

**MINUTES
CITY OF LAKE ALFRED
CITY COMMISSION
REGULAR MEETING
MONDAY OCTOBER 5, 2020
CITY HALL**

Call to Order: Mayor Nancy Z. Daley at 7:30 pm.

Invocation and Pledge of Allegiance: Chief Bodenheimer

Roll Call: City Clerk Ameen Bailey

Those in attendance were Mayor Nancy Daley, Vice Mayor Jack Dearmin, Commissioner Brent Eden, Commissioner Charles Lake, and Commissioner Albertus Maultsby.

Staff in attendance: City Manager Ryan Leavengood, Assistant City Attorney Seth Claytor, Community Development Director Ameen Bailey, Fire Chief Wallace Nix, Parks and Recreation Director Richard Weed, Police Chief Art Bodenheimer and Public Works Director John Deaton.

City Manager Announcements:

City Manager Leavengood announced that the replacement sound system was in place and reviewed how the new microphones operated. The 2nd Annual Cruise-in is scheduled for October 17th 10-2 pm with a reduction in the number of cars allowed from previous years to encourage social distancing.

Recognition of Citizens:

No citizen comments.

Proclamation: Fire Prevention Week

Mayor Daley read the proclamation and urged everyone to check their kitchens for fire hazards and to use safe cooking practices during Fire Prevention Week 2020, and to support the many public safety activities and efforts of Lake Alfred's Fire Department.

Chief Nix stated the Fire Department normally provides visits the schools and classrooms around the City to distribute hats and fire prevention information. While the gathers may not be as many or with as many kids this year, they will still distribute fire safety information to all the schools. The program started 40 years ago and the reduction in house fires has been reduced by 95%.

Police Swear-In Ceremony

The swearing-in ceremony was conducted by Chief Bodenheimer and City Clerk Bailey. The officers sworn in were Wanson Etienne and Christa Cruz. Pastor Francois provided a prayer over the officers and family. Chief Bodenheimer thanked everyone for their support of the Police Department and officers.

Consent Agenda:

Vice Mayor Dearmin thanked the committee members for volunteering.

Vice Mayor Dearmin moved to approve the Consent Agenda, seconded by **Commissioner Lake**. A unanimous voice call vote approved the motion.

AGENDA

1.) Resolution 13-20: Local Mitigation Strategy

Assistant City Attorney Claytor read the title for Resolution 13-20.

City Manager Leavengood stated the Polk County Local Mitigation Strategy (LMS) is a multijurisdictional plan that identifies the hazards threatening Polk County and provides an assessment of the relative level of risk the hazards pose. The LMS is developed to provide residents and businesses with information about the risks they could possibly face while in Polk County, such as floods, wildfires, tornadoes, thunderstorms, and hurricanes. The guide also outlines short and long-term mitigation goals and objectives and includes a number of proposed projects to minimize vulnerability to these hazards. The purpose of the LMS is to reduce or eliminate long-term risk to human life and property from disasters. Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) as enacted under the Disaster Mitigation Act of 2000 requires the adoption of LMS plans in order for jurisdictions to be eligible for federal hazard mitigation grants.

The Local Mitigation Strategy plan was originally adopted by the Polk County Board of County Commissioners on August 4, 2010 and was subsequently approved by the Lake Alfred City Commission on September 8, 2010. The Federal Emergency Management Agency (FEMA) requires each local jurisdiction and the School Board to have either its own local mitigation plan or actively participate in the development and maintenance of multi-jurisdictional plans. The Polk County LMS is a Federal Emergency Management Agency (FEMA) approved plan that is compliant with federal regulations. The adoption of a FEMA approved hazard mitigation plan allows all participating jurisdictions to be eligible to apply for hazard mitigation project grants. To remain compliant with federal regulations, a review and update to the LMS must occur every five years. The update ensures that the plan remains current in its discussion of local risks and risk reduction strategies.

The proposed resolution approves the updated mitigation plan. The Polk County Board of County Commissioners approved the updated plan by resolution at their August 4, 2020 meeting.

Staff Recommendation: Approval of Resolution 13-20

Mayor Daley asked about the updates.

Community Development Director Bailey stated the updated was significant in this five-year update due to the federal requirement to provide information of current programs and proposed improvements as related to hazard mitigation. The plan required justification for future funding by providing information of the City's current efforts beyond grant applications. The staff provided

information on 44 City projects for the plan update. This included both operational items and CIP projects.

Mayor Daley opened the public hearing. Seeing no one, she closed the public hearing and opened it to Commission discussion.

Commissioner Lake moved to approve Resolution 13-20 Local Mitigation Strategy, seconded by **Vice Mayor Dearmin**. A unanimous voice call vote approved the motion.

2.) Bids: Vac Trailer

City Manager Leavengood stated the recently approved FY 20/21 budget includes \$90,000 set aside for the purchase of a new Vac Trailer for the Public Utilities Department. The Vac Trailer will assist the department with lift station maintenance and line repair.

City staff has solicited the following bids for the vac trailer:

- Pipe Hunter \$86,260 (1400 CFM Blower; 79 HP Engine)
- Vermeer \$83,466.85 (1000 CFM Blower; 49 HP Engine)
- Southern Sewer Equipment: \$101,784 (990 CFM Blower; 47 HP Engine)

Public Utilities staff is recommending Pipe Hunter (which is not the low bid) due to the larger engine and vacuum power as compared to the Vermeer model.

