



155 E. Pomelo Street  
Lake Alfred, FL. 33850-2135

## CITY OF LAKE ALFRED

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**AGENDA  
CITY COMMISSION MEETING  
MONDAY, NOVEMBER 3, 2014  
7:30 P.M.  
CITY HALL**

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**CALL TO ORDER: MAYOR NANCY Z. DALEY**

**INVOCATION: REVEREND MIKE JONES FIRST BAPTIST CHURCH OF LAKE ALFRED**

**PLEDGE OF ALLEGIANCE: MAYOR NANCY Z. DALEY**

**ROLL CALL: CITY CLERK LINDA BOURGEOIS**

**CITY MANAGER & CITY ATTORNEY ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS NOT ON AGENDA**

**EMPLOYEE RECOGNITION - MIKE DAVIS, PUBLIC WORKS SUPERINTENDENT; 5 YEARS**

**VETERANS DAY 2014 JOINT PROCLAMATION**

**CONSENT AGENDA: APPROVE CITY COMMISSION MEETING MINUTES 10/20/14**

### AGENDA

- 1.) PUBLIC HEARING: ORDINANCE 1340-14: ELECTION CHARTER ARTICLE IV; CANDIDACY
- 2.) PUBLIC HEARING: ORDINANCE 1341-14: ELECTION CHARTER ARTICLE VI; WRITE-IN
- 3.) PUBLIC HEARING: ORDINANCE 1342-14: ELECTION CHARTER ARTICLE VI; TIE VOTES
- 4.) ORDINANCE 1343-14: FINAL BUDGET AMENDMENT 2013/2014
- 5.) ORDINANCE 1344-14: SCHOOL ZONING
- 6.) ORDINANCE 1345-14: CAPITAL IMPROVEMENT PLAN
- 7.) RESOLUTION 16-14: TRAIL NAME
- 8.) PURCHASE: VARIABLE FREQUENCY DRIVE UPGRADES
- 9.) CENTENNIAL LOGO SELECTION

**RECOGNITION OF CITIZENS (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**COMMISSIONER QUESTIONS AND COMMENTS:**

**VICE MAYOR LAKE  
COMMISSIONER MAULTSBY  
MAYOR DALEY  
COMMISSIONER DEARMIN  
COMMISSIONER DUNCAN  
ADJOURN**

**A JOINT PROCLAMATION OF THE CITY OF AUBURNDALE, FLORIDA AND  
THE CITY OF LAKE ALFRED, FLORIDA COMMEMORATING VETERANS DAY 2014**

**WHEREAS,** On Veterans Day, we come together to pay tribute to the men and women who have served in the United States Armed Forces. Americans across this land commemorate the patriots who have risked their lives to preserve the liberty of our Nation, the families who support them and the heroes no longer with us. As we honor our veterans with ceremonies on November 11, 2014, let our actions strengthen the bond between a Nation and her warriors;

**WHEREAS,** We are humbled by the sacrifices rendered by our service members and their families out of the deepest sense of service and love of country. On Veterans Day, let us remember our solemn obligations to our veterans, and recommit to upholding the enduring principles of our country so that we may always be free; and

**WHEREAS,** With respect and recognition for the contributions our local service men and women have made to the cause of peace and freedom around the world, the City of Auburndale, Florida and the City of Lake Alfred, Florida will jointly come together on November 11, 2014 at the Auburndale City Park located downtown to honor our Nation's and our local veterans.

**NOW THEREFORE,** We, Keith A. Cowie, Mayor of the City of Auburndale and Nancy Z. Daley, Mayor of the City of Lake Alfred, encourage all citizens to recognize the valor and sacrifice of our veterans through this public ceremony and private prayers.

IN WITNESS WHEREOF, We have hereunto set our hands and caused the Seals of  
the City of Auburndale and City of Lake Alfred to be affixed this 11<sup>th</sup> day of  
November, A.D., 2014.

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Keith A. Cowie, Mayor

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Nancy Z. Daley, Mayor



**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

**CONSENT AGENDA**

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**1.) CITY COMMISSION MEETING OCTOBER 20, 2014**

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**ATTACHMENTS:**

- October 20, 2014 Regular Meeting

**ANALYSIS:** Please review the minutes at your earliest convenience and if there are any questions, comments or concerns please contact the City Clerk, Linda Bourgeois, at (863) 291-5747.

**MINUTES  
CITY COMMISSION MEETING  
MONDAY, OCTOBER 20, 2014  
7:30 P.M.  
CITY HALL**

**Call to order – Nancy Z. Daley, Mayor**

**Invocation: Pastor Michael Zarle of First Assembly of God Lake Alfred**

**Pledge of Allegiance: Nancy Z. Daley, Mayor**

**Roll Call:** Those in attendance were Mayor Nancy Z. Daley, Vice Mayor Charles Lake, Commissioner John Duncan, Commissioner Albertus Maultsby, City Manager Ryan Leavengood, City Attorney Frederick J. Murphy, Jr., and City Clerk Linda Bourgeois.

Staff attendance: Public Works Director John Deaton, Finance Director Amber Deaton, Parks and Recreation Manager Richard Weed, Community Development Director Valerie Ferrell, and Police Chief Art Bodenheimer.

Commissioner Jack Dearmin was excused by consensus.

**CITY MANAGER ANNOUNCEMENTS**

Tomorrow there will be a Lake Alfred CRA workshop with the Board of County Commissioners at 10:30a.m. in the Board Room on the 4th floor in Bartow.

Volunteers from Home Depot foundation will be placing sod in Gardner Park on October 23<sup>rd</sup>, 2014 beginning at 8:00a.m.;

City offices will be closed on Tuesday, November 11, 2014 in observance of Veteran's Day.

Also that same Tuesday, November 11, 2014 the City of Lake Alfred and the City of Auburndale will host the second co-op Veterans Day celebration at Auburndale City Park beginning at 11:00a.m. honoring all who served.

The employee Thanksgiving Luncheon will be held on Monday, November 24, 2014 at the Highlands Community Center 11:30a.m. – 1:00p.m.

The employee Christmas Party will be held on Friday, December 12, 2014 at 6:00p.m. at the Lions Club. This year all volunteer board members have been invited to show our appreciation for their service to our community.

The Ridge Art Association reception will be held this Saturday, October 25, 2014 for selection and awards starting at 6:00p.m. in City Hall. The paintings were placed in City Hall this past weekend.

**City Manager Leavengood** provided an update on the Centennial seal and said we hope to hear back from them before the first meeting in November.

### **CITY ATTORNEY ANNOUNCEMENTS**

There were no legal announcements.

### **RECOGNITION OF CITIZENS**

**Jonathan Monroe** from the Lake Alfred Little League requested for the City to provide additional maintenance on the ball fields at Lions Park. He shared concerns about the potholes on the fields, the top of the fences being a potential hazard, and the playground has a lot insect issues with wasps and ants. He concluded and said he is here on behalf of the, and any help would be appreciated.

**City Manager Leavengood** stated the City would be in touch with him to review and resolve the concerns.

### **EMPLOYEE RECOGNITION – BRIAN BEASLEY, FIRE DEPARTMENT; 15 YEARS**

**Mayor Daley** said Captain Beasley has served the Lake Alfred Fire Department since 10/4/1999 and currently oversees "B" shift. He ensures equipment readiness, proper response to calls for service, and manages emergency scene operations on his shift. She went on to say he is the main point of contact for the schools for fire education; giving presentations, station tours, and educating students in fire prevention. Additionally, he is tasked with purchasing the literature and other items such as coloring books, pencils, tattoos, helmets, etc. that are given to the children. She concluded and said Brian is very dedicated to his job here at Lake Alfred, and we are proud to have him as part of our team. Thank you for your fifteen years of service!

### **POLK COUNTY FAMILY WEEK PROCLAMATION**

**Mayor Daley** invited Jonna Meschke to the podium and read the Proclamation into record.

**Jonna Meschke** shared about the events surrounding Polk County Family week, and encouraged attendance at the events. She said there were brochures available on the back table, and thanked the City Commission for their support.

### **CONSENT AGENDA: APPROVE BUILDING TOUR AND CITY COMMISSION MEETING MINUTES -10/6/14AND CENTENNIAL WORKSHOP MINUTES – 10/13/14**

**Commissioner Maultsby** moved to approve the minutes from the October 6, 2014 Building Tours and regular meeting, and the October 13, 2014 Centennial Workshop; seconded by **Commissioner Duncan** the motion was approved by unanimous voice call vote.

There were no public comments.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**AGENDA**

**1.) PUBLIC HEARING - ORDINANCE 1338-14: ELECTION CHAPTER 26**

**Mayor Daley** read Ordinance 1338-14 into record.

**City Manager Leavengood** said following feedback from the City Commission and as a part of a comprehensive review of City codes and policies, city staff has identified an opportunity to clean up and improve Chapter 26 of the code of ordinances related to the election regulations within the City. He went on to say the City's current election regulations were originally adopted in 1959 and were last amended in 1963. Of the six (6) sections pertaining to election administration; two (2) are focused on the conduction of the election and one (1) section pertains to qualifications of holding office. He continued and said the proposed amendments to this section are to define: the types of elections, the canvassing board and related responsibilities; procedural certification of the election results; and the Oath of Office language. Consistent with existing procedures, this would essentially allow for the codification of the current practices. He concluded and said city staff in conjunction with the city attorney has reviewed regulations from nearby cities, Florida Statutes, and Attorney General Opinions in the preparation of this ordinance.

**Mayor Daley** opened the public hearing.

There were none.

**Mayor Daley** closed the public hearing.

Without any discussion, **Commissioner Duncan** moved to approve Ordinance 1338-14 on second and final reading; seconded by **Vice Mayor Lake** the motion was approved by unanimous voice call vote.

There were no public comments.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

**2.) PUBLIC HEARING - ORDINANCE 1339-14: PERSONNEL HANDBOOK**

**Mayor Daley** read Ordinance 1339-14 into record.

**City Manager Leavengood** said the employee handbook sets forth in detail the employee benefits programs, personnel policies, general guidelines, and disciplinary rules of the city. The last formal review of the Personnel Manual was conducted last year, and adopted on November 4, 2013. He continued and said the proposed revisions were passed on first reading at our last regular City Commission meeting. Additional changes are depicted in strikethrough and underline language in exhibit "A" and are intended as additional cleanup of the handbook with specific improvements to the section related to the initial probationary period. Additionally, the Military Leave section has been modified to reflect federal law requirements. Staff's recommendation is for approval on second and final reading.

**Mayor Daley** opened the public hearing.

There were none.

**Mayor Daley** closed the public hearing.

Without any questions or comments from the City Commission or audience, **Commissioner Maultsby** moved to approve Ordinance 1339-14 on second and final reading; seconded by **Commissioner Duncan** the motion was approved by unanimous voice call vote.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

#### **CHARTER AMENDMENTS**

**Mayor Daley** read 1340-14, 1341-14, and 1342-14 into record.

**City Manager Leavengood** said following consensus from the City Commission at our last meeting, city staff in conjunction with the City Attorney has prepared the proposed ordinance which would amend Article IV of the City Charter to improve our election procedures and better align them with State Law.

Consistent with the previous discussion, the proposed ordinance improves the provisions in the following areas:

- 1.) 1340-14: Proposes a procedural cleanup for candidate acceptance requirements for City Commission.
- 2.) 1341-14: Proposes to amend the "write-in" candidate procedures to be consistent with the state law.
- 3.) 1342-14: Proposes to amend the "tie" votes election process to be decided by a drawing of lots rather than a having a "second election."

Ultimate approvals of the proposed changes are contingent upon a successful referendum in the April 2015 election. He concluded by saying staff recommendation is for approval of all three ordinances.

**Vice Mayor Lake** asked if this would go onto the ballot in the next City election, and suppose there is no City election.

**City Attorney Murphy** said there will be an election because of this.

**Mayor Daley** said it is a good thing to do these changes because even if there is not anybody opposing the incumbents, it's good to have this put on the election ballot so it is in force for the next election.

**Commissioner Duncan** asked if the ballot language and title would be exactly as what is depicted in the Ordinance.

City Attorney Murphy responded yes.

**3.) ORDINANCE 1340-14: ELECTION CHARTER ARTICLE IV; CANDIDACY**

Vice Mayor Lake moved to approve Ordinance 1340-14 on first reading; seconded by Commissioner Maultsby the motion was approved by unanimous voice call vote.

There were no public comments.

MAYOR DALEY	AYE
VICE MAYOR LAKE	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

**4.) ORDINANCE 1341-14: ELECTION CHARTER ARTICLE VI; WRITE-IN**

Commissioner Duncan moved to approve Ordinance 1341-14 on first reading; seconded by Vice Mayor Lake the motion was approved by unanimous voice call vote.

There were no public comments.

MAYOR DALEY	AYE
VICE MAYOR LAKE	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

**5.) ORDINANCE 1342-14: ELECTION CHARTER ARTICLE VI; TIE VOTES**

Commissioner Maultsby moved to approve Ordinance 1342-14 on first reading; seconded by Commissioner Duncan the motion was approved by unanimous voice call vote.

There were no public comments.

MAYOR DALEY	AYE
VICE MAYOR LAKE	AYE
COMMISSIONER DUNCAN	AYE
COMMISSIONER MAULTSBY	AYE

**6.) RESOLUTION 14-14: DOWNTOWN WAYFINDING SIGNAGE PROGRAM**

Mayor Daley read Resolution 14-14 into record.

City Manager Leavengood said the proposed Downtown Wayfinding Signage Program is the cumulative effort of city staff, the business community, City Commission, and city consultants working together to address the challenges and opportunities in the City's downtown district.

He continued and said the proposed plan is consistent with previous presentations and direction given by the City Commission; the Downtown Master Plan; and the downtown area business survey that was conducted. The proposed plan has been designed to meet the test of the Florida Department of Transportation's (FDOT) Wayfinding Program as well as the Manual on Uniform Traffic Control Devices (MUTCD). The primary components of the plan include gateway

signage that will define the entrance ways to the downtown district and assist in creating a sense of place as well as wayfinding signage within the downtown interior that will identify public assets and the Lake Shore Business District.

He went on to say in addition to the Wayfinding Program that is permitted with the state, our program includes "side street" signage that will allow for the placement of specific business names to assist with the direction of traffic once they turn off the arterial roads. He went on to provide an overview of the placement of the signs and explained the FDOT regulations. Additionally, he went over the sign designs for the wayfinding and the side road signs.

If approved, staff will proceed with permitting the program through the State as well as bidding the project out. \$40,000 was initially budgeted for the project. Staff may return with additional funding requests and/or a phase plan to implement the full program depending upon the bid amounts for the total program. He said depending on where the proposals come in, the City may want to phase in the signs just to get the program started. He said when staff goes through the bidding process; we will bring different options back to the City Commission for consideration. Staff's recommendation is for approval of 14-14 and we would be happy to answer any questions.

**Commissioner Maultsby** is there anything we can do on 557 to help the businesses north of the railroad tracks.

**City Manager Leavengood** said we possibly could do interior side street signs but it would not necessarily assist them with traffic on of 557. They could try to permit an off-site sign, through the program but they would just have to do it as a private business owner.

A discussion ensued about billboards. It was explained any advertisement on a State Highway is labeled a billboard no matter how large or small the sign is. There has to be 1,000 feet between permitted sign placements.

**Vice Mayor Lake** asked if there was a standard height requirement for the signs.

**Scott Breitenstein** of CPH, Inc. said they have been working closely with the Florida Department of Transportation (FDOT) on the size of lettering and spacing on the sign. That basically dictates the size of the sign. The presentation was not to scale, but the dimensions are ranging to meet all of the requirements of FDOT. He said he believes there is a 7 ½ foot clearance from the bottom of the directional signs.

A discussion ensued about lighting of the signs. There will be a reflective coating on the letters, but the overhead costs for lighting the signs were substantial. It was agreed that the lighting would be reevaluated after a year, and if the gateway signs needed additional lighting, a lighting component would be reviewed at that time.

**Mayor Daley** said as she understands, this resolution will authorize the City to start the permitting process; so what happens if we decide to pull out a sign from the project?

**City Manager Leavengood** said the scope of services will require the bidder to bid the job per sign. That really forces them to itemize the proposal. That way there may be an opportunity for cost savings when the City crews may be able to do things like prepping the sites. He concluded by saying he would present the City Commission with a list of options before the final decision to purchase would be made.

A discussion ensued about the map not showing what they will look like in reality, and the side street signs having arrow that will always show a left arrow.

**Commissioner Duncan** asked about the Lake Shore Business District and questioned what would happen when Shinn Boulevard develops. He asked if we can change that name now to the Downtown Business District and cover everything on the left and the right.

**Mayor Daley** said maybe it should be the Lake Alfred Business District.

**City Manager Leavengood** said the Florida Department of Transportation had a hesitation about allowing any business district on the wayfinding, and we had to remind them they already had signage out there that says Lake Shore Business District. That was our argument to even let us do this to begin with.

**Commissioner Duncan** asked if the businesses will be contributing to the costs of the side street signs.

It was discussed that the price will be gauged after the City finds out the initial costs of the signs. It is not anticipated to have more demand than supply for the signage spaces.

**Commissioner Maultsby** said we need to help Lavender and Lace.

**City Manager Leavengood** explained they would have to be the entity permitting their own sign through the Florida Department of Transportation. Additionally, multiple businesses may be on the sign; however it would have to be placed 1,000 feet away from any existing permitted sign.

A discussion ensued about moving signs and it was said that just deciding on the placements as depicted on the map took a lot of work due to existing signage throughout the City.

**Scott Breitenstein** said basically we are running out of room because there is only a certain amount of right-of-way to put the signs.

There were no public comments.

**Vice Mayor Lake** moved to approve Resolution 14-14 Wayfinding Signage Program; seconded by **Commissioner Duncan and Commissioner Maultsby** the motion was approved by unanimous voice call vote.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **7.) RESOLUTION 15-14: QUALIFIED TARGET INDUSTRY INCENTIVE; LOCAL MATCH**

**Mayor Daley** read Resolution 15-14 into record.

**City Manager Leavengood** stated the Qualified Target Industry (QTI) tax refund is an incentive provided by the State of Florida to encourage high wage job growth in targeted industries such as manufacturing, IT/scientific services, professional services, and financial services. The incentive is based upon the number of full-time jobs that are created and the respective salaries of these positions. Eighty percent (80%) of the incentive is paid for through the State with a twenty percent (20%) local match.

He continued and said the proposed project plans to create forty (40) qualified jobs in Lake Alfred that will pay an average of \$36,597 per position. Ten percent (10%) of the local match will be provided for by Polk County. The proposed resolution commits the remaining ten percent (10%) to be provided for by the City of Lake Alfred for a total commitment from the City of \$12,000. He concluded and said the anticipated disbursement of the City's commitment is anticipated to be \$4,000 per year (for three years) beginning in FY 15/16. He welcomed Tracy Garcia from the Central Florida Development Council and said staff recommendation is for approval on this item.

**Tracy Garcia** a project manager with the Central Florida Development Council provided information on the Qualified Target Industry tax fund. She went on to say the Enterprise Florida and the Department of Economic Opportunity have targeted certain industries they want to incentivize to bring growth to Florida. She said there is a company looking to open a business in Lake Alfred which would create forty jobs over a span of three years.

**Mayor Daley** asked the location of where they are looking.

**Tracy Garcia** stated it is in the downtown area. She explained she is bound by a confidentiality agreement per Florida Statute 288.075 and there are specific details she can not divulge until Enterprise Florida and the DEO provides their approval.

**Vice Mayor Lake** asked if they selected Lake Alfred or are we just one of the Cities that might be involved.

**Tracy Garcia** stated they are in the process of reviewing Lake Alfred as being one, but they are also looking at other locations and within other states. However, they have unique ties to this particular area.

**Mayor Daley** asked do we know what kind of environmental control they might need, or is there anything we need to be worried about as far as traffic or other things that might impact us?

