



Community Development

Building | Code Enforcement | Planning | Zoning

Application for Construction Plan Review

The following information is required for submission of an application for construction plan review for property located in the City of Lake Alfred, Florida. **Please print or type the required information below. Attach three (3) copies of: full set construction plans, master site plan, location map, and aerial photograph. Include certified boundary survey for site plans in excess of five acres. Applications may be submitted electronically via email, however one (1) original signed application with attachments is required.**

Applicant

Name of Property Owner(s): _____

Mailing Address: _____ Phone: _____

Name of Agent, if applicable: _____

Mailing Address: _____ Phone: _____

Property Identification

Property Address or General Location: _____

Present Use of the Property: _____

Existing Structures Located on the Site: _____

Total Acreage: _____ Number of Residents on Site: _____

Parcel I.D.#: _____

Legal Description of the Property: _____

Subdivision (if any): _____

Zoning and Land Use Information

Current Zoning Classification: _____

Current Future Land Use Classification: _____

Is the Property within the Area of Critical State Concern? Yes No

If yes, Green Swamp Impact Statement is required to be attached to this application.

City Use Only:

Date Received: _____ Received By: _____ Fee Paid: _____

OWNER'S SIGNATURE PAGE

(I) (We), _____ being duly sworn, depose and say that (I) (we) own one or more of the properties involved in this petition and that (I) (we) authorize the City of Lake Alfred to process this petition for Zoning or Re-zoning, in accordance with all adopted City rules and regulations, and in conformance with State law.

Further, the undersigned (has) (have) appointed and (does) (do) appoint _____ as agent(s) to execute any petitions or other documents necessary to affect such petition; and request that you accept the signature of my agent(s) as representing my agreement of all terms and conditions of the approval process:

Further, (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this petition, deposes and say that the statements and answers contained in the application and any information attached thereto, present the arguments in behalf of this petition to the best of (my) (our) ability; and that the statements and information referred to above are in all respects true and correct to the best of (my) (our) knowledge and belief.

OWNERS

_____/_____
Owner's Signature/Print Title

_____/_____
Owner's Signature/Print Title

Printed Name of Owner

Printed Name of Owner

OWNER'S NOTARIZATION

STATE OF FLORIDA
COUNTY OF _____.

The foregoing instrument was acknowledged before me this ___ day of _____, 20___, by _____, who is personally known to me or who has produced _____ as identification.

Notary Public
Notarial Seal and Commission
Expiration Date

AGENT OR LESSEE SIGNATURE PAGE

(I) _____ (We),
_____ being
duly sworn, that (I) (we) serve as ____(agent or lessee)_____ for the owner(s) in
making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this
capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and
other information attached hereto present the arguments on behalf of the petition herein
requested to the best of (my) (our) ability and that the statements and information above
belief.

AGENT OR LESSEE SIGNATURE

Agent or Lessee's Signature/Print Title

agent or Lessee's Signature/Print Title

Printed Name of Agent or Lessee

Printed Name of Agent or Lessee

Company's Name

Company's Name

Company's Address

Company's Address

AGENT OR LESSEE(S) NOTARIZATION

STATE OF FLORIDA
COUNTY OF _____.

The foregoing instrument was acknowledged before me this ___ day of
_____, 20___, by _____,
who is personally known to me or who has produced _____ as
identification.

Notary Public
Notarial Seal and Commission
Expiration Date

Items required with application submittal:

Construction Plans review will be initiated when the following information and appropriate plan review fee has been provided:

- (1) Name, address, and seal of registered engineer and surveyor responsible for the plan and accepted data.
- (2) Final alignments, dimensions, grades and profiles of proposed streets, utilities, drainage and other improvements to be constructed.
- (3) Such other calculations, computation and details as may be necessary to determine the limits of wetlands, the groundwater table, off-site impacts of the proposed development, and other technical matters that may be specified by the Consulting City Engineer.
- (4) Any permit or permits from an agency or agencies approving access to State, county, or local roadways.
- (5) Any permit or permits from an agency or agencies approving the proposed stormwater management system.
- (6) Any permits permitting agencies approving the utilities plan.