

**MINUTES  
CRA MEETING  
THURSDAY, FEBRUARY 21, 2022  
7:30 PM  
CITY HALL**

At 9:37 p.m., **Chair Daley** called to order the Community Redevelopment Agency Meeting.

**Roll Call:** City Clerk Linda Bourgeois

**Board Members in attendance:** Chairman Nancy Daley, Vice-Chair Jack Dearmin, Board Member Brent Eden, Board Member Mac Fuller, and Board Member Albertus Maultsby.

**Chair Daley** introduced the consent agenda for consideration of approval.

**Consent Agenda:**

- 1.) Community Redevelopment Meeting Minutes for October 18, 2021

**Vice-Chair Dearmin** made a motion to approve the minutes from the October 18, 2021, CRA Meeting. **Board Member Fuller** seconded the motion. The motion was unanimously approved.

**Chair Daley** introduced the CRA Applications for consideration.

**City Manager Leavengood** read the analysis into the record. He said the Lake Alfred Community Redevelopment Agency maintains a Downtown Commercial Facade Improvement Grant Program. The program incentivizes commercial businesses to renovate and update exterior facades of downtown commercial properties.

The program provides a matching reimbursement grant of up to \$50,000 to make these exterior and façade improvements. By offsetting the cost of these projects, the CRA hoped to incentivize visible improvements that will improve building and site aesthetics thereby improving the marketability and value of existing businesses while also attracting new businesses, residents, and visitors to the area.

The application process formally opens on October 1<sup>st</sup> of each year and closes on December 31<sup>st</sup>. Applications received after the formal application period closes may be considered subject to available funding. Application approval and the amount awarded are determined by the Board.

The commercial grant application cycle ended on December 31, 2021. The CRA received three applications.

<b>Address</b>	<b>Improvements</b>	<b>Matching Request</b>	<b>Eligible</b>
296 Alfred Street E.	Exterior improvements and ADA restroom, access, and parking	\$24,066	\$16,878
670 Lakeshore Way S.	Exterior improvements and paint	\$1,075	\$1,075
685 Lakeshore Way S.	Signs, ADA restroom	\$11,175	\$9,925
		Total:	27,878

The eligibility requirements for the applicant have been met, and it was determined the applications are sufficient to be transmitted to the Board for consideration. \$50,000 has been allocated and is available in the current fiscal year CRA Budget. The amounts listed above are

reflective of a fifty percent match for eligible improvements consistent with the provisions of the façade grant program.

He said the staff was recommending approval of the matching grant applications for eligible improvements for the total amount of \$27,878.

**Board Member Maultsby** asked if this was a reimbursement program and was told yes by the City Manager. He continued and asked if the reimbursements were paid promptly and was told yes. He then asked what timeframe the applicants would be eligible again for the grant program and was told five years.

**Board Member Eden** asked if these were the only three applications received and was told there was one other applicant that was a tenant and unable to get the owner to sign.

A brief discussion ensued regarding the application period for the commercial applicants, the residential applicants, and then the open period to fund applications based on available funding.

**Chair Daley** opened the floor to public comments.

There were no members of the audience that came forward to speak to the Community Redevelopment Agency Board.

**Chair Daley** closed the floor to public comments.

**Board Member Maultsby** made a motion to approve the three matching grant applications CRA Residential Façade Grant Improvement Program for \$27,878. The motion was seconded by **Vice-Chair Dearmin**. The motion was unanimously approved.

**Community Development Director Bailey** introduced the applicants in attendance.

Jorge Moreira and Catherine Gonzales of 296 Alfred Street thanked the CRA Board and shared their appreciation for the assistance.

The applicant for 670 Lakeshore Way was out of town but said they were excited to have the help and shared their appreciation to the CRA Board.

Jose and Morena Mazorra shared their story of success by starting as a home-based business that grew into a storefront. They thanked the CRA Board for the love and support from Lake Alfred. They said they were grateful for the assistance.

City Manager Leavengood extended his appreciation to the board for the implementation of the CRA façade improvement grant programs.

At 9:55 p.m. Chair Daley adjourned the CRA Meeting.

Respectfully Submitted,



Linda Bourgeois, BAS, MMC,  
City Clerk