



**CITY OF LAKE ALFRED COMMUNITY
REDEVELOPMENT AGENCY**
(a component unit of the City of Lake Alfred,
Florida)

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORTS
Fiscal year ended September 30, 2024

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

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**CITY OF LAKE ALFRED COMMUNITY
REDEVELOPMENT AGENCY**

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FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Honorable Chair and Members of the City of Lake Alfred Community Redevelopment Agency
City of Lake Alfred, Florida

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of the City of Lake Alfred Community Redevelopment Agency (the CRA), a dependent special district and blended component unit of the City of Lake Alfred, Florida (the City), as of and for the year ended September 30, 2024 and the related notes to the financial statement as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Lake Alfred Community Redevelopment Agency as of September 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 7 to the financial statements, the CRA has restated its prior year financial statements to correct certain material misstatements identified in previously issued financial statements. Our opinion is not modified with respect to this matter.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Lake Alfred Community Redevelopment Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Other Matter

The CRA is a blended component unit of the City and is included in the City's financial statements as a non-major governmental fund. The accompanying financial statements represent a separate audit engagement and were audited independently of the City's financial statements, although the audits were performed concurrently. This report is intended to present only the financial position and changes in financial position of the CRA and does not purport to present the financial position or results of operations of the City.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Management’s Responsibility for the Financial Statements (concluded)

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the CRA’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the CRA’s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the CRA’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and required supplementary information, as provided in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Required Supplementary Information (concluded)

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the CRA's basic financial statements. The other information section, as provided in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The other information section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 9, 2025, on our consideration of the CRA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the CRA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the CRA's internal control over financial reporting and compliance.

Other Reporting Required by Chapter 10.550, Rules of the Auditor General

In accordance with *Chapter 10.550, Rules of the Auditor General*, we have also issued our report dated June 9, 2025, on our examination of compliance with requirements of Sections 218.415, 163.387(6) and 163.387(7), *Florida Statutes*. The purpose of this report is to describe the scope of our examination and the issuance of an opinion on the City's compliance with requirements of Section 218.415, 163.387(6) and 163.387(7), *Florida Statutes*.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.
Auburndale, Florida
June 9, 2025

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred, Florida)

Management’s Discussion and Analysis

September 30, 2024

The Management’s Discussion and Analysis (MD&A) is designed to provide an objective and easy to read analysis of the financial activities of the City of Lake Alfred Community Redevelopment Agency (“CRA”), a component unit of the City of Lake Alfred, Florida (“City”). The analysis is designed to assist the reader in focusing on significant financial issues, provide an overview of the CRA’s financial activity, identify the changes in the CRA’s financial position (its ability to address the next and subsequent year challenges), identify any material deviations from the financial plan (the approved budget), and identify individual fund issues of concern.

Financial Highlights

- The assets of the CRA exceeded its liabilities by \$398,467 (net position) all of which is restricted for community redevelopment uses.
- The CRA’s total net position decreased by \$10,289 during the year ended September 30, 2024 compared to an increase of \$196,959 in the prior year.
- As of the close of the current fiscal year, the CRA’s general fund reported ending fund balance of \$245,345 compared to \$66,504 at the end of the prior fiscal year, an increase of \$178,841.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the CRA’s basic financial statements. The CRA’s basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements: The government-wide financial statements are designed to provide readers with a broad overview of the CRA’s finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the CRA’s assets, liabilities, and deferred inflows and outflows of resources with the residual measure reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the CRA is improving or deteriorating.

The statement of activities presents information showing how the CRA’s net position changed during the most recent fiscal year. All changes in net position are reported in a manner similar to the approach used by private-sector business in that revenue is recognized when earned or established criteria are satisfied, and expenses are reported when incurred. Accordingly, revenues are reported even when they may not be collected for several months after the end of the year, and expenses are reported even though they may not have used cash during the current fiscal year.

Both government-wide financial statements are designed to distinguish functions of the CRA that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The CRA does not engage in business-type activities and as such, no business-type activities are reported in the financial statements.

The governmental activities of the CRA are exclusively comprised of the community redevelopment function.

The government-wide financial statements can be found by referencing the table of contents of this report.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred, Florida)

Management's Discussion and Analysis

September 30, 2024

Fund financial statements: Funds are a group of self-balancing accounts. Funds are used to account for specific activities of the CRA, rather than reporting on the CRA as a whole. The CRA uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The CRA maintains only one fund, a major governmental fund designated as the general fund.

The basic governmental fund financial statements can be found by referencing the table of contents of this report.

Notes to the financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found by referencing the table of contents of this report.

Other information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the CRA's general fund budgetary comparisons. Required supplementary information can be found by referencing the table of contents of this report.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred, Florida)

Management’s Discussion and Analysis

September 30, 2024

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Statement of Net Position - The following table reflects the condensed statement of net position for the current year, as compared to the prior year. For more detailed information see the statement of net position which can be located by referencing the table of contents of this report.

**Statement of Net Position (Summary)
as of September 30,**

	Governmental Activities	
	<u>2024</u>	<u>2023</u>
Current and other assets	\$ 359,429	\$ 294,672
Capital assets	39,038	228,168
Total assets	398,467	522,840
Current liabilities	-	228,168
Total liabilities	-	228,168
Net position:		
Restricted	359,429	294,672
Total net position	\$ 398,467	\$ 294,672

On September 30, 2024, all of the CRA’s net position is reported as restricted and can only be used for community redevelopment in accordance with Chapter 163, Florida Statutes and the community redevelopment plan.

