



LEAK ADJUSTMENT REQUEST FORM

PLEASE NOTE: Completion of this request does not guarantee an adjustment will be made to your bill. The account must remain current to avoid penalties. The utility billing staff will contact you once the review is complete. If the leak has occurred over a period, the credit is limited to **two** months. Leaks repaired by the city's service department or caused by an irrigation system timer are not eligible for an adjustment.

Customer Information

Date: _____ Account Number: _____

Name on the account: _____

Mailing Address: _____

Service Address: _____

Phone Number: _____ Email Address: _____

Leak Repair Information

Date leak was discovered: _____ Repair date: _____

Location of the leak: _____

Description of repairs:

*****Don't forget to attach proof of repair*****

Examples include copies of the plumber's bill(s), receipts for parts, or pictures, and any additional information as to why receipts were not obtained for the repair of the leak.

**City of Lake Alfred
155 E. Pomelo Street
Lake Alfred, Florida 33850**