director Richard Weed, Police Chief Art Bodenheimer, Public Works Director John Deaton, and Deputy City Clerk Mamie Drane.

**CITY MANAGER ANNOUNCEMENTS**

**City Manager Leavengood** announced Mackay Gardens and Lakeside Preserve will be sponsoring a Master Gardener Workshop hosted by the Polk County Master Gardener's Speaker Bureau. The workshops will be held the first Thursday, October 4<sup>th</sup> at 10:00 am. Workshops are free.

The City Commission dates in September have been changed, the second meeting date in September will be Thursday the 20<sup>th</sup>, this is to meet the Florida Statue requirement for the annual budget hearings. The City Commission will approve the final millage rate and 2018/2019 budget at the September 20th meeting.

Tuesday, September 18<sup>th</sup> at 9:00 am there will be ribbon cutting ceremony for the Gapway Grove site.

The City art concept was addressed by the Commission at the last meeting with the idea of a blended option from two of the presented choices. An example was shown that was more like the City seal.

**Commissioner Duncan** asked if the statue would have a drainage port for the rain to run water.

**Commissioner Daley** asked if staff sent the designer a picture of the seal to match the structure.

**Mayor Lake** commented on the body of the fish not being as rounded as the model on the seal.

**Director Weed** stated the manufacturer was sent a logo and this is the two dimensional example they sent back. The lead time the City was quoted was ten to fourteen weeks for manufacturing and delivery.

**City Manager Leavengood** stated the designers can make changes to the mold to insure water does not collect inside the statue, along with incorporating the changes from the Commissioners suggestions.

After a brief discussion regarding the fish structure, a consensus was met by the Commissioners to proceed with the project.

### **CITY ATTORNEY ANNOUNCEMENTS**

No comments.

### **RECOGNITION OF CITIZENS**

**Brent Eden** 235 Seminole Ave. stated he has a trailer on his property and that Code Enforcement asked him to move his trailer. He has seen other trailers parked in yards around the City and he would like clarification on the ordinance governing trailers in the City.

**City Manager Leavengood** stated he would follow up with Mr. Eden the next day. The City has a new Code Enforcement officer and violations or property that has been out of compliance is now being addressed and cited in an effort to bring all properties into compliance.

**Mayor Lake** closed public comment.

### **PROCLAMATION**

**Mayor Lake** read the proclamation recognizing September as Cancer Awareness Month. He urged all citizens to rededicate themselves to the urgent work of increasing awareness, prevention and care for those with cancer.

**Margaret Wheaton, Carol Vonesh, Carla Voorhies** and other members from the organization, of the Ovarian Cancer Support Group of Polk County accepted the proclamation.

**Margret Wheaton** 330 Carolina Ave. South introduced the leaders of the organization, Carol Vonesh and Carla Voorhies.

**Carol Vonesh** thanked the Mayor and Commissioners for the proclamation. She explained that they are an advocating support group and their main goal is to bring awareness of the disease to the public. The group appreciates the honor of being recognized by the community of Lake Alfred.

**Mayor Lake** stated the water in the fountain was teal, in honor.

### **CONSENT AGENDA**

**Commissioner Duncan** made a motion to move item number three from the consent agenda, Board Appointments, to the regular meeting agenda. Motion was seconded by **Commissioner Daley** and approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**Commissioner Duncan** moved to approve the Consent Agenda; with changes, seconded by **Commissioner Daley**. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### **AGENDA**

- 1.) PUBLIC HEARING: TENTATIVE MILLAGE RATE**
- 2.) PUBLIC HEARING: ORDINANCE 1402-18: FY 2018/2019 ANNUAL BUDGET**

**Assistant City Attorney Claytor** read the ordinance title.

**City Manager Leavengood** stated beginning in April of this year the City Commission has been presented and has given approval to the various draft sections of the FY 2018/2019 annual operating budget including: Capital, Expenditures, Revenue, and Payroll.

The proposed FY 2018/2019 budget assembles the previously approved sections into the final budget with updates from July's experience and obtaining final revenue and expenditure projections. The proposed budgets are balanced with the proposed millage rate of 7.239 which is equal to the current year millage rate and 5.73% above the rolled-back rate of 6.8469. Referring to the presentation, included in the attachments, he presented a brief history of past millage rates. The high was 7.589, when the Commission begin reducing the rate in 2015.

The substantive changes following previous presentations are:

- ❖ Additional SRO positions funded by charter school contract (Total of 4 SRO positions). Lake Alfred is receiving a 100% cost recovery from the three charter schools. The City has great relationships with the charter schools and this speaks highly of Police Chief Art Bodenheimer's leadership.
- ❖ \$25,000 for a 50% split of an IT Specialist with City of Auburndale consistent with the position plan. The City uses the Auburndale IT Specialist, but with their loss of the IT position in their Police Department they will be adding an additional IT Specialist. The City will be sharing that cost allowing us to have dedicated office hours of an IT person.
- ❖ \$150,000 from assigned reserves and park impact fees for Mackay trail improvements which includes trail lighting and exercise equipment, this is due to new, rapid development of tracts four and eight, as well as the newly purchased tracts five and six at The Lakes. The funds in part will be for the Garden Room at Mackay, however, those funds have already been set aside.
- ❖ A Park/Land Superintendent has been added to the personnel growth plan in FY 20/21.
- ❖ Lions and Central park site specific planning costs have been moved to the CRA.

**Commissioner Duncan** asked if this is reserving the funds for the project.

**City Manager Leavengood** replied that the park improvements are site specific. After October first the City can issue a task order to a planning firm to submit concepts from the Parks and Recreation Master Plan to work through the Parks and Recreation Board.

❖ The original presentation included a 2.5% COLA which was increased to 2.8%.

**Commissioner Duncan** asked if the cities around Lake Alfred were giving a 3% COLA.

**City Manager Leavengood** stated the cities around us are varied, the 2.8% is a solid number as we also have a step plan and longevity plan.

**Assistant City Attorney Claytor** stated at a tentative budget hearing section FL Statutes 200.065 2E1 states that first issue discussed shall be the percentage increase in millage over the roll back rates. That explains why agenda item one was “Public Hearing: Tentative Millage Rate” but official action will not be taken on the tentative millage until the September 20<sup>th</sup>, 2018.

**Staff** recommended approval of a tentative millage rate of 7.2390.

**Mayor Lake** opened public hearing, with no public comment, he closed public hearing

**Commissioner Maultsby** stated the rate will cause a small increase in taxes, but the budget will be balanced and the City needs this increase to continue progress. Property values in Lake Alfred are going up and he sees this as a very good thing.

**City Manager Leavengood** stated staff recommends approval of Ordinance 1402-18 on first reading, the final budget with any corrections will be combined with any associated attachments and supplemental information and be presented along with the final millage rate on Thursday September 20, 2018. Referring to the Budget Summary Sheet, the City is balanced in both years at the current millage rate of 7.2390. As we go into next year the city will be affected by the Homestead Exemption. The City is in sound financial shape so the exemption will not be as detrimental to Lake Alfred as it will be to the cities around us.

**Vice Mayor Dearmin** stated Lake Alfred is in a good position to keep services at the cost that's good for the citizens and the City. The City is moving in the right direction.

**Mayor Lake** asked if the exemption doesn't go through will the county give back the half percent tax increase.

**City Manager Leavengood** stated that remains to be determined.

**Mayor Lake** opened public hearing, with no public comment, he closed public hearing.

**Vice Mayor Dearmin** moved to approve the Ordinance 1402-18 on first reading; seconded by **Commissioner Maultsby** The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DEARMIN</b>	<b>AYE</b>
<b>COMMISSIONER DALEY</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

### 3.) PUBLIC HEARING ORDINANCE 1401-18: CAPITAL IMPROVEMENT COMPREHENSIVE PLAN AMENDMENTS

Assistant City Attorney Claytor read the ordinance title.

City Manager Leavengood stated the Florida Statutes requires local governments to update and adopt a 5-Year Schedule Capital of Improvements Plan. This update includes fiscal years 2018/2019 through 2022/2023. The 5-year Schedule of Capital Improvements consists of items identified in the Capital Improvement Program portion of the City's Operating Budget that implement specific objectives and policies contained in the Comprehensive Plan.

On July 10, 2018, the Planning Board gave a unanimous recommendation of approval. The proposed ordinance includes the final CIP that has been updated from the April presentation. If the City Commission approves the ordinance on first reading the proposed text amendment will be submitted to the Florida Department of Economic Opportunity (FDEO) for review prior to a second and final reading.

Staff recommended approval of Ordinance 1401-18 on first reading and to transmit to the Florida Department of Economic Opportunity for review.

Mayor Lake opened public hearing, with no public comment, he closed public hearing.

Vice Mayor Dearmin moved to approve ordinance 1401-18; seconded by Commissioner Duncan. The motion was approved by unanimous voice call vote.

MAYOR LAKE	AYE
VICE MAYOR DEARMIN	AYE
COMMISSIONER DALEY	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

### 4.) BOARD APPOINTMENT

City Manager Leavengood stated The City maintains various boards that are both essential to and benefit the City including the Parks & Recreation Board. All Board members serve for three (3) year terms and the following boards have opening or members up for renewal. All appointments end on October 31<sup>st</sup>.

This Board was established to advise the City Commission on matters regarding recreational activities and use of lands designated as City parks. The Board consists of five (5) regular members and up to two (2) alternates. There are currently (4) members on the Board. The proposed appointments serve to renew and appoint new members to fill the board and create a membership rotation.

- Mike Jones - regular member, term to expire 2019
- Gary Johnson – regular member, term to expire 2019

#### Proposed Appointments

- Becky Roach, renewal as an alternate effective 11/1/18, term to expire 2020

- David Fawcett – renewal, regular member, term to expire 2020
- Ron Schelfo – new appointment to complete term for Yvonne Thornton and then serve a complete term as regular member to expire 2021
- Brent Eden – new appointment starting 11/1/18, regular member, term to expire 2021

**Staff** recommended approval of the proposed board appointments.

**Commissioner Maultsby** asked if the new board applicants were in attendance and if they were accepting of their appointments.

**Commissioner Duncan** stated the reason he asked for the Board Appointment item be made part of the regular agenda was that he wanted to have a discussion about the appointments. He thanked Mrs. Thornton for serving on the board. Mr. Eden is her son-in-law and she was excited about him joining the Parks and Recreation Board. Brent Eden’s application was submitted before anyone else’s. To honor Mrs. Thornton, he would like Mr. Eden to complete her term. He asked about Mrs. Roach’s term and if she is stepping down to an alternate member. He also asked if the City is accepting applications for the alternate position and will all board memberships expire at the end of October.

**City Manager Leavengood** stated Mr. Eden is present. The new appointment is at the discretion of the Commission. It’s often a challenge to fill vacant positions on the boards and he was happy that the City received all the interest in the position. Both will be full members starting October 1<sup>st</sup>. We are always accepting applications for all the boards.

The appointments can be modified to allow Mr. Eden to complete the term of Yvonne Thornton, then serve a complete term. Mr. Schelfo’s appointment will start November 1<sup>st</sup> as a regular member. Mrs. Roach will be stepping down from a full time member to an alternate member.

**Vice Mayor Dearmin** stated as of November 1<sup>st</sup> the board will have all five members with Mr. Roach as alternate.

**Commissioner Maultsby** moved for Brent Eden to complete the term for Yvonne Thornton, and then serve as a new member for the next full term to expire 2021, Mr. Schelfo to commence his term as a new member beginning November 1<sup>st</sup>, 2018 for a full year term to expire 2021, Becky Roach’s renewal as an alternate effective 11/1/18 term to expire 2020, and David Fawcett renewal, regular member, term to expire 2020; **Vice Mayor Dearmin** seconded the motion.

**Brenda Arnold** 435 W. Pierce asked where she could find an application for the alternate positions.

**Mayor Lake** opened public hearing.

**Mayor Lake** closed public hearing. The motion was approved by unanimous voice call vote.

<b>MAYOR LAKE</b>	<b>AYE</b>
<b>VICE MAYOR DEARMIN</b>	<b>AYE</b>



COMMISSIONER DALEY                    AYE  
COMMISSIONER DUNCAN                AYE  
COMMISSIONER MAULTSBY              AYE

**Commissioner Daley** asked if a thank you note be sent to Yvonne Thornton on behalf of the Commission.

**Commissioner Daley** moved to recess the commission meeting to convene the CRA Board.; seconded by **Vice Mayor Dearmin**. The motion was approved by unanimous voice call vote.

MAYOR LAKE                                AYE  
VICE MAYOR DEARMIN                    AYE  
COMMISSIONER DALEY                    AYE  
COMMISSIONER DUNCAN                   AYE  
COMMISSIONER MAULTSBY                AYE

The City Commission Meeting was recessed at 8:25 p.m.

The City Commission Meeting was reconvened at 8:34 p.m.

**RECOGNITION OF CITIZENS**

**Margaret Wheaton** 330 Carolina Ave. South thanked the City for the support of the Ovarian Cancer Support Group. She asked if the City fish statues would be white and if artist would be commissioned to paint them.

**Mayor Lake** responded that the City will be allowing others to decorate the statues.

**COMMISSION COMMENTS**

**Vice Mayor Dearmin** wished Brenda Arnold happy birthday and announced the Chambers golf tournament, and that it is a pleasure to be with the commission.

**Commissioner Daley** stated the policy meetings will be in Orlando next Friday. She also announced that Legoland has a promotion for the month of September that all first responders get in for free and families are half off.

**Commissioner Duncan** thanked the commission for coming out to the school for orientation.

**Commissioner Maultsby** thanked the Commission and Staff for the promoting the CRA and he is happy for all it will do for the City. He then asked for permission to be absent for the next meeting.

**Mayor Lake** made a motion to approve **Commissioner Maultsby** absence from the next meeting, **Commissioner Duncan** seconded the motion. The motion was approved by unanimous voice call vote.

MAYOR LAKE                                AYE  
VICE MAYOR DEARMIN                    AYE  
COMMISSIONER DALEY                    AYE

**COMMISSIONER DUNCAN**  
**COMMISSIONER MAULTSBY**

**AYE**  
**AYE**

**Mayor Lake** stated he will be busy with meetings for the next two weeks. He said he spoke to Mr. Strang about the activity at Gapway Groves and was told they are getting the site ready for future use. He also saw surveying on Evenhouse Rd and found out FDOT is installing a traffic signal for the school. He also read a letter from the Historical Society thanking the City for the repaired Fort Cummings Sign

With no further business the meeting was adjourned at 8:43 pm.

Respectfully submitted,

Reviewed by.

Mamie Drane  
Deputy City Clerk

Ameé Bailey  
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 20, 2018**

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**3.) BOARD APPOINTMENTS**

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**ISSUE:** The City Commission will consider appointments to the City Retirement Boards.

**ATTACHMENTS:**

- Application – Timothy O'Rourke

**ANALYSIS:** The City maintains two separate pension boards that serve as the board of trustees for the public safety and general employee pension funds. The retirement boards have the following terms up for appointment:

General Employee's Retirement Board:

The Lake Alfred General Employee's Retirement Board is a 7-member group, with three employee-elected positions, three City Commission-appointed residents, and one at-large member that could be either resident or employee appointed by the Board. All Board members serve for three (3) year terms.

- Fred Recher – Appointed Resident, renewal from December 31, 2018 to December 31, 2021

Police and Fire Retirement Board:

The City of Lake Alfred Police and Fire Retirement Board is a five-member board. The City Commission appoints two board members who are legal residents of the City, two are nominated and shall be full-time police officers/ firefighters, and the fifth shall be chosen by the majority of the previous four. All Board members serve for four (4) year terms. Two positions are up for appointment and both board members have agreed to continue on the Board.

- Timothy O'Rourke, Resident Position, complete vacant position appointment and one full term - appointment to expire on December 31, 2022.