Statement of Activities - The following table reflects a summary of the statement of activities compared to the prior year. The statement of activities can be found by referencing the table of contents of this report.

**Statement of Activities (Summary)
For the year ended September 30,**

	Governmental Activities	
	<u>2024</u>	<u>2023</u>
Revenues:		
<i>General revenues:</i>		
Property taxes	\$ 464,357	\$ 380,786
Total revenues	464,357	380,786
Expenses:		
Governmental activities:		
Community redevelopment	474,646	183,827
Total expenses	474,646	183,827
Change in Net Position	(10,289)	196,959
Net position - Beginning	294,672	97,713
Restatement	114,084	-
Net position - Ending	\$ 398,467	\$ 294,672

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred, Florida)

Management’s Discussion and Analysis

September 30, 2024

Governmental Activities – During 2024, governmental activities’ net position decreased by \$10,289 compared to an increase of \$196,959 in the prior year. The main reason for the current year changes are as follows:

- Total property tax increment revenue increased by \$83,571 or 22% due to increased property values within the CRA district, including the effect of new construction and increased valuations on existing properties.
- Total expenses increased by \$290,819 or 158% mainly due to the following:
 - The Central Park Basketball Project, which had been funded and accumulated within the CRA, was completed in 2024 and transferred to the City’s general fund. The total project cost of \$265,456 was recorded as a community redevelopment expense in the 2024 statement of activities. The CRA also funded an additional \$37,288 in improvements prior to the project’s completion and transfer to the City.
 - In 2024, the CRA initiated a street widening project, incurring \$39,038 in project costs, which were reported as construction in progress.
 - The CRA also incurred approximately \$5,000 in façade grant expenses during 2024, down from \$103,430 in 2023, as the project was completed in the early part of the current year.
 - The administrative cost allocation to the City increased by approximately \$69,000 in 2024 compared to the prior year, reflecting the City’s assignment of additional personnel to support CRA management activities.

FINANCIAL ANALYSIS OF THE CRA’S FUNDS

Governmental funds: The focus of the CRA’s governmental fund (general fund) statements is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the CRA’s financing requirements.

As of the end of the current fiscal year, the CRA’s sole fund, the general fund, reported ending fund balances of \$245,345 an increase of \$178,841 in comparison with the previously reported balance in the prior year of \$66,504. The entire fund balance of the CRA’s general fund is restricted for community development expenditures.

The major changes in the current year in comparison to the prior year are detailed above in the governmental activities section with the main difference being how capital project costs are accounted for as at the fund-level these costs are recorded as a capital outlay expenditure whereas at the government-wide level these costs are capitalized into construction in progress until completion when the assets are then transferred to the City’s general fund as the City has ultimate responsibility for the asset. The CRA incurred approximately \$37,300 of project costs in 2024 related to Central Park improvements and \$39,000 related to a street widening project. These costs are reported as capital outlay in the general fund and accumulated in construction in process at the governmental activities level until this asset is complete at which time it will be transferred to the City.

GENERAL FUND BUDGETARY HIGHLIGHTS

Actual resources were equal to budgeted revenues and actual charges to appropriations were equal to the budgeted expenditures resulting in no budget to actual variances related to revenues or expenditures. The general fund budget was amended to decrease revenue by \$17,303 (4%) and decrease expenditures (excluding budgeted carryover reserve) by \$169,251 (36%). The amendment was made to reflect less than anticipated revenues and lower than anticipated expenditures.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred, Florida)

Management’s Discussion and Analysis

September 30, 2024

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets: As of September 30, 2024, the CRA reported \$39,038 in construction in progress, compared to \$228,168 at the end of the prior year. The current year amount relates to an ongoing street widening project, which will continue to be reported as a capital asset within the CRA until its completion. Upon completion, the asset will be transferred to the City and recognized as a community redevelopment expense in the statement of activities.

The CRA frequently undertakes the construction, renovation, or acquisition of capital assets, including land, buildings, improvements, or equipment. However, these assets are rarely titled in the CRA’s name, nor does the CRA assume operational responsibility or maintenance obligations. Instead, such assets are typically transferred to the City upon acquisition or project completion.

For long term construction or renovation projects, the costs are capitalized as construction work in process in the governmental activities of the CRA and are transferred to the City upon completion.

Long-Term Debt: The CRA reported no long-term obligations as of September 30, 2024 or 2023.

CURRENTLY KNOWN FACTS, DECISIONS AND CONDITIONS

The Community Redevelopment Agency (CRA) continues to grow new revenue. This is allowing us to pursue larger scale capital projects in parks and recreation while also funding façade grants. There are several multiple priorities: including setting aside \$200k per year for the parks and recreation master plan and \$200k each year for façade grants. In the next several years, as the CRA continues to grow, we will also be able to concurrently pursue streetscaping projects in the downtown area.

