

**MINUTES  
CITY OF LAKE ALFRED  
PLANNING BOARD MEETING  
TUESDAY, JUNE 23, 2020  
CITY HALL**

**Call to Order:** Chair Joe Hults

**Invocation and Pledge of Allegiance:** Chair Joe Hults

Board Members in attendance were Chair Joe Hults, Attending via Zoom: Board Members Wanda Daley, Karen Abdul-Hameed, and Matthew Noone

Board Members Absent/Excused, Loretta Vittorio, Herb Nigg, and Betty Biggars

The applicant Ms.Sarah Case was present.

Staff in attendance: Community Development Director Ameen Bailey, Assistant City Attorney Seth Claytor, and Planner Felicia Hutchinson,

**Chair Hults** made a motion to approve the minutes from the February 25, 2020 meeting, seconded by **Board Member Noone**. A unanimous voice call vote approved the motion.

**Assistant City Attorney Claytor** reviewed the meeting procedures and administered the witness oath.

**Chair Hults** asked Director Bailey to present the first case.

**1.) Final Plat Acceptance-The Lakes, Tract 5**

**Director Bailey** stated this case was advertised in the News Chief on June 8, 2020, and 53 notices were mailed out to the property owners within 300' of the site. The current request, from Clayton Properties Group, is for approval for The Lakes Tract 5 final plat. Staff has reviewed and approved the construction plans, and construction is currently underway. Zoning for the property is split between R-1AC and R-1AAC.

The Planning Board reviews the final plat along with the staff comments and makes a recommendation to the City Commission to approve or disapprove the plat. The applicant has provided a performance bond for all of the work estimated. Staff has reviewed the plat technical requirements and finds it is consistent with the Comprehensive Plan and The Land Development Code. A final performance bond has been issued and meets the requirements of Chapter 177.

Staff recommends approval of the final plat of Tract 5 of The Lakes.

**Chair Hults** opened the public hearing.

**Sarah Case**, the applicant, stated she had nothing to add to Director Bailey's presentation.

**Chair Hults** closed the public hearing and asked the board if there were questions.

**Board Member, Noone**, made a motion for the Planning Board to forward Tract 5, at The Lakes final plat to the City Commission with a recommendation of approval, **Board Member Abdul Hameed** seconded the motion. A unanimous voice call vote approved the motion.

## **2) Workshop: ULDC Discussion**

**Director Bailey** stated the second agenda item is for a motion to approve a workshop to discuss changes to the ULDC on June 30, 2020. The notice requirement is seven (7) days; if a workshop is called for tonight, it will satisfy the requirement.

**Chair Hults** made a motion to have a workshop on June 30, 2020, at 6:00 pm, **Board Member Noone** seconded the motion. A unanimous voice call vote approved the motion.

**Director Bailey** asked the Board Members to call with any questions as they review the first four (4) chapters of the code rewrite.

**Board Member Abdul Hameed** made a motion to adjourn. **Board Member Noone**, seconded the motion. The meeting adjourned at 6:30 pm.

Respectfully Submitted,



Mamie Drane  
Deputy City Clerk