**STAFF RECOMMENDATION:** Approval of the Consent Agenda.



Local References: (other than relatives)

Name: Pastor Mike Jones	Telephone Number: (863) 956-1477
Address: 280 E. Pierce St.	E-mail Address
Lake Alfred, FL 33850	Alternate Number:
Name: Amber Deaton	Telephone Number: (863) 242-0850
Address: 564 East Sanford St.	E-Mail Address
Lake Alfred, FL 33850	Alternate Number:
Name: Charlie Lake	Telephone Number: 8636515597
Address: 1120 Maplebrook Dr.	E-mail Address clake300@aol.com
Lake Alfred, FL 33850	Alternate Number

**EDUCATION:**

SCHOOL	NAME/LOCATION OF SCHOOL	DATE ATTENDED	COURSE OF STUDY	YEARS OR CREDITS COMPLETED	DID YOU GRADUATE?	DEGREE / DIPLOMA
COLLEGE	Univ. of Hawaii	1976-79	horticulture	3	yes	BS Horticulture
	Everett Com. Col.	1974-76	For. Tech	2	yes	AAS
*HIGH	Bristol Eastern HS	1963-67	Gen	4	yes	diploma

*I acknowledge that the above information is true, complete and correct to the best of my knowledge and belief.*

SIGNATURE OF APPLICANT: Timothy O'Rourke DATE: 3/26/2018

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 20, 2018**

**AGENDA**

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**1.) PUBLIC HEARING: RESOLUTION 15-18 FINAL MILLAGE RATE**

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**ISSUE:** The City Commission will consider Resolution 15-18 adopting the final millage rate for fiscal year 2018-2019.

**ATTACHMENTS:**

- Resolution 15-18

**ANALYSIS:** The City is required to advise the Property Appraiser's Office of its final millage rate and rolled-back rate. The current millage rate is 7.2390 which is 5.73% above the rolled-back rate of 6.8469 per \$1,000 of taxable value. The proposed final millage rate is equal to the current millage rate of 7.2390 and the proposed FY 2018-2019 budget is balanced utilizing this rate.

**STAFF RECOMMENDATION:** Approval of Resolution 15-18.

**RESOLUTION NO. 15-18**

**A RESOLUTION OF THE CITY OF LAKE ALFRED, FLORIDA, DETERMINING THE ADOPTED AMOUNT OF AND FIXING THE RATE OF AD VALOREM TAXATION AND MAKING THE ANNUAL TAX LEVY FOR FISCAL YEAR 2018/2019; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.**

**BE IT RESOLVED** by the City Commission of the City of Lake Alfred, Florida as follows:

**SECTION 1. OPERATION AND EXPENSES.**

That the amount determined by the budget as necessary to be raised by Ad Valorem taxation in the City of Lake Alfred, Florida, for the operation and expenses for the administration of the affairs of the City is the sum of **\$1,294,725**.

**SECTION 2. MILLAGE.**

That the final millage for Fiscal Year 2018/2019 is fixed at **7.2390 mills** which is a 5.73% increase above the roll back rate of 6.8469.

**SECTION 3. TAX LEVIED.**

That there shall be levied and collected by the City of Lake Alfred, Florida, for the Fiscal Year 2018/2019 upon all NON-EXEMPT TAXABLE PROPERTY within the corporate limits of said City, a tax of 7.2390 mills on each dollar of non-exempt appraised value for the purpose of realizing a sum sufficient to fund the budget and meet and defray the necessary operating expenses of said City for the ensuing Fiscal Year.

**SECTION 4. CONFLICTS.**

All resolutions or parts of resolutions in conflict with any of the provisions of this resolution are hereby repealed.

**SECTION 5. SEVERABILITY.**

If any section or portion of a section of this resolution proves not to be valid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION 6. EFFECTIVE DATE.**

This resolution shall become effective immediately upon passage and adoption.

**INTRODUCED AND PASSED** at the regular meeting of the Lake Alfred City Commission held on this 20<sup>th</sup> day of September, 2018.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

**ATTEST:**

\_\_\_\_\_  
Charles O. Lake, Mayor

\_\_\_\_\_  
Ameé Bailey-Speck, City Clerk

**Approved as to form:**

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney



**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 20, 2018**

**2.) PUBLIC HEARING: ORDINANCE 1402-18: FY 2018/2019 ANNUAL BUDGET**

**ISSUE:** The City Commission will consider an ordinance for the adoption of the 2018/2019 Annual Operating Budget on second and final reading.

**ATTACHMENTS:**

- Ordinance No. 1402-18 with 2018/2019 Budget attached as Exhibit A.

**ANALYSIS:** Beginning in April of this year the City Commission has been presented and has given approval to the various draft sections of the FY 2018/2019 annual operating budget including: Capital, Expenditures, Revenue, and Payroll.

The proposed FY 2018/2019 budget assembles the previously approved sections into the final budget with updates from July's experience and obtaining final revenue and expenditure projections. The proposed budgets are balanced with the proposed millage rate of 7.239 which is equal to the current year millage rate and 5.73% above the rolled-back rate of 6.8469.

**CITY OF LAKE ALFRED  
FY 2018/2019 BUDGET  
SUMMARY**

	2018/2019	2019/2020		2018/2019	2019/2020
<b>General Fund</b>			<b>Community Redevelopment Agency</b>		
Revenues	5,612,509	5,279,362	Revenues	240,649	130,649
Expenditures	5,612,509	5,279,362	Expenditures	240,649	130,649
Contingency	4,386	3,855	Contingency	4,049	4,049
<b>Enterprise Fund</b>			<b>Stormwater</b>		
Revenues	2,923,000	3,082,900	Revenues	61,000	61,000
Expenditures	2,923,000	3,082,900	Expenditures	61,000	61,000
Contingency	1,341	77,935	Contingency	2,140	2,140

	<u>FY 2018/2019</u>	<u>FY 2019/2020</u>
<b>TOTAL BUDGET:</b>	<b>\$8,776,158</b>	<b>\$8,362,262</b>

**STAFF RECOMMENDATION:** Approval of Ordinance 1402-18 on second and final reading.

**ORDINANCE NO. 1402-18**

**AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA, ADOPTING A BUDGET FOR THE CITY OF LAKE ALFRED, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 AND APPROPRIATIONS AND ALLOCATIONS OF REVENUE FOR FISCAL YEAR 2018/2019; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 2.11 of the City Charter of the City of Lake Alfred, Florida and laws of the State of Florida, a proposed budget of estimated revenues and expenditures and complete financial plan of all City funds and activities for Fiscal Year 2018/2019 has been prepared and reviewed; and

**WHEREAS**, the City Commission is of the opinion that all of the items of anticipated revenues and expenditures for the said fiscal year are reasonable and proper for the administration of the affairs of the proper conduct of the business of the City of Lake Alfred; and

**WHEREAS**, after further review, the City Commission desires to adopt said budget attached hereto as Exhibit "A".

**NOW THEREFORE BE IT ORDAINED** by the City Commission of the City of Lake Alfred, Florida, as follows:

**SECTION 1. BUDGET YEAR.** That there is hereby adopted a budget for Fiscal Year 2018/2019 for the City of Lake Alfred, Florida, for the period beginning October 1, 2018 and ending September 30, 2019.

**SECTION 2: REVENUES AND EXPENDITURES.** That unbudgeted expenditures in excess of \$20,000 shall be approved by the City Commission in accordance with City purchasing policies and that a complete copy of the entire budget for Fiscal Year 2018/2019 consisting of proposed revenues, expenditures, utility rates, and supplemental information is attached as Exhibit "A" to this ordinance and specifically incorporated herein along with all amendments thereto made by this Commission on the date of adoption.

**SECTION 3: CONFLICTS.** All Ordinances or parts of Ordinances in conflict with any provisions of this Ordinance are hereby repealed.

**SECTION 4: SEVERABILITY.** If any section or portion of a section of this Ordinance proves not valid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Ordinance.

**SECTION 5: EFFECTIVE DATE.** This Ordinance shall become effective on October 1, 2018.

**INTRODUCED AND PASSED** on first reading at a Regular Meeting of the City Commission of Lake Alfred, Florida held this 6<sup>th</sup> day of September, 2018.

**PASSED AND ENACTED ON SECOND READING**, with a quorum present and voting, the City Commission of Lake Alfred, Florida, this 20<sup>th</sup> day of September, 2018.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

\_\_\_\_\_  
Charles O. Lake, Mayor

ATTEST:

\_\_\_\_\_  
Ameé Bailey-Speck, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, FL 33850



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## City Manager's Office

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September 20, 2018

Honorable Mayor & City Commissioners,

I am pleased to present the City of Lake Alfred's biennial budget for fiscal year (FY) 18/19 & FY 19/20 for your consideration. The proposed budget includes the General Fund, Utility Fund, Stormwater Fund, the City's five-year Capital Improvements Program (CIP), and the City's Community Redevelopment Agency (CRA) Fund.

Within the budget process for each fiscal year I also generate a balanced second year budget for your review and consideration. The inclusion of a second year budget gives financial insight for both staff and the City Commission into the impact of changes to revenue and expenditures on future budgets. It also allows for the City to prioritize capital and operational goals and to ease the transition into the funding cycle by having a balanced second year budget.

### Capital

The five-year CIP contains an aggressive slate of projects in utilities, parks and recreation and the Community Redevelopment Agency. The FY 18/19 Budget includes \$575,000 in recreation related projects alone. The second year budget and going forward sets aside \$100,000 each year for additional recreation projects that can be paired with matching grants and/or built up to self-fund future projects consistent with the Parks and Recreation Master Plan.

Growth related utility projects for design and construction were added to the CIP this year including a sewer extension on 557 to serve northern growth corridor of the City (\$1.5 million total) and a new water plant for system redundancy (\$2.1 million). Construction numbers are effectively place holders under preliminary design generates better cost estimates and the project is ultimately bid and built. Proposed funding for these projects are impact fees and an 80% grant for the water plant through the U.S. Economic Development Administration.

Combined capital expenditures for both budget years exceed \$2.4 million with approximately \$1 million coming from operating revenue. This represents an average of a 7.38% reinvestment of operating revenue into capital improvements in both fiscal years. This is a significant level of investment in capital consistent with the goals established by the City Commission in making visible and notable improvements to level of service, aesthetics, and quality of life.

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## Revenue

The City's proposed two-year budget is balanced utilizing the current property millage rate of 7.239 which is equal to the same rate as last year but one-quarter (.25) of a mil reduction from the 2014 rate of 7.589. The City was on track to reduce the millage rate each year for a total planned reduction of 0.5 to bring our rate under 7 mils consistent with our pre-recession tax rate. The proposed increase to the homestead exemption that will be on the ballot in November would result in the loss of approximately a half mil of revenue or close to \$71,000 annually. Ironically, our reduction strategy and the state's increased exemption would have had a similar impact in revenue reduction (a half mil). The major difference however is that our proposed plan reduces taxes for all of our residents and businesses while the increased exemption only benefits homesteaded properties with higher value homes. By violating the principles of home rule and prescribing a one size fits all state wide solution to a South Florida problem the legislature is undermining our local effort to reduce the tax burden to all of our citizens and may actually cause an increase in taxes to businesses and non-homesteaded property (i.e. 7.5 or 7.25 may be the new 7.0).

On the plus side, we are continuing to experience increased valuations and new development which should mitigate the potential impact of the increased exemption. This would decrease the likelihood of requiring a tax increase to maintain operations but a continued reduction of the millage rate (sub 7.0) is not likely to be feasible without cutting capital or project goals.

On another positive note, the majority of our state distributed revenues (gas tax, half-cent sales tax, state revenue sharing, etc.) are projected to increase this year. Franchise fee revenue has also increased due to new customers from the new construction we are continuing to experience.

## Expenditures

The budget mostly maintains expenditure levels with experience based adjustments. Increases have been made to sidewalk and right of way maintenance line items to aid walkability projects identified in the Parks and Recreation Master Plan. Facility maintenance line items have been maintained at approximately \$90,000 between R&M and miscellaneous projects. This funding has allowed us to aggressively pursue facility updates and renovations (roof/AC repairs, tennis court resurfacing, building renovations, etc.) on an as needed basis rather than deferring repairs or projects to wait for appropriation of funding in future budget cycles. This has allowed the City to be more agile and responsive to our facility and operational needs. I like to call it the "Yes" fund as it allows us to say yes to citizen and Commission requests for small scale improvements on an as needed basis.

Over the last year the City has used approximately a half million in unrestricted fund balance to pursue several opportunities including the purchase of the Gardner House, a commercial parcel to enlarge the size of the City's downtown parcel and to offset part of

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cost of the Ramona Avenue widening project. Despite these purchases, the general fund still maintains over a million in unrestricted reserves with the proposed budget balanced without the use of unrestricted fund balance.

Use of offset line items within the budget to act as placeholders and to buffer against future costs continues to be a successful practice. Payroll, pension, healthcare reimbursement accounts, and capital offsets (or build ups) have been funded for the past few years that we have drawn upon this year allowing for a smoother transition between budgets.

### Payroll

The salary plan is fully funded for both years and includes step increases, longevity pay, incentive pay, and holiday pay for all city employees. The proposed FY 18/19 budget includes funding for a 2.8% Cost of Living Adjustment (COLA) to all city employees.

In accordance with City Personnel Policies city staff performed a market analysis this year of employee compensation based upon a local labor market of larger nearby cities and comparator cities around the state of Florida that share one or more similar characteristics (i.e. population, number of employees, general fund budget). The salary survey is used to establish a priority list for making targeted adjustments to positions with the goal of having the starting salary of each position at least 80% of the overall market average and 70% of the local labor market average. Targeted adjustments were limited to two positions based on the survey as the vast majority of positions met the target guidelines due to previous adjustments from earlier surveys. As a result, we can largely maintain our market target goals through consistent cost of living adjustments barring any significant shifts in the labor market for certain positions.

The FY 18/19 budget also includes the non-base salary components designed to move employees beyond the base starting salary (that is generally 20% below the market average) as they gain experience and add value to the organization (e.g. step system, education incentive pay, and holiday pay).

The City has added two School Resource Officers to the FY 18/19 budget following the requirements of the Stoneman Douglas Act that each school have a police officer or guardian (armed security) assigned to each school. The City will now have a total of four (4) SROs; (3) Charter School reimbursed at 100% of salary and benefits and (1) Public School at 75%. We will seek uniform reimbursement of 100% upon next year's renewal period.

Non salary costs continue to rise. Workers Compensation Insurance has increased significantly over the past several years, increasing 28% from last year and up 71% from two years ago. Both work comp and property and liability are through the Florida League of Cities. Staff is requesting a review of the premium and coverage by the FLC and depending on the result of that review we may need to solicit bids to ensure that our rates our market competitive.

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Employee health insurance is a cornerstone benefit for our employees through United Healthcare. For the past five years staff has done a good job of managing costs and limiting cost increases to 5% or less through higher deductible plans supplemented with a Healthcare Reimbursement Account program (national average is approximately 8% increase per year). We have been monitoring pooled risk groups through the Florida League of Cities and another company and waiting for when our costs exceeded the groups in order to enter. That occurred this year and we were on track to receive a 1% reduction in premium and enter into a group that averages a 2% per year in premium increase. However, we were “blocked” by United Healthcare since the group’s provider is United and they would “lose money” by allowing us to leave them as a fully insured customer. In order to facilitate the move to one of these groups we have selected insurance through Florida Blue at an 8% increase in order to enter one of the United Groups next year and realize the cost savings. This is why the second year budget does not contain the regular anticipated 5% increase since we will realize the cost savings in that second year. Once we are within the one of these pooled risk groups I do not anticipate changing providers as both have 95%+ retention rates of cities that join.

We have introduced a Department Personnel Growth Plan to the budget which will act in a similar fashion as the Capital Improvement Programs in planning for position growth within the departments over a five-year period. The departments were “leaned” out and optimized during and after the recession as everyone did more with less. The growth wave we are experiencing and the capital projects we have planned will require additional staffing to maintain the upgraded facilities as well as to maintain the level of service across a greater population. We have recently added part-time positions to address some of the increased workload (Service Workers, Utility Billing, Building Inspector) but full time positions will need to be phased in and the growth plan now included in the budget provides the general timeline of when we are planning to bring these positions online.

### Summary

The proposed FY 18/19 budget is balanced and contains significant capital investments in parks and recreation projects and preparation for future larger scale utility projects. The City currently has approximately 3,000 households; based on current development projections approximately 2,500 new homes could be built within the next ten years from current or proposed developments that we know of and are working their way through the process.