REQUESTS FOR INFORMATION

The financial report is designed to provide an overview of the City of Lake Alfred Community Redevelopment Agency’s finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the City of Lake Alfred, 155 E Pomelo Street, Lake Alfred, Florida, 33850.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Statement of Net Position

September 30, 2024

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 245,345
Receivables, current:	
Intergovernmental	114,084
Capital assets:	
Non-depreciable	39,038
TOTAL ASSETS	<u>398,467</u>
NET POSITION	
Investment in capital assets	39,038
Restricted for:	
Community redevelopment	359,429
TOTAL NET POSITION	<u>\$ 398,467</u>

See Accompanying Notes to Financial Statements

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Statement of Activities

For the year ended September 30, 2024

FUNCTIONS/PROGRAMS	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grant and Contributions	
Governmental activities:				
Community redevelopment	\$ 474,646	\$ -	\$ -	\$ (474,646)
Total governmental activities	<u>\$ 474,646</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (474,646)</u>
GENERAL REVENUES				
Taxes:				
Property taxes, levied for community redevelopment				464,357
Total general revenues				<u>464,357</u>
CHANGE IN NET POSITION				<u>(10,289)</u>
NET POSITION, as previously reported				294,672
Restatement (Note 7)				<u>114,084</u>
NET POSITION, as restated				<u>408,756</u>
NET POSITION, end of year				<u>\$ 398,467</u>

See Accompanying Notes to Financial Statements

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Balance Sheet – Governmental Fund

September 30, 2024

	General Fund
ASSETS	
Cash and cash equivalents	\$ 245,345
Receivables, net:	
Intergovernmental	114,084
Total assets	<u>\$ 359,429</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue	<u>114,084</u>
FUND BALANCE	
Restricted for:	
Community redevelopment	245,345
Total fund balances	<u>245,345</u>
Total deferred inflows and fund balance	<u>\$ 359,429</u>
 SUMMARY RECONCILIATION TO THE GOVERNMENT WIDE FINANCIAL STATEMENTS:	
FUND BALANCES - TOTAL GOVERNMENTAL FUND	\$ 245,345
<i>Reconciling items:</i>	
Revenues not received within the "availability" period are deferred at the fund level and recognized in the statement of activities.	114,084
Capital assets are not financial resources and therefore are not reported in the funds.	39,038
NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 398,467</u>

See Accompanying Notes to Financial Statements

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Fund

For the year ended September 30, 2024

	<u>General Fund</u>
REVENUES:	
Taxes	\$ 464,357
Total revenues	<u>464,357</u>
EXPENDITURES:	
Current:	
Economic environment	137,255
Capital outlay	<u>148,261</u>
Total expenditures	<u>285,516</u>
NET CHANGE IN FUND BALANCE	178,841
FUND BALANCE, beginning of year	<u>66,504</u>
FUND BALANCE, end of year	<u>\$ 245,345</u>
SUMMARY RECONCILIATION TO THE GOVERNMENT WIDE FINANCIAL STATEMENTS:	
NET CHANGE IN FUND BALANCE - GOVERNMENTAL FUND	\$ 178,841
<i>Reconciling items:</i>	
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of capital assets are allocated over their estimated useful lives and reported as depreciation expense or donated to the City of Lake Alfred.	
Current year additions to capital projects in process.	76,326
Completed capital projects donated to the City of Lake Alfred.	<u>(265,456)</u>
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ (10,289)</u>

See Accompanying Notes to Financial Statements

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Lake Alfred Community Redevelopment Agency's ("CRA") financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its statements (GASBS) and interpretations (GASBI). The more significant accounting policies established in GAAP and used by the CRA are discussed below.

REPORTING ENTITY - The CRA is a dependent special district created in 2014 by the City of Lake Alfred, Florida (the "City") under Chapter 163, Part III, of the Florida Statutes via Ordinance No. 1335-14. The CRA's mission is to eliminate and prevent conditions of slum and blight by facilitating redevelopment activities and encouraging private investment. The CRA's property taxes are levied under the taxing authority of the City and are included as part of the City's total tax levy. The Board of the CRA is comprised of the five members of the City Commission.

While the City and the CRA are separate legal entities, the parties the mutual goal of redeveloping the CRA areas. The City provides administrative support services in the same manner as provided by the City in the conduct of its own affairs or as otherwise provided by the CRA Plan. City Management has operational responsibility for the CRA.

For the year ended September 30, 2024, the CRA paid the City approximately \$108,910 for the provision of administrative and maintenance support services.

The accompanying financial statements present the CRA and its component units, entities for which the CRA is financially accountable. Criteria for determining if other entities are potential component units of the CRA which should be reported with the CRA's basic financial statements are identified and described in the GASB Codification of Governmental Accounting and Financial Reporting Standards, Section 2100. The application of these criteria provides for identification of any entities for which the CRA is financially accountable and other organizations for which the nature and significance of their relationship with the CRA are such that exclusion would cause the CRA's basic financial statements to be misleading or incomplete. Based on these criteria, the financial reporting entity does not include or exclude any component units.

The City is financially accountable for the CRA and as such, the CRA is reported as a blended component unit in the City's basic financial statements.

BASIS OF PRESENTATION - The basic financial statements consist of the government-wide financial statements and fund financial statements.

