

City of Lake Alfred
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**AGENDA
LAKE ALFRED CHARTER REVIEW COMMITTEE
TUESDAY, SEPTEMBER 22, 2020
6:00 PM
CITY HALL**

Call to Order:

Roll Call: City Clerk Ameen Bailey

Recognition of Citizens: Items that are not on the agenda

Agenda:

- 1.) Charter Review Committee Minutes – August 27, 2020
- 2.) Presentation: Staff identified charter review items
- 3.) Discussion: Committee Items identified for further review

Adjourn

Should any person decide to appeal any decision made at a meeting, or any meeting announced in this agenda, such person will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made in accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk not later than four days prior to the proceeding at 863- 291-5748.

AGENDA

1.) Charter Review Meeting Minutes August 27, 2020

Issue: The Charter Review Committee will consider

Attachments:

- Draft Minutes

Analysis: Please review the minutes from the last meeting

Staff Recommendation: Approve Meeting Minutes.

2.) Presentation: Staff identified Charter Review Items

ISSUE: The Committee will be presented with staff identified charter items to review.

ATTACHMENTS:

- Proposed Revisions

ANALYSIS: City Staff in conjunction with the City Attorney have identified several items within the Charter that could be cleaned up, improved, or clarified.

In all, five provisions have been identified by staff including:

1. Extraordinary Vacancies
2. Validity of Conflicts of Interest
3. Triggering requirements for Ordinances & Resolution
4. Registration of Electors
5. Qualifying for Individual Commission Seats

Of the items listed 1, 2, and 4 are ministerial in nature. The change to 3 is designed to reduce administrative/procedural burdens and number 5 is designed to help delineate and remove confusion in municipal elections.

STAFF RECOMMENDATION: Committee to review the staff proposed changes and to provide feedback.

3.) Discussion: Committee Items identified for further review

ISSUE: The Committee will discuss provisions or subjects they would like to further study or review.

ATTACHMENTS:

- None

ANALYSIS: In addition to feedback provided for the staff identified provisions the Charter Review Committee may wish to identify provisions within the charter or subjects in general that they would like to further review.

City Staff and the City Attorney can provide research, background information, and recommendations to the Committee to assist in vetting different provisions or subjects the Committee is interested in.

An analysis by staff will be drafted on the items identified by the Committee, if any, and be presented at the next meeting. The format will be similar to the staff items presented at this meeting. This will aid the Committee in making an informed decision regarding any recommendations you send to the City Commission.

STAFF RECOMMENDATION: Committee's Discretion.