**Tracy Garcia** said it is a manufacturing company and it is her understanding that it is in an area where there is already manufacturing so they would not be changing their use. You can pretty much expect the same amount of traffic as you have now from the existing business that is there. There may be a little increase in truck traffic but they will have access to the main highway.

**City Attorney Murphy** said this Resolution does not provide any permit, regulatory, or zoning approval. It is merely a preliminary process to make us competitive.

**Tracy Garcia** said explained the City is not the qualifier to make sure the company creates the jobs they promise, that responsibility falls upon the Department of Economic Opportunity. She concluded by explaining the invoicing process.

A discussion ensued about this being a private business, and the benefits of having forty new jobs available within the City of Lake Alfred. With all of the incentives the City has done to stimulate growth and encourage development, this is a win-win situation.

**Commissioner Duncan** moved to approve Resolution 15-14 Qualified Target Industry Incentive; seconded by **Commissioner Maulsby**;

**Mayor Daley** requested for citizen comments.

**Leon Juday** of 535 N. Todhunter Way said the Commission has asked a lot of good questions. He said he thinks the City should know what they are going to manufacture. There have been some cities within Polk County that permitted companies to manufacture fertilizer from sewage sludge, so you get forty new jobs and you get 400 people who move out of town. What have you actually gained? He said before you vote on this, somebody needs to get an answer to what they are planning on manufacturing.

**Tracy Garcia** said she can say it is not sewage, or noxious, and in fact it would be considered more of a green variety where it is taking an existing product and just separating the components out for feed stock to send it out of State for recycling.

**Mayor Daley** said and we will still have that opportunity to say "no, thank you."

**Tracy Garcia** said absolutely, they will have to go through the proper permitting protocols before they get the permits with the City.

With a motion and a second on the floor, a vote was called for and Resolution 15-14 passed unanimously.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

## **8.) MACKAY HABITAT RESTORATION PLAN**

**City Manager Leavengood** said over the past year, city staff has worked with members of the Mackay Volunteer Group as well as experts from Florida Fish and Wildlife (FWC) to develop a plan that would provide direction as well as methods to properly and effectively maintain the Mackay Preserve.

He went on to say the plan identifies the different regions within the preserve, shows the status of the respective regions, identifies what the region should look like under maintenance conditions, and then prescribes what needs to be done in that specific area to bring it under maintenance conditions. The specific solutions vary by region but include selective removal of existing trees or fauna, controlled burns, mowing, and other maintenance methods. He showed several pictures of the preserve in its current state in comparison to pictures of what it should look like. He yielded to Joe Sage, a wildlife biologist with the Florida Fish and Wildlife Conservation Commission.

**Joe Sage** said the plan is just a technical assistance document to where we provide our expertise in order to help guide staff in terms of how best to work towards their official goals in the management plan for habitat restoration.

**Mayor Daley** said if we were going to do any prescribed burning we should do this sooner rather than later before there are a lot of house built within that area. She asked the City Manager to provide information on the grant.

**City Manager Leavengood** provided an overview of the herbicide grant, and said the goal is for the City to get the preserve to where it should be and then maintain it. Staff is requesting for approval of this plan to be the guiding document in the habitat restoration at the Mackay

Gardens and Lakeside Preserve. There will be a meeting on the grant on October 27, 2014 and that is when we will hone in on the best use for those dollars. He went on to say \$50,000.00 sounds like a lot for herbicide, but it goes very quickly. We are going to be very targeted and specific.

A discussion ensued about Cathy Butcher; referencing the hard work she does at the preserve, and the desire to put her on the payroll to oversee the habitat restoration plan.

**City Manager Leavengood** said the City has brought her on in that capacity, and the budget already includes funding in the contractual services line-item for her. He went on to say we are most certainly receptive to keeping her on and having her as an active participant in the Mackay Preserve maintenance.

**Commissioner Duncan** moved to approve the Mackay Habitat Restoration Plan; seconded by **Commissioner Maultsby** the motion was approved by unanimous voice call vote.

There were no public comments.

<b>MAYOR DALEY</b>	<b>AYE</b>
<b>VICE MAYOR LAKE</b>	<b>AYE</b>
<b>COMMISSIONER DUNCAN</b>	<b>AYE</b>
<b>COMMISSIONER MAULTSBY</b>	<b>AYE</b>

#### **9.) TRAIL NAMING DISCUSSION/SELECTION**

**City Manager Leavengood** said on August 18, 2014 the City Commission approved the trail sub-lease agreement with the State's Division of Parks and Recreation for the City's new trail. One of the opportunities this presents is the ability to name the new trail. Following direction from the City Commission, staff conducted a survey using the City's website and city app to solicit input in the naming the trail. The naming ideas generated from the survey have been included as an attachment to this analysis. He went on to add that Commissioner Dearmin requested to have a more generic name of the trail, and then dedicate it to the memory of a pioneer or trailblazer from Lake Alfred.

**Mayor Daley** shared that during the Centennial Workshop there was discussion about the trail naming and creating historic markers. She said it would impossible to choose between people because you can't say one person's contributions are better than another's. She said one of the ideas was to name the trail something like the Lake Alfred Historical Trail or the Lake Alfred Memorial Trail and then having the opportunity to put historical markers commemorating our past and present community members. The markers could either be a small relief or an etched sign. This could have their name and whatever their contribution was to the City. This way we could honor all of the people, and it would be a great tie-in with our Centennial because we can unveil them on one day or once a month. She said all of these suggestions were worthy and good but it is the people who make Lake Alfred great.

A discussion ensued about the amount of name, sponsorships of the markers, and placing a Fargo sign.

**Commissioner Duncan** suggested "Our Heroes Trail."

A conversation occurred about not having the requirement to name the trail, and that the name "Lake Alfred Memorial Trail" can apply to both the Veterans and the people of our historical families within the community.

**City Manager Leavengood** said staff can work with the Historical Society to compile a list of names. We want to do it right with the markers, and there will be some cost associated with that. The good thing here is that it does not have to stop at the Centennial; it can be a continuous project into the future.

It was agreed that Commissioner Dearmin had a great idea about keeping the name generalized, and not offending others by naming the trail after just one person.

**Joyce Schmidt** of 365 E. Sanford Street said she likes the name "Lake Alfred Memorial Trail" because it's simple and nobody can be offended. She shared a story about a place in Colorado where a City had stamped names into the concrete sidewalks leading up to their entertainment area. She concluded by saying she likes the name and it eliminates a lot of confusion.

**James Dame** of 325 S. Glencruiten Ave. said he likes the name Lake Alfred Memorial Trail because it incorporates everything we would want to do. He concluded by saying whoever recommended that name hit the nail on the head with that suggestion.

**Commissioner Maultsby** shared a story about Frank P. Goodman and said his name should be on the trail. He said Mr. Goodman was a guy who sold real estate at the Florida Fruitland's office, and during that time the prevailing wage was only forty-five cents per hour in the early 1950s. He said it took him a few years to save a \$25.00 down payment for his first piece of land. He said he went over there and Mr. Goodman said "by golly, I'm going to fix you up", and he brought the map out and told me what parcels were available. He said "I know how tough things are, and I am not going to charge you any interest however when work is available and you get paid, just bring me \$5.00." That was my contract. He went on to say he thinks about him sometimes because that was all he charged him was the \$25.00 down and \$5.00 weekly when he had it, with no interest. He also shared about Emma Lee Taylor who ran the local drug store. He said if you didn't have money and you became sick, you could take your prescription by there and she would fill it until payday or whenever you had some money to pay her back.

A consensus was given to name the trail: "Lake Alfred Memorial Trail".

## RECOGNITION OF CITIZENS

There were none.

## COMMISSIONER QUESTIONS AND COMMENTS

**Commissioner Duncan** said since we are talking about the Centennial, the First Presbyterian Church will do the Heritage Day. He said that is the second quarter event that we were missing, and he thinks it was April 10, 2015. He will confirm with the church and get back with the City Manager. He said the reception for the art display will be this coming weekend, and recognized two artists in the room. He continued and said he was glad the Little League representatives came out tonight and he thinks their first board meeting was last week. He concluded by saying the Polk Family Week Proclamation was excellent.

**Vice Mayor Lake** commented that he needed to first turn off his fan. He reminded everyone that next Friday is Halloween and to be careful with the children out running around. He shared

he had an opportunity to visit the Central Florida Logistics Center and watch the Intermodal in action. He explained the processes of the silent cranes unloading the boxcars from the trains onto semitrailers to be distributed all over Florida. It is going to be a major terminal creating close to 8,000 future jobs and will flush all kinds of money into the area from taxes. He continued and said he is glad the Commission has got the trail name straight, and reminded everyone there will be a Central Florida Water Initiative meeting for Polk and Lake Counties on October 29, 2014 in Haines City. He said he will be in attendance because it is a part of his Legislative Policy Committee. He concluded by saying he gets to attend his first Metropolitan Planning Organization (MPO) meeting in Orlando.

**Commissioner Maultsby** said he had the pleasure of attending the World Hydroplane boat races last weekend in Lake Alfred. He went on to say there was quite a crowd. He concluded by saying he enjoyed the food served at the concession stand.

**Mayor Daley** said the City had received notification that our Assistant City Attorney's mother had passed away and she requested for the City Manager to write a letter of condolence from the City Commission. She pointed out that there was a nice article on Janet Baldwin in today's newspaper about her donating her time and CPA talents to assist the Historical Society and the Chamber of Commerce. She concluded by saying she is another one of our great Lake Alfred citizens.

Without any other comments or questions, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Linda Bourgeois, M.M.C.  
City Clerk

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**1.) PUBLIC HEARING - ORDINANCE 1340-14: ELECTION CHARTER ARTICLE IV;  
CANDIDACY**

**2.) PUBLIC HEARING - ORDINANCE 1341-14: ELECTION CHARTER ARTICLE IV;  
WRITE-IN**

**3.) PUBLIC HEARING - ORDINANCE 1342-14: ELECTION CHARTER ARTICLE IV; TIE  
VOTES**

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**ISSUE:** The City Commission will consider Ordinance 1340-14, 1341-14, and 1342-14 on second and final reading, proposing to amend Article IV of the City Charter by referendum. Each ordinance will require a separate motion for approval.

**ATTACHMENTS:**

- Ordinance 1340-14
- Ordinance 1341-14
- Ordinance 1342-14

**ANALYSIS:** Following approval on first reading from the City Commission, this proposed ordinance is being presented as a public hearing. The proposed ordinance would amend Article IV of the City Charter to improve our election procedures and better align them with State Law.

Consistent with the previous discussion, the proposed ordinance improves the provisions in the following areas:

- 1.) 1340-14: Proposes a procedural cleanup for candidate acceptance requirements for City Commission.
- 2.) 1341-14: Proposes to amend the "write-in" candidate procedures to be consistent with the state law.
- 3.) 1342-14: Proposes to amend the "tie" votes election process to be decided by a drawing of lots rather than a having a "second election."

Ultimate approval of the proposed changes is contingent upon a successful referendum in the April 2015 election.

**STAFF RECOMMENDATION:** Approval of Ordinances 1340-14, 1341-14, and 1342-14 on second and final reading.

**ORDINANCE NO. 1340-14**

**AN ORDINANCE RELATING TO THE CHARTER OF THE CITY OF LAKE ALFRED; PROPOSING AN AMENDMENT TO SECTION 4.03(d) OF THE CHARTER OF THE CITY OF LAKE ALFRED, FLORIDA; PROVIDING UPON FINAL PASSAGE OF THE ORDINANCE FOR THE PROPOSED AMENDMENT TO BE PLACED ON THE BALLOT AT THE NEXT CITY ELECTION FOR A VOTE OF THE ELECTORS OF THE CITY OF LAKE ALFRED; AND PROVIDING FOR AN EFFECTIVE DATE UPON FINAL PASSAGE.**

**WHEREAS**, Section 5.01(a) of the Charter of the City of Lake Alfred permits the amendment of any part or all of the Charter of the City of Lake Alfred by initiation of an Ordinance by the City Commission, and

**WHEREAS**, the City Commission of the City of Lake Alfred finds it in the best interests of its citizens to initiate an ordinance proposing amendment of Section 4.03(d) of the Charter of the City of Lake Alfred; **NOW THEREFORE**,

**BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE ALFRED:**

**SECTION 1:** This Ordinance consists of one (1) proposed Charter amendment and corresponding ballot question to be submitted and proposed to the People of the City of Lake Alfred in referendum for approval.

**SECTION 2:** The City Commission factually finds that the "Charter Amendment" and "Charter Question Language" (ballot title) required by §4.04(b) of the City Charter and §101.161(1), F.S. (2014), as stated in Section 3 of this Ordinance, consist of a single subject.

**SECTION 3:** Amendment Number 1:

Section 4.03(d) of the Charter of the City of Lake Alfred shall be amended to read as follows:

**Section 4.03. - Nominations for city commission.**

- (d) Any person whose name has been submitted for candidacy by such petition shall file with the city clerk, ~~not less than fifteen (15) days before such election not earlier than fifty (50) days or later than forty-six (46) days before the election~~, a written signed acceptance of such candidacy. The acceptance shall state that, if elected, he or she will qualify and serve in such office during the term for which he or she is elected. The city clerk shall note thereon the exact time and date of its filing. If any candidate shall fail to file such signed acceptance, the candidate's name shall not appear upon the ballot.

**Ballot Title and Language for Amendment Number 1:**

Proposing that the time when a candidate shall file a signed acceptance of his or her candidacy for office shall be changed from fifteen (15) days before the election to be at the same time as when qualification for candidacy occurs as provided in the City's Charter.

**Shall the above described Amendment be adopted?**

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**SECTION 4:** After final passage of this Ordinance, the proposed Charter Amendment shall be placed on the ballot for a vote of the electors at the next general election in April, 2015 held within the City of Lake Alfred or at a special election called for such purpose at the discretion of the City Manager. In accordance with §166.031, F.S. (2014), the Charter Amendment proposed by this Ordinance in Section 3 shall take effect only upon the date of adoption of the Amendment by a majority of the City's electors voting in a referendum election.

**INTRODUCED** on First Reading this 20th day of October, 2014.

**PASSED AND ENACTED** on Second Reading, with a quorum present and voting, by the City Commission of Lake Alfred, Florida this 3rd day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

ATTEST:

\_\_\_\_\_  
Nancy Z. Daley, Mayor

\_\_\_\_\_  
Linda Bourgeois, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

**ORDINANCE NO. 1341-14**

**AN ORDINANCE RELATING TO THE CHARTER OF THE CITY OF LAKE ALFRED; PROPOSING AN AMENDMENT TO SECTION 4.03(e) OF THE CHARTER OF THE CITY OF LAKE ALFRED, FLORIDA; PROVIDING UPON FINAL PASSAGE OF THE ORDINANCE FOR THE PROPOSED AMENDMENT TO BE PLACED ON THE BALLOT AT THE NEXT CITY ELECTION FOR A VOTE OF THE ELECTORS OF THE CITY OF LAKE ALFRED; AND PROVIDING FOR AN EFFECTIVE DATE UPON FINAL PASSAGE.**

**WHEREAS**, Section 5.01(a) of the Charter of the City of Lake Alfred permits the amendment of any part or all of the Charter of the City of Lake Alfred by initiation of an Ordinance by the City Commission, and

**WHEREAS**, the City Commission of the City of Lake Alfred finds it in the best interests of its citizens to initiate an ordinance proposing amendment of Section 4.03(e) of the Charter of the City of Lake Alfred; **NOW THEREFORE**,

**BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE ALFRED:**

**SECTION 1:** This Ordinance consists of one (1) proposed Charter amendment and corresponding ballot question to be submitted and proposed to the People of the City of Lake Alfred in referendum for approval.

**SECTION 2:** The City Commission factually finds that the "Charter Amendment" and "Charter Question Language" (ballot title) required by §4.04(b) of the City Charter and §101.161(1), F.S. (2014), as stated in Section 3 of this Ordinance, consist of a single subject.

**SECTION 3:** Amendment Number 2:

Section 4.03(e) of the Charter of the City of Lake Alfred shall be amended to read as follows:

**Section 4.03. - Nominations for city commission.**

- (e) Procedure for election by write-in vote. Any person seeking election to the city commission by write-in vote, in order to be entitled to have write-in votes cast for him or her counted, shall have not less than ~~twenty~~ forty-six (2046) days prior to the general election, certified under oath to the city clerk, the following information:
- (1) Name.
  - (2) Address.
  - (3) That he or she possesses all of the qualifications required by law for the office of city commission.
  - (4) The name of the office he or she seeks.
  - (5) That he or she will accept the office if elected.

At the time of certifying under oath the above information, a write-in candidate shall be considered a candidate as so defined in this Charter, except that he or she shall not be entitled to have his or her name printed on the official ballot.

**Ballot Title and Language for Amendment Number 2:**

Proposing that the time when a write in candidate must file information under oath with the City Clerk to qualify as a write in candidate be changed from twenty (20) days prior to the election to be at the same time as when qualification for candidacy occurs as provided in the City's Charter.

**Shall the above described Amendment be adopted?**

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**SECTION 4:** After final passage of this Ordinance, the proposed Charter Amendment shall be placed on the ballot for a vote of the electors at the next general election in April, 2015 held within the City of Lake Alfred or at a special election called for such purpose at the discretion of the City Manager. In accordance with §166.031,

F.S. (2014), the Charter Amendment proposed by this Ordinance in Section 3 shall take effect only upon the date of adoption of the Amendment by a majority of the City's electors voting in a referendum election.

**INTRODUCED** on First Reading this 20th day of October, 2014.

**PASSED AND ENACTED** on Second Reading, with a quorum present and voting, by the City Commission of Lake Alfred, Florida this 3rd day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

ATTEST:

\_\_\_\_\_  
Nancy Z. Daley, Mayor

\_\_\_\_\_  
Linda Bourgeois, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

**ORDINANCE NO. 1342-14**

**AN ORDINANCE RELATING TO THE CHARTER OF THE CITY OF LAKE ALFRED; PROPOSING AN AMENDMENT TO SECTION 4.05(c) OF THE CHARTER OF THE CITY OF LAKE ALFRED, FLORIDA; PROVIDING UPON FINAL PASSAGE OF THE ORDINANCE FOR THE PROPOSED AMENDMENT TO BE PLACED ON THE BALLOT AT THE NEXT CITY ELECTION FOR A VOTE OF THE ELECTORS OF THE CITY OF LAKE ALFRED; AND PROVIDING FOR AN EFFECTIVE DATE UPON FINAL PASSAGE.**

**WHEREAS**, Section 5.01(a) of the Charter of the City of Lake Alfred permits the amendment of any part or all of the Charter of the City of Lake Alfred by initiation of an Ordinance by the City Commission, and

**WHEREAS**, the City Commission of the City of Lake Alfred finds it in the best interests of its citizens to initiate an ordinance proposing amendment of Section 4.05(c) of the Charter of the City of Lake Alfred; **NOW THEREFORE**,

**BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE ALFRED:**

**SECTION 1:** This Ordinance consists of one (1) proposed Charter amendment and corresponding ballot question to be submitted and proposed to the People of the City of Lake Alfred in referendum for approval.

**SECTION 2:** The City Commission factually finds that the "Charter Amendment" and "Charter Question Language" (ballot title) required by §4.04(b) of the City Charter and §101.161(1), F.S. (2014), as stated in Section 3 of this Ordinance, consist of a single subject.