Government-wide Financial Statements - The required government-wide financial statements are the Statement of Net Position and the Statement of Activities, which report information on all of the nonfiduciary activities of the CRA. The effects of interfund activity would have been removed from these statements if there were any interfund activity. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from Business-type activities, which rely to a significant extent on fees and charges for support. The CRA does not engage in any business-type activities

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment, including depreciation.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont...)

Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - The financial transactions of the CRA are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, deferred inflows and outflows of resources, fund equity, revenues and expenditures/expenses. The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. GASB Cod. Sec 2200 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. Each major fund is presented in a separate column and all non-major funds are aggregated and presented in a single column. Due to the CRA's fund structure, there were no non-major funds.

The financial activities of the CRA are reported in a single governmental "general" fund. There are no other governmental funds, no proprietary funds nor any fiduciary funds.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisition under capital leases are reported as other financing sources.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual as revenue of the current period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the CRA.

Imposed nonexchange resources (property taxes, fines) are reported as deferred inflows if received before the tax is levied or before the date when use is first permitted. Government mandated nonexchange transactions and voluntary nonexchange transactions are reported as liabilities until the eligibility requirements (excluding time requirements) are met and as deferred inflows if received before time requirements are met and all other eligibility requirements have been satisfied.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont...)

ASSETS, LIABILITIES, DEFERRED OUTFLOWS AND INFLOWS OF RESOURCES AND NET POSITION OR FUND BALANCE

CASH AND CASH EQUIVALENTS - The City maintains a pooled cash account that is available for use by all operating funds of the City. The City maintains an accounting system which centralizes the cash accounting function of all funds and the CRA's "share" of these pooled cash amounts is reported as cash and cash equivalents on the accompanying balance sheet/statement of net position. The CRA does not have a separate bank account apart from the amounts in the City's pooled system.

INVESTMENTS – Because City Management has operational responsibility for the CRA and because the CRA funds are pooled with other City funds for centralized accounting purposes, references to the City in this note apply to the CRA because of this arrangement.

The types of investments in which the City may invest are governed by State Statutes. According to State Statutes, the City is authorized to invest in the following instruments: Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized through the Florida Inter-local Cooperation Act; S.E.C. registered money market funds with the highest credit quality rating from a nationally recognized rating company; interest-bearing time deposits and savings accounts in qualified public depositories; and direct obligations of the U.S. Treasury.

Investments are reported at fair value or amortized cost, which approximates fair value. Purchases and sales of investments are reflected on trade dates. Net realized gains or losses on sales of investments are based on the cost of investments applied on a first-in, first-out basis and are reflected in current operating results.

The CRA reported no investments on or during the year ended September 30, 2024.

RECEIVABLES AND UNEARNED REVENUES - All receivables are reported at their gross value reduced by the estimated portion that is expected to be uncollectible. As of September 30, 2024, the CRA reported intergovernmental receivables considered fully collectible; therefore, no allowance for uncollectible accounts was recorded. In the fund financial statements, recognition of governmental fund-type revenues is deferred until they become measurable and available, in accordance with the modified accrual basis of accounting.

Governmental funds report unavailable revenues in connection with receivables whose ultimate collection is not considered to be available to liquidate liabilities of the current period. All funds and activities may also report unearned revenue for resources that have been received, but not yet earned.

INVENTORIES - Inventories of expendable supplies are recorded at year-end if material. These inventories are reported at cost on a first-in, first-out basis. They are recorded as expenditures at the time individual inventory items are used.

PREPAID ITEMS - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont...)

CAPITAL ASSETS – In the government-wide financial statements, capital assets may include land, buildings, improvements, infrastructure, and furniture and equipment. The CRA frequently undertakes the construction, renovation, or acquisition of such assets; however, these assets are not titled to the CRA. The CRA does not maintain operational control or bear responsibility for ongoing maintenance. Instead, the assets are transferred to the City upon acquisition or upon completion of construction or renovation.

For long-term projects, related costs are capitalized as construction in progress under the CRA’s governmental activities and transferred to the City upon completion. Assets donated to the City are recorded as community redevelopment expenses in the statement of activities.

In rare cases where assets are titled to the CRA or where the CRA assumes operational responsibility, those assets would be reported at historical cost if purchased, or at estimated acquisition value if donated. Capital assets are defined per City resolution as tangible property or improvements with a value of \$5,000 or more and an expected useful life exceeding two years. Routine maintenance and repair costs that do not extend an asset’s useful life are expensed as incurred.

In the fund financial statements, capital assets are reported as capital outlay expenditures of the CRA’s general fund at the time of acquisition.

RESTRICTED ASSETS – While all CRA assets are restricted for community redevelopment purposes, any cash balances with additional restrictions above and beyond the general restriction on CRA assets will be reported as restricted in the accompanying balance sheet/statement of net position. The CRA generally uses restricted resources first when an expenditures/expense is incurred for which both restricted and unrestricted resources are available.

LONG-TERM OBLIGATIONS - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the bonds outstanding method. Debt issuance costs are reported as expenses in the period incurred. Bond premiums and discounts are reported, net of amortization, in the related debt balances shown in the financial statements.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont...)

For current refundings and advance refundings resulting in defeasance of debt reported by governmental activities, business-type activities, and proprietary funds, the difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources or a deferred inflow of resources and recognized as a component of interest expense over the remaining life of the old debt or the life of the new debt, whichever is the shorter.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements; rather the debt proceeds are reported as other financing sources and payments of principal and interest are reported as expenditures.