The budget continues to set aside reserves and offsets to fund future expenses and to mitigate future operational increases. The general fund is free of debt service and we have ample reserves in both the General Fund and Enterprise Fund. The Community Redevelopment Agency is starting to gain momentum with a budget of over \$130,000 after only its fourth year which will allow us to pursue multiple or larger scale projects. The development occurring downtown (Dunkin Donuts) and the infrastructure being built on the Gapway industrial are extremely positive indicators for the future of the CRA as

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all tax revenue generated from these sites will further expand the already growing CRA budget.

The city owned downtown parcel across from the Dunkin Donut site will also be in a good position for marketing over the next several years once the adjacent development is complete and environmental remediation is complete on the site. Since commercial development is already beginning in the downtown area the City will have the ability to play the “long game” and hold out for a higher tier end user on the site.

Overall, the City is in sound financial condition with growing operations, strong investments in capital, and notwithstanding the potential for the increased homestead exemption, positive indicators going forward.

Respectfully submitted,

A handwritten signature in blue ink, consisting of several overlapping horizontal strokes and a large loop at the bottom.

Ryan Leavengood  
City Manager





**CITY OF LAKE ALFRED - MILLAGE RATE ILLUSTRATION**

Year	Millage Rate	Taxable Value	Ad Valorem	95%
2005	0.007058	117,475,684	829,143	787,686
2006	0.007058	143,722,086	1,014,390	963,671
2007	0.00658	245,600,044	1,616,048	1,535,246
2008	0.00658	227,246,243	1,495,280	1,420,516
2009	0.00658	180,145,512	1,185,357	1,126,090
2010	0.00658	155,418,258	1,022,652	971,520
2011	0.006999	138,114,958	966,667	918,333
2012	0.007589	127,186,643	965,219	916,958
2013	0.007589	129,946,439	986,164	936,855
2014	0.007589	134,275,162	1,019,014	968,063
2015	0.007489	144,244,884	1,080,250	1,026,237
2016	0.007239	158,867,445	1,150,041	1,092,539
2017	0.007239	175,443,423	1,270,035	1,206,533
2018	0.007239	188,267,498	1,362,868	1,294,725

FY 2018/2019

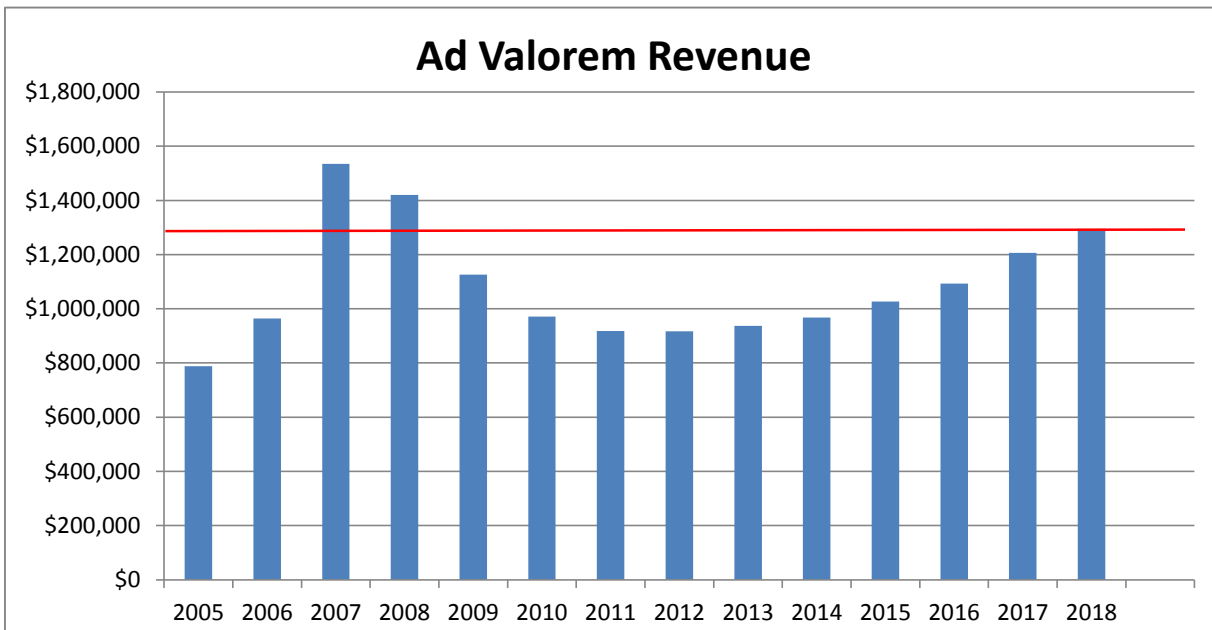
PROPOSED RATE	7.239
MILLAGE RATE * CUR YR GROSS	\$1,362,868
BUDGET AT 95% OF REVENUE	\$1,294,725

FY 2018/2019

ROLL BACK RATE	6.8469
ROLL BACK RATE * CUR YR GROSS	\$1,289,049
BUDGET AT 95% OF REVENUE	\$1,224,596

BUDGET DIFFERENCE: CURRENT VS ROLLBACK

(70,129)



## Fund Balance

<u>General Fund</u>	<b>9/30/2017 Balance</b>	<b>Interim Activity</b>	<b>7/30/2018 Balance</b>	<b>Proposed FY 18/19</b>	<b>Proposed FY 19/20</b>
<b>Restricted:</b>					
Building Reserve	161,331	141,905	303,236		
Police Forfeitures	31,841	475	32,316		
Local Option Gas Tax	-	81,470	81,470		
Police Education	14,589	(3,764)	10,825		
Sanitation Capital Reserve	16,653	79,800	96,453	98,600	(61,400)
General Government	204,424	23,700	228,124		
Public Safety	120,243	(15,199)	105,044		
Recreation Impacts	62,878	17,380	80,258	(50,000)	
Community Redevelopment Agency	61,270	71,403	132,773	(70,000)	50,000
<b>Total:</b>	<b>673,229</b>	<b>397,170</b>	<b>1,070,499</b>		

<b>Unrestricted:</b>					
Unassigned General Fund Reserve	1,113,881	334,632	1,448,513		
Assigned Fire Engine Reserve	200,000	50,000	250,000	50,000	
Assigned Capital Project Reserve	75,000	-	75,000		
Assigned Mackay Capital Reserve	30,000	30,000	60,000	(60,000)	
Assigned Parks & Recreation Master Plan	50,000	55,000	105,000	(105,000)	50,000
Assigned Pension Offset	-	50,000	50,000	(50,000)	
Assigned HRA	27,000	-	27,000		
<b>Total:</b>	<b>1,495,881</b>	<b>519,632</b>	<b>2,015,513</b>		

### Enterprise Fund

<b>Restricted:</b>			
Water Impacts	363,726	99,445	463,171
Sewer Impacts	835,268	248,696	1,083,964
Storm Water	104,985	14,937	119,922
<b>Total:</b>	<b>1,303,979</b>	<b>363,078</b>	<b>1,667,057</b>

<b>Unrestricted:</b>				
Unassigned Enterprise Fund Reserve	2,538,538	(282,478)	2,256,000	(50,000)
<b>Total:</b>	<b>2,538,538</b>	<b>(282,478)</b>	<b>2,256,000</b>	

<b>Total FY 18/19 Budget:</b>	8,776,158
<b>Unrestricted Fund Balance:</b>	4,271,513
<b>% of Total FY 18/19 Budget:</b>	48.67%

## FY 2018/2019 Monthly Utility Rates

### Water Rates

**Base Charge:**

Residential (per unit)	\$9.22
Nonresidential	
5/8-inch	\$9.22
1-inch	\$23.05
1.5-inch	\$46.09
2-inch & above	\$73.75

**Usage Charges:**

Residential		
Block 1	\$1.07	0 - 5,000
Block 2	\$1.29	5,001 - 10,000
Block 3	\$1.50	10,001 +
Nonresidential		
Block 1	\$1.34	All Usage

### Sewer Rates

**Base Charge:**

Residential (per unit)	\$30.39
Nonresidential	
5/8-inch	\$39.50
1-inch	\$75.96
1.5-inch	\$151.93
2-inch & above	\$243.08

**Usage Charges:**

Residential	\$2.40	Up to 10,000
Nonresidential	\$2.40	All Usage

### Sanitation

Sanitation	\$20.06
Recycling	\$2.52
Fuel Service Charge	\$1.47

Fuel Service Charge Calculation:

Est. # of Customers	2,182
Sanitation Fuel (+10%):	\$38,500
Monthly per Customer:	\$1.47

(Sanitation Fuel + 10% / # of Customers / 12)

### Stormwater

Residential	\$2.00
Commercial	\$5.00
Industrial	\$8.00

**CITY OF LAKE ALFRED**

**CAPITAL IMPROVEMENTS PROGRAM (CIP)**

FY 2018/2019 - FY 2022/2023

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Funding
	1st Year	2nd Year				
	Budget	Budget				

**General Gov. / Finance / Community Development**

Replacement Vehicles			\$30,000	\$30,000	\$30,000	Grant
ULDC Rewrite	\$50,000					
<b>Total:</b>	\$50,000	\$0	\$30,000	\$30,000	\$30,000	

**Police Department**

Replacement Patrol Vehicle	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000
<b>Total:</b>	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000

**Fire Department**

Replacement Fire Engine	\$50,000	\$50,000	\$450,000	\$50,000	\$50,000	300k GF R.
Refurbish Tanker Truck					\$100,000	
Replacement Rescue Truck				\$50,000		
<b>Total:</b>	\$50,000	\$50,000	\$450,000	\$100,000	\$150,000	

**Community Redevelopment Agency**

Projects		\$30,000	\$50,000	\$50,000	\$50,000	
Fruitland Park Playground	\$175,000					70k CRA R.
Lions & Central	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	40k CRA R.
Façade Grant		\$25,000	\$50,000	\$50,000	\$50,000	
<b>Total:</b>	\$215,000	\$105,000	\$150,000	\$150,000	\$150,000	

**Parks and Recreation**

Echo Terrace Playground	\$100,000					50k R./30k CDBG
Lions & Central Park			\$50,000	\$50,000	\$50,000	
Library Expansion			\$50,000	\$50,000	\$50,000	
Mackay (Nature Center)		\$50,000	\$150,000			Impact/P&R R.
Gardner House Restoration			\$150,000	\$450,000		Hist. Pres. Grant
Lake Rochelle Park				\$80,000		
Twin Lake Park					\$50,000	
Vehicle Replacement	\$30,000	\$30,000				
Fruitland & Twin Lake Dock	\$80,000					
Mackay School & Trail	\$150,000					60k R/ 50k Impact
Lake Echo Boat Ramp Dock		\$35,000				
<b>Total:</b>	\$360,000	\$115,000	\$400,000	\$630,000	\$150,000	

**Facility Operations & Maintenance**

Projects	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
<b>Total:</b>	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000

Funding Reserves

External Funding

Restricted Funding

**CITY OF LAKE ALFRED**

**CAPITAL IMPROVEMENTS PROGRAM (CIP)**

FY 2018/2019 - FY 2022/2023

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Funding
	1st Year	2nd Year				

**Public Works**

Replacement Service Vehicles		\$30,000		\$30,000		
Lightning Loader Replacement		\$160,000				Sanitation R.
Garbage Truck Replacement					\$300,000	Sanitation R.
Street Resurfacing	\$180,000		\$180,000		\$180,000	Local Gas Tax
<b>Total:</b>	\$180,000	\$190,000	\$180,000	\$30,000	\$480,000	

**Public Utilities**

Replacement Service Vehicles		\$30,000		\$30,000		
CR 557 Sewer Extension	\$100,000	\$400,000	\$1,000,000			Sewer Impact
Sewer Infill Project	\$100,000			\$2,000,000		80% Grant
New Water Plant	\$100,000			\$3,000,000		80% Grant
Storage Building	\$60,000					
Line Replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
<b>Total:</b>	\$410,000	\$480,000	\$1,050,000	\$5,080,000	\$50,000	

Funding Reserves
  External Funding
  Restricted Funding



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Total General Fund Capital	\$770,000	\$450,000	\$1,155,000	\$885,000	\$905,000
Total Enterprise Fund Capital	\$410,000	\$480,000	\$1,050,000	\$5,080,000	\$50,000
Total CRA Capital	\$215,000	\$105,000	\$150,000	\$150,000	\$150,000
<b>Total Capital</b>	\$1,395,000	\$1,035,000	\$2,355,000	\$6,115,000	\$1,105,000

Total Operating GF Capital	\$350,000	\$290,000	\$425,000	\$435,000	\$425,000
Total Operating EF Capital	\$110,000	\$80,000	\$50,000	\$80,000	\$50,000
Total Operating CRA Capital	\$105,000	\$105,000	\$150,000	\$150,000	\$150,000
<b>Total Oper/Unres Capital</b>	\$565,000	\$475,000	\$625,000	\$665,000	\$625,000

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>REVENUES</b>								
				 Increase Revenue				
				 Decrease Revenue				
001.000- TAXES								
311.110	Ad Valorem Taxes - (M)	1,042,256	1,104,234	1,206,533	1,174,121	97%	1,294,725	1,294,725
312.300	9th Cent Gas Tax - (M)	24,924	25,919	25,000	21,038	84%	25,000	25,000
312.410	Local Option Gas Tax - (M/S)	138,437	145,072	147,180	129,620	88%	159,936	163,135
312.420	5th Cent Gas Tax - (M/S)	87,566	91,755	91,685	81,470	89%	98,391	98,391
312.520	Casualty Insurance Tax -(A)	34,665	35,815	31,535	-	0%	31,535	31,535
314.100	Electric Service Tax - (M)	361,834	361,109	340,000	298,972	88%	360,000	360,000
314.300	Water Service Tax - (M)	57,052	63,389	60,000	53,971	90%	62,000	62,000
312.510	Insurance Premium Tax - (A)	27,740	25,580	28,000	-	0%	28,000	28,000
314.800	Propane Service Tax - (M)	10,151	8,365	11,000	8,012	73%	10,000	10,000
315.000	Local Comm Tax - (M/S)	125,893	126,439	133,680	111,477	83%	132,064	132,064
335.180	Half-Cent Sales Tax - (M/S)	316,422	331,563	371,260	306,257	82%	377,438	384,987
TOTAL TAXES		2,226,940	2,319,240	2,445,873	2,184,938	89%	2,579,089	2,589,836
001.000- LICENSES AND PERMITS								
321.110	Business Tax	10,266	10,159	11,000	5,506	50%	10,000	10,000
321.100	Code Enf. Assessment	3,576	3,212	3,000	6,133	204%	3,500	3,500
322.025	Remittance Fee	14,862	10,484	10,000	35,691	357%	15,000	15,000
322.200	Education Fee	1,708	1,537	1,500	1,684	112%	1,500	1,500
322.100	Alarm Permit	350	175	200	175	88%	200	200
349.322	Building Inspections	280	350	600	350	58%	600	600
322.300	Archive Fee	1,708	1,537	1,500	1,690	113%	1,500	1,500
354.000	Code Enforcement Liens	6,819	1,247	5,000	165	3%	3,000	3,000
354.100	Lien Searches	4,640	8,293	5,000	6,101	122%	6,000	6,000
322.000	Building Permits	241,695	121,985	85,000	275,351	324%	105,000	105,000
TOTAL LICENSES AND PERMITS		285,904	158,979	122,800	332,846	271%	146,300	146,300
001.000- FRANCHISE FEES								
323.100	Electric FF - (M)	370,969	344,096	350,000	283,069	81%	345,000	345,000
323.400	Gas FF - (M)	29,083	26,155	30,000	23,907	80%	29,000	29,000
323.700	Solid Waste FF - (M)	22,152	18,811	21,000	21,266	101%	22,000	22,000
TOTAL FRANCHISE FEES		422,204	389,062	401,000	328,242	82%	396,000	396,000
001.000- CHARGES FOR SERVICES								
341.200	Zoning Fees	2,667	6,320	3,000	16,656	555%	3,000	3,000
341.041	Library Printing	6,284	6,491	6,000	4,625	77%	6,000	6,000
341.050	Misc Services	1,249	1,276	1,450	671	46%	1,000	1,000
343.800	Cemetery Sales	12,325	8,500	10,000	9,875	99%	10,000	10,000
347.208	Summer Rec Program	16,803	23,810	20,000	20,959	105%	20,000	20,000
TOTAL CHARGES FOR SERVICES		39,328	46,397	40,450	52,786	130%	40,000	40,000