**SECTION 3:** Amendment Number 3:

Section 4.05(c) of the Charter of the City of Lake Alfred shall be amended to read as follows:

**Section 4.05. - Elections.**

- (c) *Plurality.* Candidates for commissioner receiving a plurality of the votes cast shall be declared elected until the number declared elected equals the number of commission places to be filled at the election. A candidate who receives a plurality of the votes cast is the candidate who receives the greatest number of votes. The terms for each commission place being filled at each election shall be filled such that the candidate receiving the largest number of votes regardless of whether the candidate was running for election based on an appointment arising as a result of a vacancy in office shall fill the longest term open for that election and so on until all commission places are filled. Provided further if there is no opposition for a particular commission place seat then the candidate who runs unopposed shall remain in the same commission place seat. All ties shall be decided by a ~~second election~~ drawing of lots in accordance with procedures established by Ordinance of the City Commission between the candidates who receive the same number of votes to determine which candidate is elected which second election shall be held within three weeks of the first election and the drawing of lots shall be under the direction of the election authorities.

**Ballot Title and Language for Amendment Number 3:**

Proposing that the current provision providing for a runoff election between candidates who receive the same number of votes at any election be removed and require any tie votes between candidates at any election to be determined by the drawing of lots in accordance with procedures as may be established by ordinance of the City Commission thereby doing away with any runoff elections.

**Shall the above described Amendment be adopted?**

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**SECTION 4:** After final passage of this Ordinance, the proposed Charter Amendment shall be placed on the ballot for a vote of the electors at the next general election in April, 2015 held within the City of Lake Alfred or at a special election called for such purpose at the discretion of the City Manager. In accordance with §166.031, F.S. (2014), the Charter Amendment proposed by this Ordinance in Section 3 shall take

effect only upon the date of adoption of the Amendment by a majority of the City's electors voting in a referendum election.

**INTRODUCED** on First Reading this 20th day of October, 2014.

**PASSED AND ENACTED** on Second Reading, with a quorum present and voting, by the City Commission of Lake Alfred, Florida this 3rd day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

ATTEST:

\_\_\_\_\_  
Nancy Z. Daley, Mayor

\_\_\_\_\_  
Linda Bourgeois, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**4.) ORDINANCE 1343-14 FINAL BUDGET AMENDMENT 2013/2014**

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**ISSUE:** The City of Lake Alfred will consider approval of ordinance 1343-14 for the fiscal year 2013/2014 final budget amendment on first reading.

**ATTACHMENTS:**

- Ordinance 1343-14
- Exhibit "A" budget adjustments

**ANALYSIS:** As a part of the closeout process the previous fiscal year of 2013/2014 the City is required to submit an amended budget that includes any changes made from the original budget. These changes can include unanticipated projects, expenses, or revenues that were not included; or changes to existing line items that did not meet exact revenue or expenditure projections. The proposed budget adjustment accounts for these changes.

**STAFF RECOMMENDATION:** Approval of Ordinance 1343-14 on first reading.

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**ORDINANCE NO. 1343-14**

**AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA AMENDING THE BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AMENDING THE APPROPRIATIONS, ALLOCATIONS OF REVENUE AND EXPENDITURES OF THE CITY FOR FISCAL YEAR 2013-2014; PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 2.12 of the Charter of the City of Lake Alfred and the general laws of the State of Florida, an amended budget of estimated revenues and expenditures and complete financial plan of all City funds and activities for Fiscal Year 2012-2013 has been prepared and reviewed; and

**WHEREAS**, the City Commission is of the opinion that all items of anticipated revenues and expenditures for said fiscal year are reasonable and proper for the administration of the affairs of and the proper conduct of the business of the City of Lake Alfred; and

**WHEREAS**, after further review, the City Commission desires to amend said budget as set forth on Exhibit "A" attached hereto.

**NOW THEREFORE BE IT ENACTED** by the People of the City of Lake Alfred, Florida, as follows:

**SECTION 1.** That there is hereby adopted an amended budget for Fiscal Year 2013-2014 for the City of Lake Alfred, Florida, for the period beginning October 1, 2013 and ending September 30, 2014, as set forth on Exhibit "A" attached hereto.

**SECTION 2.** That a complete copy of the entire budget for Fiscal Year 2013-2014 consisting of estimated revenues and expenditures, as amended, is available for inspection in the office of the City Clerk, and a copy of the same is attached to this ordinance as Exhibit "A" and incorporated herein by reference.

**SECTION 3.** Any scrivener's error created as a result of the passage of this ordinance may be corrected by the City Manager, without further legislative action, so long as the intent of this ordinance is preserved, by filing a revised copy thereof with the City Clerk's office with the terms "Manager Revised" and the revision version number in the style of the ordinance.

**SECTION 4.** All ordinances or parts of ordinances in conflict with any provisions of this ordinance are hereby repealed.

**SECTION 5.** If any section or portion of a section of this ordinance proves not valid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this ordinance.

**SECTION 6.** This ordinance shall become effective immediately upon final passage.

**INTRODUCED AND PASSED ON FIRST READING** the 3<sup>rd</sup> day of November, 2014.

**PASSED AND ENACTED ON SECOND READING**, with a quorum present and voting,  
by the City Commission of Lake Alfred, Florida this 17<sup>th</sup> day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA**  
**CITY COMMISSION**

\_\_\_\_\_  
Nancy Z. Daley, Mayor

ATTEST:

\_\_\_\_\_  
Linda Bourgeois, M.M.C.,  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

Exhibit "A" Ordinance 1343-14

Summary

General Fund

Original	Actual	Increase
4,251,195	4,624,680	373,485
	Public Safety Building	264,563
	Contingency	86,043

Enterprise

Original	Actual	Increase
2,074,500	2,111,143	36,643

Stormwater

Original	Actual	Increase
65,990	60,921	(5,069)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
GENERAL FUND REVENUES				
001.000.0.311.110	Ad Valorem Taxes - (M)	939,640	956,105	16,465
001.000.0.312.300	9th Cent Gas Tax - (M)	20,000	20,584	584
001.000.0.312.410	Local Option Gas Tax - (M/S)	119,750	124,688	4,938
001.000.0.312.420	5th Cent Gas Tax - (M/S)	73,600	79,406	5,806
001.000.0.312.520	Casualty Insurance Tax -(A)	31,535	32,629	1,094
001.000.0.314.100	Electric Service Tax - (M)	280,000	296,385	16,385
001.000.0.314.300	Water Service Tax - (M)	48,000	47,253	(747)
001.000.0.312.510	Insurance Premium Tax - (A)	21,000	26,877	5,877
001.000.0.314.800	Propane Service Tax - (M)	12,000	12,148	148
001.000.0.315.000	Local Comm Tax - (M/S)	145,300	126,061	(19,239)
001.000.0.335.180	Half-Cent Sales Tax - (M/S)	265,425	275,804	10,379
	TOTAL TAXES	1,956,250	1,997,940	41,690
LICENSES AND PERMITS				
001.000.0.321.110	Business Tax	12,000	9,471	(2,529)
001.000.0.322.025	Remittance Fee	500	5,148	4,648
001.000.0.322.200	Education Fee	1,000	1,383	383
001.000.0.322.100	Alarm Permit	125	75	(50)
001.000.0.349.322	Building Inspections	500	525	25
001.000.0.322.300	Archive Fee	1,000	1,383	383
001.000.0.354.000	Liens - Violation of Ordinance	8,000	13,990	5,990
001.000.0.354.100	Lien Searches	2,000	2,135	135
001.000.0.322.000	Building Permits	35,000	87,738	52,738
	TOTAL LICENSES AND PERMITS	60,125	121,848	61,723
INTERGOVERNMENTAL				
001.000.0.335.120	State Revenue Sharing -(M/S)	112,860	119,826	6,966
001.000.0.335.122	8th Cent Motor Fuel Tax - (M/S)	46,140	48,990	2,850
001.000.0.335.140	Mobile Home Licenses - (M)	15,000	14,733	(267)
001.000.0.335.150	Alcohol Beverage Lic - (Q)	3,000	1,736	(1,264)
001.000.0.331.100	Grant - State of Florida	-	36,584	36,584
001.000.0.334.220	Grant - Police Dept	-	7,200	7,200
001.000.0.331.200	Grant - Police	9,770	10,819	1,049
001.000.0.334.260	Right of Way Maint - (Q)	30,000	30,315	315
001.000.0.334.710	Signal Maint -(A)	2,700	2,865	165
001.000.0.334.952	Street Lights Maint -(A)	20,640	20,642	2
001.000.0.331.540	Grant - FMIT Safety Grant	-	1,961	1,961
001.000.0.337.210	SRO Supplement -(Q)	91,000	97,103	6,103
001.000.0.338.350	Library Cooperative -(Q/A)	25,000	25,702	702
001.000.0.342.340	Mutual Fire - (Q/A)	184,920	190,806	5,886
	TOTAL INTERGOVERNMENTAL	541,030	609,282	68,252
FRANCHISE FEES				
001.000.0.323.100	Electric FF - (M)	240,000	250,720	10,720
001.000.0.323.400	Gas FF - (M)	26,000	35,912	9,912
001.000.0.323.700	Solid Waste FF - (M)	22,000	20,322	(1,678)
	TOTAL FRANCHISE FEES	288,000	306,954	18,954

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
<b>CHARGES FOR SERVICES</b>				
001.000.0.341.200	Zoning Fees	-	2,023	2,023
001.000.0.341.400	Variance	500	-	(500)
001.000.0.341.041	Library Printing	2,000	2,811	811
001.000.0.341.050	Notary Services	200	175	(25)
001.000.0.341.040	Copies & Research	500	86	(414)
001.000.0.343.800	Cemetery Sales	5,000	17,085	12,085
001.000.0.347.208	Summer Rec Program	24,000	20,910	(3,090)
001.000.0.349.030	Filing Fee-City Election	150	24	(126)
001.000.0.349.528	Police Reports & Services	1,000	657	(343)
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>33,350</b>	<b>43,771</b>	<b>10,421</b>
<b>SANITATION</b>				
001.000.0.343.400	Recycling	-	47,107	47,107
001.000.0.343.300	Sanitation - (M)	305,000	305,754	754
001.000.0.343.301	Extra Trash Pickup	1,000	1,997	997
001.000.0.343.307	Fuel Adjustment Fee	90,000	94,069	4,069
001.000.0.343.306	Garbage Late Fees	12,000	14,014	2,014
001.000.0.343.302	Garbage Cans	200	-	(200)
001.000.0.343.901	Sanitation Reserve Fund	250,000	48,597	(201,403)
001.000.0.343.902	Equipment Reserve Fund	19,000	18,893	(107)
	<b>TOTAL SANITATION</b>	<b>677,200</b>	<b>530,431</b>	<b>(146,769)</b>
<b>FINES AND FORFEITURES</b>				
001.000.0.351.000	Police Fines - (M)	30,000	11,903	(18,097)
001.000.0.351.100	Police Education	2,500	759	(1,741)
001.000.0.351.300	Police Detail	2,000	2,863	863
001.000.0.352.000	Library Fines	1,500	1,641	141
001.000.0.349.400	Restitution	3,000	1,630	(1,370)
	<b>TOTAL FINES AND FORFEITURES</b>	<b>39,000</b>	<b>18,796</b>	<b>(20,204)</b>
<b>RENTALS</b>				
001.000.0.362.030	Rental - Highlands	3,000	3,075	75
001.000.0.362.032	Rental - Mackay Estates	12,000	26,747	14,747
001.000.0.362.033	Rental - Cancellation Fee	1,000	1,950	950
001.000.0.362.034	Rental - Lions Park	1,000	1,100	100
001.000.0.362.038	Rental - Tower	130,000	138,111	8,111
001.000.0.362.035	Rental - Ball Field	300	-	(300)
	<b>TOTAL RENTAL</b>	<b>147,300</b>	<b>170,983</b>	<b>23,683</b>
<b>INTEREST EARNED</b>				
001.000.0.361.000	Interest Income	8,000	8,774	774
001.000.0.361.100	Interest - Investments	-	446	446
	<b>TOTAL INTEREST EARNED</b>	<b>8,000</b>	<b>9,220</b>	<b>1,220</b>

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	MISCELLANEOUS			
001.000.0.365.000	Sale of Surplus Property	10,000	1,234	(8,766)
001.000.0.319.100	Motor Fuel Tax Refund - (M)	4,500	5,527	1,027
001.000.0.366.300	Bluegrass Bash	8,000	6,931	(1,069)
001.000.0.366.400	Recreation Donations	1,000	43	(957)
001.000.0.369.000	Miscellaneous Income	12,000	1,673	(10,327)
001.000.0.369.100	Storage	1,200	150	(1,050)
001.000.0.369.200	Grillin & Chillin	3,000	7,888	4,888
001.000.0.369.300	Insurance Proceeds	9,670	20,828	11,158
001.000.0.369.400	Event Reimbursement	1,200	-	(1,200)
001.000.0.369.500	Ridge League Receipts	1,500	4,574	3,074
001.000.0.369.600	Veteran's Memorial	-	2,200	2,200
	TOTAL MISCELLANEOUS	52,070	51,048	(1,022)
	SUBTOTAL PRIOR TO TRANSFERS	3,802,325	3,860,273	57,948
	TRANSFERS			
001.000.0.381.224	Recreation Impact Fees	15,000	15,000	-
001.000.0.381.225	Public Safety Impact Fees	-	218,750	218,750
001.000.0.381.226	Sanitation Reserve	-	201,395	201,395
001.000.0.381.401	General Fund Reserve	25,000	-	(25,000)
001.000.0.381.402	Interfund Transfer	230,210	152,605	(77,605)
001.000.0.381.403	Cost Allocation	176,660	176,660	-
001.000.0.381.850	Reserve - Leet Fund	2,000	-	(2,000)
	TOTAL TRANSFERS	448,870	764,410	315,540
	TOTAL ALL REVENUES	4,251,195	4,624,683	373,488