The CRA reported no long-term obligations as of September 30, 2024.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES - In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The governmental funds may report unavailable revenues as deferred inflows on the accompanying balance sheet until the amounts become available at which time they will be reported as revenues in the fund-level statement of revenues, expenditures and changes in fund balance.

As of September 30, 2024, the CRA reported deferred inflows of resources on the general fund balance sheet, representing revenue that is unavailable under the modified accrual basis of accounting.

EQUITY CLASSIFICATIONS -

Government-wide and Enterprise Fund Statements - The difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources is classified as net position and displayed in three components:

Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position - Consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted net position - Consists of the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

When both restricted and unrestricted net position is available for use, it is the CRA's policy to use restricted net position first, and then unrestricted net position as they are needed.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont...)

Fund Balance Classification in Governmental Fund Statements - The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the CRA is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Non spendable - This classification includes amounts that cannot be spent because they are either (a) not in spendable form such as inventories, prepaid items and noncurrent receivables (including interfund due froms) or (b) are legally or contractually required to be maintained intact.

Restricted - This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed - This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action (resolution) of the CRA's Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned - This classification includes amounts that are constrained by the CRA's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the CRA Board of Directors or through the Board of Directors delegating this responsibility to the City Manager through the budgetary process. The CRA's Board of Directors has not established a formal policy regarding authorization to assign fund balance amounts for a specific purpose.

Unassigned - All other spendable amounts.

The details of the components of fund balances are included in the governmental fund balance sheet. The CRA uses restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

USE OF ESTIMATES – The preparation of the basic financial statements in conformity with generally accepted accounting principles, as applicable to government entities, requires management to make use of estimates that affect the reported amounts in the basic financial statements. Actual results could differ from estimates.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 2 - PROPERTY TAX CALENDAR

The CRA’s primary source of revenue is tax-increment funds. This revenue is computed by applying the respective operating tax rates for the City and Polk County, Florida (the “County”) multiplied by the increased value of property located within the boundaries of the redevelopment areas of the CRA in excess of the base property value, minus 5%. The City and County are required to fund this amount annually by January 1 of each year without regard to tax collections or other obligations.

The City and County millage rates in effect for the fiscal year ended September 30, 2024 were 6.8500 and 6.6852 respectively.

NOTE 3 - BUDGETARY LAW AND PRACTICE

The budget is approved by the Board of Directors of the CRA and then formally adopted by an Ordinance of the City Commission on or before October 1 of each year. Because the City has operational responsibility for the CRA, the CRA utilizes the City’s budgetary level of control policy which establishes the legal level of budgetary control at the fund level for all the CRA’s funds. Expenditures may not exceed appropriations at this level. Within these control levels, management may transfer appropriations subject to notification of the CRA’s Board of Directors; however, any revisions that alter the total expenditure of any fund must be approved by an Ordinance of the City Commission. Budgets for all funds are adopted on the modified accrual basis of accounting.

NOTE 4 - DEPOSITS AND INVESTMENTS

DEPOSITS IN FINANCIAL INSTITUTIONS – As previously discussed, the amounts reported as *cash and cash equivalents*, is the CRA’s claim on the pooled cash account maintained by the City.

INVESTMENTS – As of September 30, 2024, the CRA held no investments in the CRA’s name nor did the CRA participate in any pooled investments of the City and therefore is not exposed to investment related custodial credit risk, interest rate risk, credit risk nor concentration of credit risk as of September 30, 2024.

The remainder of Note 4 refers to City investment and risk policies. Because City Management has operational responsibility for the CRA and because the CRA funds are pooled with other City funds for centralized accounting purposes, references to the City apply to the CRA because of this arrangement.

Custodial Credit Risk-Deposits - Custodial credit risk for deposits is the risk that, in the event of a bank failure, the CRA’s cash deposits may not be returned to the CRA.

On September 30, 2024, the previously mentioned pooled cash account was held in qualified public depositories pursuant to Florida Statutes, Chapter 280, Florida Security for Public Deposits Act. These City deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per financial institution. Furthermore, qualified public depositories participate in a shared risk collateral pool overseen by the State of Florida and established by Florida Statute. The State of Florida collateral pool is a multiple financial institution pool which provides for additional amounts to be assessed to the members of the pool if the value of the pool’s collateral is inadequate to cover a loss. The amounts covered by the pool are considered insured for financial reporting disclosure requirements. Because of this arrangement and the fact, the CRA’s deposits are maintained within the City’s pooled cash account, management believes the CRA’s deposits are not exposed to custodial credit risk.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 4 - DEPOSITS AND INVESTMENTS (cont...)

Investment Policy – The City does not have a formal investment policy and are therefore required to adhere to Section 218.415 (17), Florida Statutes which allows the City to invest surplus funds in the following investments: Local Government Surplus Funds Trust Fund, money market funds with the highest credit quality rating, time deposits or savings accounts in qualified public depositories, direct obligations of the U.S. Treasury or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969.

Custodial credit risk – Investments - Custodial credit risk for investments is the risk that, in the event of a failure by the counterparty, the CRA will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The City has no formal policy regarding custodial credit risk.

