

1. Agenda

Documents:

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City of Lake Alfred
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Lake Alfred, Florida 33850



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**AGENDA
CITY COMMISSION
MONDAY, AUGUST 22, 2022
7:30 PM
CITY HALL**

Call to Order: Mayor Jack Dearmin

Invocation and Pledge of Allegiance

Roll Call: Linda Bourgeois, City Clerk

City Manager & City Attorney Announcements

Recognition of Citizens: Items that are not on the Agenda

Ovarian Cancer Awareness Month

Consent Agenda:

- 1.) City Commission Meeting Minutes for August 8, 2022
- 2.) City Commission Announcements

Agenda:

- 1.) Ordinance 1495-22: Street Naming Policy
- 2.) 10-Year Facilities Plan Presentation

Recognition of Citizens: Please Limit Your Comments to 5 Minutes.

Commissioner Questions and Comments:

Vice Mayor Brent Eden
Commissioner Maultsby
Commissioner Daley
Commissioner Fuller
Mayor Dearmin

Adjourn

**LAKE ALFRED CITY COMMISSION
AUGUST 22, 2022**

Consent Agenda:

All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a discussion is requested by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) City Commission Meeting Minutes for August 8, 2022

Attachments:

- Draft Minutes

Analysis: Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact City Clerk Linda Bourgeois at (863) 291-5270.

2.) City Commission Announcements

Analysis: Each of the meetings/ events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
9/6	Ridge League of Cities Dinner - Auburndale	Auburndale Civic Center	6:00 p.m. - Social
9/8 (Second Thursday of the Month)	City Commission Meeting	City Hall	7:30 p.m.
9/13	Parks and Recreation	City Hall	6:00 p.m.
9/15	Planning and Zoning Board	City Hall	6:00 p.m.
9/22	Code Enforcement Special Magistrate	City Hall	3:00 p.m.
9/22 (Fourth Monday of the Month)	City Commission Meeting	City Hall	7:30 p.m.

Staff Recommendation: Approval of the Consent Agenda

LAKE ALFRED CITY COMMISSION
AUGUST 22, 2022

1.) Ordinance 1495-22: Street Naming Policy

Issue: The City Commission will consider approval of the request to approve Ordinance 1495-22 amending Ordinance 1274-10 related to the Street Naming Policy and Fees on the first reading.

Attachment:

- Ordinance 1495-22

Analysis: City staff has been working with Polk County, the City of Auburndale, and the Adam's Estate to rename Old Lake Alfred Road (from West Pierce to Five Points in Auburndale). There are only a couple of addresses on Old Lake Alfred Road and changing it would eliminate confusion/redundancy with other roads that have "Lake Alfred" in it. In looking to our own policies staff has reviewed the City's current street re-naming policy of which a fee schedule was adopted by ordinance in 2010 which established the fees associated with the renaming of the city's streets.

The Ordinance included a minimum \$250.00 non-refundable deposit; Planning Board Meeting public hearing notice; City Commission public hearing notice; recording fee; notice of street name change; administrative fees and mail notification; cost of street signage. The policy itself was an internal policy which would require petitions for the Board and Commission to consider.

The existence of a fee schedule and internal policy seemingly indicates that the City Commission is permissive and receptive to street renaming. With the difficulty, likely opposition, historical significance of names and the cost of doing so street renaming by its very nature is rare, selective, and generally only undertaken if there is minimal impact to existing addresses (i.e. roads with only a handful of addresses).

The proposed ordinance removes the fee schedule and replaces it with language that the City Commission reserves the right to rename City streets by resolution. If there is ever an interest by the Commission, staff, or the public to rename a street it can be presented to the City Commission and then staff can perform the due diligence surrounding the feasibility of such a request if there is interest from the City Commission to proceed.

Staff Recommendation: Approve Ordinance 1495-22 on the first reading

LAKE ALFRED CITY COMMISSION
AUGUST 22, 2022

2.) 10-Year Facilities Plan Presentation

Issue: The City Commission will consider the Ten-Year Facilities Plan to be included as an addendum to the Capital Improvements Program included in the annual budget.

Attachments:

- 10-year Facilities Plan

ANALYSIS: The City's annual budget process includes the presentation of a five-year Capital Improvements Program (CIP), expenditures, and the revenue and payroll presentations. These elements are then combined into a single document and adopted within the annual budget. The CIP includes significant expenses that are greater than \$20,000 and are planned for purchase and implementation within a five-year period.

The large-scale growth that we are set to experience is going to have significant implications to large scale and long-term capital improvements and facility needs. The creation of a 10-year "facility plan" is designed to provide focus and clarity on the large-scale (\$250,000+), long term (10 years) needs instead of the regular CIP. The inclusion of the ten-year facilities plan provides another layer in the budget process and allows for a better planning and forecasting tool.

The proposed draft 10-year facilities plan is being presented to the City Commission for consideration and approval as submitted or with any amendments that the Commission may desire. The proposed plan is conceptual in nature and will be included in the final budget for consideration

Staff Recommendation: Approval of the proposed 10-year facilities plan.