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
GENERAL FUND EXPENDITURES				
GENERAL GOVERNMENT				
001.510.0.422.000	General Employees Retirement	205,340	198,995	6,345
001.510.0.422.100	Public Safety Retirement	115,130	90,954	24,176
001.510.0.423.000	Group Health Insurance	318,500	290,478	28,022
001.510.0.423.100	HRA Deductible Reimbursement	5,000	1,000	4,000
001.510.0.424.000	Workers Comp Insurance	65,000	60,791	4,209
001.510.0.425.000	Unemployment Compensation	1,000	-	1,000
001.510.0.432.000	Accounting & Auditing	46,300	43,403	2,897
001.510.0.434.000	Contractual Services	24,000	29,986	(5,986)
001.510.0.440.200	Employee Christmas Benefit	3,500	3,592	(92)
001.510.0.440.201	Ridge League Dinner	1,000	5,538	(4,538)
001.510.0.445.000	Property & Liability	113,100	105,780	7,320
001.510.0.449.000	Insurance Claims	2,000	3,450	(1,450)
001.510.0.452.300	IT - Software & Hardware	8,000	23,332	(15,332)
001.510.0.464.100	Capital - Phone Upgrade	10,000	21,401	(11,401)
001.510.0.510.979	Fire Truck - Fundbalance	50,000	50,000	-
001.510.0.510.991	Property & Liability Contra	-	(99,799)	99,799
001.510.0.510.992	Workers Comp Contra	-	(60,791)	60,791
001.510.0.510.993	Health Insurance Contra	-	(286,683)	286,683
001.510.0.510.994	Public Safety Retirement- Cont	-	(90,954)	90,954
001.510.0.510.995	General Employees Retirement C	-	(198,995)	198,995
001.510.0.510.997	Sanitation Equipment Reserve	11,000	11,000	-
001.510.0.510.998	Local Option Gas Tax Reserve	73,600	73,600	-
001.510.0.510.999	Contingencies	19,895	105,938	(86,043)
001.510.0.531.000	Donations	5,000	2,000	3,000
	TOTAL GEN GOVERNMENT	1,077,365	384,016	693,349
CITY ATTORNEY				
001.514.0.431.400	Legal	60,000	68,572	(8,572)
	TOTAL ATTORNEY	60,000	68,572	(8,572)
CITY COMMISSION				
001.511.0.411.000	Salaries & Wages	13,200	13,200	-
001.511.0.421.000	FICA Expense	1,010	1,010	-
001.511.0.424.000	Workers Comp Insurance	-	376	(376)
001.511.0.440.300	Training & Travel	8,000	8,670	(670)
001.511.0.443.200	Electric	5,500	5,604	(104)
001.511.0.445.000	Property & Liability	-	14,144	(14,144)
001.511.0.451.000	Office Supplies	500	490	10
001.511.0.452.000	Operating Supplies	500	1,110	(610)
001.511.0.452.940	Uniforms & Shoes	800	707	93
001.511.0.454.000	Subscriptions & Memberships	1,250	1,238	12
	TOTAL CITY COMM	30,760	46,549	(15,789)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	CITY ADMINISTRATION			
001.512.1.412.000	Salaries & Wages	129,525	135,976	(6,451)
001.512.1.414.000	Overtime Pay	100	-	100
001.512.1.421.000	FICA Expense	9,910	13,983	(4,073)
001.512.1.422.000	Retirement	16,500	18,749	(2,249)
001.512.1.423.000	Life & Health Insurance	-	9,556	(9,556)
001.512.1.424.000	Workers Comp Insurance	-	3,789	(3,789)
001.512.1.431.200	Recording Escrow	300	500	(200)
001.512.1.431.500	Employee Exams	50	-	50
001.512.1.434.600	Municipal Code Corp	3,000	2,207	793
001.512.1.440.300	Training & Travel	5,000	4,832	168
001.512.1.441.000	Communications	2,000	2,111	(111)
001.512.1.441.100	Cell Phone	600	516	84
001.512.1.443.200	Electric	2,000	1,727	273
001.512.1.445.000	Property & Liability	-	243	(243)
001.512.1.446.000	R & M Services	500	-	500
001.512.1.446.100	R & M - Auto	500	-	500
001.512.1.446.120	R & M - Copier	4,000	2,843	1,157
001.512.1.446.348	R & M - Software	2,200	2,191	9
001.512.1.449.000	Legal Advertisement	7,500	8,467	(967)
001.512.1.451.000	Office Supplies	500	527	(27)
001.512.1.452.000	Operating Supplies	3,500	2,321	1,179
001.512.1.452.700	Fuel	500	318	182
001.512.1.453.100	City Election	1,800	24	1,776
001.512.1.454.000	Subscriptions & Memberships	1,900	1,547	353
	CITY ADMINISTRATION TOTAL	191,885	212,427	(20,542)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	FINANCE			
001.513.0.412.000	Salaries & Wages	84,840	84,753	87
001.513.0.414.000	Overtime Pay	-	51	(51)
001.513.0.421.000	FICA Expense	6,500	6,345	155
001.513.0.422.000	Retirement	-	14,828	(14,828)
001.513.0.423.000	Life & Health Insurance	-	9,556	(9,556)
001.513.0.424.000	Workers Comp Insurance	-	2,459	(2,459)
001.513.0.431.500	Employee Exams	50	42	8
001.513.0.433.000	Bank Service Charges	500	228	272
001.513.0.440.300	Training & Travel	500	979	(479)
001.513.0.441.000	Communications	2,800	2,189	611
001.513.0.443.200	Electric	2,000	1,727	273
001.513.0.446.000	R & M Services	1,500	1,109	391
001.513.0.446.348	R & M - Software	6,700	6,700	-
001.513.0.451.000	Office Supplies	1,000	944	56
001.513.0.452.000	Operating Supplies	2,000	1,586	414
001.513.0.452.940	Uniforms & Shoes	800	621	179
001.513.0.454.000	Subscriptions & Memberships	195	230	(35)
	TOTAL FINANCE	109,385	134,347	(24,962)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	POLICE DEPT			
001.521.1.412.000	Salaries & Wages	567,335	503,154	64,181
001.521.1.414.000	Overtime Pay	4,000	9,053	(5,053)
001.521.1.421.000	FICA Expense	43,400	38,843	4,557
001.521.1.422.000	Retirement	31,535	67,008	(35,473)
001.521.1.422.100	State Contribution	-	32,629	(32,629)
001.521.1.423.000	Life & Health Insurance	-	76,449	(76,449)
001.521.1.424.000	Workers Comp Insurance	-	15,792	(15,792)
001.521.1.431.500	Employee Exams	1,000	1,459	(459)
001.521.1.440.300	Training & Travel	4,500	2,880	1,620
001.521.1.441.000	Communications	8,000	7,525	475
001.521.1.441.100	Cell Phone	1,800	1,592	208
001.521.1.443.200	Electric	8,500	10,819	(2,319)
001.521.1.445.000	Property & Liability	-	5,166	(5,166)
001.521.1.445.500	Special Risk Ins.	550	538	12
001.521.1.446.000	R & M Services	1,500	1,454	46
001.521.1.446.100	R & M - Auto	12,000	11,245	755
001.521.1.446.120	R & M - Copier	2,700	2,436	264
001.521.1.446.200	R & M - Radios	3,500	3,670	(170)
001.521.1.446.700	R & M - IT Contract	3,000	2,550	450
001.521.1.449.000	Contractual Services	2,500	5,157	(2,657)
001.521.1.451.000	Office Supplies	1,000	1,144	(144)
001.521.1.452.000	Operating Supplies	3,000	2,213	787
001.521.1.452.012	K-9 Expenses	1,500	722	778
001.521.1.452.100	Computer Replacement	2,500	3,389	(889)
001.521.1.452.700	Fuel	28,000	25,570	2,430
001.521.1.452.940	Uniforms & Shoes	4,000	1,571	2,429
001.521.1.454.000	Subscriptions & Memberships	300	370	(70)
001.521.1.464.100	Capital - Vehicle	30,000	29,617	383
001.521.1.464.200	Capital - Grant Equipment	9,770	18,372	(8,602)
	TOTAL POLICE DEPT	775,890	882,387	(106,497)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	FIRE DEPT			
001.522.1.412.000	Salaries & Wages	351,635	347,558	4,077
001.522.1.413.000	Part Time Wages	40,000	61,751	(21,751)
001.522.1.414.000	Overtime Pay	2,000	5,396	(3,396)
001.522.1.421.000	FICA Expense	29,960	31,540	(1,580)
001.522.1.422.000	Retirement	21,000	44,608	(23,608)
001.522.1.422.100	State Contribution	-	26,877	(26,877)
001.522.1.423.000	Life & Health Insurance	-	47,781	(47,781)
001.522.1.424.000	Workers Comp Insurance	-	11,029	(11,029)
001.522.1.431.500	Employee Exams	3,000	5,519	(2,519)
001.522.1.440.300	Training & Travel	3,000	2,477	523
001.522.1.441.000	Communications	1,500	1,403	97
001.522.1.441.100	Cell Phone	1,200	1,114	86
001.522.1.443.200	Electric	8,000	8,553	(553)
001.522.1.445.000	Property & Liability	-	5,651	(5,651)
001.522.1.445.500	Special Risk Ins.	550	538	12
001.522.1.446.000	R & M Services	3,000	2,607	393
001.522.1.446.100	R & M - Auto	12,000	17,051	(5,051)
001.522.1.446.110	R & M - SCBA	1,500	831	669
001.522.1.446.200	R & M - Radio	3,000	3,000	-
001.522.1.446.348	R & M - Software	2,000	720	1,280
001.522.1.451.000	Office Supplies	500	426	74
001.522.1.452.000	Operating Supplies	3,000	1,814	1,186
001.522.1.452.140	Fire Prevention Progam	1,000	982	18
001.522.1.452.700	Fuel	6,000	6,707	(707)
001.522.1.452.800	Diesel	2,500	4,557	(2,057)
001.522.1.452.940	Uniforms & Shoes	4,000	4,258	(258)
001.522.1.452.941	Bunker Gear - Replacements	5,000	3,488	1,512
001.522.1.454.000	Subscriptions & Memberships	400	389	11
001.522.1.464.100	Capital - Equipment	3,000	39,791	(36,791)
001.522.1.464.200	Capital - Bunker Gear	-	293	(293)
	TOTAL FIRE DEPT	508,745	688,709	(179,964)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	COMMUNITY DEVELOPMENT			
001.524.1.412.000	Salaries & Wages	116,765	115,503	1,262
001.524.1.414.000	Overtime Pay	100	259	(159)
001.524.1.421.000	FICA Expense	8,935	8,856	79
001.524.1.422.000	Retirement	-	13,388	(13,388)
001.524.1.423.000	Life & Health Insurance	-	9,556	(9,556)
001.524.1.424.000	Workers Comp Insurance	-	4,166	(4,166)
001.524.1.431.000	Professional Services	5,000	6,338	(1,338)
001.524.1.431.100	CFRPC Contract	18,000	20,750	(2,750)
001.524.1.431.200	Way Finding Sign Program	40,000	5,930	34,070
001.524.1.431.250	CRA - Finding of Necessity	30,000	30,000	-
001.524.1.431.500	Employee Exams	100	-	100
001.524.1.434.660	Contractual Service - Magistra	4,000	3,278	722
001.524.1.440.300	Training & Travel	2,000	1,578	422
001.524.1.441.000	Communications	2,400	2,311	89
001.524.1.441.100	Cell Phone	1,200	809	391
001.524.1.443.200	Electric	12,000	11,209	791
001.524.1.445.000	Property & Liability	-	1,146	(1,146)
001.524.1.446.000	R & M Services	500	603	(103)
001.524.1.446.100	R & M - Auto	500	448	52
001.524.1.446.120	R & M - Copier	6,000	7,080	(1,080)
001.524.1.446.348	R & M - Software	1,400	900	500
001.524.1.451.000	Office Supplies	500	478	22
001.524.1.452.000	Operating Supplies	1,000	1,448	(448)
001.524.1.452.700	Fuel	1,000	802	198
001.524.1.454.000	Subscriptions & Memberships	200	265	(65)
001.524.1.464.100	Capital - Machinery & Equipmen	-	12,283	(12,283)
	TOTAL COMMUNITY DEVELOPMENT	251,600	259,384	(7,784)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	PUBLIC WORKS ADMIN			
001.540.1.412.000	Salaries & Wages	39,440	47,730	(8,290)
001.540.1.421.000	FICA Expense	3,020	3,369	(349)
001.540.1.422.000	Retirement	-	8,386	(8,386)
001.540.1.423.000	Life & Health Insurance	-	4,778	(4,778)
001.540.1.431.500	Employee Exams	300	42	258
001.540.1.440.300	Training & Travel	1,000	450	550
001.540.1.441.000	Communications	1,500	2,644	(1,144)
001.540.1.441.100	Cell Phone	1,200	1,050	150
001.540.1.443.200	Electric	1,600	1,335	265
001.540.1.445.000	Property & Liability	-	938	(938)
001.540.1.446.000	R & M Services	500	889	(389)
001.540.1.446.120	R & M - Copier	1,000	697	303
001.540.1.451.000	Office Supplies	500	284	216
001.540.1.452.000	Operating Supplies	1,000	517	483
001.540.1.452.940	Uniforms & Shoes	3,400	5,562	(2,162)
001.540.1.454.000	Subscriptions & Memberships	200	125	75
001.540.1.458.903	Cost Allocation - Stormwater	(11,130)	(11,130)	-
	TOTAL PW ADMIN	43,530	67,666	(24,136)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	BUILDING MAINT			
001.519.1.412.000	Salaries & Wages	28,495	28,522	(27)
001.519.1.414.000	Overtime Pay	50	-	50
001.519.1.421.000	FICA Expense	2,180	2,182	(2)
001.519.1.422.000	Retirement	-	4,995	(4,995)
001.519.1.423.000	Life & Health Insurance	-	4,778	(4,778)
001.519.1.431.300	Engineering	5,000	8,771	(3,771)
001.519.1.441.000	Communications	1,400	1,632	(232)
001.519.1.443.200	Electric	500	620	(120)
001.519.1.445.000	Property & Liability	-	3,117	(3,117)
001.519.1.446.000	R & M Services	20,000	36,112	(16,112)
001.519.1.452.000	Operating Supplies	3,500	17,738	(14,238)
001.519.1.452.940	Uniforms & Shoes	100	-	100
001.519.1.464.100	Capital - Bldg Improvements	-	264,563	(264,563)
	TOTAL BLDG MAINT	61,225	373,030	(311,805)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	SANITATION			
001.534.1.412.000	Salaries & Wages	92,125	82,304	9,821
001.534.1.414.000	Overtime Pay	1,000	2,124	(1,124)
001.534.1.421.000	FICA Expense	7,050	6,440	610
001.534.1.422.000	Retirement	-	14,824	(14,824)
001.534.1.423.000	Life & Health Insurance	-	14,334	(14,334)
001.534.1.424.000	Workers Comp Insurance	-	2,102	(2,102)
001.534.1.431.500	Employee Exams	750	378	372
001.534.1.434.100	Contractual Services	-	5,393	(5,393)
001.534.1.434.200	Recycling - City Portion	1,000	47,406	(46,406)
001.534.1.445.000	Property & Liability	-	5,849	(5,849)
001.534.1.446.000	R & M Services	1,000	777	223
001.534.1.446.100	R & M - Auto	25,000	23,161	1,839
001.534.1.449.110	Disposal Fees - Polk County	60,000	69,060	(9,060)
001.534.1.449.150	Disposal Fees - Brush	24,000	24,731	(731)
001.534.1.452.000	Operating Supplies	2,000	834	1,166
001.534.1.452.800	Diesel	23,000	34,416	(11,416)
001.534.1.464.100	Capital - Equipment	8,000	7,186	814
001.534.1.464.200	Capital- Vehicle	250,000	249,989	11
	TOTAL SANITATION	494,925	591,308	(96,383)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	ROADS AND STEETS			
001.541.1.412.000	Salaries & Wages	114,960	116,151	(1,191)
001.541.1.414.000	Overtime Pay	3,000	4,267	(1,267)
001.541.1.421.000	FICA Expense	8,795	9,100	(305)
001.541.1.422.000	Retirement	-	21,138	(21,138)
001.541.1.423.000	Life & Health Insurance	-	23,890	(23,890)
001.541.1.424.000	Workers Comp Insurance	-	4,410	(4,410)
001.541.1.431.300	Engineering	1,000	-	1,000
001.541.1.431.500	Employee Exams	400	639	(239)
001.541.1.443.200	Electric	56,000	56,220	(220)
001.541.1.444.100	Rental Equipment	1,000	-	1,000
001.541.1.445.000	Property & Liability	-	1,752	(1,752)
001.541.1.446.000	R & M Services	10,000	14,126	(4,126)
001.541.1.446.020	R & M - Traffic Signs	3,000	2,767	233
001.541.1.446.080	R & M - Traffic Signals	10,000	7,344	2,656
001.541.1.446.100	R & M - Auto	10,000	12,943	(2,943)
001.541.1.446.200	R & M - Street Sweeper Contrac	10,000	6,920	3,080
001.541.1.446.280	R & M - Street Lights	3,000	2,132	868
001.541.1.446.290	R & M - Tree Maint	1,000	2,274	(1,274)
001.541.1.446.500	R & M - Cemeteries	4,000	3,393	607
001.541.1.452.000	Operating Supplies	3,000	7,820	(4,820)
001.541.1.452.700	Fuel	13,000	19,526	(6,526)
001.541.1.452.800	Diesel Charges	2,000	3,646	(1,646)
001.541.1.453.000	Road & Sidewalk Repair	12,000	15,521	(3,521)
	TOTAL STREETS	266,155	335,979	(69,824)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	CENTRAL GARAGE & MOTOR POOL			
001.589.1.412.000	Salaries & Wages	33,900	36,321	(2,421)
001.589.1.414.000	Overtime Pay	300	190	110
001.589.1.421.000	FICA Expense	2,595	2,793	(198)
001.589.1.422.000	Retirement	-	6,442	(6,442)
001.589.1.423.000	Life & Health Insurance	-	4,778	(4,778)
001.589.1.424.000	Workers Comp Insurance	-	970	(970)
001.589.1.431.000	Employee Exams	100	225	(125)
001.589.1.441.000	Communications	500	258	242
001.589.1.443.200	Electric	3,000	2,994	6
001.589.1.445.000	Property & Liability	-	11,816	(11,816)
001.589.1.446.000	R & M Services	500	3,371	(2,871)
001.589.1.446.100	R & M - Auto	500	58	442
001.589.1.452.000	Operating Supplies	1,000	12,102	(11,102)
001.589.1.452.300	IT - Software & Hardware	100	-	100
001.589.1.452.700	Fuel	100	133	(33)
001.589.1.452.800	Supplies - Diesel	29,600	56,110	(26,510)
001.589.1.452.900	Supplies - Gas & Oil	79,700	102,372	(22,672)
001.589.1.454.000	Subscriptions & Memberships	1,500	1,500	-
001.589.1.458.900	Reimbursement - Labor	(15,000)	(12,589)	(2,411)
001.589.1.458.901	Reimbursement - Fuel	(79,700)	(83,958)	4,258
001.589.1.458.902	Reimbursement - Diesel	(29,600)	(44,711)	15,111
001.589.1.464.200	Capital - Machinery & Equipmen	-	9,399	(9,399)
	TOTAL CGMP	29,095	110,574	(81,479)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	PARKS			
001.572.1.412.000	Salaries & Wages	116,515	118,152	(1,637)
001.572.1.414.000	Overtime Pay	1,000	1,049	(49)
001.572.1.421.000	FICA Expense	8,915	9,106	(191)
001.572.1.422.000	Retirement	-	19,554	(19,554)
001.572.1.423.000	Life & Health Insurance	-	23,933	(23,933)
001.572.1.424.000	Workers Comp Insurance	-	3,829	(3,829)
001.572.1.431.500	Employee Exams	300	1,122	(822)
001.572.1.440.300	Training & Travel	300	429	(129)
001.572.1.441.000	Communications	1,500	2,721	(1,221)
001.572.1.441.100	Cell Phone	600	517	83
001.572.1.443.200	Electric	8,000	7,275	725
001.572.1.444.100	Rental Equipment	500	60	440
001.572.1.445.000	Property & Liability	-	2,534	(2,534)
001.572.1.446.000	R & M Services	7,000	13,660	(6,660)
001.572.1.446.100	R & M - Auto	2,500	3,398	(898)
001.572.1.446.120	R & M - Copier	1,200	2,203	(1,003)
001.572.1.452.200	Operating Supplies	11,000	15,955	(4,955)
001.572.1.452.700	Fuel	6,000	8,851	(2,851)
001.572.1.452.800	Diesel	800	432	368
001.572.1.452.940	Uniforms & Shoes	750	1,822	(1,072)
001.572.1.464.100	Capital - Equipment	-	25,074	(25,074)
001.572.1.464.200	Capital - Improvements	19,000	20,448	(1,448)
001.572.1.464.300	Veteran's Memorial	-	6,059	(6,059)
	TOTAL PARKS	185,880	288,183	(102,303)
	MACKAY ESTATES			
001.572.2.441.000	Communications	600	600	-
001.572.2.443.200	Electric	6,000	6,503	(503)
001.572.2.445.000	Property & Liability	-	5,300	(5,300)
001.572.2.446.000	R & M Services	4,000	6,107	(2,107)
001.572.2.449.000	Contractual Maint Services	1,200	1,800	(600)
001.572.2.452.000	Operating Supplies	4,000	3,683	317
	TOTAL MACKAY ESTATES	15,800	23,993	(8,193)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	LIBRARY			
001.571.1.413.000	Salaries & Wages	74,200	70,637	3,563
001.571.1.421.000	FICA Expense	5,675	5,404	271
001.571.1.422.000	Retirement	-	5,426	(5,426)
001.571.1.423.000	Life & Health Insurance	-	4,778	(4,778)
001.571.1.424.000	Workers Comp Insurance	-	2,145	(2,145)
001.571.1.431.500	Employee Exams	100	126	(26)
001.571.1.440.300	Training & Travel	500	-	500
001.571.1.441.000	Communications	5,480	2,073	3,407
001.571.1.443.200	Electric	6,000	6,782	(782)
001.571.1.445.000	Property & Liability	-	1,851	(1,851)
001.571.1.446.000	R & M Services	500	2,055	(1,555)
001.571.1.446.120	R & M - Copier	3,000	3,042	(42)
001.571.1.446.438	R & M - Software	1,500	944	556
001.571.1.451.000	Office Supplies	1,000	503	497
001.571.1.452.000	Operating Supplies	3,000	2,314	686
001.571.1.452.160	Youth Programs	2,000	2,069	(69)
001.571.1.454.000	Subscriptions & Memberships	1,000	1,304	(304)
001.571.1.466.000	Books	15,000	15,726	(726)
	TOTAL LIBRARY	118,955	127,179	(8,224)
	RECREATION			
001.572.3.440.200	Employee Quarterly Meetings	1,500	1,872	(372)
001.572.3.446.000	R & M Services	2,500	2,293	207
001.572.3.448.000	Promotional Activities	15,000	16,125	(1,125)
001.572.3.451.000	Office Supplies	500	223	277
001.572.3.452.000	Operating Supplies	3,500	1,854	1,646
001.572.3.452.100	Summer Recreation Expenses	7,000	8,013	(1,013)
	TOTAL RECREATION	30,000	30,380	(380)
	TOTAL GEN FUND EXPENDITURE	4,251,195	4,624,683	(373,488)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
STORMWATER REVENUE				
401.000.0.343.900	Stormwater Revenue	55,000	54,964	36
401.000.0.381.538	Storm Water Reserve	10,990	5,957	5,033
	TOTAL STORMWATER	65,990	60,921	5,069
STORMWATER				
401.538.1.431.300	Engineering	10,000	10,458	(458)
401.538.1.434.000	Contractual Services	3,000	1,917	1,083
401.538.1.440.300	Training & Travel	500	452	48
401.538.1.443.200	Electric	160	-	160
401.538.1.446.000	R & M Services	4,000	4,040	(40)
401.538.1.446.100	R & M - Auto	1,000	-	1,000
401.538.1.446.200	Street Sweeping Cont	10,000	9,737	263
401.538.1.452.000	Operating Supplies	500	237	263
401.538.1.452.700	Fuel	1,200	1,125	75
401.538.1.454.000	Subscriptions & Memb	-	400	(400)
401.538.1.458.903	Cost Allocation	11,130	11,130	-
401.538.1.464.200	Capital - Machinery	24,500	21,426	3,074
	TOTAL STORMWATER	65,990	60,922	5,068

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	UTILITY BILLING			
401.000.0.343.302	Water Revenue	600,000	592,180	7,820
401.000.0.343.303	Water Adjustments	-	(1,932)	1,932
401.000.0.343.308	Temp Water Service	2,000	1,950	50
401.000.0.343.305	Irrigation	125,000	121,969	3,031
401.000.0.343.500	Sewer Revenue	1,165,000	1,213,240	(48,240)
401.000.0.343.503	Sewer Adjustment	-	(749)	749
401.000.0.343.550	Tap Fees	1,500	5,700	(4,200)
401.000.0.343.304	Turn On Fee	22,000	20,955	1,045
401.000.0.365.000	Scrap Metal	10,000	423	9,577
401.000.0.365.100	Hay Proceeds	500	1,632	(1,132)
401.000.0.369.000	Non Payment Fees	35,000	34,209	791
401.000.0.369.200	Miscellaneous Revenu	-	1,214	(1,214)
401.000.0.343.314	Water Meter Fee	8,000	38,625	(30,625)
401.000.0.343.310	NSF Check Fee	2,000	1,620	380
401.000.0.343.306	Late Fees	50,000	50,387	(387)
401.000.0.343.312	Turn Off Fee	16,000	15,730	270
401.000.0.343.317	Service Work Orders	500	932	(432)
401.000.0.343.311	Bad Debt Collections	2,000	2,773	(773)
401.000.0.361.000	Interest - Bank	10,000	9,217	783
401.000.0.361.100	Interest - Investmen	-	1,198	(1,198)
401.000.0.384.100	WasteWater Reserve	25,000	-	25,000
401.000.0.349.110	Cash Over/Short	-	(130)	130
	TOTAL UTILITY REVENUE	2,074,500	2,111,143	(36,643)