Staff Recommendation: Purchase Vac Trailer from Pipe Hunter in the amount of \$86,260.

Mayor Daley asked if the City had one in the past. She also asked about the funding and if impact fees could be used.

Vice Mayor Dearmin asked about the warranty.

Commissioner Eden asked how often the equipment would be used.

Commissioner Lake asked about training.

Public Works Director Deaton stated he had each company come out to demo the products and the larger engine by Pipe Hunter is the best deal for the City's needs. The City has not had a vac trailer in the past, although the City has borrowed one from other cities or rented one. The City has a jetter. The Pipe Hunter has a one-year manufacturer warranty and a three-year warranty for the pump and engine. The purchased would be made from enterprise funds and not impact fees.

The vac trailer would be used 4-5 times a week. The trailer will hold the water and dirt it sucks out of the hole. The trailer can be pulled with an F250, therefore a CDL license is not required. The company will come out to train staff. Once the supervisors are trained, they can train other staff.

City Manager Leavengood mentioned that a vac truck is a \$350,000 piece of equipment that is used by other cities. The vac trailer will server 80% of the jobs while the other 20% will need the larger vac truck.

Mayor Daley opened the public hearing.

Hunter McNeer of 550 South Glencruiten Ave. asked if the Public Works Director had spoken with other cities about the equipment.

Public Works Director Deaton stated he did speak with the other cities.

Assistant City Attorney Claytor stated that given the need for the equipment, the purchase would be considered a time sensitive purchase.

Public Works Director Deaton stated there is a need and the equipment is made to order. It will take three months to get the equipment.

Mayor Daley closed the public hearing and asked for a motion.

Vice Mayor Dearmin moved to approve Purchase Vac Trailer from Pipe Hunter in the amount of \$86,260, seconded by **Commissioner Maultsby**. A unanimous voice call vote approved the motion.

3.) Agreement: Code Enforcement Special Magistrate Services

City Manager Leavengood stated the City of Lake Alfred utilizes a special magistrate to conduct hearings and impose fines and costs against violators of City codes and ordinances. The special magistrate must be an attorney who is duly admitted to practice in the State of Florida, and who has knowledge and experience in the fields of zoning, building, and code enforcement.

The City currently utilizes magistrate services through an interlocal agreement with Haines City. Due to reoccurring scheduling conflicts with the primary magistrate which requires the use of alternates, City staff is recommending a different special magistrate which should provide more consistency.

The proposed agreement is to have Special Magistrate services performed by Mr. Joe Mawhinney who currently serves as the Special Magistrate for the City of Winter Haven and the City of Eagle Lake. Additionally, he has served as an alternate magistrate for the City several times in the past. Mr. Mawhinney is a member of the Florida Bar in good standing, is licensed to practice law in the State of Florida and meets all the qualifications required by the City of Lake Alfred to serve as Special Master.

Staff Recommendation: Approval of the agreement for Code Enforcement Special Magistrate services. He stated there was a small change to the agreement to add a one-hour minimum.

Commissioner Maultsby asked the cost for the previous Magistrate.

City Manager Leavengood stated the cost was \$164 and the new contract is for \$175. Mr. Mawhinney has served as the alternate on several occasions.

Commissioner Eden asked if there would be some conflicts with the Magistrate if they are also providing services to Winter Haven and Eagle Lake.

Assistant City Attorney Claytor stated that that should not have a conflict since Winter Haven's hearing is in the morning while Lake Alfred's is in the afternoon.

Mayor Daley opened the public hearing. Seeing no one, she closed the public hearing and opened it to Commission discussion.

Commissioner Lake moved to approve the agreement for CESM services, seconded by **Vice Mayor Dearmin**. A unanimous voice call vote approved the motion.

Recognition of Citizens:

Brenda Arnold thanked the Commission for approving her board assignment.

Police Chief Bodenheimer thanked the citizens for showing support to the Police Department and the blue lights around the City in September. He also thanked the Commission for their support. The officers stated they had never received such a welcome at their previous city assignment. He also stated the new vehicles were outside if anyone wanted to see them after the meeting.

Commissioner Questions and Comments:

Vice Mayor Dearmin thanked the citizens and the new officers for joining the Lake Alfred team. He asked about the Legislative day and conference. He wished Chief Bodenheimer a happy birthday.

Commissioner Lake stated Lang's would be opening next week. The LAPD was mentioned on the PCSO press release. The TPO meeting will be on Thursday.

Commissioner Eden thanked the Police Department for the diverse hiring and that he appreciated all staff is doing.

Commissioner Maultsby asked for an update on development in the City.

Community Development Director Bailey stated that 7-Eleven will be opening in October, the Dollar Store on the east end will also be opening soon. Ace Hardware is working on their FDOT permits. There have been several preliminary discussions regarding new subdivisions in the City and along the city-limits.

Mayor Daley stated that she hopes people stay vigilant as more businesses open. She also stated she is proud of the diversity on the Lake Alfred City Commission.

With no other business, **Mayor Daley** adjourned the meeting at 8:35 pm.

Respectfully Submitted,


Ameé Bailey
City Clerk