

City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, Florida 33850



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**AGENDA
CITY COMMISSION MEETING
MONDAY JULY 20, 2020
7:30 PM
CITY HALL**

Call to Order: Mayor Nancy Z. Daley

Invocation and Pledge of Allegiance: Pastor Blocker

Roll Call: City Clerk Ameen Bailey

City Manager & City Attorney Announcements:

Recognition of Citizens: Items That Are Not On the Agenda

Proclamation: Lakes Appreciation Month

Consent Agenda:

- 1.) City Commission Meeting Minutes for July 6, 2020
- 2.) City Commission Announcements
- 3.) Board Appointments

Agenda:

- 1.) PUBLIC HEARING: Resolution 07-20: Proposed Tentative Millage Rate
- 2.) Resolution 08-20: Acceptance of Tract 5, The Lakes Plat without dedications
- 3.) Discussion: Mask Requirements

Recognition of Citizens: Please Limit Your Comments to 5 Minutes.

Commissioner Questions and Comments:

Commissioner Maultsby
Commissioner Lake
Vice Mayor Dearmin
Mayor Daley
Commissioner Eden

Adjourn

Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made. In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 20, 2020**

Consent Agenda:

All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a Commissioner requests a discussion, that item(s) will be removed from the Consent Agenda and considered separately.

1.) City Commission Meeting Minutes for July 6, 2020

Attachments:

- Draft Minutes

ANALYSIS: Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact the Deputy City Clerk Mamie Drane at (863) 291-5270.

2.) City Commission Announcements

Analysis: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
July 28	Board of Adjustment	City Hall	5:00 pm
August 11	Planning Board	City Hall	6:00 pm
August 13-15	Florida League of Cities Conference	Orlando and Virtual	
August 20	Special Magistrate	City Hall	3:00 pm
August 25	Board of Adjustment	City Hall	5:00 pm

**LAKE ALFRED CITY COMMISSION MEETING
JULY 20, 2020**

3.) Board Appointments

ISSUE: The City Commission will consider approval of various City board appointments.

ATTACHMENTS:

- Volunteer Applications

ANALYSIS: The City maintains various boards that are both essential to and benefit the City, including Retirement, Planning, Adjustments, and Parks & Recreation. The members are appointed or approved by the City Commission. All Board members serve for three (3) year terms, and the following boards have an opening or members up for renewal:

Parks and Recreation Board

This Board was established to oversee matters regarding recreational activities and the use of lands designated as City parks. The Board consists of five (5) regular members and up to two (2) alternate board members.

- Sheilan Runnels as a new regular member term to expire 2023
- Dean Jones-Cain as a new regular member term to expire 2023

STAFF RECOMMENDATION: Approve Consent Agenda.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 20, 2020**

AGENDA

1.) PUBLIC HEARING: RESOLUTION 07-20: PROPOSED TENTATIVE MILLAGE RATE

ISSUE: The City Commission will consider approving the tentative millage rate for the 2020/2021 fiscal year and set the date, time, and place of the first public hearing on the Budget.

ATTACHMENTS:

- Resolution 07-20

ANALYSIS: The City is required to advise the Property Appraiser's office of its tentative millage rate, roll-back rate, as well as the date, time, and place of the proposed budget hearing.

- The proposed millage for FY 20/21 is 7.2390 mills, which is equal to the current millage rate and is 7.63% above the current rolled-back rate of 6.7257.
- The date, time, and place of the first public hearing on the fiscal year 2020/2021 budget is set for Thursday, September 10, 2020, at 7:30 p.m. at City Hall located; 120 East Pomelo Street, Lake Alfred, Florida.

The proposed resolution sets the millage rate ceiling for the next fiscal year. The millage rate can be lowered when considered for adoption in September, but it cannot be increased beyond the initial limit set within this resolution.

STAFF RECOMMENDATION: Approval of Resolution 07-20.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 20, 2020**

2.) RESOLUTION 08-20: ACCEPTANCE OF TRACT 5, THE LAKES PLAT WITHOUT DEDICATIONS

ISSUE: The City of Lake Alfred will consider the approval of the Tract 5, The Lakes subdivision plat.

ATTACHMENTS:

- Resolution 08-20 with attachments
 - Final Plat
 - Performance Bond and cost estimate
 - Infrastructure Estimate
 - Conservation Area Description
- Staff Report
- Planning Board Meeting Minutes

ANALYSIS: The applicant, Clayton Properties Group, LLC. has requested approval of a final plat for Tract 5, The Lakes. The ±25.78 acre subdivision is located north of Lake Rochelle and Mackay Boulevard. The City Commission approved the preliminary plat with a variance on October 21, 2019, via Resolution 10-19. The lot layout meets the general requirements of the existing zoning Single – Family Dwelling zoning districts (R-1A-C and R-1AA-C) with the variance to reduce the minimum right-of-way width for a street classified as a local road as established in Section 3.02.03 (C) from 60 feet to 50 feet. Additional HOA easements have been added since the preliminary plat to accommodate the HOA maintenance of the retaining walls.

The density is approximately 3.3 units per acre, which is consistent with both the zoning districts and the Future Land Use (FLU) designation. The construction plans were approved, and the City is in receipt of all state permits. The site is currently under construction. The developers' engineer has submitted the infrastructure estimate and performance estimate for completion of the infrastructure. The City's engineer has reviewed the estimates. The owner has provided a performance bond in the amount of 120% of the cost or \$1,089,246.75 in order to address the total construction cost of the infrastructure. The City's attorney has reviewed the bond.

On June 23, 2020, the Planning Board gave a unanimous recommendation of approval for the final plat. Once the final plat is approved for filing, the owner may apply for building permits; however, acceptance of all infrastructure must occur before receipt of any certificate of occupancy (CO). In addition, the Development Agreement states that no COs can be issued until the dedication of the 11-acre conservation tract to the City.

STAFF RECOMMENDATION: Approval of Resolution 08-20, Final Plat for Tract 5, The Lakes without dedications.

**LAKE ALFRED CITY COMMISSION MEETING
JULY 20, 2020**

3.) DISCUSSION: MASK REQUIREMENTS

ISSUE: City Commission will have a discussion regarding mask requirements being implemented in other jurisdictions.

ATTACHMENTS:

- N/A

ANALYSIS: Lakeland and Winter Haven have recently passed mask requirements. Other cities are in discussion regarding mask requirements.

Lakeland

- Began July 2 and expires August 3
- Indoor locations
- Exemptions
 - children under eight-years-old,
 - if a medical issue prohibits the wearing of a mask,
 - issues regarding ADA compliance,
 - persons exercising,
 - those individuals who have an occupation that prohibits a mask, and
 - when social distancing is practiced.
- Fine not to exceed \$250 for those that do not comply.
- Distribution sites for mask - 6

Winter Haven (includes Legoland)

- Began July 15 and expires August 14
- Indoor location, besides their home, when social distancing is not possible
- Exemptions
 - children under eight-years-old,
 - if a medical issue prohibits the wearing of a mask,
 - issues regarding ADA compliance,
 - persons exercising,
 - those individuals who have an occupation where a mask would prohibit them from performing their duties or is prohibited by the employer, and
 - when social distancing is practiced.
- Fine not to exceed \$150 for those that do not comply.
- Distribution sites for mask

Polk County

- No requirement
- Purchased 1 million masks for distribution