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	DEBT SERVICE			
401.000.0.517.716	Loan F-EF Refinanced	238,445	238,443	2
401.000.0.517.719	Wastewater Loan 7190	315,645	315,646	(1)
	TOTAL DEBT SERVICE	554,090	554,089	1
	WATER OPERATIONS			
401.533.2.412.000	Salaries & Wages	10,075	11,051	(976)
401.533.2.421.000	FICA Expense	775	765	10
401.533.2.431.300	Engineering	20,000	5,922	14,078
401.533.2.434.000	Contractual Services	5,000	9,439	(4,439)
401.533.2.434.100	Engineering- Water M	14,000	15,500	(1,500)
401.533.2.440.100	Land Leases	1,500	1,701	(201)
401.533.2.440.300	Training & Travel	500	420	80
401.533.2.443.200	Electric	38,000	40,074	(2,074)
401.533.2.445.000	Property & Liability	-	8,207	(8,207)
401.533.2.446.000	R & M Services	30,000	20,579	9,421
401.533.2.446.100	R & M - Auto	1,000	165	835
401.533.2.446.200	R & M - Water Tower	500	-	500
401.533.2.452.000	Operating Supplies	1,500	355	1,145
401.533.2.452.600	Chemicals	43,000	45,585	(2,585)
401.533.2.452.700	Fuel	3,000	586	2,414
401.533.2.454.000	Subscriptions & Memb	600	560	40
401.533.2.463.800	Water Improvements	-	6,402	(6,402)
401.533.2.464.200	Capital - Equipment	59,000	41,154	17,846
401.533.2.533.910	Cost Allocation - General	203,435	164,634	38,801
	TOTAL WATER OPERATIONS	431,885	373,099	58,786

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	WASTE WATER OPERATIO			
401.535.1.412.000	Salaries & Wages	85,270	86,972	(1,702)
401.535.1.414.000	Overtime Pay	4,000	1,711	2,289
401.535.1.421.000	FICA Expense	6,525	6,655	(130)
401.535.1.422.000	Retirement	-	15,515	(15,515)
401.535.1.423.000	Life & Health Insura	-	14,334	(14,334)
401.535.1.424.000	Workers Comp Insuran	-	2,528	(2,528)
401.535.1.431.300	Engineering	15,000	14,758	242
401.535.1.431.500	Employee Exams	300	56	244
401.535.1.434.100	Contractual Services	500	-	500
401.535.1.434.500	Sampling of Wells	16,000	10,983	5,017
401.535.1.434.510	Sludge Hauling	3,000	5,480	(2,480)
401.535.1.440.300	Training & Travel	500	110	390
401.535.1.441.000	Communications	8,000	7,447	553
401.535.1.441.100	Cell Phone	-	269	(269)
401.535.1.443.200	Electric	80,000	84,679	(4,679)
401.535.1.445.000	Property & Liability	-	28,904	(28,904)
401.535.1.446.000	R & M Services	35,000	65,988	(30,988)
401.535.1.446.100	R & M - Auto	2,000	335	1,665
401.535.1.452.000	Operating Supplies	2,500	1,983	517
401.535.1.452.600	Chemicals	90,000	90,563	(563)
401.535.1.452.700	Fuel	500	108	392
401.535.1.452.800	Diesel Fuel	200	-	200
401.535.1.452.940	Uniforms & Shoes	750	385	365
401.535.1.464.100	Capital - Equipment	39,500	21,620	17,880
401.535.1.535.910	Cost Allocation - Ge	203,435	164,632	38,803
	TOTAL WASTE WATER	592,980	626,015	(33,035)
	SUMMIT GROVE			
401.535.2.443.200	Electric	5,000	7,469	(2,469)
401.535.2.445.000	Property & Liability	-	3,794	(3,794)
401.535.2.446.000	R & M - Services	16,000	189	15,811
401.535.2.452.000	Operating Supplies	500	-	500
	TOTAL SUMMIT GROVE	21,500	11,452	10,048

## BUDGET ADJUSTMENT

FISCAL YEAR 13/14

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	ACTUAL	VARIANCE
	SERVICE			
401.536.1.412.000	Salaries & Wages	236,735	238,428	(1,693)
401.536.1.414.000	Overtime Pay	6,000	1,258	4,742
401.536.1.421.000	FICA Expense	18,110	18,295	(185)
401.536.1.422.000	Retirement	-	41,873	(41,873)
401.536.1.423.000	Life & Health Insura	-	38,254	(38,254)
401.536.1.424.000	Workers Comp Insuran	-	7,196	(7,196)
401.536.1.431.300	Engineering	5,000	2,494	2,506
401.536.1.431.500	Employee Exams	500	416	84
401.536.1.440.300	Training & Travel	2,000	719	1,281
401.536.1.441.000	Communications	21,000	22,057	(1,057)
401.536.1.441.100	Cell Phone	1,800	1,902	(102)
401.536.1.443.200	Electric	2,500	2,302	198
401.536.1.444.100	Rental Equipment	500	-	500
401.536.1.446.100	R & M - Auto	10,000	5,299	4,701
401.536.1.446.120	R & M - Copier	1,400	1,352	48
401.536.1.446.348	Annual Software Main	3,500	3,450	50
401.536.1.446.350	R & M - Water Lines	20,000	28,187	(8,187)
401.536.1.446.360	R & M - Fire Hydrant	1,000	-	1,000
401.536.1.446.370	R & M - Lift Station	70,000	50,122	19,878
401.536.1.446.380	R & M - Sewer Lines	10,000	5,190	4,810
401.536.1.452.000	Operating Supplies	3,000	7,405	(4,405)
401.536.1.452.700	Fuel	20,000	20,362	(362)
401.536.1.452.800	Diesel	1,500	1,304	196
401.536.1.452.900	Meter & Fittings - N	18,000	39,598	(21,598)
401.536.1.452.940	Uniforms & Shoes	3,000	4,026	(1,026)
401.536.1.464.200	Capital - Machinery	8,500	4,999	3,501
401.536.1.536.999	Contingencies	10,000	-	10,000
	TOTAL SERVICE	474,045	546,488	(72,443)
	TOTAL EXPENDITURES	2,074,500	2,111,143	(36,643)

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**5.) ORDINANCE 1344-14: SCHOOL ZONING**

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**ISSUE:** The City of Lake Alfred will consider an ordinance assigning a zoning classification on 44.47 acres of land located east of CR 557 between Evenhouse Road & Creek Road.

**ATTACHMENTS:**

- Ordinance 1344-14
- Surrounding Uses
- Map
- Planning Board Minute Excerpts

**ANALYSIS:** The City of Lake Alfred has received a request to assign a Public Building & Grounds (PB) zoning classification to 44.47 acres located east of CR 557 and between Evenhouse Road & Creek Road. Additionally, 11 acres at the center of the site are proposed to be zoned as Conservation (CN).

The total 55.47 acre tract of land has a designated future land use of Medium Density Residential (MDR) but does not currently have an assigned zoning classification. For perspective: An R-2 zoning classification would be permitted under the MDR future land use and would allow 12 units per acre or 536 residential units on 44.47 acres.

The proposed zoning assignment of Public Building/Grounds (PB) is consistent with the future land use designation and surrounding area. Wetland mitigation, stormwater, transportation impacts, permitting and other site specific considerations would be addressed during the site development review process. The Lake Alfred Planning Board would have to approve any proposed site development on the property.

The proposed zoning assignment request received a recommendation of approval from the Planning Board.

**STAFF RECOMMENDATION:** No objections to Ordinance 1344-14 on first reading.

**ORDINANCE NO. 1344-14**

**AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LAKE ALFRED TO ASSIGN THE ZONING CLASSIFICATION OF "PB" PUBLIC BUILDINGS AND GROUNDS ZONING DISTRICT AND "CN" CONSERVATION ZONING DISTRICT ON THE PROPERTY MORE COMMONLY KNOWN AS THE A & J LAKE ALFRED HOLDINGS, INC. PROPERTY; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE. (General Location: EAST OF CR 557 BETWEEN CREEK ROAD AND EVENHOUSE ROAD CONSISTING OF APPROXIMATELY 55.47 ACRES).**

**WHEREAS**, the property currently owned by A & J Lake Alfred Holdings, Inc. was annexed into the City of Lake Alfred city limits on December 6, 2004 by the adoption of Ordinance 1090-04; and

**WHEREAS**, the property was assigned a Future Land Use Designation of Medium Density Residential on July 5, 2006 by the adoption of Ordinance 1144-06; and

**WHEREAS**, the property owners chose not to pursue the assignment of a zoning district immediately following the establishment of a land use designation; and

**WHEREAS**, schools are permitted in all land uses except Conservation, pursuant to Policy 1.1.21 of the Future Land Use Element of the Lake Alfred 2030 Comprehensive Plan; and

**WHEREAS**, the property owner is requesting the assignment of Public Buildings and Grounds (PB) and Conservation (CN) zoning districts on the property depicted on Exhibit "A" attached hereto and described with a legal description on Exhibit "B" attached hereto both of which exhibits are incorporated herein by reference; and

**WHEREAS**, the assignment of Public Buildings and Grounds (PB) and Conservation (CN) zoning districts as contemplated herein and more particularly set forth in Exhibits "A" and "B" attached hereto will further the general health, safety, and welfare and be a benefit to the City as a whole and is consistent with the City's Comprehensive Plan; and

**WHEREAS**, the City of Lake Alfred Planning Board and City Commission have held public meetings and hearings regarding the assignment of Public Buildings and Grounds (PB) and Conservation (CN) zoning districts for the property depicted on Exhibits "A" and "B" attached hereto.

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE ALFRED, FLORIDA:**

**Section 1.** The official zoning map of the City of Lake Alfred is amended so as to assign zoning districts for the property owned by A & J Lake Alfred Holdings, Inc. generally located east of CR 557 between Creek Road and Evenhouse Road, to "PB" Public Buildings and Grounds Zoning District on 44.47 acres and "CN" Conservation Zoning District on approximately 11 acres, as shown on the Map attached as Exhibit "A" and with a legal description set forth in Exhibit "B" all of which are incorporated herein by reference.

**Section 2. Conflicts.** All Ordinances in conflict herewith are hereby repealed.

**Section 3. Severability.** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**Section 4. Effective date.** The effective date of this Ordinance shall be immediately upon passage at Second Reading/Public Hearing.

**INTRODUCED AND PASSED** on First Reading at the regular meeting by the City of Lake Alfred City Commission held on this 3<sup>rd</sup> day of November, 2014.

**PASSED AND ENACTED ON SECOND AND FINAL READING** at a regular meeting by the City of Lake Alfred City Commission held on this 17<sup>th</sup> day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

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Nancy Z. Daley, Mayor

ATTEST:

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Linda Bourgeois, M.M.C.  
City Clerk

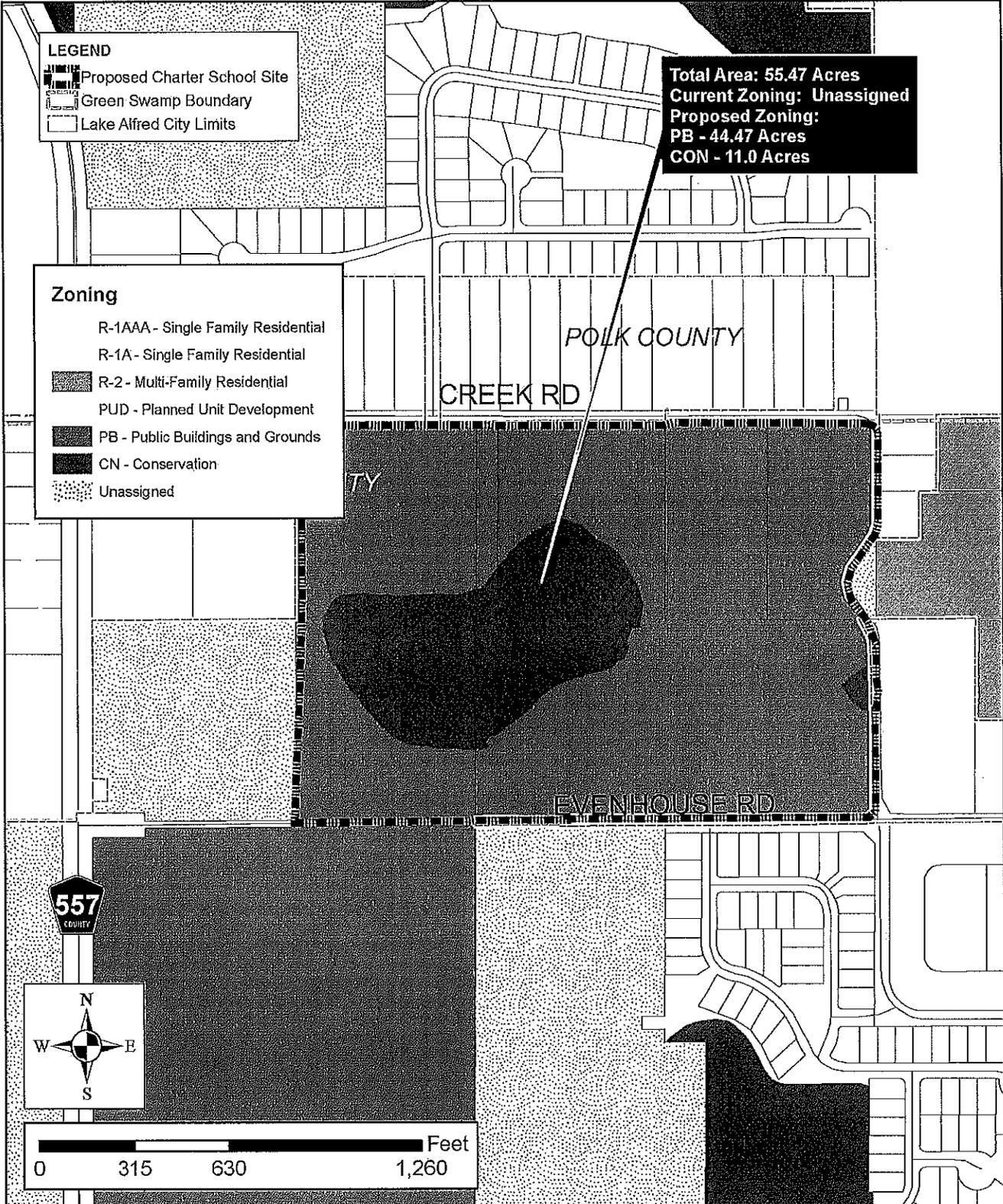
Approved as to Form:

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Frederick J. Murphy, Jr., City Attorney

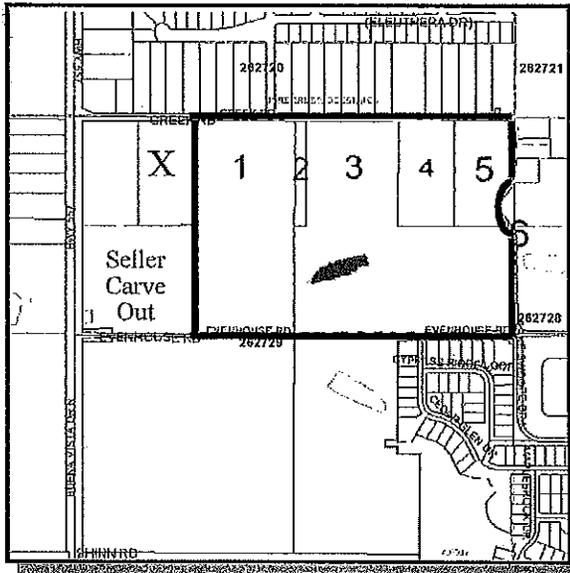
Ordinance 1344-14  
Exhibit A

# CITY OF LAKE ALFRED ZONING MAP - PROPOSED PROPOSED CHARTER SCHOOL



Ordinance 1344-14  
Exhibit B

Legal Description  
A&J Lake Alfred Holdings Inc.



**Parcel 1: 26-27-29-000000-013030**

NW1/4 OF NE1/4 E OF HWY LESS N 75 FT OF S 140 FT OF W 50 FT & LESS S 40 FT OF W 175 FT FOR R/W & LESS MAINT R/W & LESS BEG NW COR OF NE1/4 RUN E 49.21 FT S 15.50 FT TO POB RUN S 650.15 FT E 670.11 FT N 649.17 FT W 670.13 FT TO POB & LESS ADDNL R/W PER MB 15 PGS 16-22 & LESS RW FOR EVENHOUSE RD PER MB 14 PG 87 & LESS ADDL RW AS DESC IN OR BK 1253 PG 383 **LESS AND EXCEPT THE WESTERLY 671.11 +/- FEET THEREOF** (Buyer's surveyor shall create the westerly boundary line of Parcel 1 by extending the existing boundary with Parcel "X" southerly to Evenhouse Road, thus creating the "Seller Carve Out.").

**Parcel 2: 26-27-29-000000-011060:** W 71.67 FT OF NW1/4 OF NE1/4 OF NE1/4 OF SEC LESS RD R/W & LESS ADDNL R/W PER MB 15 PGS 16-22

**Parcel 3: 26-27-29-000000-011010:** NE1/4 OF NE1/4 LESS MAINT R/W & LESS LOTS 7 & 7A OF UNREC SURVEY & LESS COMM AT NE COR OF SEC RUN S 28.31 FT W 15.51 FT TO A PT AT CORNER OF SLY & WLY R/W CREEK RD N 85 DEG 04 MIN 14 SEC W ALONG R/W 57.06 FT N 88 DEG 16 MIN 54 SEC W ALONG R/W 100.04 FT N 88 DEG 51 MIN 15 SEC W 189.27 FT TO POB N 16.21 FT TO N BNDRY OF SEC W 336.65 FT S 663.49 FT E 336.65 FT N 646.9 FT TO POB & LESS THAT PART LYING E OF MAINT R/W OF CREEK RD & LESS W 71.67 FT OF NW1/4 OF NE1/4 OF NE1/4 & LESS ADDNL R/W PER MB 15 PGS 16-22 & LESS RW FOR EVENHOUSE RD PER MB 14 PG 87

**Parcel 4: 26-27-29-000000-011030:** COMM AT NE COR OF SEC RUN S 28.31 FT W 15.51 FT TO A PT AT CORNER OF SLY & WLY R/W CREEK RD N 85 DEG 04 MIN 14 SEC W ALONG R/W 57.06 FT N 88 DEG 16 MIN 54 SEC W ALONG R/W 100.04 FT N 88 DEG 51 MIN 15 SEC W 189.27 FT TO POB N 16.21 FT TO N BNDRY OF SEC W 336.65 FT S 663.49 FT E 336.65 FT N 646.9 FT TO POB LESS MAINT R/W & LESS ADDNL R/W PER MB 15 PGS 16-22

**Parcel 5: 26-27-29-000000-011020:** BEG 15 FT S & 27.90 FT W OF NE COR OF SEC RUN S 300 FT S 23 DEG 06 MIN 46 SEC W 108.46 FT S 26 DEG 53 MIN 43 SEC W 111.80 FT S 16 DEG 22 MIN 08 SEC E 104.40 FT S 28 DEG 55 MIN 07 SEC E 40.23 FT S 89 DEG 56 MIN 12 SEC W 305.70 FT N 646.90 FT S 88 DEG 51 MIN 15 SEC E 189.27 FT S 88 DEG 16 MIN 54 SEC E 100.04 FT S 85 DEG 04 MIN 14 SEC E 57.06 FT TO POB BEING LOT 7 OF UNRE SURVEY LESS ADDNL R/W PER MB 15 PGS 16-22

**Parcel 6: 26-27-29-000000-011040:** NE1/4 OF NE1/4 LYING E OF MAINT R/W LESS LOT 7A OF UNRE SURVEY & LESS ADDL R/W PER MB 15 PGS 16-22