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>001.000- INTERGOVERNMENTAL</b>								
335.120	State Revenue Sharing -(M/S)	138,417	154,426	163,810	131,434	80%	185,085	188,787
335.122	8th Cent Motor Fuel Tax - (M/S)	56,592	63,137	66,973	53,737	80%	67,725	69,080
335.140	Mobile Home Licenses - (M)	16,971	17,827	20,000	18,295	91%	20,000	20,000
335.150	Alcohol Beverage Lic - (Q)	2,029	2,054	3,000	1,993	66%	2,000	2,000
331.100	Grant - Florida Grants	-	-	-	13,750	0%	-	-
334.220	Grant - Police Dept.	9,152	11,410	11,000	-	0%	11,000	11,000
331.200	Grant - Police	1,000	1,143	-	-	0%	-	-
334.260	Right of Way Maint - (Q)	24,211	24,211	30,000	26,716	89%	29,000	29,000
334.952	Street Lights Maint -(A)	21,900	22,557	22,000	-	0%	31,000	31,000
331.540	Grant	31,937	2,500	-	3,000	0%	50,000	-
331.550	CDBG	-	-	-	-	0%	30,000	-
337.210	SRO Supplement -(Q)	103,956	104,358	105,000	108,285	103%	200,000	204,000
338.350	Library Cooperative -(B/A)	28,362	36,578	35,000	39,593	113%	40,000	40,000
342.340	Fire Automatic Aid - (Q)	60,000	40,000	20,000	20,000	100%	-	-
<b>TOTAL INTERGOVERNMENTAL</b>		<b>494,527</b>	<b>480,201</b>	<b>476,783</b>	<b>416,803</b>	<b>87%</b>	<b>665,810</b>	<b>594,866</b>
<b>001.000- SANITATION</b>								
343.300	Sanitation	458,540	423,419	500,000	413,542	83%	520,000	520,000
343.400	Recycling	52,880	48,557	50,000	48,173	96%	60,000	60,000
343.301	Extra Trash Pickup	1,651	406	1,500	231	15%	1,500	1,500
343.307	Fuel Adjustment Fee	62,860	50,866	38,500	32,500	84%	38,500	38,500
343.306	Garbage Late Fees	14,666	15,739	15,000	13,103	87%	15,000	15,000
<b>TOTAL SANITATION</b>		<b>590,597</b>	<b>538,987</b>	<b>605,000</b>	<b>507,549</b>	<b>84%</b>	<b>635,000</b>	<b>635,000</b>
<b>001.000- FINES AND FORFEITURES</b>								
351.000	Police Fines - (M)	6,121	6,822	7,000	16,624	237%	16,000	16,000
351.100	Police Education	779	690	1,000	1,424	142%	1,000	1,000
351.200	Forfeiture (Confiscated)	400	1,000	-	475	0%	-	-
351.300	Police Detail	4,541	6,900	6,000	5,710	95%	7,000	7,000
352.000	Library Fines	1,597	1,608	1,500	1,294	86%	1,500	1,500
349.400	Restitution	704	3,034	1,500	473	32%	1,500	1,500
<b>TOTAL FINES AND FORFEITURES</b>		<b>14,142</b>	<b>20,054</b>	<b>17,000</b>	<b>26,000</b>	<b>153%</b>	<b>27,000</b>	<b>27,000</b>
<b>001.000- INTEREST EARNED</b>								
361.000	Interest Income	14,527	23,333	11,000	32,834	298%	40,000	40,000
361.100	Interest - Investments	-	-	-	-	0%	-	-
<b>TOTAL INTEREST EARNED</b>		<b>14,527</b>	<b>23,333</b>	<b>11,000</b>	<b>32,834</b>	<b>298%</b>	<b>40,000</b>	<b>40,000</b>



City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>001.000- RENTALS</b>								
362.030	Rental - Highlands	4,397	4,386	4,000	3,575	89%	4,000	4,000
362.032	Rental - Mackay Preserve	34,896	35,499	35,000	32,755	94%	40,000	40,000
362.033	Rental - Cancellation Fee	1,650	1,100	3,000	2,700	90%	3,000	3,000
362.034	Rental - Lions Park	1,243	1,225	1,000	1,284	128%	1,000	1,000
362.038	Rental - Tower	95,737	96,887	99,000	107,901	109%	99,000	99,000
<b>TOTAL RENTAL</b>		<b>137,923</b>	<b>139,097</b>	<b>142,000</b>	<b>148,215</b>	<b>104%</b>	<b>147,000</b>	<b>147,000</b>
<b>001.000- MISCELLANEOUS</b>								
365.000	Sale of Surplus Property	282	37,087	10,000	7,175	72%	1,000	1,000
319.100	Motor Fuel Tax Refund - (M)	5,769	6,369	5,000	6,119	122%	7,000	7,000
366.400	Donations	407	1,631	1,000	8,453	845%	1,000	1,000
369.000	Miscellaneous Income	5,380	15,087	10,000	2,249	22%	6,000	6,000
369.100	Storage	1,200	600	1,000	-	0%	1,000	1,000
369.200	Bluegrass Barbecue Bash	12,009	7,047	10,000	600	6%	8,000	8,000
369.300	Insurance Proceeds	18,673	12,617	15,000	14,224	95%	15,000	15,000
369.400	Event Reimbursement	-	508	1,200	2,550	213%	1,200	1,200
369.500	Ridge League Receipts	5,755	300	5,000	5,526	111%	5,000	5,000
<b>TOTAL MISCELLANEOUS</b>		<b>49,475</b>	<b>81,246</b>	<b>58,200</b>	<b>46,896</b>	<b>81%</b>	<b>45,200</b>	<b>45,200</b>
<b>001.000- TRANSFERS</b>								
381.224	Reserve - Rec. Impact Fee	-	1,846	-	-	0%	50,000	-
381.233	Public Safety Impact Fees	-	-	60,000	66,500	111%	-	-
381.314	Local Option Gas Tax	-	170,693	-	-	0%	91,685	-
381.315	General Gov. Impact Fees	-	66,502	-	-	0%	-	-
381.316	CRA Reserves	-	-	-	-	0%	-	-
381.320	Assigned Reserves	-	41,900	-	-	0%	215,000	13,000
381.375	Equipment Reserve	45,000	-	-	-	0%	-	-
381.401	General Fund Reserve	-	381,877	35,000	-	0%	-	-
381.402	EF Interfund Transfer	264,449	371,705	255,000	212,500	83%	260,000	265,000
381.403	EF Cost Allocation	117,921	151,455	206,809	172,341	83%	231,425	235,760
381.524	Bldg Dept Reserve	-	8,456	-	-	0%	-	-
381.538	SW Cost Allocation	11,130	25,000	30,000	25,000	83%	30,000	30,000
381.850	CRA Cost Allocation	-	13,000	-	-	0%	13,000	13,000
381.473	Transfer from Sanitation	51,580	158,330	-	-	0%	-	61,400
<b>TOTAL TRANSFERS</b>		<b>490,080</b>	<b>1,390,764</b>	<b>586,809</b>	<b>476,341</b>	<b>81%</b>	<b>891,110</b>	<b>618,160</b>
<b>TOTAL ALL REVENUES</b>		<b>4,765,647</b>	<b>5,587,360</b>	<b>4,906,915</b>	<b>4,553,450</b>	<b>93%</b>	<b>5,612,509</b>	<b>5,279,362</b>



City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>001.511- CITY COMMISSION</b>								
411.000	Salaries & Wages	13,200	20,438	27,500	24,667	90%	27,500	27,500
421.000	FICA Expense	1,010	1,564	2,104	1,887	90%	2,104	2,104
424.000	Workers Comp Insurance	93	218	851	992	117%	1,092	505
440.300	Training & Travel	10,899	9,366	9,000	4,466	50%	9,000	9,000
443.200	Electric	6,031	5,873	5,500	4,363	79%	5,500	5,500
445.000	Property & Liability	20,869	19,965	19,848	18,053	91%	19,437	19,437
451.000	Office Supplies	-	287	500	28	6%	500	500
452.000	Operating Supplies	1,057	83	1,000	894	89%	1,000	1,000
452.940	Uniforms	444	463	800	(79)	-10%	800	800
454.000	Sub. & Membership	1,425	1,450	1,500	1,528	102%	1,500	1,500
TOTAL CITY COMMISSION		55,028	59,707	68,603	56,799	83%	68,433	67,846
<b>001.512- CITY ADMINISTRATION</b>								
412.000	Salaries & Wages	184,705	171,931	171,030	157,302	92%	231,092	244,258
413.000	Part-Time Wages	-	-	5,000	4,475	90%	5,000	5,000
414.000	Overtime Wages	-	-	-	854	0%	-	-
421.000	FICA & Tax Expense	17,068	40,695	32,408	31,067	96%	38,606	39,613
422.000	Retirement	44,369	59,345	51,503	41,999	82%	60,476	60,476
423.000	Life & Health Insurance	17,118	26,654	29,222	27,111	93%	36,630	37,592
424.000	Workers Comp Insurance	1,376	170	1,702	1,996	117%	2,183	2,183
431.200	Deed Recording Escrow	-	500	500	585	117%	500	500
431.500	Employee Exams	-	102	-	-	0%	-	-
434.000	Contractual Services	13,497	15,246	13,000	11,376	88%	13,000	13,000
434.600	Municipal Code Corp	2,857	5,558	15,500	3,079	20%	3,500	3,500
440.300	Training & Travel	5,545	7,433	8,000	4,705	59%	8,000	8,000
440.500	Expense Allowance	4,964	5,543	12,000	4,300	36%	10,000	10,000
441.000	Communications	2,192	2,323	2,600	2,093	81%	2,600	2,600
443.200	Electric	1,259	1,347	1,500	982	65%	1,500	1,500
446.100	R & M - Auto	592	506	500	338	68%	500	500
446.120	R & M - Copier	1,826	1,740	2,000	1,551	78%	2,000	2,000
446.200	R & M - Records	-	-	-	-	0%	-	-
446.348	R & M - Software	2,480	1,130	2,500	1,880	75%	2,500	2,500
449.000	Legal Advertisement	9,022	16,827	10,000	8,606	86%	10,000	10,000
451.000	Office Supplies	437	1,058	1,500	1,813	121%	1,500	1,500
452.000	Operating Supplies	1,333	1,111	1,500	172	11%	1,500	1,500
452.700	Fuel	203	262	500	203	41%	500	500
453.100	City Election	-	90	2,000	2,629	131%	2,000	2,000
454.000	Sub. & Membership	1,587	2,959	2,000	1,817	91%	2,000	2,000
CITY ADMIN. TOTAL		312,430	362,530	366,466	310,933	85%	435,586	450,722

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.514- CITY ATTORNEY								
431.400	Legal	51,995	84,777	68,000	58,759	86%	70,000	70,000
TOTAL CITY ATTORNEY		51,995	84,777	68,000	58,759	86%	70,000	70,000
001.513- FINANCE								
412.000	Salaries & Wages	93,616	106,176	115,958	100,236	86%	120,173	120,357
414.000	Overtime Pay	858	487	100	163	163%	100	100
421.000	FICA Expense	6,843	8,085	8,878	7,432	84%	9,201	9,215
422.000	Retirement	9,124	9,150	11,681	11,681	100%	11,793	11,793
423.000	Life & Health Insurance	10,796	10,132	12,830	10,803	84%	13,902	13,902
424.000	Workers Comp Insurance	580	121	1,277	1,490	117%	1,637	1,637
431.500	Employee Exams	-	204	50	84	168%	50	50
433.000	Bank Service Charges	3,920	19,895	4,000	2,281	57%	4,000	4,000
440.300	Training & Travel	2,078	2,982	3,000	2,932	98%	3,000	3,000
441.000	Communications	2,895	3,458	3,000	1,882	63%	3,000	3,000
443.200	Electric	1,320	1,347	1,500	982	65%	1,500	1,500
446.000	R & M Services	686	144	500	245	49%	500	500
446.348	Software - ADG	7,980	19,363	10,000	8,692	87%	10,000	10,000
451.000	Office Supplies	1,133	1,640	1,500	1,598	107%	1,500	1,500
452.000	Operating Supplies	1,248	1,392	2,000	1,403	70%	2,000	2,000
452.940	Uniforms & Shoes	298	545	800	432	54%	800	800
454.000	Sub. & Membership	230	195	250	-	0%	250	250
TOTAL FINANCE		143,605	185,316	177,325	152,336	86%	183,406	183,605

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.521- POLICE DEPT								
412.000	Salaries & Wages	498,062	607,014	656,384	550,466	84%	733,704	742,770
412.221	State Contribution	34,665	35,815	31,535	-	0%	31,535	31,535
414.000	Overtime Pay	16,960	18,148	10,000	9,182	92%	10,000	10,000
421.000	FICA Expense	39,671	47,706	50,978	42,595	84%	56,893	57,587
422.000	Retirement	54,825	79,077	57,949	37,346	64%	96,700	96,700
423.000	Life & Health Insurance	67,259	80,019	102,643	76,801	75%	125,118	125,118
424.000	Workers Comp Insurance	16,010	18,288	22,130	25,810	117%	28,380	28,380
431.500	Employee Exams	4,402	2,252	2,000	994	50%	2,000	2,000
441.300	Training & Travel	5,736	2,106	6,000	5,188	86%	6,000	6,000
441.000	Communications	8,316	10,046	9,300	7,647	82%	9,300	9,300
443.200	Electric	10,370	9,726	10,000	6,776	68%	10,000	10,000
445.000	Property & Liability	5,515	5,273	7,939	6,454	81%	7,775	7,775
445.500	Special Risk Ins.	521	485	550	480	87%	550	550
446.000	R & M Services	3,807	1,349	5,000	171	3%	5,000	5,000
446.100	R & M - Auto	15,190	23,028	15,000	17,667	118%	18,000	18,000
446.120	R & M - Copier	2,211	2,093	2,500	1,705	68%	2,500	2,500
446.200	R & M - Radios	5,331	3,959	3,500	5,890	168%	6,000	6,000
446.700	R & M - IT Contract	2,550	2,550	3,000	-	0%	3,000	3,000
449.000	Contractual Services	5,977	2,165	2,500	1,865	75%	2,500	2,500
451.000	Office Supplies	839	2,367	2,000	739	37%	2,000	2,000
452.000	Operating Supplies	3,036	2,774	3,000	3,946	132%	3,000	3,000
452.012	K-9 Expenses	642	1,077	1,000	2,243	224%	1,000	1,000
452.100	Computer Replacement	4,000	4,100	5,000	-	0%	5,000	5,000
452.700	Fuel	17,051	29,407	25,000	30,895	124%	35,000	35,000
452.940	Uniforms & Shoes	3,591	3,850	4,000	1,457	36%	4,000	4,000
454.000	Sub. & Membership	720	260	300	125	42%	300	300
464.200	Capital - Purchase	39,615	31,539	30,000	36,348	121%	70,000	35,000
464.300	Capital - Grant Equipment	12,411	32,719	11,000	6,573	60%	11,000	11,000
TOTAL POLICE DEPT		879,283	1,059,192	1,080,209	879,363	81%	1,286,255	1,261,014