Concentration of Credit Risk - Concentration of credit risk is defined as when five percent or more of the total investments are invested with one issuer. Investments issued or explicitly guaranteed by the United States government and investments in mutual funds or pools are excluded. There were no concentrations to disclose for the year ended September 30, 2024.

Investments – Fair Value - The City categorizes its fair value measurements within the fair value hierarchy established by U.S. GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The City had no investments reported at fair value at any time during the fiscal year and therefore had no recurring fair value measurements on September 30, 2024.

NOTE 5 - CAPITAL ASSETS

Capital assets activity for the year ended September 30, 2024, is summarized below:

	Balance October 1, 2023	Increases	Decreases	Balance September 30, 2024
Governmental Activities:				
Capital assets, not being depreciated:				
Construction in process	\$ 228,168	\$ 76,326	\$ (265,456)	\$ 39,038
Total capital assets, not being depreciated	<u>\$ 228,168</u>	<u>\$ 76,326</u>	<u>\$ (265,456)</u>	<u>\$ 39,038</u>

NOTE 6 - RISK MANAGEMENT AND LITIGATION

During the ordinary course of its operations, the CRA may be exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees, and natural disasters. The CRA is covered by the City’s insurance plans. The City maintains commercial insurance coverage in amounts management feels is adequate to protect and safeguard the assets of the City. In the opinion of the City’s management and legal counsel, legal claims and litigation are not anticipated to have material impact on the financial position of the CRA.

The CRA may be contingently liable with respect to lawsuits and other claims which arise in the ordinary course of carrying out its public service. Management believes that any losses not covered by insurance which may ultimately be incurred as a result of the suits and claims will not be material, with the exception of attorney’s fees which are not determinable.

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

NOTE 7 – CORRECTION OF AN ERROR

During the current year, it was determined that certain prior year expenditures qualified for reimbursement under a grant, and that all eligibility criteria had been met as of September 30, 2023. Accordingly, a receivable and related revenue should have been recognized in the prior year. To correct this error, the previously reported net position of governmental activities was increased by \$114,084. However, because the grant receivable was not collected within the availability period under the modified accrual basis, the previously reported fund balance was not restated.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Budgetary Comparison Schedule – General fund

For the year ended September 30, 2024

	<u>Budgeted Amounts</u>		<u>Actual Amounts (GAAP basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Taxes	\$ 468,559	\$ 451,256	\$ 464,357	\$ 13,101
Prior year surplus appropriated	-	27,237	-	na
Total revenues	<u>468,559</u>	<u>478,493</u>	<u>464,357</u>	<u>13,101</u>
EXPENDITURES:				
Economic environment	268,559	53,093	137,255	(84,162)
Capital outlay	200,000	246,215	148,261	97,954
Budgeted carryover reserve	-	179,185	-	n/a
Total expenditures	<u>468,559</u>	<u>478,493</u>	<u>285,516</u>	<u>13,792</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 178,841</u>	<u>\$ 178,841</u>

Notes to Budgetary Comparison Schedule:

The budget is prepared on the GAAP basis of accounting.

OTHER INFORMATION

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY
 (A component unit of the City of Lake Alfred)
 Data Elements required by Section 218.32(1)(e), *Florida Statutes*
 September 30, 2024

<u>Data Element</u>	<u>Reference</u>	<u>Comment</u>
The total number of CRA employees compensated in the last pay period of the CRA’s fiscal year being reported.	Section 218.32(1)(e)(2)(a)	The CRA has no employees.
The total number of independent contractors to whom nonemployee compensation was paid in the last month of the CRA’s fiscal year being reported.	Section 218.32(1)(e)(2)(b)	0
All compensation earned by or awarded to CRA employees, whether paid or accrued, regardless of contingency.	Section 218.32(1)(e)(2)(c)	The CRA has no employees.
All compensation earned by or awarded to CRA nonemployee independent contractors, whether paid or accrued, regardless of contingency.	Section 218.32(1)(e)(2)(d)	\$0
Budget variance report based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the CRA amended a final adopted budget under Section 189.016(6), Florida Statutes.	Section 218.32(1)(e)(3)	See page 24 of this annual financial report.
Each construction project with a total cost of at least \$65,000 approved by the CRA that is scheduled to begin on or after October 1 of the fiscal year being reported, together with the total expenditures for such project.	Section 218.32(1)(e)(2)(e)	Central Park- \$200,000 Residential Façade Grants - \$165,000 Commercial Grant - \$34,264 Orange Avenue Widening - \$14,185

Continued...

CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY

(A component unit of the City of Lake Alfred)

Data Elements required by Section 218.32(1)(e), *Florida Statutes* (concluded)

September 30, 2024

	<u>Original Budget</u>	<u>Actual Amounts (GAAP basis)</u>	<u>Variance with Original Budget</u>
REVENUES:			
Taxes	\$ 468,559	\$ 464,357	\$ (4,202)
Prior year surplus appropriated	-	-	na
Total revenues	<u>468,559</u>	<u>464,357</u>	<u>(4,202)</u>
EXPENDITURES:			
Economic environment	268,559	137,255	131,304
Capital outlay	200,000	148,261	51,739
Budgeted carryover reserve	-	-	na
Total expenditures	<u>468,559</u>	<u>285,516</u>	<u>183,043</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ 178,841</u>	<u>\$ (187,245)</u>

**CITY OF LAKE ALFRED COMMUNITY
REDEVELOPMENT AGENCY**

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GOVERNMENT AUDITING SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Honorable Chair and Members of the City of Lake Alfred Community Redevelopment Agency
City of Lake Alfred, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the City of Lake Alfred Community Redevelopment Agency (the CRA), a dependent special district and component unit of the City of Lake Alfred, Florida (the City), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the CRA's basic financial statements and have issued our report thereon dated June 9, 2025.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered CRA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CRA's internal control. Accordingly, we do not express an opinion on the effectiveness of CRA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and recommendations as item CRA 2024-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the CRA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and which are described in the accompanying schedule of findings and recommendations as item CRA 2024-002.

CRA Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the CRA’s response to the findings identified in our audit and described above. The CRA’s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.
Auburndale, Florida
June 9, 2025

INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH SECTIONS 218.415, 163.387(6) AND 163.387(7), FLORIDA STATUTES

Honorable Chair and Members of the City of Lake Alfred Community Redevelopment Agency
City of Lake Alfred, Florida

We have examined the City of Lake Alfred Community Redevelopment Agency's (the CRA) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2024. We have also examined the CRA's compliance with Sections 163.387(6) and (7), *Florida Statutes* during the year ended September 30, 2024. Management is responsible for the CRA's compliance with these specified requirements. Our responsibility is to express an opinion on the CRA's compliance based on our examination.

The CRA is a dependent special district and component unit of the City of Lake Alfred, Florida.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards required that we plan and perform the examination to obtain reasonable assurance about whether the CRA complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether CRA complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent of the City of Lake Alfred Community Redevelopment Agency and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our examination.

Our examination does not provide a legal determination of CRA's compliance with the specified requirements.

In our opinion, the Lake Alfred Community Redevelopment Agency complied, in all material respects, with the aforementioned requirements of Section 218.415, and Sections 163.387 (6) and (7), *Florida Statutes* for the year ended September 30, 2024.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.
Auburndale, Florida
June 9, 2025

MANAGEMENT LETTER

Honorable Chair and Members of the City of Lake Alfred Community Redevelopment Agency
City of Lake Alfred, Florida

Report on the Financial Statements

We have audited the financial statements of the City of Lake Alfred Community Redevelopment Agency (the CRA), a dependent special district and component unit of the City of Lake Alfred, Florida, as of and for the year ended September 30, 2024, and have issued our report thereon dated June 9, 2025.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance with the requirements of Section 218.415, and Sections 163.387(6) and (7), Florida Statutes in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 9, 2025, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. For the legal authority of the CRA, see footnote A of the summary of significant accounting policies in the notes to financial statements. There are no component units of the CRA.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, requires us to apply appropriate procedures and communicate the results of our determination as to whether or not the CRA has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit of the financial statements of the CRA, we determined that the CRA did not meet any of the specified conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the CRA. It is management's responsibility to monitor the CRA's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Special District Component Units

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

Specific Information

Management has provided the specific information required by Section 218.39(3)(c), Florida Statutes in the other information section of the financial statements on page 23 and 24.

Property Assessed Clean Energy (PACE) Programs

In accordance with Section 10.554(1)(i)6.a. of the Rules of the Auditor General, no property assessed clean energy (PACE) program—providing financing for qualifying improvements under Section 163.081 or Section 163.082, Florida Statutes—operated within the geographical boundaries of the CRA district, during the fiscal year ended September 30, 2024.

Other Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, members of the CRA Board of Commissioners, members of the City of Lake Alfred City Commission, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.
Auburndale, Florida
June 9, 2025

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED SEPTEMBER 30, 2024
CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY**

Finding CRA 2024-001: Material Weakness in Review, Reconciliation, and Oversight of Assets and Liabilities

Criteria:

The City of Lake Alfred Community Redevelopment Agency (CRA) is responsible for establishing and maintaining effective internal control over financial reporting to ensure that transactions are properly recorded, assets and liabilities are accurately reported, and financial statements are presented in accordance with generally accepted accounting principles. Sound internal controls should include timely reconciliations, adequate oversight, segregation of duties, and properly designed procedures that are consistently followed. Failure to maintain such controls increases the risk of errors, omissions, and misstatements in the financial statements.

Condition:

During our current audit of the financial statements of the CRA, we identified deficiencies in internal control over financial reporting, which collectively constitute a material weakness. Specifically:

1. Grant-related receivables from other governments were misstated due to unrecorded reimbursements.
2. City-wide accounts payable were initially recorded entirely in the City's general fund, resulting in an understatement of CRA liabilities and an understatement of CRA cash. Although these payables were later reclassified to the CRA, further audit testing revealed they duplicated previously recorded amounts. The duplicate entries were corrected by a proposed audit adjustment.

Cause:

These deficiencies stem from inadequately designed internal controls and ineffective execution of existing controls. The issues were compounded by a lack of experienced accounting personnel and challenges associated with the implementation of a new accounting information system.

Effect:

As a result of these deficiencies, the City's financial statements were materially misstated, requiring audit adjustments to correct errors and ensure conformity with generally accepted accounting principles.