**TABLE 1:  
SURROUNDING USES**

<p align="center"><b>Northwest</b></p> <p><b>FLU:</b> Unincorporated Polk County</p> <p><b>Zoning:</b> Unincorporated Polk County</p> <p><b>Existing Uses:</b> Power substation, Vacant</p>	<p align="center"><b>North</b></p> <p><b>FLU:</b> Unincorporated Polk County, City Very Low Residential</p> <p><b>Zoning:</b> Unincorporated Polk County, City R-1AAA</p> <p><b>Existing Uses:</b> Single Family Residences</p>	<p align="center"><b>Northeast</b></p> <p><b>FLU:</b> Unincorporated Polk County</p> <p><b>Zoning:</b> Unincorporated Polk County</p> <p><b>Existing Uses:</b> Vacant</p>
<p align="center"><b>West</b></p> <p><b>FLU:</b> Unincorporated Polk County, City Low Density Residential</p> <p><b>Zoning:</b> Unincorporated Polk County, City Unassigned</p> <p><b>Existing Uses:</b> Polk Training Center for Handicapped Citizens, Inc. Vacant</p>	<p align="center"><b>Subject Property</b></p> <p><b>FLU:</b> Medium Density Residential, Conservation</p> <p><b>Zoning:</b> Unassigned</p> <p><b>Existing Uses:</b> Mostly vacant, Grass Lake</p>	<p align="center"><b>East</b></p> <p><b>FLU:</b> Unincorporated Polk County, City Medium Density Residential, Conservation</p> <p><b>Zoning:</b> Unincorporated Polk County, City R-2</p> <p><b>Existing Uses:</b> Single Family Residences, vacant</p>
<p align="center"><b>Southwest</b></p> <p><b>FLU:</b> City Public Buildings and Grounds, Conservation</p> <p><b>Zoning:</b> City Public Buildings and Grounds, Unassigned</p> <p><b>Existing Uses:</b> Discovery Academy of Lake Alfred, Karen M. Siegel Academy, Lake Alfred Addair Middle School</p>	<p align="center"><b>South</b></p> <p><b>FLU:</b> City Public Buildings and Grounds, Low Density Residential, Conservation</p> <p><b>Zoning:</b> City Public Buildings and Grounds, Unassigned, R-1A, PUD</p> <p><b>Existing Uses:</b> Discovery Academy of Lake Alfred, Karen M. Siegel Academy, Lake Alfred Addair Middle School</p>	<p align="center"><b>Southeast</b></p> <p><b>FLU:</b> City Low Density Residential, Medium Density Residential</p> <p><b>Zoning:</b> R-1A, PUD</p> <p><b>Existing Uses:</b> Single Family Residences</p>

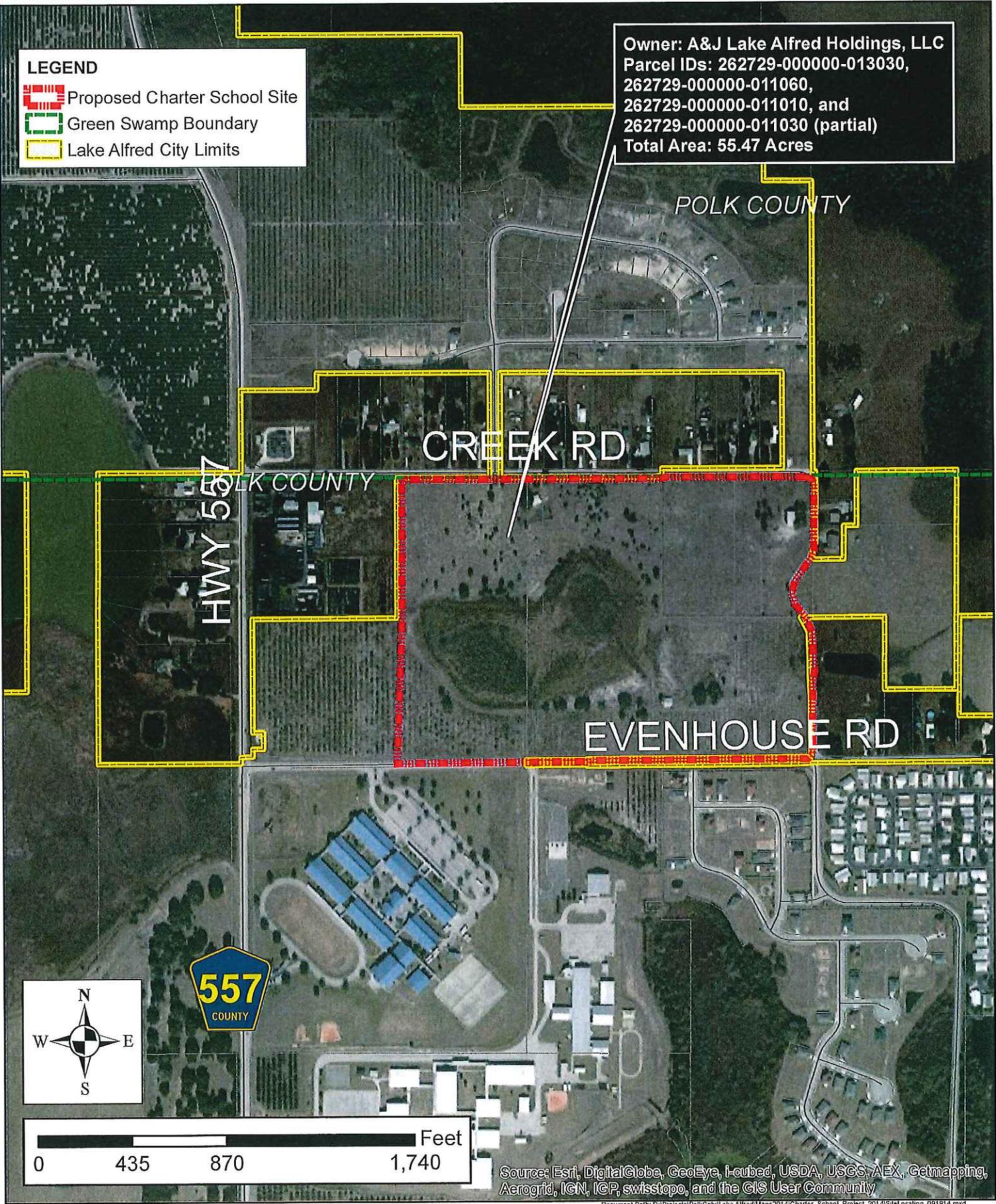
The proposed Public Buildings and Grounds (PB) zoning classification is consistent with the zoning to the south and the classification is compatible with the surrounding areas. The PB zoning classification is also consistent with the Medium Density Residential Future Land Use classification.

# CITY OF LAKE ALFRED SITE LOCATION MAP PROPOSED CHARTER SCHOOL

## LEGEND

-  Proposed Charter School Site
-  Green Swamp Boundary
-  Lake Alfred City Limits

Owner: A&J Lake Alfred Holdings, LLC  
Parcel IDs: 262729-000000-013030,  
262729-000000-011060,  
262729-000000-011010, and  
262729-000000-011030 (partial)  
Total Area: 55.47 Acres



Source: Esri, DigitalGlobe, GeoEye, I-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Document Path: D:\Projects\PolkCntyLakeAlfred\Maps\2014\Charter\_School\_Project\_2014\SiteLocation\_091914.mxd

# CITY OF LAKE ALFRED FUTURE LAND USE MAP - CURRENT PROPOSED CHARTER SCHOOL

**Total Area: 55.47 Acres**  
**Current Future Land Use:**  
 MDR - 44.47 acres  
 CON - 11.0 acres

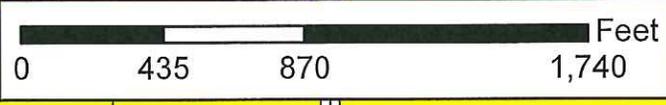
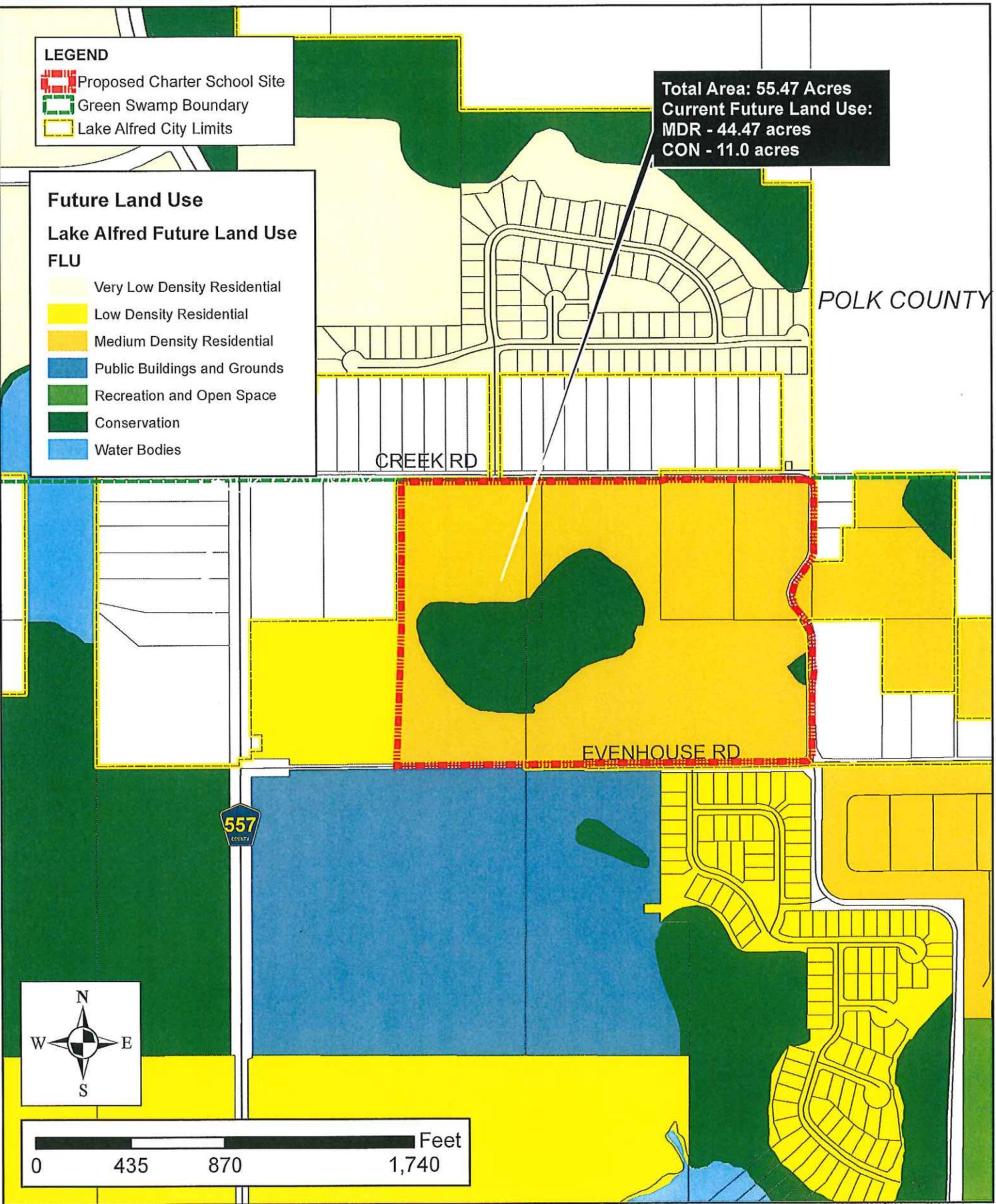
**LEGEND**

-  Proposed Charter School Site
-  Green Swamp Boundary
-  Lake Alfred City Limits

**Future Land Use**

**Lake Alfred Future Land Use**  
**FLU**

-  Very Low Density Residential
-  Low Density Residential
-  Medium Density Residential
-  Public Buildings and Grounds
-  Recreation and Open Space
-  Conservation
-  Water Bodies



# CITY OF LAKE ALFRED ZONING MAP - CURRENT PROPOSED CHARTER SCHOOL

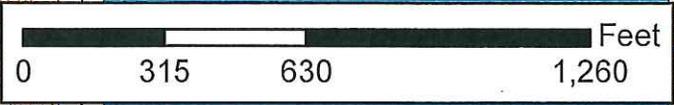
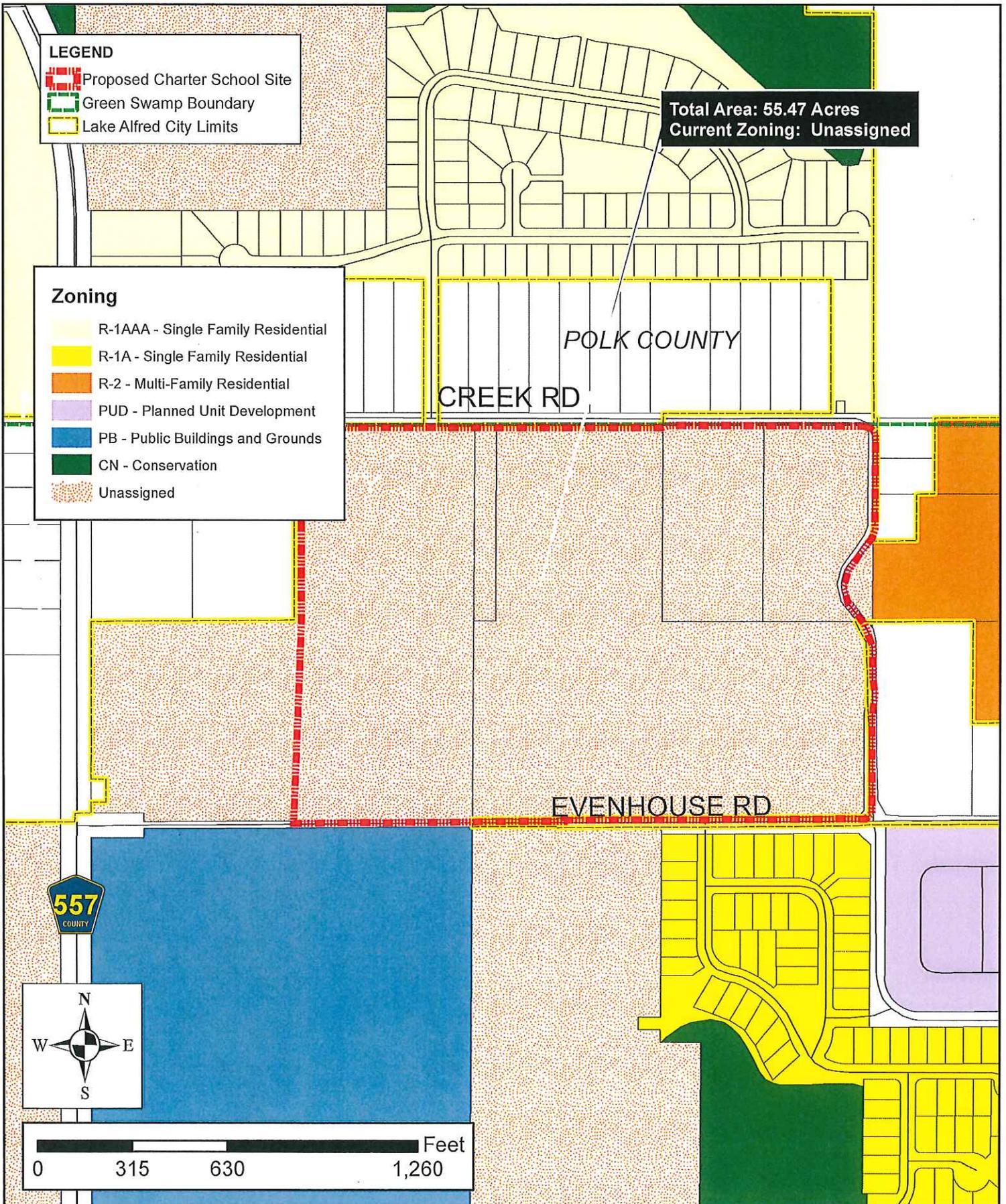
## LEGEND

-  Proposed Charter School Site
-  Green Swamp Boundary
-  Lake Alfred City Limits

## Zoning

-  R-1AAA - Single Family Residential
-  R-1A - Single Family Residential
-  R-2 - Multi-Family Residential
-  PUD - Planned Unit Development
-  PB - Public Buildings and Grounds
-  CN - Conservation
-  Unassigned

**Total Area: 55.47 Acres  
Current Zoning: Unassigned**



# CITY OF LAKE ALFRED ZONING MAP - PROPOSED PROPOSED CHARTER SCHOOL

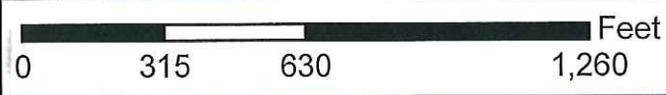
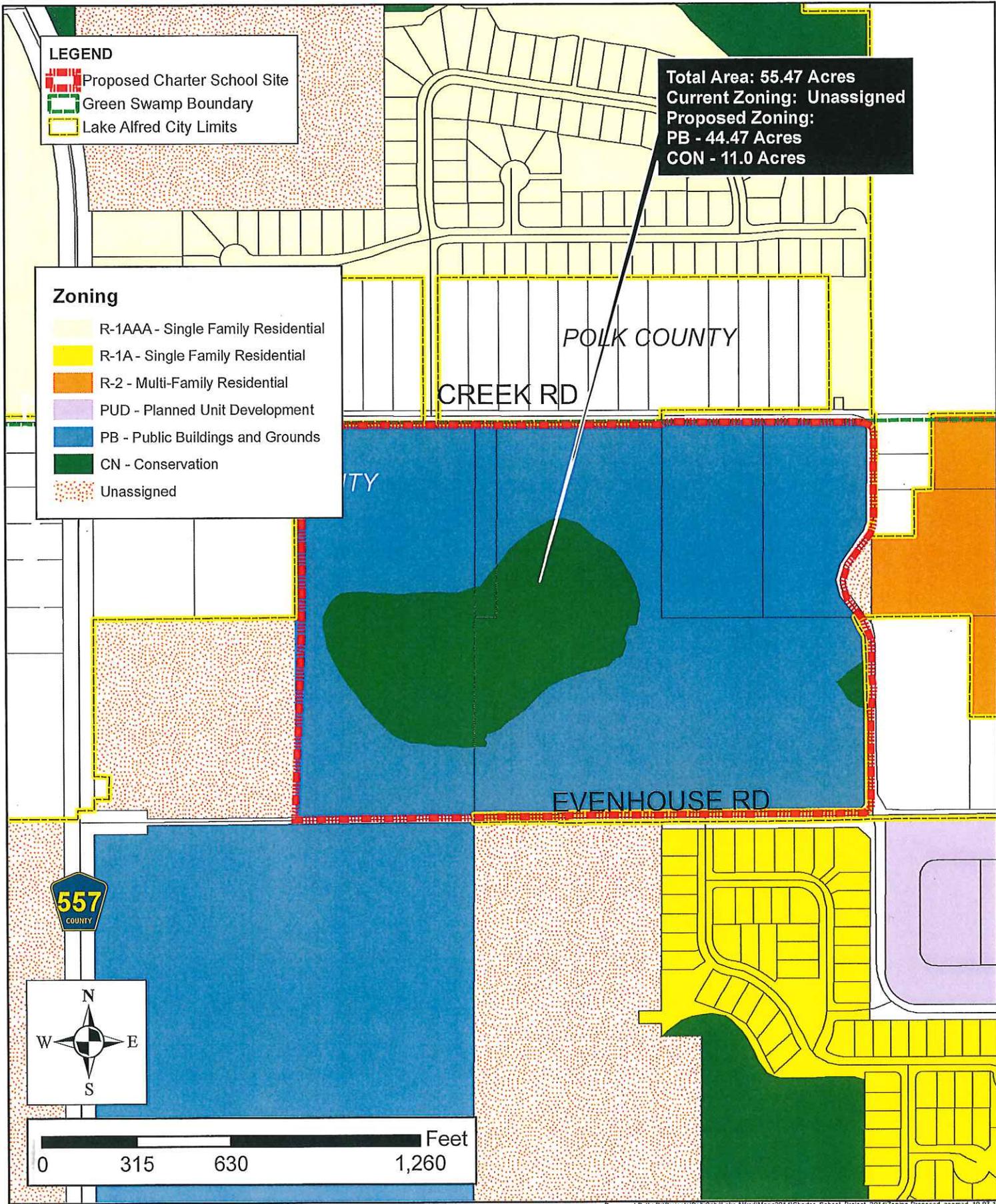
**Total Area: 55.47 Acres**  
**Current Zoning: Unassigned**  
**Proposed Zoning:**  
**PB - 44.47 Acres**  
**CON - 11.0 Acres**

**LEGEND**

-  Proposed Charter School Site
-  Green Swamp Boundary
-  Lake Alfred City Limits

**Zoning**

-  R-1AAA - Single Family Residential
-  R-1A - Single Family Residential
-  R-2 - Multi-Family Residential
-  PUD - Planned Unit Development
-  PB - Public Buildings and Grounds
-  CN - Conservation
-  Unassigned



**MINUTES  
PLANNING BOARD MEETING  
CITY COMMISSION CHAMBERS, CITY HALL  
October 15, 2014  
7:00 P.M.**

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**CALL TO ORDER:** Chairman John Dame

**INVOCATION:** Chairman John Dame

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Those who were in attendance were: Chair John Dame, Vice Chair Rick Roach, Board Members Karen Abdul-Hameed, Irving Spokony, Deborah Hoffman, Bette Biggar, Judy Schelfo and Alternate Board Member Joseph Hults. Also in attendance were Community Development Director Valerie Ferrell and Administrative Assistant Mamie Drane.