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.522- FIRE DEPT								
412.000	Salaries & Wages	285,589	317,136	319,595	277,902	87%	332,215	334,482
413.000	Part Time Wages	41,430	36,021	36,000	29,904	83%	36,000	36,000
413.100	On-Call	-	-	5,000	-	0%	5,000	5,000
414.000	Overtime Pay	3,129	1,449	2,000	3,148	157%	5,000	5,000
421.000	FICA Expense	25,079	26,836	27,739	23,593	85%	28,933	29,107
422.000	Retirement	29,107	35,765	20,176	5,183	26%	36,194	36,194
422.100	State Contribution	27,682	25,580	21,000	-	0%	21,000	21,000
423.000	Life & Health Insurance	40,459	40,601	44,906	35,863	80%	48,657	48,657
424.000	Workers Comp Insurance	15,297	20,627	15,321	17,912	117%	19,648	19,648
431.500	Employee Exams	2,070	1,322	2,000	3,842	192%	2,000	2,000
440.300	Training & Travel	2,533	3,399	3,000	2,672	89%	3,000	3,000
441.000	Communications	3,594	5,360	3,700	3,860	104%	3,700	3,700
443.200	Electric	8,300	7,689	8,000	5,399	67%	8,000	8,000
445.000	Property & Liability	6,412	6,135	7,939	6,685	84%	7,775	7,775
445.500	Special Risk Ins.	521	485	550	480	87%	550	550
446.000	R & M Services	6,239	3,386	6,000	4,950	83%	6,000	6,000
446.100	R & M - Auto	11,323	14,689	15,000	3,506	23%	15,000	15,000
446.110	R & M - SCBA	1,157	1,826	3,500	3,664	105%	3,500	3,500
446.200	R & M - Radio	3,000	3,680	3,500	4,212	120%	4,000	4,000
446.348	R & M - Software	765	835	1,000	861	86%	1,000	1,000
451.000	Office Supplies	458	574	500	835	167%	1,000	1,000
452.000	Operating Supplies	2,659	2,826	2,500	1,768	71%	2,500	2,500
452.140	Fire Prevention Program	866	1,011	1,000	1,080	108%	1,500	1,500
452.700	Fuel	3,178	3,468	5,000	3,217	64%	5,000	5,000
452.800	Diesel	972	1,221	4,000	807	20%	4,000	4,000
452.940	Uniforms & Shoes	2,661	2,961	4,000	1,213	30%	4,000	4,000
454.000	Sub. & Membership	195	3,361	400	35	9%	400	400
452.941	Bunker Gear Replacements	4,998	-	5,000	4,132	83%	5,000	5,000
464.200	Capital - Purchase	-	45,016	35,000	33,223	95%	-	-
TOTAL FIRE DEPT		529,673	613,259	603,326	479,946	80%	610,572	613,013

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.524- COMMUNITY DEVELOPMENT								
412.000	Salaries & Wages	123,182	163,717	151,137	130,820	87%	175,885	177,479
413.000	Part Time Wages	-	-	5,000	-	0%	-	-
414.000	Overtime Pay	457	637	200	807	404%	200	200
421.000	FICA Expense	9,625	12,434	11,577	9,497	82%	13,470	13,592
422.000	Retirement	9,124	9,150	11,681	11,681	100%	11,793	11,793
423.000	Life & Health Insurance	11,262	12,832	12,830	12,787	100%	13,902	13,902
424.000	Workers Comp Insurance	2,637	817	2,128	2,500	117%	2,729	2,729
431.000	Professional Services	21,689	19,280	6,000	22,317	372%	20,000	20,000
431.100	CFRPC Contract	15,000	16,250	15,000	7,500	50%	15,000	15,000
431.500	Employee Exams	102	144	100	204	204%	100	100
434.600	Special Magistrate	1,329	1,171	3,000	322	11%	3,000	3,000
440.300	Training & Travel	1,014	865	5,000	1,243	25%	5,000	5,000
441.000	Communications	3,262	3,668	3,500	2,698	77%	3,500	3,500
443.200	Electric	12,148	11,728	12,000	8,737	73%	12,000	12,000
445.000	Property & Liability	1,243	1,189	1,323	1,141	86%	1,296	1,296
446.000	R & M Services	207	-	500	-	0%	500	500
446.100	R & M - Auto	560	374	500	177	35%	500	500
446.120	R & M - Copier	5,772	6,317	6,500	4,215	65%	6,500	6,500
446.220	Code Enf. Abatement	4,620	1,978	2,000	1,305	65%	2,000	2,000
446.348	R & M - Software	945	1,845	2,000	2,010	101%	2,000	2,000
451.000	Office Supplies	348	505	500	1,593	319%	1,500	1,500
452.000	Operating Supplies	726	3,676	1,500	1,824	122%	2,000	2,000
452.700	Fuel	508	645	1,000	371	37%	1,000	1,000
454.000	Sub. & Membership	724	1,249	1,000	1,149	115%	1,000	1,000
464.100	Capital - Project	24,931	2,862	15,000	2,097	14%	50,000	-
464.200	Capital - Purchase	-	-	-	1,787	0%	-	-
TOTAL COMMUNITY DEVELOPMENT		251,415	273,333	270,976	228,782	84%	344,875	296,591

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>001.540- PUBLIC WORKS ADMIN</b>								
412.000	Salaries & Wages	43,913	44,192	45,682	39,059	86%	47,074	48,131
421.000	FICA Expense	3,318	3,337	3,495	3,014	86%	3,601	3,682
422.000	Retirement	4,559	4,575	5,840	5,840	0%	5,897	5,897
423.000	Life & Health Insurance	5,686	5,835	6,415	5,470	85%	6,951	6,951
424.000	Workers Comp Insurance	4,616	2,647	851	953	112%	1,092	1,092
431.500	Employee Exams	-	102	300	84	28%	300	300
440.300	Training & Travel	821	1,128	1,000	719	72%	1,000	1,000
441.000	Communications	3,931	4,440	4,000	3,211	80%	4,000	4,000
443.200	Electric	1,501	1,465	1,500	1,056	70%	1,500	1,500
445.000	Property & Liability	1,057	1,009	1,323	1,117	84%	1,296	1,296
446.120	R & M - Copier	1,162	1,063	1,200	454	38%	1,200	1,200
451.000	Office Supplies	985	1,724	1,000	388	39%	1,000	1,000
452.000	Operating Supplies	957	402	500	188	38%	500	500
452.940	Uniforms & Shoes	6,860	5,998	6,000	5,147	86%	6,000	6,000
454.000	Sub. & Membership	63	125	200	63	32%	200	200
464.100	Capital - Project	-	-	-	-	0%	-	-
464.200	Capital - Purchase	-	-	-	-	0%	-	-
<b>TOTAL PW ADMIN</b>		<b>79,429</b>	<b>78,042</b>	<b>79,306</b>	<b>66,763</b>	<b>84%</b>	<b>81,610</b>	<b>82,748</b>
<b>001.519- OPERATIONS &amp; FACILITY MAINTENANCE</b>								
431.300	Engineering	-	33	5,000	4,373	87%	5,000	5,000
441.000	Communications	1,565	1,765	1,700	1,381	81%	1,700	1,700
443.200	Electric	493	794	500	797	159%	500	500
445.000	Property & Liability	3,409	3,330	3,970	3,402	86%	3,887	3,887
446.000	R & M Services & Equipment	35,589	47,236	30,000	39,296	131%	30,000	30,000
446.100	Misc. Projects	64,546	44,820	140,000	141,054	101%	60,000	60,000
452.000	Operating Supplies	12,851	69,740	10,000	8,105	81%	10,000	10,000
464.100	Capital - Project	7,265	-	-	-	0%	-	-
446.300	Land Swap with IFAS	35,493	-	-	-	0%	-	-
<b>TOTAL OPERATIONS &amp; FACILITY MAINT</b>		<b>161,211</b>	<b>167,718</b>	<b>191,170</b>	<b>198,408</b>	<b>104%</b>	<b>111,087</b>	<b>111,087</b>



City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.534- SANITATION								
412.000	Salaries & Wages	79,914	88,965	89,793	87,715	98%	89,195	89,379
414.000	Overtime Pay	2,831	7,416	7,000	6,329	90%	7,000	7,000
421.000	FICA Expense	6,351	7,344	7,405	7,190	97%	7,359	7,373
422.000	Retirement	13,683	13,725	17,521	17,521	100%	17,690	17,690
423.000	Life & Health Insurance	14,565	17,346	19,246	16,194	84%	20,853	20,853
424.000	Workers Comp Insurance	7,725	6,922	5,107	5,916	116%	6,549	6,549
431.500	Employee Exams	396	252	500	214	43%	500	500
434.200	Disposal Fees - Recycling	7,623	3,427	2,000	5,943	297%	7,000	7,000
445.000	Property & Liability	6,641	6,325	7,939	6,765	85%	7,775	7,775
446.100	R & M - Auto	59,401	44,765	45,000	59,854	133%	50,000	50,000
449.110	Disposal Fees - Land Fill	80,970	93,282	80,000	85,228	107%	85,000	85,000
449.150	Disposal Fees - Brush	25,567	25,067	23,000	23,251	101%	23,000	23,000
452.000	Operating Supplies	448	35	1,000	384	38%	1,000	1,000
452.800	Diesel	28,617	31,301	35,000	34,386	98%	35,000	35,000
464.200	Capital - Purchase	50,405	12,080	-	-	0%	-	-
464.300	Capital- Garbage Truck	69,975	254,890	-	-	0%	-	160,000
TOTAL SANITATION		455,112	613,142	340,511	356,890	105%	357,921	518,118

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.541- ROADS AND STREETS								
412.000	Salaries & Wages	107,695	106,602	102,804	88,854	86%	106,428	107,714
413.000	Part Time Wages	-	-	30,000	23,813	79%	30,000	30,000
414.000	Overtime Pay	3,943	1,851	5,000	2,741	55%	5,000	5,000
421.000	FICA Expense	8,475	8,203	10,542	8,713	83%	10,819	10,918
422.000	Retirement	22,806	18,300	23,362	23,362	100%	23,586	23,586
423.000	Life & Health Insurance	23,509	20,516	25,661	21,133	82%	27,804	27,804
424.000	Workers Comp Insurance	9,584	13,012	6,809	7,945	117%	8,732	8,732
431.300	Engineering	953	-	1,000	-	0%	1,000	1,000
431.500	Employee Exams	684	882	1,000	702	70%	1,000	1,000
434.000	Inmate Squad	13,834	5,038	-	12,000	0%	-	-
443.200	Electric	58,559	51,154	57,000	37,415	66%	52,000	52,000
445.000	Property & Liability	1,678	1,594	7,939	5,389	68%	7,775	7,775
446.000	R & M Services	3,036	9,215	10,000	2,484	25%	5,000	5,000
446.020	R & M - Traffic Signs	4,078	2,630	4,000	4,754	119%	5,000	5,000
446.080	R & M - Traffic Signals	4,674	5,723	6,000	5,761	96%	6,000	6,000
446.100	R & M - Auto	12,447	10,929	12,000	16,438	137%	12,000	12,000
446.200	R & M - Street Sweeper	6,471	6,443	5,000	13,026	261%	5,000	5,000
446.280	R & M - Street Lights	17,038	1,377	3,000	4,054	135%	3,000	3,000
446.290	R & M - Tree Maint	1,925	9,188	5,000	3,425	69%	5,000	5,000
446.500	R & M - Cemeteries	4,172	6,289	5,000	1,954	39%	5,000	5,000
446.600	R & M - Right of Way	7,324	8,047	10,000	15,749	157%	20,000	20,000
452.000	Operating Supplies	6,137	6,609	7,000	5,353	76%	7,000	7,000
452.700	Fuel	10,464	10,966	12,000	10,465	87%	12,000	12,000
452.800	Diesel	2,290	2,523	3,000	994	33%	3,000	3,000
452.940	Uniforms & Shoes	900	-	-	-	0%	-	-
453.000	Road & Sidewalk Repair	26,476	7,363	20,000	9,417	47%	25,000	25,000
464.100	Capital - Projects	-	-	-	-	0%	-	-
464.200	Capital - Purchases	103,970	23,049	30,000	36,855	123%	-	30,000
464.300	Road & Street Paving	-	271,193	-	67,117	0%	196,782	-
TOTAL STREETS		463,122	608,696	403,118	429,913	107%	583,926	418,529

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.589- CENTRAL GARAGE & MOTOR POOL								
412.000	Salaries & Wages	31,789	35,619	33,939	28,970	85%	34,976	35,763
413.000	Part Time Wages	-	-	15,000	12,046	80%	15,000	15,000
414.000	Overtime Pay	631	280	500	325	65%	500	500
421.000	FICA Expense	2,465	2,731	3,782	3,150	83%	3,861	2,774
422.000	Retirement	4,559	4,575	5,840	5,840	100%	5,897	5,897
423.000	Life & Health Insurance	5,642	5,789	6,415	5,416	84%	6,951	6,951
424.000	Workers Comp Insurance	960	1,502	1,702	1,965	115%	2,183	2,183
431.000	Employee Exams	84	102	100	42	42%	100	100
441.000	Communications	215	241	500	209	42%	500	500
443.200	Electric	3,467	3,273	3,500	2,158	62%	3,500	3,500
445.000	Property & Liability	11,966	12,041	7,939	8,933	113%	7,775	7,775
446.000	R & M Services	328	4,067	500	976	195%	500	500
446.100	R & M - Auto	268	224	500	1,566	313%	500	500
452.000	Operating Supplies	14,589	13,258	10,000	16,733	167%	15,000	15,000
452.700	Fuel	51	216	250	455	182%	250	250
452.800	Supplies - Diesel	34,005	32,636	43,500	41,172	95%	43,500	43,500
452.900	Supplies - Gas & Oil	56,657	65,346	68,250	70,813	104%	79,750	79,750
454.000	Sub. & Membership	-	1,500	1,500	1,500	100%	1,500	1,500
458.900	Cost Out - Labor	(8,702)	(10,700)	(15,000)	(11,340)	76%	(15,000)	(15,000)
458.901	Cost Out - Fuel	(52,565)	(68,147)	(68,250)	(68,159)	100%	(79,750)	(79,750)
458.902	Cost Out - Diesel	(32,963)	(37,500)	(43,500)	(37,990)	87%	(43,500)	(43,500)
464.200	Capital - Purchase	3,389	-	-	-	0%	-	-
TOTAL CGMP		76,835	67,053	76,968	84,780	110%	83,993	83,693

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.572.- PARKS & RECREATION								
412.000	Salaries & Wages	145,417	185,974	165,779	141,783	86%	171,429	173,909
413.000	Part Time Wages	-	-	52,000	34,658	67%	52,000	52,000
414.000	Overtime Pay	2,124	3,175	3,000	3,599	120%	3,000	3,000
421.000	FICA Expense	11,222	14,425	16,890	13,739	81%	17,322	17,512
422.000	Retirement	22,807	22,875	29,202	29,202	100%	29,483	29,483
423.000	Life & Health Insurance	25,357	25,100	32,076	25,426	79%	34,755	34,755
424.000	Workers Comp Insurance	3,927	5,146	7,660	8,948	117%	9,824	9,824
431.500	Employee Exams	821	935	1,000	1,477	148%	1,000	1,000
434.000	Contractual Services	3,080	-	-	1,546	0%	-	-
440.300	Training & Travel	129	264	1,000	648	65%	1,000	1,000
441.000	Communications	2,082	2,468	3,000	888	30%	1,500	1,500
441.100	Cell Phone	297	-	600	-	0%	600	600
443.200	Electric	8,245	8,629	8,000	8,900	111%	9,000	9,000
444.100	Rental Equipment	363	402	500	116	23%	500	500
445.000	Property & Liability	2,906	2,761	7,939	5,713	72%	7,775	7,775
446.000	R & M Services	16,401	8,191	10,000	13,350	134%	12,000	12,000
446.100	R & M - Auto	4,689	5,744	5,000	3,533	71%	5,000	5,000
446.120	R & M - Copier	3,018	2,490	3,000	2,028	68%	3,000	3,000
446.130	R & M - Dock	12,112	39,654	70,000	30,032	43%	80,000	35,000
446.140	R & M - Playground	-	-	5,000	332	7%	5,000	5,000
448.000	Events & Promotions	20,200	19,348	20,000	15,418	77%	20,000	20,000
451.000	Office Supplies	225	404	500	383	77%	500	500
452.100	Summer Rec. Expense	9,083	9,777	9,000	3,422	38%	10,000	10,000
452.000	Operating Supplies	16,144	12,968	12,000	10,573	88%	12,000	12,000
452.700	Fuel	4,806	5,349	6,000	5,338	89%	6,000	6,000
452.800	Diesel	305	267	500	313	63%	500	500
452.940	Uniforms & Shoes	1,975	1,609	1,500	1,159	77%	1,500	1,500
454.000	Sub. & Membership	-	-	-	-	0%	-	-
464.100	Capital - Project	13,458	6,986	-	6,416	0%	100,000	-
464.200	Capital - Purchases	29,875	-	-	35,154	0%	30,000	-
464.300	Capital - Master Plan (ASGD)	-	50,000	55,000	-	0%	-	50,000
TOTAL PARKS		361,068	434,941	526,146	404,094	77%	624,687	502,357