Recommendation:

We recommend that the City perform a comprehensive, ground-up risk assessment of its financial reporting processes. This assessment should include the following steps:

- **Identify and Evaluate Risks:** Analyze all key transaction cycles to identify risks that could result in material misstatement, including those related to complex or non-routine transactions, interfund activity, grant accounting, and asset recognition.
- **Review Existing Controls:** Examine the current design of internal controls to determine whether they adequately address the identified risks.
- **Test Operational Effectiveness:** Evaluate whether controls are functioning as intended through consistent application and documentation.
- **Fix missing or ineffective controls:** Where controls are absent or poorly designed, implement new controls. Where controls are properly designed but not operating effectively, retrain staff, clarify responsibilities, and implement oversight mechanisms.
- **Strengthen Oversight:** Assign experienced personnel to perform timely reconciliations and financial reviews, and establish documented procedures for critical accounting tasks.
- **Leverage System Capabilities:** Ensure that the new accounting system is fully integrated into financial reporting processes and that staff are adequately trained to use its features for effective control and monitoring.

Timely implementation of these recommendations will improve the reliability of financial reporting and reduce the risk of future material misstatements.

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED SEPTEMBER 30, 2024
CITY OF LAKE ALFRED COMMUNITY REDEVELOPMENT AGENCY**

Finding CRA 2024-001: Material Noncompliance - Noncompliance with Statutory Funding Requirements for the Community Redevelopment Agency

Criteria:

Section 163.387(1), Florida Statutes, requires municipalities to appropriate and transfer the tax increment amount due to their CRA in a timely and accurate manner each fiscal year. Noncompliance may result in the imposition of penalties and interest under Section 163.387(2)(b), Florida Statutes, if the required payment is not made by January 1 following the fiscal year end.

Condition:

During our audit we identified a \$12,000 shortfall in the amount transferred to the Community Redevelopment Agency (CRA). The City calculated one amount and paid a different, inaccurate amount. Neither figure correctly reflected the statutory funding requirement. As a result, penalties and interest totaling approximately \$1,600 were due under Florida Statutes as of year-end.

Cause:

The City/CRA lacked internal controls such as management review or reconciliation procedures to verify the accuracy of the calculated and remitted amounts to the CRA.

Effect:

The CRA did not receive the full amount due, in violation of statutory requirements, and the City incurred avoidable penalties and interest. This also resulted in misstated interfund balances and expenditures within the financial statements.

Recommendation:

We recommend the City/CRA implement formal internal control procedures, including independent review and reconciliation of CRA funding calculations and payments, to ensure accuracy, compliance with statutory requirements, and prevention of future penalties and interest.

For the View of Responsible Officials regarding these findings and recommendations, see the accompanying letter of management's response.

OTHER INFORMATION



Finding CRA 2024-001: Material weakness in review, reconciliation, and oversight of assets and liabilities.

Management's Response:

Management acknowledges the findings and concurs with the assessment of a material weakness. We recognize the critical importance of strong internal controls around asset and liability accounts to ensure the accuracy of financial reporting and safeguard of organizational resources. Conversion to and problems with the new accounting system resulted in several of the identified conditions and the loss of effectiveness and efficiency with the new system contributed to the non-system-related conditions associated with this comment.

Corrective Action Plan:

1. **Strengthening Reconciliation Procedures:**
Reconciliation procedures for all key asset and liability accounts will be created to include specific timelines, detailed documentation requirements, and standardized templates to ensure consistency and completeness.
2. **Improved Oversight and Review:**
A formal monthly review process will be implemented. Account reconciliations must now be reviewed and approved by supervisory accounting personnel.
3. **Accountability and Role Clarification:**
Roles and responsibilities for account ownership and reconciliation will be clearly defined and communicated.
4. **Periodic Internal Review:**
The Finance Department will conduct quarterly internal audits of reconciliations and reviews, with findings reported directly to senior management. These reviews will serve as an early warning system for potential control issues.
5. **Staff Training:**
Targeted training will be provided for the finance staff on proper reconciliation techniques.
6. **Accounting System:**
Return to previous accounting financial software will improve efficiency and productivity, reduce errors, and free up time, energy, and focus on dedicating quality control.



Finding CRA 2024-002 – Noncompliance with Statutory Funding Requirements for the Community Redevelopment Agency

Management Response:

Management concurs with the finding and acknowledges the error. Despite the small number it is proportionately important to the CRA based upon the comparative funding levels and additional attention will need to be given to the CRA closeout process to ensure compliance.

Corrective Action Plan:

1. Statutory Compliance Review:

A comprehensive review of Florida Statute §163.387 will be done to ensure staff members are fully informed of funding obligations, including the requirement for annual contributions of up to 95% of the tax increment to the redevelopment trust fund by January 1st.

2. Funding Schedule Enforcement:

A funding calendar will be developed to ensure the timely and complete transfer of required tax increment revenues to the redevelopment trust fund.

3. Coordination:

Finance Department will better coordinate with City Management/CRA Director on closeout process and generation of the trial balance for the CRA.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan Leavengood", with a long, sweeping underline.

Ryan Leavengood
City Manager

A handwritten signature in blue ink, appearing to read "Amber L Deaton".

Amber L Deaton
Finance Director