**Board Member Biggar** disclosed the Memorandum of Voting Conflict stating the reason for her abstention from the vote on the CRA at the July 16 2014 meeting. Form 8b, Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers will be filed with the minutes of said meeting.

**APPROVAL OF MINUTES**

**Vice Chair Roach** made a motion to approve the minutes of the July 16<sup>th</sup> regular Planning Board. The motion was seconded by **Board Member Spokony** and approved by unanimous voice call vote.

**PUBLIC HEARING/BUSINESS ITEMS**

**PUBLIC HEARING: CONSIDER MAKING A RECOMMENDATION TO THE CITY COMMISSION TO AMEND THE CITY OF LAKE ALFRED OFFICIAL ZONING MAP TO ASSIGN THE ZONING CLASSIFICATION OF PUBLIC BUILDINGS AND GROUNDS (PB) TO APPROXIMATELY 44.47 ACRES AND CONSERVATION (CN) TO APPROXIMATELY 11.0 ACRES. (General location: EAST OF CR 557 BETWEEN CREEK ROAD AND EVENHOUSE ROAD. THE SUBJECT SITE IS PROPOSED TO BE A CHARTER HIGH SCHOOL.)**

**Community Development Director Ferrell** explained the existing land use for the property and the proposed land use / zoning for the property. Using color coded maps; Director Ferrell showed the surrounding areas, their zoning and uses and explained what each of the buildings are associated with the adjacent property. Director Ferrell reviewed the analysis of the subject site, stating that compatibility within the surrounding area and their uses are mixed because of the nature of the area. The future land use of the property is medium density residential which can allow for up to 12 units per acre developed, however no zoning has been assigned to the site. Public buildings and grounds zoning designation is permitted under the Medium Density Residential land use designation. The zoning designation requested is permitted, with the

impacts are about the same, medium density with a school would have approximately the same impact on facilities as the 12 units per acre. The public buildings and grounds zoning, does not demonstrate any negative impact on the City's public facilities including water, wastewater, and recreation. The transportation impact would be evaluated at the site development phase.

**Steve Lockhart, Realtor at Lockhart and Associates** introduced his associate from Lockhart and Associates, Marty Castro. He also introduced the Executive Director at Discovery Academy, Carol Fulks, and the Vice President of Envisors Engineering Firm, Chris Kaye. He explained that Ms. Fulks went before the City Commissioners in July and received a unanimous vote by the Commission in support of their efforts of locating a charter high school in Lake Alfred. Mr. Lockhart stated that the current owner A & J Land Holdings had intended to build a residential development with up to 12 units per acre, as the land use would allow. Based on this and the total developable acres, this would allow approximately 528 residential units. Preliminary traffic studies from that project projected 13,000 vehicle trips a day. The proposed school would reduce that estimate by 90% to about 1,000 - 1,300 trips a day. Minimal access points on all the roads designed to minimize impact on Creek Road and Evenhouse Road. The buses would load and unload at an on-site area. The lighting and noise will be minimized. Mr. Lockhart went on to say one of the benefits of a charter school over a public school is that charter schools tend to be smaller, have a more defined curriculum and will only have one third of a typical high schools population.

**Chair Dame** opened the public hearing.

**Kirk Conley, 352 Creek Road**, expressed concern about the increase in traffic, specifically the number of buses, He thinks the population of the school will be more than what has been projected, which will increase the traffic more.

**James Wright, 390 Creek Road**, stated he has lived on Creek Road for more than twenty years. He had been told that the surrounding property was zoned rural and that Evenhouse was in the green Swamp and there would be no more development. One of his main concerns is the underground waterway that goes from Lake Alfred under CR557 into the conservation area under Creek Road all the way to Lake Lowery. He said that CR557 is sinking again because of the underground waterway. He also disagrees the traffic projection and lighting nuisance saying he's never seen a sports field use the directional lighting.

**Tim McCauley, 408 Creek Road**, said he wanted to echo the sentiments from the other speakers. He questioned the proposed number of the buses, the general traffic and the noise. Creek and CR557 already has an issue with the traffic. He urged the Board to vote no.

**Board Member Biggar** asked if the county had been notified about the road at CR557 and Evenhouse Road. Also, she inquired if the County would fix the road if the school was permitted.

**Director Ferrell** stated that this has been a topic of discussion with the Polk County Transportation Planning Organization staff. The question is money and what is the best method to solve the problem. She stated any inadequate road infrastructure identified at site development phase would need identify proposed traffic conditions and if any improvements are needed.

**Board Member Biggar** said she remembered when this area was zoned for the housing development. The traffic projection for the school is far less than what was projected at that time. She stated that some people will be affected by the development, but as a citizen of Lake Alfred she believes we really need a school to help the other schools, and it's for the kids. She also said she felt it was up to the County and State, and if they wanted to put a school there, they should take care of the people that live on Creek Road.

**Chris Kaye, Envisiors** stated in regard to the wetland and conservation area is located in the middle of the site. The historic conditions have to be maintained. There are elaborate measures and regional analysis that Southwest Florida Water Management expects Envisiors to do on a site like this to ensure that development does not impact adjacent properties. He went on to explain that the source of the run-off is from the rain fall and the development will not change the amount of rain.

**Sandra Wright, 390 Creek Road** stated she is concerned about the number of buses and how fast they drive down Creed Road. She said that her family moved to Creek Road to be away from everything, and asked if anyone would want a school on top of their house. She questioned the noise saying she could already hear the noise from the Discovery Middle School.

**Anita McCauley, 408 Creek Road** stated she thought it would be a great impact on the area. She doesn't want the school there and urged the planning Board to vote no.

**Sherry Holbrook Director of Polk Training Center**, stated she runs a regulated nursery and training center. Being directly involved with the schools, she knows Polk County is one of the least educated systems in FL. She agrees with Board Member Biggar and that we need to look at the opportunity for Lake Alfred as a whole. She went on to say that having all the education in that one area is much better than have another housing development with 500 more houses. She does not want another housing development to move in. With the school there the County could be held accountable to make sure that the lake area and the run off is taken care of properly. She is for the school and thinks it would be great for the community.

**Alicia Tate, 307 Creek Road**, stated she is a renter but her biggest concern is with the conservation of the land. There are many animals out there that are on the protected and endangered species list. She also said she has seen flooding out there for quite some time.

**Seth Holbrook Lakeland**, Works at Polk Training Center stated that as a young person he sees the school as an investment in the future.

**Chair Dame** closed the Public Hearing

### **BOARD MEMBER COMMENTS**

**Board Member Biggar** addressed the noise issue, saying her mother's nursing home was next to a high schools soccer field in Winter Haven and the noise was negligible. She also said that she thought if the right-of-way needed widening that the additional property should be taken from the school side not the residents side. She thought that would be beneficial to everyone on Creek Road, Evenhouse Road and the School.

**Board Member Abdul-Hameed** asked about the criteria the board should use to evaluate to change zoning. What is the time vacant analysis and what is the effect on property value analysis?

**Director Ferrell** stated the criteria for evaluation is a guide to the Planning Board to weigh all aspects of the zoning change. Time vacant is an issue of how long the property has been vacant since annexed in to the city and how useful the zoning has been to this property. Is the zoning that would fall under medium density residential really benefiting the highest and best use of this property? Would the proposed assignment be a better use of this property than staying Medium density residential? Property value analysis is another consideration, if the development of a residential project or a school would be the highest and best use of the property.

**Vice Chair Roach** stated he knows it is an impact for any property to be developed anywhere and environmental studies will need to be done. Schools are needed where students are and where we have the ability to provide the incentive of greater education. He stated he is in favor of the school. It's something Polk County needs to create more job opportunities for a positive future in Lake Alfred, Polk County and the State of Florida. He looks to the members of the board to do their due diligent on the documents that will come before the board for site development, planning, water runoff and the impacts and how it will affect the wetlands. In summary, the impacts of the two types of projects have to be weighed: a proposed charter school with 600 students and 100 staff to a proposed medium density residential development with 528 units and approximately 1500 people that could move into that area at some point in time.

**Board Member Schelfo** stated that Lake Alfred Elementary is located in a very dense existing residential neighborhood and residents have become accustomed to the school and it is not a great intrusion. She asked if the initial plan from the advisor had gone through any of the approval process. When you start pulling permits there are so many hoops and the concerns and issues will be address at that point. If the problems are not addressed the site will not get the approved.

**Board Member Spokony** stated that he had heard the School Board had denied the application for the charter school and would vote no on the proposed zoning.

**Board Member Hoffman** stated she was for education but she has had experience with development coming in next to her property. She stated land now gets flooded it has caused a lot of problems. She also stated no one maintains the retention pond or wants to take responsibility.

**Alternate Board Member Joe Hults** stated this is a question of zoning, and we are far from how the property is developed. He said there are plenty of organizations that will be overseeing this to make sure everything is done right. There will be more building out there. Now there's a potential to be a school that's closed on the weekend and the trade-off for car traffic versus bus traffic he felt the bus traffic would be the better deal.

After some discussion, **Board Member Abdul-Hameed** made a motion to proceed to a vote of the zoning request; seconded by **Board Member Biggar** and approved by majority roll call vote:

<b>CHAIR DAME</b>		<b>NAY</b>
<b>VICE CHAIR ROACH</b>	<b>AYE</b>	
<b>BOARD MEMBER BIGGAR</b>	<b>AYE</b>	
<b>BOARD MEMBER HOFFMAN</b>		<b>NAY</b>
<b>BOARD MEMBER SPOKONY</b>		<b>NAY</b>
<b>BOARD MEMBER ABDUL-HAMEED</b>	<b>AYE</b>	
<b>BOARD MEMBER SCHELFO</b>	<b>AYE</b>	
<b>ALTERNATE MEMBER HULTS</b>	<b>AYE</b>	

**Vice Chair Roach** recommend approval of the zoning assignment of Public Buildings and Grounds to the property owned by A&J Lake Alfred Holdings; seconded by **Board Member Biggar** and approved by majority roll call vote:

<b>CHAIR DAME</b>		<b>NAY</b>
<b>VICE CHAIR ROACH</b>	<b>AYE</b>	
<b>BOARD MEMBER BIGGAR</b>	<b>AYE</b>	
<b>BOARD MEMBER HOFFMAN</b>		<b>NAY</b>
<b>BOARD MEMBER SPOKONY</b>		<b>NAY</b>
<b>BOARD MEMBER ABDUL-HAMEED</b>	<b>AYE</b>	
<b>BOARD MEMBER SCHELFO</b>	<b>AYE</b>	
<b>ALTERNATE MEMBER HULTS</b>	<b>AYE</b>	

**Chair Dame** declared the meeting adjourned at 8:58pm.

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**6.) ORDINANCE 1345-14 CAPITAL IMPROVEMENT PLAN**

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**ISSUE:** The City of Lake Alfred will consider approval of ordinance 1345-14 Capital Improvement Plan.

**ATTACHMENTS:**

- Ordinance 1345-14
- Exhibit A – CIP

**ANALYSIS:** As part of an annual update, the City must review the Capital Improvement Element and the 5-year Schedule of Capital Improvements. This process is mandated by Florida Statutes Section 163.3177. The Schedule is updated every year and transmitted to the Department of Economic Opportunity for review by December of every year. The Schedule includes the capital improvements scheduled for construction within the community during the next five years necessary to meet previous adopted Levels of Service in the 2030 Lake Alfred Comprehensive Plan. Capital improvements are generally nonrecurring larger scale projects or purchases.

The proposed amendment is based on the adopted Capital Improvement Plan as part of the Lake Alfred 2014/2015 Budget. It does not include those capital items within Administration, Police, Fire and any other departments that are not used to meet previously adopted Levels of Service in the Comprehensive Plan.

**STAFF RECOMMENDATION:** Approval of Ordinance 1344-14 on first reading.

**ORDINANCE 1345-14**

**AN ORDINANCE OF THE CITY OF LAKE ALFRED, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF LAKE ALFRED, FLORIDA, REVISING THE ADOPTED CAPITAL IMPROVEMENT ELEMENT AND UPDATING THE 5-YEAR CAPITAL IMPROVEMENTS PLAN, PROVIDING FOR TRANSMISSION OF THIS ORDINANCE TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR CORRECTION OF SCRIVENERS ERRORS, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, Section 163.3161 Florida Statutes, the Community Planning Act, empowers and mandates the City of Lake Alfred, Florida, (the "City") to plan for future development and growth and to adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the City; and

**WHEREAS**, Section 163.3177, Florida Statutes, requires local governments, except where specifically exempted, to review on an annual basis and modify as necessary the Capital Improvements Element and 5-Year Capital Improvements Plan in order to maintain a financially feasible 5-Year Schedule of Capital Improvements; and

**WHEREAS**, the City Commission (the "Commission") of the City has determined that it is in the best interest of the public health, safety, and general welfare of the residents of the City to amend the Comprehensive Plan (the "Plan") consistent with the requirements of Section 163.3184, Florida Statutes, by amending the Capital Improvements Element of the Plan; and

**WHEREAS**, in exercise of its authority the Commission has determined it necessary to adopt this amendment to the Plan, which is attached hereto as **Exhibit "A"** and by this reference made a part hereof, to insure that the Plan is in full compliance with the laws of the State of Florida; and

**NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE ALFRED, FLORIDA THAT:**

**SECTION 1.** The City of Lake Alfred hereby amends the following Element of its Comprehensive Plan: Capital Improvements Element (the "CIE") including the annual update of the 5-Year Capital Improvements Plan (the "CIP"). Said amendment is set forth in Exhibit "A" attached hereto and by this reference made a part hereof.

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason held to be unconstitutional, void, or unenforceable, then such section, subsection, sentence, clause or phrase shall be severed from this Ordinance and all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SECTION 3. CONFLICTS WITH OTHER ORDINANCES.** All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect upon the adoption of this Ordinance.

**SECTION 4.** This ordinance shall not be codified, but the City Clerk shall retain this ordinance as a permanent record of action taken by the City Commission. Sections of this Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

**SECTION 5. EFFECTIVE DATE.** The effective date of this plan amendment shall be: the date a final order is issued by the State Land Planning Agency (Florida Department of Economic Opportunity's Community Planning and Development Office) finding the amendment to be in compliance in accordance with Chapter 163.3184, F.S.; or the date a final order is issued by the Administration Commission finding the amendment to be in compliance in accordance with Chapter 163.3184, F.S.

**INTRODUCED FOR PASSAGE ON FIRST READING** by the City Commission of the City of Lake Alfred, Florida, meeting in Regular Session this 3<sup>rd</sup> day of November, 2014.

**PASSED AND DULY ADOPTED ON SECOND AND FINAL READING** by the City Commission of the City of Lake Alfred, Florida, meeting in Regular Session this 17<sup>th</sup> day of November, 2014.

**CITY OF LAKE ALFRED  
CITY COMMISSION**

By: \_\_\_\_\_  
Nancy Z. Daley, Mayor

ATTEST:

By: \_\_\_\_\_  
Linda Bourgeois, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Frederick J. Murphy Jr., City Attorney

**CITY OF LAKE ALFRED**

**EXHIBIT "A"**

**AMENDED  
CAPITAL IMPROVEMENTS ELEMENT**

**UPDATED 5-YEAR CAPITAL IMPROVEMENT IMPROVEMENTS PLAN**

## CAPITAL IMPROVEMENTS ELEMENT

**GOAL:** IT SHALL BE A GOAL OF THE CITY OF LAKE ALFRED TO IMPROVE GOVERNMENTAL EFFICIENCY AND TO RESOLVE CONFLICTS BY ESTABLISHING EFFECTIVE COORDINATION MEASURES WITH VARIOUS GOVERNMENTAL, PUBLIC, AND PRIVATE ENTITIES. ~~{9J-5.015(3)(4)}~~

**GOAL:** IT SHALL BE A GOAL OF THE CITY OF LAKE ALFRED TO PROVIDE PUBLIC FACILITIES IN A TIMELY AND EFFICIENT MANNER.

**OBJECTIVE 1:** MEET EXISTING AND FUTURE NEEDS FOR CAPITAL FACILITIES

THE CITY OF LAKE ALFRED WILL USE THE CAPITAL IMPROVEMENTS ELEMENT TO GUIDE THE PROVISION OF PUBLIC FACILITIES TO ACCOMMODATE FUTURE GROWTH, MEET THE CITY'S NEED FOR CAPITAL FACILITIES, AND REPLACE WORN OUT FACILITIES. ~~{9J-5.005(3)(B)1}~~

*Measurable Targets: Annual update and adoption of the 5-Year CIP; number of developments approved with availability of public facilities should be 100%.*

**Policy 1.1:** The City will ensure that proposed capital improvements projects shall be ranked and evaluated according to the following criteria:

- a. The project is needed to protect public health and safety, fulfill the City's legal obligation to provide facilities and services, achieve maximum usage of existing facilities;
- b. The project increases the efficiency of existing facilities, promotes infill development;
- c. The project represents the logical extension of facilities and services consistent with the Future Land Use Element, or is compatible with the plans of State agencies and the Southwest Florida Water Management District;

- d. Other priority criteria, as established in other elements of this Comprehensive Plan, shall be incorporated into the annual capital improvements prioritization.
- e. Capital improvement projects shall be consistent with this Comprehensive Plan, including the Future Land Use Map Series and Future Transportation Map Series, shall be demonstrated to be financially feasible, and shall be consistent with debt management practices as established in this Element. ~~[9J-5.005(3)(e)1-a-g]~~

**Policy 1.2:** The City Commission shall be responsible to ensure that the City's fiscal policies are consistent with this Comprehensive Plan. Capital improvement expenditures shall not jeopardize the fiscal integrity of the City. Unless necessary for the immediate health and safety of the residents of Lake Alfred, capital improvement expenditures shall be demonstrated to have adequate funding from a reliable revenue source prior to City Commission approval for expenditure of funds. ~~[9J-5.005(3)(e)9]~~

**Policy 1.3:** The City of Lake Alfred hereby adopts, by reference, the Polk County School District's ~~2010/2011~~ 2014/2015 through ~~2014/2015~~ 2018/2019, 5-Year Work Program, as approved annually by the School Board, which includes school capacity sufficient to meet anticipated student demands projected by the County and municipalities and based on the adopted level of service standards for public schools. The 5-year schedule of improvements ensures the level of service standards for public schools are achieved and maintained within the 5-year period. Annual updates to the schedule shall ensure levels of service standards are achieved and maintained within each year of subsequent 5-year schedule of capital improvements. Annual updates by the School Board shall be adopted by reference as the City annually updates its CIE and CIP.