City of Lake Alfred  
GENERAL FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
001.572- MACKAY PRESERVE								
441.000	Communications	600	600	600	450	75%	600	600
443.200	Electric	6,625	6,662	6,500	4,343	67%	6,500	6,500
445.000	Property & Liability	6,552	6,226	5,293	5,079	96%	5,183	5,183
446.000	R & M Services	3,048	5,711	6,000	5,458	91%	6,000	6,000
449.000	Contractual Maint Services	4,500	5,500	6,000	4,000	67%	6,000	6,000
452.000	Operating Supplies	5,714	4,052	4,000	1,915	48%	4,000	4,000
464.100	Capital - Projects	64,577	25,000	30,000	13,750	46%	150,000	-
TOTAL MACKAY PRESERVE		91,616	53,751	58,393	34,995	60%	178,283	28,283
001.571- LIBRARY								
413.000	Salaries & Wages	81,088	91,271	93,747	80,883	86%	98,105	98,681
421.000	FICA Expense	6,197	6,715	7,172	6,188	86%	7,505	7,549
422.000	Retirement	4,559	4,575	5,840	5,840	100%	5,897	5,897
423.000	Life & Health Insurance	5,641	5,788	6,415	5,413	84%	6,951	6,951
424.000	Workers Comp Insurance	414	171	1,702	1,934	114%	2,183	2,183
431.500	Employee Exams	-	-	200	44	22%	200	200
440.300	Training & Travel	99	-	500	-	0%	500	500
441.000	Communications	3,734	5,299	3,500	2,696	77%	3,500	3,500
443.200	Electric	9,442	7,960	9,000	5,587	62%	8,000	8,000
445.000	Property & Liability	1,531	1,470	2,646	2,027	77%	2,592	2,592
446.000	R & M Services	3,815	2,043	2,000	1,043	52%	2,000	2,000
446.120	R & M - Copier	2,913	2,957	3,000	2,540	85%	3,000	3,000
446.438	R & M - Software	788	798	1,500	1,170	78%	1,500	1,500
446.660	R & M - Books	15,854	14,337	12,000	11,447	95%	15,000	15,000
451.000	Office Supplies	1,485	1,564	1,500	1,385	92%	1,500	1,500
452.000	Operating Supplies	2,555	1,289	2,000	1,462	73%	2,000	2,000
452.160	Youth Programs	2,766	3,502	3,000	3,709	124%	3,000	3,000
454.000	Sub. & Membership	1,931	2,374	2,000	1,387	69%	2,000	2,000
464.100	Capital - Projects	-	-	-	-	0%	-	-
464.200	Capital - Purchases	915	-	-	-	0%	-	-
TOTAL LIBRARY		145,727	152,113	157,723	134,755	85%	165,432	166,052
TOTAL GEN FUND EXP.		4,668,447	6,000,628	4,906,915	4,282,167	87%	5,612,509	5,279,362

City of Lake Alfred  
COMMUNITY REDEVELOPMENT AGENCY  
FY 2018-2019

88.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY - EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>REVENUE</b>								
311.120	CRA - Tax Increment County	12,438	24,999	43,425	42,790	99%	63,193	63,193
311.121	CRA - Tax Increment City	13,670	25,848	46,355	48,256	104%	67,456	67,456
311.122	CRA Reserves	-	-	-	-	0%	110,000	-
TOTAL CRA		26,108	50,847	89,780	91,046	101%	240,649	130,649
<b>EXPENDITURES</b>								
001.515-								
432.000	Audit	-	600	600	-	0%	600	600
440.300	Training & Travel	973	1,015	2,000	563	28%	2,000	2,000
446.000	R & M Services	-	-	6,000	420	7%	6,000	6,000
458.903	Cost Allocation	-	13,000	-	-	0%	13,000	13,000
510.999	Contingency	-	36,232	1,180	-	0%	4,049	4,049
464.100	Capital - Project	-	-	80,000	18,742	23%	175,000	105,000
464.200	Capital - Purchase	-	-	-	-	0%	40,000	-
TOTAL CRA		19,725	50,847	89,780	19,725	22%	240,649	130,649

City of Lake Alfred  
ENTERPRISE FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY- EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b><u>REVENUES</u></b>								
401.000- UTILITY BILLING RECEIPTS								
343.302	Water Revenue	644,540	656,948	680,000	565,745	83%	685,000	705,550
343.303	Water Billing Adj.	(5,686)	-	-	(5,859)	0%	-	-
343.308	Temp Water Service	2,350	1,800	2,500	3,100	124%	2,500	2,500
343.305	Irrigation	174,939	217,110	195,000	182,491	94%	220,000	226,600
343.500	Sewer Revenue	1,326,790	1,371,904	1,415,000	1,191,070	84%	1,425,000	1,467,750
343.503	Sewer Adjustment	(1,084)	-	-	(3,280)	0%	-	-
343.550	Tap Fees	11,550	3,764	8,000	10,650	133%	10,000	10,000
343.304	Turn On Fee	22,040	18,975	22,000	16,835	77%	20,000	20,000
365.000	Scrap Metal	509	8,507	1,000	670	67%	1,000	1,000
369.000	Non Payment Fees	28,250	26,742	29,000	21,625	75%	27,000	27,000
369.200	Miscellaneous	-	-	-	-	0%	-	-
343.314	Water Meter Fee	78,500	23,650	50,000	73,268	147%	50,000	50,000
343.310	NSF Check Fee	1,225	1,725	1,500	1,575	105%	1,500	1,500
343.306	Late Fees	48,478	45,980	50,000	41,928	84%	50,000	50,000
343.312	Turn Off Fee	18,970	16,133	18,000	13,755	76%	16,000	16,000
343.317	Service Work Orders	2,295	278	1,000	60	6%	1,000	1,000
343.311	Write Off Accounts Collect	3,560	2,911	3,000	2,205	74%	3,000	3,000
361.000	Interest - Bank	26,539	28,428	25,000	34,734	139%	40,000	40,000
384.100	Enterprise Reserve	-	30,000	-	-	0%	50,000	-
384.200	Water Impact Fees	-	7,855	-	-	0%	-	-
384.300	Wastewater Impact Fees	-	-	-	-	0%	100,000	400,000
384.400	Grants	-	-	-	-	0%	160,000	-
349.110	Cash Over/Short	65	2	-	(20)	0%	-	-
TOTAL UTILITY REVENUES		2,383,830	2,462,712	2,501,000	2,150,552	86%	2,862,000	3,021,900
401.000- STORMWATER								
343.900	Stormwater	59,848	60,673	60,000	51,045	85%	61,000	61,000
381.538	Storm Water Reserve	-	43,842	-	-	0%	-	-
TOTAL STORMWATER		59,848	104,515	60,000	51,045	85%	61,000	61,000
TOTAL OPERATING RECEIPTS		2,443,678	2,567,227	2,561,000	2,201,597	86%	2,923,000	3,082,900

City of Lake Alfred  
ENTERPRISE FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY- EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b><u>EXPENDITURES</u></b>								
401.538- STORMWATER								
431.300	Engineering - Master Plan	2,375	6,210	10,000	563	6%	10,000	10,000
434.000	Contractual Services (NPD)	3,228	2,220	1,500	3,459	231%	1,500	1,500
440.300	Training & Travel	35	50	500	-	0%	500	500
443.200	Electric	-	-	160	-	0%	160	160
446.000	R & M Services	6,389	144	4,000	1,041	26%	4,000	4,000
446.200	Street Sweeping Contract	10,186	11,594	11,000	3,807	35%	11,000	11,000
452.000	Operating Supplies	611	2,671	500	1,200	240%	1,000	1,000
452.940	Subscriptions & Members	-	570	700	1,039	148%	700	700
458.903	Cost Allocation	11,130	25,000	30,000	25,000	83%	30,000	30,000
999.000	Contingency	25,894	-	1,640	-	0%	2,140	2,140
464.200	Capital - Vehicle & Equip	-	56,056	-	-	0%	-	-
TOTAL STORMWATER		59,848	104,515	60,000	36,109	60%	61,000	61,000
401.000- DEBT SERVICE								
517.716	Loan F-EF Refi Bridge (2023)	238,443	238,445	238,445	238,443	100%	238,445	238,445
517.719	Wastewater Loan (2027)	315,646	315,645	315,645	315,646	100%	315,645	315,645
TOTAL DEBT SERVICE		554,089	554,090	554,090	554,089	100%	554,090	554,090



City of Lake Alfred  
ENTERPRISE FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY- EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
401.536- SERVICE								
412.000	Salaries & Wages	250,463	287,082	277,937	239,984	86%	287,636	290,101
413.000	Part Time Wages	-	-	15,000	13,012	87%	15,000	15,000
414.000	Overtime Pay	4,890	5,958	6,000	5,331	89%	6,000	6,000
421.000	FICA Expense	19,587	22,656	22,869	20,009	87%	23,611	23,799
422.000	Retirement	36,495	41,175	46,724	46,724	100%	47,172	47,172
423.000	Life & Health Insurance	40,440	42,383	51,320	38,101	74%	55,608	55,608
424.000	Workers Comp Insurance	4,478	6,811	12,767	14,924	117%	16,373	16,373
431.300	Engineering	2,738	1,541	5,000	-	0%	5,000	5,000
431.500	Employee Exams	288	186	500	190	38%	500	500
440.300	Training & Travel	770	602	1,000	842	84%	1,000	1,000
441.000	Postage & Communications	25,639	26,794	24,800	20,980	85%	27,000	27,000
443.200	Electric	1,694	1,794	2,000	1,303	65%	2,000	2,000
446.100	R & M - Auto	12,313	12,918	13,000	15,663	120%	15,000	15,000
446.120	R & M - Copier	2,513	2,890	2,500	2,056	82%	3,000	3,000
446.348	Annual Software Maint. (A)	3,622	3,882	4,000	3,946	99%	4,000	4,000
446.350	R & M - Water Lines	21,068	21,552	23,000	19,695	86%	25,000	25,000
446.360	R & M - Fire Hydrants	6,077	1,148	5,000	-	0%	5,000	5,000
446.370	R & M - Lift Stations	60,527	69,251	70,000	65,529	94%	75,000	75,000
446.380	R & M - Sewer Lines	6,109	6,923	10,000	13,518	135%	15,000	15,000
446.390	R & M - Services	1,684	-	5,000	-	0%	5,000	5,000
452.000	Operating Supplies	3,908	5,669	5,000	8,279	166%	6,000	6,000
452.700	Fuel	15,968	16,295	18,000	14,635	81%	18,000	18,000
452.800	Diesel	726	1,087	1,000	1,317	132%	1,000	1,000
452.900	Meter & Fittings	76,401	48,774	50,000	73,647	147%	50,000	50,000
452.940	Uniforms & Shoes	5,468	4,266	4,000	3,632	91%	4,000	4,000
536.910	Interfund Transfer - General	382,370	371,705	255,000	172,341	68%	260,000	265,000
533.910	Cost Allocation - General	-	151,455	206,809	212,500	103%	231,425	235,760
536.999	Contingency	27,653	-	2,730	-	0%	1,341	77,935
464.100	Capital - Project	-	-	-	-	0%	-	-
464.200	Capital - Vehicle & Equip	33,510	25,995	-	-	0%	-	-
<b>TOTAL SERVICE</b>		<b>1,047,399</b>	<b>1,180,792</b>	<b>1,140,956</b>	<b>1,008,158</b>	<b>88%</b>	<b>1,205,666</b>	<b>1,294,248</b>

City of Lake Alfred  
ENTERPRISE FUND  
FY 2018-2019

83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY- EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>401.533- WATER OPERATIONS</b>								
413.000	Part Time Wages	8,616	2,059	5,000	-	0%	5,000	5,000
421.000	FICA Expense	621	158	383	-	0%	383	383
424.000	Workers Comp Insurance	1,561	1,634	851	984	116%	1,092	1,092
431.300	Engineering	2,400	8,880	10,000	6,285	63%	10,000	10,000
434.000	Contractual Services	4,735	3,269	5,000	6,688	134%	6,000	6,000
434.100	Engineering- Water Monitor	15,130	12,980	16,000	13,640	85%	16,000	16,000
440.100	Land Leases	2,341	1,477	3,000	640	21%	3,000	3,000
440.300	Training & Travel	526	90	1,000	269	27%	1,000	1,000
443.200	Electric	43,169	41,913	42,000	31,226	74%	42,000	42,000
445.000	Property & Liability	8,474	8,064	10,586	8,854	84%	10,367	10,367
446.000	R & M Services	24,369	50,775	30,000	20,301	68%	30,000	30,000
446.200	R & M - Water Tower	-	-	500	-	0%	500	500
452.000	Operating Supplies	1,648	503	1,500	260	17%	1,500	1,500
452.600	Chemicals	50,378	57,141	50,000	42,440	85%	50,000	50,000
454.000	Subscriptions & Membership	560	560	2,000	560	28%	2,000	2,000
463.800	Water Cooperative	5,250	7,588	-	211,430	0%	-	-
464.100	Capital - Project	-	59,500	-	-	0%	100,000	-
464.200	Capital - Vehicle & Equip	62,151	-	-	3,220	0%	-	-
<b>TOTAL WATER OPS</b>		<b>231,929</b>	<b>256,591</b>	<b>177,819</b>	<b>346,797</b>	<b>195%</b>	<b>278,841</b>	<b>178,841</b>

City of Lake Alfred  
ENTERPRISE FUND  
FY 2018-2019

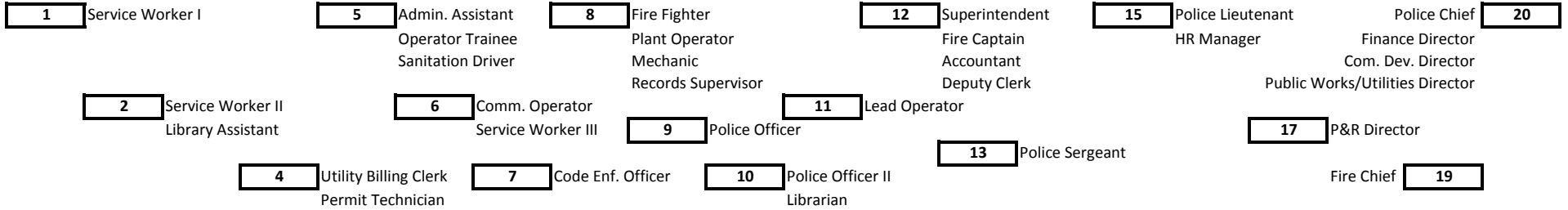
83.33% Complete

ACCT. #	ACCOUNT DESCRIPTION	FY 15/16 ACTUAL	FY 16/17 ACTUAL	FY 17/18 BUDGET	2018 JULY- EXP	EXP %	FY 18/19 PROP.	FY 19/20 PLANNED
<b>401.535- WASTE WATER OPERATIONS</b>								
412.000	Salaries & Wages	92,874	120,825	126,987	107,152	84%	136,298	137,522
414.000	Overtime Pay	1,469	6,773	4,000	4,543	114%	4,000	4,000
421.000	FICA Expense	7,222	9,719	10,021	8,542	85%	10,733	10,826
422.000	Retirement	13,683	13,725	23,362	23,362	100%	23,586	23,586
423.000	Life & Health Insurance	15,965	22,027	25,661	21,475	84%	27,804	27,804
424.000	Workers Comp Insurance	2,283	3,094	4,256	4,954	116%	5,458	5,458
431.300	Engineering	2,999	826	10,000	6,040	60%	10,000	10,000
431.500	Employee Exams	144	186	300	346	115%	300	300
434.100	Contractual Services	-	30	500	-	0%	500	500
434.500	Sampling of Wells	11,032	11,010	12,000	8,075	67%	12,000	12,000
434.510	Sludge Hauling	31,471	33,485	30,000	19,620	65%	30,000	30,000
440.300	Training & Travel	14	861	1,000	404	40%	1,000	1,000
441.000	Communications	6,367	7,448	8,000	5,561	70%	8,000	8,000
441.100	Cell Phone	581	-	600	-	0%	600	600
443.200	Electric	89,470	86,995	87,000	66,632	77%	87,000	87,000
445.000	Property & Liability	33,365	31,721	39,697	33,735	85%	38,875	38,875
446.000	R & M Services	64,394	48,537	70,000	43,041	61%	70,000	70,000
446.100	R & M - Auto	403	2,277	1,000	1,151	115%	1,000	1,000
452.000	Operating Supplies	1,819	1,251	2,500	2,267	91%	2,500	2,500
452.600	Chemicals	88,884	37,133	40,000	33,811	85%	41,000	41,000
452.700	Fuel	523	1,437	500	1,657	331%	2,000	2,000
452.940	Uniforms & Shoes	300	817	750		0%	750	750
464.100	Capital - Project	-	-	130,000	95,515	73%	310,000	450,000
464.200	Capital - Vehicle & Equip	-	31,063	-	-	0%	-	30,000
<b>TOTAL WASTE WATER</b>		<b>465,262</b>	<b>471,240</b>	<b>628,133</b>	<b>487,883</b>	<b>78%</b>	<b>823,404</b>	<b>994,721</b>
<b>TOTAL EXPENDITURES</b>		<b>2,358,527</b>	<b>2,567,228</b>	<b>2,560,999</b>	<b>2,433,036</b>	<b>95%</b>	<b>2,923,000</b>	<b>3,082,900</b>

