

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, FL 33850



Phone: (863) 291-5748  
Fax: (863) 298-5403  
[www.mylakealfred.com](http://www.mylakealfred.com)

**Community Development**

Building | Code Enforcement | Planning | Zoning

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**Application for Final Plat or Plat Amendment**

Name of Project: \_\_\_\_\_ Date Received: \_\_\_\_\_

**APPLICANT/OWNER/CONTACT INFORMATION:**

Applicant/Owner \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email Address \_\_\_\_\_

**PROPERTY INFORMATION:**

Property Address or General Location: \_\_\_\_\_

Parcel ID(s): \_\_\_\_\_

Future Land Use Designation: \_\_\_\_\_ Zoning: \_\_\_\_\_

Property Size: \_\_\_\_\_ Acres Proposed Total Number of Lots: \_\_\_\_\_

Roadways: Public Roads?  Yes  No Total Length in Miles: \_\_\_\_\_

Private Roads?  Yes  No Total Length in Miles: \_\_\_\_\_

Utility Provider: Water \_\_\_\_\_ Sewer: \_\_\_\_\_

Is the Property within the Area of Critical State Concern?  Yes  No

*NOTE: Submission of a final plat shall comply with section 7.06.07 of the Lake Alfred Unified Land Development Code (ULDC). Final plats for recording purposes must be in full compliance with all certification, dedication, information, and graphic requirements set forth in Chapter 177, Florida Statutes (F.S.).*

Deliver all submittals to the Community Development Office at 120 E. Pomelo Street, Lake Alfred, Florida 33850.

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City Use Only:

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

**OWNER'S SIGNATURE PAGE**

(I) (We), \_\_\_\_\_ being duly sworn, depose and say that (I) (we) own one or more of the properties involved in this petition and that (I) (we) authorize the City of Lake Alfred to process this petition, in accordance with all adopted City rules and regulations, and in conformance with State law.

Further, the undersigned (has) (have) appointed and (does) (do) appoint \_\_\_\_\_ as agent(s) to execute any petitions or other documents necessary to affect such petition; and request that you accept the signature of my agent(s) as representing my agreement of all terms and conditions of the approval process:

Further, (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this petition, deposes and say that the statements and answers contained in the application and any information attached thereto, present the arguments in behalf of this petition to the best of (my) (our) ability; and that the statements and information referred to above are in all respects true and correct to the best of (my) (our) knowledge and belief.

**OWNERS**

\_\_\_\_\_/\_\_\_\_\_  
Owner's Signature/Print Title

\_\_\_\_\_/\_\_\_\_\_  
Owner's Signature/Print Title

\_\_\_\_\_  
Printed Name of Owner

\_\_\_\_\_  
Printed Name of Owner

**OWNER'S NOTARIZATION**

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_.

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public  
Notarial Seal and Commission  
Expiration Date

**AGENT OR LESSEE SIGNATURE PAGE**

(I) \_\_\_\_\_ (We),  
\_\_\_\_\_ being  
duly sworn, that (I) (we) serve as  (agent or lessee)  for the owner(s) in  
making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this  
capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and  
other information attached hereto present the arguments on behalf of the petition herein  
requested to the best of (my) (our) ability and that the statements and information above  
belief.

**AGENT OR LESSEE SIGNATURE**

\_\_\_\_\_/\_\_\_\_\_  
Agent or Lessee's Signature/Print Title

\_\_\_\_\_/\_\_\_\_\_  
agent or Lessee's Signature/Print Title

\_\_\_\_\_  
Printed Name of Agent or Lessee

\_\_\_\_\_  
Printed Name of Agent or Lessee

\_\_\_\_\_  
Company's Name

\_\_\_\_\_  
Company's Name

\_\_\_\_\_  
Company's Address

\_\_\_\_\_  
Company's Address

**AGENT OR LESSEE(S) NOTARIZATION**

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_.

The foregoing instrument was acknowledged before me this \_\_\_ day of  
\_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_,  
who is personally known to me or who has produced \_\_\_\_\_ as  
identification.

\_\_\_\_\_  
Notary Public  
Notarial Seal and Commission  
Expiration Date

**Final Plat Application Checklist**

- \_\_\_\_\_ 1 original completed and signed application
- \_\_\_\_\_ 1 original full size signed and sealed plat
- \_\_\_\_\_ 1 original boundary survey in compliance with Section 177.041 (1), F.S.
- \_\_\_\_\_ 1 original Title opinion in compliance with Section 177.041 (2), F.S.
- \_\_\_\_\_ Plat review fee
- \_\_\_\_\_ 1 full set of copies of all required permits and approvals issued by agencies and governing bodies having jurisdiction over properties being platted
- \_\_\_\_\_ Letter of approved completion of all infrastructure improvements; or
  - A) \_\_\_ In lieu of completion of all infrastructure, provide a cost estimate of outstanding work certified by the engineer; and
  - B) \_\_\_ Surety in the form of cash or Letter of Credit in the amount of 120% of the certified cost estimate
- \_\_\_\_\_ Documentation for maintenance of common facilities (this can include deed restrictions, articles or incorporation and bylaws, prepared in accordance with laws of the state of Florida and satisfactory to the City Attorney)
- \_\_\_\_\_ Certification of property taxes paid
- \_\_\_\_\_ Electronic copy of all documents listed above (via email to [abailey@mylakealfred.com](mailto:abailey@mylakealfred.com), CD delivered to Community Development Office, or available for download from ftp or other data/file sharing site.

**Before City Commission approval and recording the final plat:**

- \_\_\_\_\_ 2 sets of executed mylars (Signatures, Clear Notary Stamps, and Darkened Seals Legible)
- \_\_\_\_\_ 3 sets of paper copy of executed mylars for final approval