**OBJECTIVE 2: DESIGN/OPERATIONAL CRITERIA AND LEVEL OF SERVICE STANDARDS**

**THE CITY OF LAKE ALFRED WILL COORDINATE LAND USE DECISIONS WITH THE SCHEDULE OF CAPITAL IMPROVEMENTS IN A MANNER THAT MAINTAINS THE ESTABLISHED LEVEL OF SERVICE STANDARDS AND MEETS EXISTING AND FUTURE FACILITY NEEDS. ~~[9J-5.005(3)(B)3]~~**

*Measurable Targets: Meet or exceed adopted Level of Service standards during the planning period; number of deficiencies corrected to meet or exceed deficiencies; number of times the system dropped below the operational minimums.*

**Policy 2.1:**

As established in the various elements of the City of Lake Alfred Comprehensive Plan, the City will use the following level of service standards in reviewing the impacts of new development and redevelopment. ~~{9J-5.005(3)(e)4}~~

Facility	Level of Service
Sanitary sewer treatment	76 gallons per capita per day
Potable water treatment	130 gallons per person per day
Solid waste	8.00 pounds per person per day
Principal arterials: SIS facilities	C
Non-SIS facility	D
Minor arterials	D
Collector and local roadways	D
Recreation and open space	5.5 acres per 1,000 residents
Stormwater Management Facilities LOS for <i>existing</i> development	Designed for a 3-year, 24-hour storm event
Stormwater Management Facilities LOS for NEW development	Designed for a 25-year, 24-hour storm event

**Policy 2.2:**

Stormwater management facilities shall be designed to accommodate the 25-year, 24-hour design storm to meet the water quality and quantity standards that follow:

a. Water Quantity:

Peak post-development runoff shall not exceed peak pre-development runoff rates.

b. Water Quality:

Treatment of stormwater runoff shall be required for all development, redevelopment and, when expansion occurs, existing developed areas. The stormwater treatment system or systems can be project specific, serve sub-areas within the City or be a system to serve the entire City. Regardless of the area served and in accordance with Chapter 62-25, F.A.C., the stormwater treatment systems must provide a level of treatment for the runoff from the first one (1) inch

of rainfall for projects in natural drainage basins of 100 acres or more, or as an option, for projects or project subunits in natural drainage basins of less than 100 acres, the first one-half (1/2) inch of runoff, from the design storm in accordance with Rule 16-25, F.A.C. in order to meet the receiving water quality standards of Rule 62-302, section 62-302.500, F.A.C. Stormwater discharge facilities shall be designed so as to not lower the receiving water quality or degrade the receiving water body below the minimum conditions necessary to maintain their classifications as established in Chapter 62-302, F.A.C. It is intended that all standards in these citations are to apply to all development and redevelopment and that any exemptions or exceptions in these citations, including project size thresholds, do not apply for concurrency determinations.

Infill residential development within improved residential areas or subdivisions existing prior to the adoption of this Comprehensive Plan must ensure that its post-development stormwater runoff will not contribute pollutants which will cause the run-off from the entire improved area or subdivision to degrade receiving water bodies and their water quality as stated above. *[9J-5.011(2)(e)2.e]*

- Policy 2.3:** The City establishes a stormwater management level of service for existing development equal to a 3-year, 24-hour storm event. Stormwater will be handled by, and contained within existing stormwater management facilities. *[9J-5.011(2)(e)2.e]*
- Policy 2.4:** No development permit will be issued if it will result in the inability of the City to maintain the Levels of Service at or above the levels established in this plan. *[9J-5.015(2)(b)3]*
- Policy 2.5:** The City shall adopt the conservation standards established by SWFWMD and its SWUCA for per capita, per day consumption.
- Policy 2.6:** The City will only issue development orders and permits when the public facilities are operating at the established level of service, or will be available concurrent with the impacts of the development. *[9J-5.005(3)(b)6]*
- Policy 2.7:** Consistent with the Interlocal Agreement for Public School Facilities, the uniform, district-wide level-of service standards are established as a percent of permanent Florida Inventory of School Houses (FISH) capacity. The LOS standards are set as follows: of 100% of FISH capacity will be in effect for all schools.

<b>TIERED LEVEL OF SERVICE — SCHOOL YEAR 2011-2015</b>					
<b>Facility Type</b>	<b>Year</b>	<b>Year</b>	<b>Year</b>	<b>Year</b>	<b>Year</b>
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
<b>Elementary</b>	115%	100%	100%	100%	100%
<b>Middle</b>	110%	100%	100%	100%	100%
<b>High School</b>	105%	100%	100%	100%	100%

a. Magnet and School of Choice:

One hundred percent (100%) of enrollment quota as established by the School Board or court ordered agreements and as adjusted by the school board annually.

b. Other:

K-8, 6<sup>th</sup> grade centers, 9<sup>th</sup> grade centers, 6-12 are at one hundred percent (100%) of permanent DOE FISH capacity.

c. Special:

Including alternative education or special programmatic facilities will be determined by the type and use of programs for each facility.

d. Conversion Charter Schools:

The capacity is set during contract negotiations and the School Board has limited control or no over how many students the schools enroll.

**Policy 2.8:**

The City hereby adopts by reference, the Southwest Florida Water Management District Regional Water Supply Plan and District Water Management Plan, the Polk County Transportation Planning Organization Transportation Improvement Plan, and the Florida Department of Transportation 5-Year Work Program ~~2011-2015~~ 2014-2018 into the City's 5-Year Schedule of Capital Improvements.

**Policy 2.9:**

The City shall not allow exceptions for developments of de minimis impact.

**OBJECTIVE 3: EQUITABLE DISTRIBUTION OF COSTS ASSOCIATED WITH NEW DEVELOPMENT**

TO MAINTAIN THE ADOPTED LEVEL OF SERVICE STANDARD, THE CITY OF LAKE ALFRED WILL ENSURE THAT FUTURE DEVELOPMENT SHALL BEAR A PROPORTIONATE COST OF FACILITY IMPROVEMENTS NECESSITATED BY THE IMPACTS OF THE DEVELOPMENT. ~~{9J-5.005(3)(B)4}~~

*Measurable targets: Impact fees collected, proportionate share figure paid for by developers to fund new public facilities.*

**Policy 3.1:** The City shall continue to collect impact fees for water and sewer services. Impact fees shall be equitably allocated to the specific group(s) which will directly benefit from the capital improvement, and the assessment levied must fairly reflect the true costs of these improvements. ~~{9J-5.005(3)(b)3}~~

**Policy 3.2:** As part of the land development regulations, the City shall require, as part of land subdivision or development, the dedication of land, or payment in lieu of dedication, or some other form of exaction, to retain easements for utilities and roadways. ~~{9J-5.005(3)(e)8}~~

**Policy 3.3:** The City shall continue to apply for grants or private funds (when available) to finance municipal operations and capital improvements for the City.

**Policy 3.4:** School facility concurrency mitigation options shall be available to address the impacts of residential developments when applicable elementary, middle, or high schools to which the development is assigned or districted by the PCSB Polk County School Board are at maximum capacity and/or exceed adopted levels of service standards. The school concurrency mitigation options shall be incorporated into the City's ordinance for concurrency management and shall be consistent with those options identified within the Polk County Interlocal Agreement for Public School Facility Planning and Chapter 163.3180, but at a minimum include donation, construction or funding of school improvements sufficient to offset the demand created by the proposed development. School facility mitigation must be reflected in the PCSB Polk County School Board's adopted 5 Year Program of Work, or approved as an update to same. The City's annual CIE update will include this Program of Work by reference.

**OBJECTIVE 4: MANAGEMENT OF FISCAL RESOURCES CONSISTENT WITH COMPREHENSIVE PLAN**

**THE CITY OF LAKE ALFRED SHALL MANAGE ITS FISCAL RESOURCES IN A MANNER THAT ENSURES THAT NEEDED CAPITAL IMPROVEMENT FUNDING IS PROVIDED FOR PREVIOUSLY ISSUED DEVELOPMENT ORDERS AND FUTURE PERMITS FOR DEVELOPMENT AND REDEVELOPMENT. ~~[9J-5.005(3)(B)5]~~**

*Measurable Targets: Annual adoption of a capital budget, number of times levels of service were compromised to accommodate new development.*

- Policy 4.1:** The City will ensure that existing and future public and private capital facilities shall operate and provide services at the level of service established in this plan. ~~[9J-5.005(3)(e)5]~~
- Policy 4.2:** Debt service shall not exceed 24% of annually budgeted revenues. ~~[9J-5.005(3)(e)2.e]~~
- Policy 4.3:** The City will adopt a capital budget as part of the annual budgeting process, to reserve funding for the capital improvement needs of the City. ~~[9J-5.005(3)(e)7]~~
- Policy 4.4:** The City Commission will continue to direct the City Finance Officer, and appropriate department heads, to submit their needs and the capital needs of the City in a five-year capital improvement program format, to be presented to the Governing Body annually.
- Policy 4.5:** The City shall review, on an annual basis, the status of all public facilities. This review shall consider available and projected capacity for purposes of concurrency management, and shall assess the need for the replacement or renewal of capital facilities. Identified needs shall be prioritized, and included in the City's capital budget and/or Five-Year Schedule of Capital Improvements as appropriate. Funding sources for identified capital improvements shall also be identified. This annual review shall consider adopted policies and amendments of all other elements of this Comprehensive Plan. ~~[9J-5.016(3)(e)3]~~
- Policy 4.6:** The City shall inventory all development orders issued and that have not yet requested or been granted a certificate of occupancy. Public facility capacity shall be allocated to these developments for a period of one year, after which time they must adhere to level of service, concurrency and fair share standards established in this plan. Unless terms of the

development order state otherwise, it shall be the responsibility of the City of Lake Alfred to ensure that adequate public facilities are available for such development. ~~[9J-5.005(3)(e)5]~~

**CITY OF LAKE ALFRED**

**CAPITAL IMPROVEMENTS PROGRAM (CIP)**

FY 2014/2015 - FY 2018/2019

	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Funding
<b>PARKS AND RECREATION</b>						
Lion's Park Deck		\$30,000				General Fund
Tennis Court Relocation			\$100,000			FRDAP Grant
Mackay Upstairs Balcony			\$30,000			Grant/General Fund Reserves Match
Baseball Scoreboard			\$15,000			General Fund
Football Lighting				\$150,000		County MSTU
Civic Center					\$1,000,000	Grants/General Fund Reserves Match
Multisports Complex					\$1,000,000	Grants/General Fund Reserves Match
<b>Total:</b>	\$0	\$30,000	\$145,000	\$150,000	\$2,000,000	
<b>TRANSPORTATION</b>						
Street Resurfacing	\$150,000		\$150,000		\$150,000	Local Gas Tax
<b>Total:</b>	\$150,000	\$0	\$150,000	\$0	\$150,000	
<b>STORMWATER DRAINAGE</b>						
Stormwater Sampler		\$16,000				Stormwater Reserves
<b>Total:</b>	\$0	\$16,000	\$0	\$0	\$0	
<b>SANITATION</b>						
<b>Total:</b>	\$0	\$0	\$0	\$0	\$0	
<b>POTABLE WATER</b>						
Tri-City Cooperative - Well			\$350,000			Enterprise Funds
Water Tank Mixer				\$50,000		Enterprise Funds
<b>Total:</b>	\$0	\$0	\$350,000	\$50,000	\$0	
<b>WASTEWATER</b>						
Refurbish High Service Pumps		\$30,000		\$30,000		Enterprise Funds
Ramona L/S Improvements				\$30,000		Enterprise Funds
<b>Total:</b>	\$0	\$30,000	\$0	\$60,000	\$0	
<b>Total Capital</b>	\$150,000	\$76,000	\$645,000	\$260,000	\$2,150,000	

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**7.) RESOLUTION 16-14: TRAIL NAME**

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**ISSUE:** The City Commission will consider approval of resolution 16-14 naming the new Lake Alfred trail: Lake Alfred Memorial Trail.

**ATTACHMENTS:**

- Resolution 16-14

**ANALYSIS:** On October 20, 2014 the City Commission gave consensus to select the "Lake Alfred Memorial Trail" as the name of the City portion of the Chain of Lakes Trail. The proposed resolution formalizes the selection of the name.

**STAFF RECOMMENDATION:** Approval of Resolution 16-14.

**RESOLUTION 16-14**

**A RESOLUTION OF THE CITY OF LAKE ALFRED, FLORIDA,  
NAMING THE TRAIL THROUGH THE CITY OF LAKE ALFRED:  
“LAKE ALFRED MEMORIAL TRAIL” AND PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, on June 21, 2010 the Lake Alfred City Commission approved Resolution 06-10 which supported the construction of a 1.1 mile multimodal use trail through the downtown core development area of the City of Lake Alfred; and

**WHEREAS**, the trail sub-lease agreement number 4281-02 was executed on August 18, 2014 between the City of Lake Alfred and the Florida Department of Environmental Protection, Division of Recreation and Parks; for a term through October 4, 2050; and

**WHEREAS**, on October 20, 2014 the City of Lake Alfred City Commission, by consensus, recommended naming the trail: Lake Alfred Memorial Trail; and

**WHEREAS**, the City Commission wishes to commemorate legendary community leaders and historically preserve their contributions to our City; and

**WHEREAS**, it is the desire of the City Commission to place historical markers along the trail; memorializing our pioneer families and present trailblazers.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Lake Alfred, Florida, that:

**SECTION 1:** The 1.1 mile multimodal use trail through the downtown core development area of the City of Lake Alfred shall be known as the Lake Alfred Memorial Trail.

**SECTION 2:** All Resolutions inconsistent with this Resolution are repealed to the extent necessary to give this Resolution full force and affect.

**SECTION 3:** This Resolution will take effect immediately upon its passage by the City Commission.

**INTRODUCED AND PASSED** by the City Commission of the City of Lake Alfred, Florida, in a regular session, this 3<sup>rd</sup> Day of November, 2014.

**CITY OF LAKE ALFRED, FLORIDA  
CITY COMMISSION**

\_\_\_\_\_  
Nancy Z. Daley, Mayor

**ATTEST:**

\_\_\_\_\_  
Linda Bourgeois, City Clerk

**Approved as to form:**

\_\_\_\_\_  
Frederick J. Murphy, Jr., City Attorney

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**8.) PURCHASE: VARIABLE FREQUENCY DRIVE UPGRADES**

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**ISSUE:** The City Commission will consider approval V.F.D. upgrades to the water treatment facility.

**ATTACHMENTS:**

- Bid sheet

**ANALYSIS:** The variable frequency drives will allow for the continuation of water flow throughout the City of Lake Alfred in event that water tower is under repair. It will also help reduce wear and tear on the high service pumps allowing for a longer life span. These devices essentially regulate the power output of the high service pumps.

Central Electric	\$30,350
Barney's Pumps	\$40,000
Siemens	\$58,000

\$39,000 was set aside in FY 13/14 for the VFDs and refurbishment of a high service pump.

**STAFF RECOMMENDATION:** Approval of bid award to Central Electric Company in the amount of \$30,350.

<b>City of Lake Alfred</b> <b>BID SHEET</b>
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Date Requested: 09/26/14	Requesting Department: Public Works
Purchase Order: 5274	Amount of Purchase: \$30,350.97
G/L Code: 401.533.2.446.000	

Equipment or items being purchased:		
V.F.D. Upgrades to include materials and labor		
Names of companies contacted and their quotations:		
Company Name	Person Contacted	Amount
1. Central Electric		\$30,350.97
2. Barneys Pumps		\$40,000.00
3. Siemens		\$58,000.00

<b>Approval Requirements:</b>	
Department Director 	Date: 10/14/14
City Manager	Date:

Existing Vendor:   X  

New Vendor: \_\_\_\_\_ FEIN # \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_

Vendor Number: \_\_\_\_\_ W-9 \_\_\_\_\_ Entered by: \_\_\_\_\_

**LAKE ALFRED CITY COMMISSION MEETING  
NOVEMBER 3, 2014**

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**9.) CENTENNIAL LOGO SELECTION**

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**ISSUE:** The City Commission will consider selecting the City's Centennial Logo.

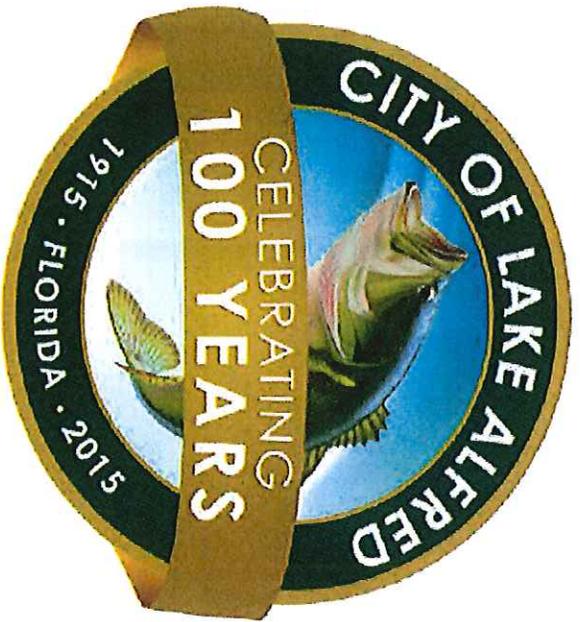
**ATTACHMENTS:**

- Centennial Logo Options

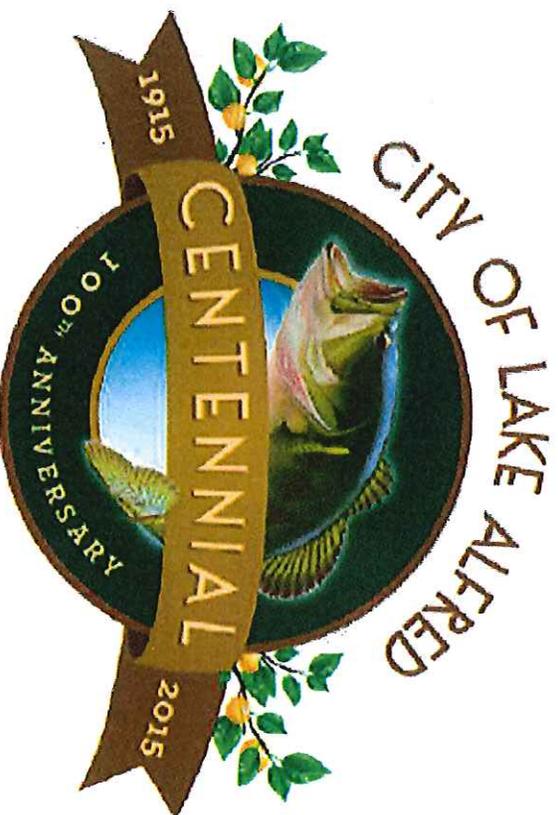
**ANALYSIS:** Following the Centennial Work Shop, city staff has begun research and planning on the different elements discussed and presented for the City's upcoming Centennial Celebration. One of the key elements discussed was the opportunity to design and select a Centennial Logo.

City staff reached out to a multimedia design company that assisted the City of Homestead in designing their Centennial Logo. The Follow concepts were generated based upon the City's seal as well as other design concepts that were submitted to the company.

**STAFF RECOMMENDATION:** Pleasure of the City Commission.



Option 1



Option 3



Option 2

Option - 4



Option - 5



Option - 6



Option - 7