**City of Lake Alfred - Salary Schedule**  
**FY 2018 / 2019**

COLA: 2.80%

Step (2%)	Grade (6%)																			
	10.41	11.03	11.69	12.40	13.14	13.93	14.76	15.65	16.59	17.58	18.64	19.76	20.94	22.20	23.53	24.94	26.44	28.03	29.71	31.49
Base	21,649	22,948	24,324	25,784	27,331	28,971	30,709	32,551	34,505	36,575	38,769	41,096	43,561	46,175	48,945	51,882	54,995	58,295	61,792	65,500
(1y)1	22,082	23,406	24,811	26,300	27,877	29,550	31,323	33,203	35,195	37,306	39,545	41,917	44,432	47,098	49,924	52,920	56,095	59,461	63,028	66,810
(2y)2	22,523	23,875	25,307	26,825	28,435	30,141	31,950	33,867	35,899	38,052	40,336	42,756	45,321	48,040	50,923	53,978	57,217	60,650	64,289	68,146
(4y)3	22,974	24,352	25,813	27,362	29,004	30,744	32,589	34,544	36,617	38,814	41,142	43,611	46,228	49,001	51,941	55,058	58,361	61,863	65,575	69,509
(6y)4	23,433	24,839	26,329	27,909	29,584	31,359	33,240	35,235	37,349	39,590	41,965	44,483	47,152	49,981	52,980	56,159	59,528	63,100	66,886	70,899
(8y)5	23,902	25,336	26,856	28,467	30,175	31,986	33,905	35,939	38,096	40,382	42,804	45,373	48,095	50,981	54,040	57,282	60,719	64,362	68,224	72,317
(10y)6	24,380	25,843	27,393	29,037	30,779	32,626	34,583	36,658	38,858	41,189	43,661	46,280	49,057	52,000	55,120	58,428	61,933	65,649	69,588	73,764
Phase >1	24,867	26,359	27,941	29,618	31,395	33,278	35,275	37,391	39,635	42,013	44,534	47,206	50,038	53,040	56,223	59,596	63,172	66,962	70,980	75,239
Phase >2	25,365	26,887	28,500	30,210	32,022	33,944	35,980	38,139	40,428	42,853	45,424	48,150	51,039	54,101	57,347	60,788	64,435	68,302	72,400	76,744



**City of Lake Alfred Payroll  
Fiscal Year 2018/2019**

COLA: 2.80%

Position	DOH	Yrs.	Gr.	St.	POSITION STARTING SALARY	STEP ADJ BASE SALARY	Adjustment	Holiday	Education	Longevity
<b>City Commission</b>										
Mayor					6,000	6,000		300		
Vice Mayor					5,000	5,000		300		
Commissioner					5,000	5,000		300		
Commissioner					5,000	5,000		300		
Commissioner					5,000	5,000		300		
<b>City Administration</b>										
City Manager	3/5/2012	7	-	4	99,761	110,144		1%	M	3.75%
Deputy City Clerk	10/14/2013	5	12	3	41,096	43,611		1%	A	0.75%
HR Manager	5/1/2017	2	15	2	48,945	50,923	2 Yr Step	1%	B	
<b>Finance Department</b>										
Finance Director	1/11/2005	14	20	6	65,500	73,764		1%	B	3.75%
Accountant	5/15/2017	2	12	2	36,575	38,052	2 Yr Step	1%	B	
<b>Police Department</b>										
Police Chief	10/12/1987	31	20	6	65,500	73,764		1%		8.00%
Police Lieutenant	3/9/1988	31	15	6	48,945	55,120		1%		6.75%
Police Sergeant	7/24/1995	24	13	6	43,561	49,057		1%		5.00%
Records Supervisor	4/3/2017	2	8	2	32,551	33,867	2 Yr Step	1%		
Police Officer II	9/1/2004	15	10	6	36,575	41,189		1%		2.75%
Police Officer II	8/30/2010	12	10	6	36,575	41,189		1%		2.00%
Police Officer II**	2/8/2016	6	10	4	36,575	39,590	6 Yr Step	1%		0.50%
Police Officer	12/14/2015	3	9	2	34,505	35,899		1%		
Police Officer	10/10/2016	2	9	2	34,505	35,899	2 Yr Step	1%		
Police Officer	3/6/2017	2	9	2	34,505	35,899	2 Yr Step	1%		
Police Officer	10/1/2018		9	B	34,505	34,505		1%		
Police Officer	10/1/2018		9	B	34,505	34,505		1%		
Police Officer (SRO)	10/1/2018		9	B	34,505	34,505		1%		
Police Officer (SRO)	10/1/2018		9	B	34,505	34,505		1%		
Comm. Operator	8/9/2006	13	6	6	28,971	32,626		1%		2.25%
Comm. Operator	8/31/2009	10	6	6	28,971	32,626	10 Yr Step	1%		1.50%
Comm. Operator	6/11/2018	1	6	1	28,971	29,550	1 Yr Step	300		
Comm. Operator	10/1/2018		6	B	28,971	28,971		300		
<b>Fire Department</b>										
Fire Chief	1/2/2007	12	19	6	61,792	69,588		1%		4.00%
Fire Capt/EMT	11/12/1997	21	12	6	41,096	46,280		1%		4.25%
Deputy Chief	9/4/2004	15	12	6	41,096	49,057		1%		2.75%
Fire Capt/EMT	4/18/2005	14	12	6	41,096	46,280		1%		3.75%
FF/EMT	1/24/2010	9	8	5	32,551	35,939		1%		1.25%
FF/EMT	4/28/2012	7	8	4	32,551	35,235		1%	A	0.75%
FF/EMT	12/1/2006	12	8	6	32,551	36,658		1%		2.00%

**City of Lake Alfred Payroll  
Fiscal Year 2018/2019**

COLA: 2.80%

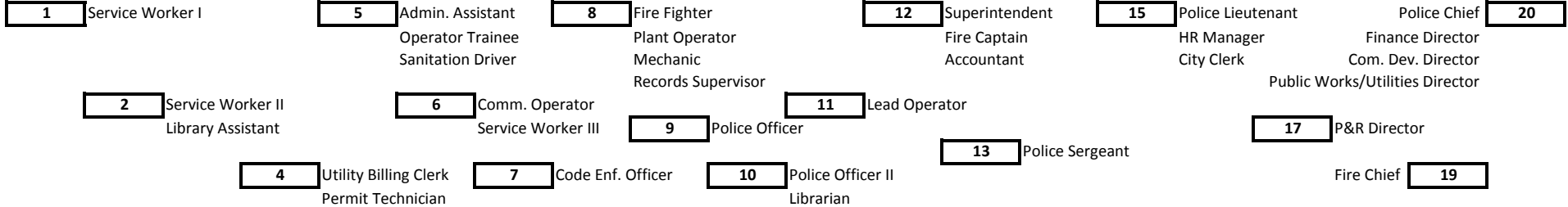
Position	DOH	Yrs.	Gr.	St.	POSITION STARTING SALARY	STEP ADJ BASE SALARY	Adjustment	Holiday	Education	Longevity	
<b>Community Development</b>											
Director/City Clerk	2/9/2015	4	20	1	3	65,500	73,680	4 Yr Step	1%	M	1.25%
Building Official (P/T)	2/18/2008	11	-		6	24,600	27,704		300		1.75%
Building Insp. (P/T)	10/1/2018		10		B	21,945	21,945		300		
Code Officer (P/T)	12/4/2017	1	7		1	18,425	18,794	1 Yr Step	300		
Permit Tech	3/7/2018	1	4		1	25,784	26,300	1 Yr Step	300		
<b>PW Administration</b>											
Superintendent	11/4/2009	9	12		5	41,096	45,373		1%		2.75%
<b>Sanitation &amp; Refuse</b>											
Sanitation Driver*	7/8/2000	19	5		6	27,331	31,351		1%		3.75%
Sanitation Driver	10/4/2017	1	5		1	27,331	27,877	1 Yr Step	300		
Sanitation Driver	6/11/2018	1	5		1	27,331	27,877	1 Yr Step	300		
<b>Roads &amp; Streets Maintenance</b>											
Svc Wkr III	9/2/2014	5	6		3	28,971	30,744		1%		0.25%
Svc Wkr II	4/26/2005	14	2		6	22,948	25,843		300		2.50%
Svc Wkr II	3/11/2013	6	2		4	22,948	24,839	6 Yr Step	300		0.50%
Svc Wkr II	10/1/2018		2		B	22,948	22,948		300		
<b>Central Garage &amp; Motor Pool</b>											
Mechanic	9/24/2014	5	8		3	32,551	34,544		1%		0.25%
<b>Parks &amp; Recreation</b>											
Director	9/16/2014	5	17		3	54,995	58,361		1%	B	1.50%
Admin. Assistant	10/22/2012	6	5		4	27,331	29,584	6 Yr Step	300		0.50%
Svc Wkr III	5/13/2013	6	6		4	28,971	31,359	6 Yr Step	1%		0.50%
Svc Wkr II	7/3/2018	1	2		1	22,948	23,406	1 Yr Step	300		
Svc Wkr II	3/5/2018	1	2		1	22,948	23,406	1 Yr Step	300		
<b>Library</b>											
Librarian	10/1/2010	8	10		5	36,575	40,382	8 Yr Step	1%	M	1.00%
Asst Librarian (P/T)	11/12/2010	8	2		1	16,063	18,799	8 Yr Step	300	A	1.50%
Asst Librarian (P/T)	7/13/2015	4	2		3	16,063	17,046	4 Yr Step	300		
Asst Librarian (P/T)	1/6/2014	5	2		3	16,063	17,046		300		0.25%



**City of Lake Alfred - Salary Schedule**  
FY 2019 / 2020

COLA: 0.00%

Step (2%)	Grade (6%)																			
	10.41	11.03	11.69	12.40	13.14	13.93	14.76	15.65	16.59	17.58	18.64	19.76	20.94	22.20	23.53	24.94	26.44	28.03	29.71	31.49
Base	21,649	22,948	24,324	25,784	27,331	28,971	30,709	32,551	34,505	36,575	38,769	41,096	43,561	46,175	48,945	51,882	54,995	58,295	61,792	65,500
(1y)1	22,082	23,406	24,811	26,300	27,877	29,550	31,323	33,203	35,195	37,306	39,545	41,917	44,432	47,098	49,924	52,920	56,095	59,461	63,028	66,810
(2y)2	22,523	23,875	25,307	26,825	28,435	30,141	31,950	33,867	35,899	38,052	40,336	42,756	45,321	48,040	50,923	53,978	57,217	60,650	64,289	68,146
(4y)3	22,974	24,352	25,813	27,362	29,004	30,744	32,589	34,544	36,617	38,814	41,142	43,611	46,228	49,001	51,941	55,058	58,361	61,863	65,575	69,509
(6y)4	23,433	24,839	26,329	27,909	29,584	31,359	33,240	35,235	37,349	39,590	41,965	44,483	47,152	49,981	52,980	56,159	59,528	63,100	66,886	70,899
(8y)5	23,902	25,336	26,856	28,467	30,175	31,986	33,905	35,939	38,096	40,382	42,804	45,373	48,095	50,981	54,040	57,282	60,719	64,362	68,224	72,317
(10y)6	24,380	25,843	27,393	29,037	30,779	32,626	34,583	36,658	38,858	41,189	43,661	46,280	49,057	52,000	55,120	58,428	61,933	65,649	69,588	73,764
Phase >1	24,867	26,359	27,941	29,618	31,395	33,278	35,275	37,391	39,635	42,013	44,534	47,206	50,038	53,040	56,223	59,596	63,172	66,962	70,980	75,239
Phase >2	25,365	26,887	28,500	30,210	32,022	33,944	35,980	38,139	40,428	42,853	45,424	48,150	51,039	54,101	57,347	60,788	64,435	68,302	72,400	76,744





**City of Lake Alfred Payroll  
Fiscal Year 2019/2020**

COLA:

Position	DOH	Yrs.	Gr.	St.	POSITION STARTING SALARY	STEP ADJ BASE SALARY	Adjustment	Holiday	Education	Longevity
<b>City Commission</b>										
Mayor					6,000	6,000		300		
Vice Mayor					5,000	5,000		300		
Commissioner					5,000	5,000		300		
Commissioner					5,000	5,000		300		
Commissioner					5,000	5,000		300		
<b>City Administration</b>										
City Manager	3/5/2012	8	-	5 ^1	99,761	112,347	8 Yr Step	1%	M	4.25%
City Clerk	10/14/2013	6	15	4	48,945	52,980	6 Yr Step	1%	A	1.00%
HR Manager	5/1/2017	3	10	2	48,945	50,923		1%	B	
<b>Finance Department</b>										
Finance Director	1/11/2005	15	20	6	65,500	73,764		1%	B	4.00%
Finance Clerk	5/15/2017	3	10	2	36,575	38,052		1%	B	
<b>Police Department</b>										
Police Chief	10/12/1987	32	20	6	65,500	73,764		1%		8.25%
Police Lieutenant	3/9/1988	32	15	6	48,945	55,120		1%		7.00%
Police Sergeant	7/24/1995	25	13	6	43,561	49,057		1%		5.25%
Records Supervisor	4/3/2017	3	8	2	32,551	35,899		1%		
Police Officer II	9/1/2004	16	10	6	36,575	41,189		1%		3.00%
Police Officer II	8/30/2010	13	10	6	36,575	41,189		1%		2.25%
Police Officer II**	2/8/2016	7	10	4	36,575	39,590		1%		0.75%
Police Officer	12/14/2015	4	9	3	34,505	36,617	4 Yr Step	1%		
Police Officer	4/25/2016	4	9	3	34,505	36,617	4 Yr Step	1%		
Police Officer	10/10/2016	3	9	2	34,505	35,899		1%		
Police Officer	10/10/2016	3	9	2	34,505	35,899		1%		
Police Officer	10/1/2018	1	9	1	34,505	35,195	1 Yr Step	1%		
Police Officer (SRO)	10/1/2018	1	9	1	34,505	35,195	1 Yr Step	1%		
Police Officer (SRO)	10/1/2018	1	9	1	34,505	35,195	1 Yr Step	1%		
Comm. Operator	8/9/2006	14	6	6	28,971	32,626		1%		2.50%
Comm. Operator	8/31/2009	11	6	6	28,971	32,626		1%		1.75%
Comm. Operator	6/11/2018	2	6	2	28,971	30,141	2 Yr Step	1%		
Comm. Operator	10/1/2018	1	6	1	28,971	29,550	1 Yr Step	300		
<b>Fire Department</b>										
Fire Chief	1/2/2007	13	19	6	61,792	69,588		1%		4.25%
Fire Capt/EMT	11/12/1997	22	12	6	41,096	46,280		1%		4.50%
Deputy Chief	9/4/2004	16	12 ^1	6	43,561	49,057		1%		3.00%
Fire Capt/EMT	4/18/2005	15	12	6	41,096	46,280		1%		4.00%
FF/EMT	1/24/2010	10	8	6	32,551	36,658	10 Yr Step	1%		1.50%
FF/EMT	4/28/2012	8	8	5	32,551	35,939	8 Yr Step	1%	A	1.00%
FF/EMT	12/1/2006	13	8	6	32,551	36,658		1%		2.25%

**City of Lake Alfred Payroll  
Fiscal Year 2019/2020**

COLA:

Position	DOH	Yrs.	Gr.	St.	POSITION STARTING SALARY	STEP ADJ BASE SALARY	Adjustment	Holiday	Education	Longevity
<b>Community Development</b>										
Director	2/9/2015	5	20	^1 3	65,500	73,680		1%	M	1.50%
Building Official (P/T)	2/18/2008	12	-	6	24,600	27,704		300		2.00%
Building Insp. (P/T)	10/1/2018	1	10	1	21,945	22,384	1 Yr Step	300		
Code Officer (P/T)	12/4/2017	2	6	2	18,425	19,170	2 Yr Step	300		
Admin Assistant	3/7/2018	2	4	2	25,784	26,825	2 Yr Step	300		
<b>PW Administration</b>										
Superintendent	11/4/2009	10	12	6	41,096	46,280	10 Yr Step	1%		3.00%
<b>Sanitation &amp; Refuse</b>										
Sanitation Driver*	7/8/2000	20	5	6	27,331	30,920		1%		4.00%
Sanitation Driver	10/4/2018	1	5	1	27,331	27,877	1 Yr Step	300		
Sanitation Driver	6/11/2018	2	5	2	27,331	28,435	2 Yr Step	300		
<b>Roads &amp; Streets Maintenance</b>										
Svc Wkr III	9/2/2014	6	6	4	28,971	31,359	6 Yr Step	1%		0.50%
Svc Wkr II	4/26/2005	15	2	6	22,948	25,843		300		2.75%
Svc Wkr II	3/11/2013	7	2	4	22,948	24,839		300		0.75%
Svc Wkr II	10/1/2018	1	2	1	22,948	23,406	1 Yr Step	300		
<b>Central Garage &amp; Motor Pool</b>										
Mechanic	9/24/2014	6	8	4	32,551	35,235	6 Yr Step	1%		0.50%
<b>Parks &amp; Recreation</b>										
Director	9/16/2014	6	17	4	54,995	59,528	6 Yr Step	1%	B	1.75%
Admin. Assistant	10/22/2012	7	5	4	27,331	29,584		300		0.75%
Svc Wkr III	5/13/2013	7	6	4	28,971	31,359		1%		0.75%
Svc Wkr II	7/3/2017	3	2	2	22,948	23,875		300		
Svc Wkr II	3/5/2018	2	2	2	22,948	23,875	2 Yr Step	300		
<b>Library</b>										
Librarian	10/1/2010	9	10	5	36,575	40,382		1%	M	1.25%
Asst Librarian (P/T)	11/12/2010	9	2	^1 5	16,063	18,799		300	A	1.75%
Asst Librarian (P/T)	7/13/2015	5	2	3	16,063	17,046		300		0.25%
Asst Librarian (P/T)	1/6/2014	6	2	4	16,063	17,387	6 Yr Step	300		0.50%



**CITY OF LAKE ALFRED**

DEPARTMENT PERSONNEL GROWTH PLAN

FY 2018/2019 - FY 2021/2022

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
<b>Admin</b>	HR Manager*	City Clerk*			
<b>Finance</b>	Accountant*		IT Specialist		
<b>Community Dev.</b>	Inspector				
<b>Police</b>			Police Officer		Police Officer
<b>Fire</b>	Deputy Chief*			Firefighter	Firefighter
<b>Parks &amp; Rec.</b>		Library (P/T)	Park/Land Sup.		
<b>Public Works</b>			Sanit. Driver		
<b>Public Utilities</b>					
<b>CRA</b>					Service Worker

\* Promotion (Not an additional position)

**Employee Market Gap Compensation Plan:**

	<u>Starting Pay*</u>	<u>12% Step**</u>	<u>5% Longevity***</u>	<u>Holiday</u>	<u>Education</u>	<u>Total</u>
Employee:	80%	90.09%	4.50%	1.00%	0.00%	95.60%
as % of market average				Associate	1.80%	97.40%
				Bachelor	3.60%	99.20%
				Master	5.41%	101.00%

\*Goal starting pay of 80% of overall market average as determined by the salary survey.

\*\* After 10 years of service

\*\*\* After 15 years of service

**Position Analysis**

2018 Position	STARTING SALARY 17/18	Comp Sample	Comp %	LLM Sample	LLM %	Overall	Overall %
City Clerk	\$ 47,612	\$ 66,659	71%	\$ 72,476	66%	\$ 69,567	69%
Com. Dev. Director	\$ 60,109	\$ 83,861	72%	\$ 87,177	69%	\$ 85,335	71%
Lead Operator	\$ 33,565	\$ 43,930	76%	\$ 53,814	62%	\$ 46,626	72%
Building Inspector	\$ 35,579	\$ 49,566	72%	\$ 49,652	72%	\$ 49,635	72%
Librarian	\$ 35,579	\$ 41,479	86%	\$ 52,749	67%	\$ 47,919	77%
Fire Chief	\$ 60,109	\$ 71,983	84%	\$ 92,652	65%	\$ 78,343	77%
Police Chief	\$ 63,716	\$ 79,125	81%	\$ 95,006	67%	\$ 83,095	77%
HR Manager	\$ 47,612	\$ 56,021	85%	\$ 78,699	60%	\$ 62,206	77%
Plant Operator	\$ 31,665	\$ 43,930	72%	\$ 38,016	83%	\$ 41,958	78%
Fire Captain	\$ 39,976	\$ 50,881	79%	\$ 52,372	76%	\$ 51,378	78%
Police Officer II	\$ 35,579	\$ 45,088	79%	\$ 46,773	76%	\$ 45,701	78%
Service Worker III	\$ 28,182	\$ 35,410	80%	\$ 36,105	78%	\$ 35,662	79%
Superintendent	\$ 39,976	\$ 49,265	81%	\$ 54,752	73%	\$ 50,728	79%
City Manager	\$ 97,044	\$ 111,976	87%	\$ 157,222	62%	\$ 123,288	79%
Code Enf. Officer	\$ 29,873	\$ 37,477	80%	\$ 37,189	80%	\$ 37,400	80%
Fire Fighter	\$ 31,665	\$ 37,951	83%	\$ 40,997	77%	\$ 38,888	81%
Mechanic	\$ 31,665	\$ 38,891	81%	\$ 39,615	80%	\$ 39,088	81%
Finance Director	\$ 63,716	\$ 75,080	85%	\$ 89,867	71%	\$ 78,366	81%
Police Lieutenant	\$ 47,612	\$ 54,723	87%	\$ 67,362	71%	\$ 57,883	82%
Admin. Assistant	\$ 26,586	\$ 31,638	84%	\$ 32,717	81%	\$ 31,892	83%
Police Sergeant	\$ 42,375	\$ 47,904	88%	\$ 58,705	72%	\$ 50,784	83%
PW/PU Director	\$ 63,716	\$ 72,859	87%	\$ 90,100	71%	\$ 76,916	83%
Deputy Clerk	\$ 31,665	\$ 39,324	81%	\$ 36,656	86%	\$ 38,731	84%
Records Supervisor	\$ 31,665	\$ 34,900	91%	\$ 41,789	76%	\$ 38,345	84%
Service Worker II	\$ 22,322	\$ 27,311	82%	\$ 26,010	86%	\$ 27,022	84%
Police Officer	\$ 33,565	\$ 39,278	85%	\$ 41,057	82%	\$ 39,696	85%
P&R Director	\$ 53,497	\$ 47,322	113%	\$ 84,976	63%	\$ 75,563	88%
Sanitation Driver	\$ 26,586	\$ 28,477	93%	\$ 33,468	79%	\$ 30,292	88%
Utility Billing Clerk	\$ 25,082	\$ 27,951	90%	\$ 28,651	88%	\$ 28,151	89%
Permit Technician	\$ 25,082	\$ 27,951	90%	\$ 28,651	88%	\$ 28,151	89%
Accountant	\$ 39,976	\$ 43,197	93%	\$ 47,363	84%	\$ 44,712	89%
Operator Trainee	\$ 26,586	\$ 32,314	82%	\$ 27,234	98%	\$ 29,774	90%
Comm. Operator	\$ 28,182	\$ 29,922	94%	\$ 34,095	83%	\$ 30,617	92%
HR Specialist	\$ 35,579	\$ 40,644	88%	\$ 34,393	103%	\$ 38,143	96%
Finance Clerk	\$ 35,579	\$ 37,080	96%	\$ 35,793	99%	\$ 36,777	98%
Service Worker I	\$ 21,059	\$ 22,354	94%	\$ 20,798	101%	\$ 21,770	98%
Library Assistant	\$ 22,322	\$ 19,261	116%	\$ 25,998	86%	\$ 24,651	101%

\*  
^G  
^^G

^G = +6%

\* See position analysis in salary survey

**LAKE ALFRED CITY COMMISSION MEETING  
SEPTEMBER 20, 2018**

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**3.) RESOLUTION 16-18: BAD DEBT WRITE OFF**

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**ATTACHMENTS:**

- Resolution 16-18 with Exhibit A – list of accounts to be written off

**ANALYSIS:** As a part of the closeout process for the end of the current fiscal year city staff is requesting authorization to expense any outstanding utility billing accounts as bad debt. Overall, the percentage of the accounts to be expensed as bad debt is less than 1% of budgeted utility billing revenue. The total amount for the current fiscal year is \$9,591.42 from 83 accounts. While the debt is written off for accounting purposes collection efforts continue after the debt is written off the ledger.

<b><u>Previous Write Off</u></b>	
2012	\$14,434
2013	\$15,134
2014	\$15,079
2015	\$10,877
2016	\$12,627
2017	\$10,680

**STAFF RECOMMENDATION:** Approval of Resolution 16-18.

**RESOLUTION NO. 16-18**

**A RESOLUTION OF THE CITY OF LAKE ALFRED, FLORIDA;  
GRANTING AUTHORITY TO THE FINANCE DEPARTMENT TO  
WRITE OFF BAD UTILITY DEBTS FOR FISCAL YEAR  
2017/2018 FOR AUDITING PURPOSES; PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, the City of Lake Alfred is required, by financial procedures, to write off all bad utility debts for auditing purposes; and

**WHEREAS**, debt in the amount of \$9,591.42 is to be written off for the fiscal year of 2017/2018; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Lake Alfred, Florida, as follows:

**SECTION 1. AUTHORIZATION.**

That the City Commission authorizes the Finance Department to write off all bad utility debts for the fiscal year 2017/2018 as more specifically identified herein, for audit purposes.

**SECTION 2. ACCOUNT INFORMATION.**

The Utility Debt Write-Off Accounts of the City of Lake Alfred for the fiscal year 2017/2018 is represented in Exhibit "A" and is attached hereto and incorporated and made a part of this Resolution.

**SECTION 3. EFFECTIVE DATE.**

This Resolution shall take effect immediately upon passage and adoption by the City Commission.

**INTRODUCED AND PASSED** by the City Commission of the City of Lake Alfred, Florida, in Regular Session this 20<sup>th</sup> day of September, 2018.



**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

**ATTEST:**

\_\_\_\_\_  
Charles O. Lake, Mayor

\_\_\_\_\_  
Ameé Bailey-Speck, City Clerk

**Approved as to form:**

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

Account Number		Amount Owed
745	DAY, ROBERT J	149.45
875	ELLERBEE, MORRIS	116.92
1041	BLANTON, LUTHER	154.90
1662	POOLE, BOB	200.63
2057	FRY, TINA	257.16
2247	RHULE, JOHN	133.14
2772	HUGHES, HASKELL	118.83
4529	FILAR, JEANETTE L.	74.61
4800	DODSON, MARY	135.37
5427	CARROLL, RAMONA LYNN	101.10
5655	BROWN, JOSHUA R.	9.46
7571	JOHNSON, WILLMAN	697.77
7890	HILL, JOHNNY	267.37
7938	WILSON, KRISTY	57.60
8092	MIELES, MARCY	82.37
8299	WISE , SARAH	95.60
8875	MORAN, KELLY	46.32
9042	SWOFFORD, DEBBIE	192.14
9078	ANKLER , KRISTIE	54.25
9413	DELIRIUM MOTORSPORTS SHOP LLC	40.72
9592	VELA , AMANDA	98.37
9617	DELANEY , JAMES	87.02
9733	HAMMEL. FRANCES GAIL	209.77
9752	PRESLER, CYNTHIA	85.88
9792	ANDERSON, TIERA	63.01
9914	MUDD, CHRISTINE	126.91
10264	MCGEE , MARINKA	21.33
10306	DISNEY, TIM	168.03
10350	JETT, AMY	69.34
10626	JOHNSON, TANECIA	41.17
10788	PEAVY , CECILIA	121.12
10798	WELCH, LINDA	60.17
10849	WALLACE, AMY	50.03
10858	LARMON, ASHLEY	57.09
10917	MORALES, DARRELL	11.30
10918	RICE, CHRISTOPHER	78.08
10969	RODRIGUEZ GALINDER, CATHY	513.28
10994	KING, DONNA	11.67
11001	LIAS, DERRICK S	66.41
11009	FINN, JOHN	104.13
11056	CARTER, NATHANIEL	131.83
11084	DIAZ, ROBERT SCOTT	76.81
11108	TONDEE, NANCY	10.18

11113	WALLING, AMANDA	69.31
11124	SILIEN, MARIE	85.62
11138	RUIZ, JEROBOAM	22.09
11172	SANCHEZ, TRACY	426.36
11357	BAEZ, ANGEL	23.13
11404	COBB, BOBBIE JO	23.26
11491	ROWLEY , TINA	74.69
11503	PIPPIN, CHRISTEANA	339.80
11554	MOREL, KIARA	169.92
11573	PEREZ COLON, ELIZABETH	85.95
11586	SINGLETARY, TABITHA	295.84
11610	O'HARA, DANQUAN	45.77
11615	DESMARAIS, RONALD	180.12
11623	CASTELLON, JESSICA	29.93
11626	LEWIS, CECELIA	41.30
11632	GARZA, JOSE	63.62
11646	PARRISH, CECELIA	58.82
11660	COTTO, WILDA	52.92
11667	GRAY, CRAIG	82.14
11707	FAUCETT, CHRISTIAN	173.30
11725	FLOREAL, LENZ	58.50
11726	MILLER, PATRICE	67.71
11729	MCMILLON, JONATHAN	85.97
11731	SIMS, ANTHONY JR	234.76
11762	WILLIAMS, JOMALL	157.90
11782	RICO , PABLO JR	111.30
11786	FAUCETT, RACHEL	68.24
11790	ORTIZ VEGA, CHRISTINE	185.32
11802	JENKINS, SHAHOLLINIE	131.81
11806	DEATON, MICHELE	24.53
11809	SANCHEZ, JEFFREY M	134.14
11823	CHRISTIAN, PAUL	113.59
11829	PRUDHOMME, RONALLE	66.53
11842	RUIZ, VINCENT	115.63
11933	GLAZIER, ARLICA	72.14
11956	MILLINGTON , NIKKI	126.57
11967	SAMALOT, MILAGROS	15.38
12037	TORRES- SOTO, GABRIEL	28.72
12098	BAEZ, ALEJANDRO	2.43
12109	DAVIS, CHRISTOPHER	197.72

**Total:**

9,591.42
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